QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted GMIS	2. Award Identification Number 50-43-B10511	3a. DUNS Number 137761792
		3b. EIN XXXXXXXXXX

4. Recipient Organization (Name and complete address including country, congressional district, and zip code)

Vermont Council on Rural Development 43 State Street, Montpelier, VT 05602

5. Current Reporting Period End Date (MM/DD/YYYY) 09-30-2010	6. Is this the last Report of the Award Period? ◯ Yes ⦿ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Paul Costello Executive Director	7c. Telephone (area code, number and extension) (802) 223-5763
	7d. Email Address pcostello@vtrural.org
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 11-24-2010

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).

e-Vermont is fully staffed across partners. VCRD staff led public forums in all 12 e-Vermont communities and launched priority projects selected by each location (approximately 10 – 14 projects per community). Two regional symposia and a statewide conference are scheduled. Vermont State Colleges designed a menu of 11 workshops to deliver in e-Vermont communities; the VT Small Business Development Center (VtSBDC) has a menu of 5 business oriented workshops. Future steps include creating online versions of these workshops. VtSBDC has begun one-on-one advising sessions. Digital Wish has IT support in place for all schools with netbooks delivered soon. The e-VT partners designed the second round application and set up a major outreach campaign. 2nd Round mid-December, work begins in January, 2011. As e-Vermont coverage in traditional media expanded, the e-VT online presence launched, including website, blog, Facebook and Twitter. Use of social media will grow quickly in the 4th Quarter.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	24	-
2.b.	Equipment Purchases	2	Delay in receiving netbooks from vendor; final project deadline remains unchanged.
2.c.	Awareness Campaigns	25	-
2.d.	Outreach Activities	10	Slightly less than predicted because a major campaign began Oct 1
2.e.	Training Programs	0	As with outreach, a run of trainings began Oct. 1
2.f.	Other (please specify):	0	-

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

The coordination between Netbook vendor and the schools for purchase and delivery of Netbooks continues to slow equipment purchases; however, it hasn't seriously delayed the overall timeline of that project.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (100 words or less). Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (100 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers (Households and / or Businesses)
eVT Town Forums	12 eVT Communities	Towns came together to provide input into priorities and to learn more about eVT services	240	273	0
-	-	-	0	0	0
-	-	-	0	0	0
		Total:	240	273	0

4b. Please describe your method for determining number of households and/or businesses subscribing to broadband as a result of your SBA programs (100 words or less).

The Vermont Department of Public Service is working with all Vermont broadband providers to determine the % of households in e-Vermont communities with broadband available that actually subscribe. We will be tracking the changes in these numbers over the two years. The changes in the 1st and 2nd quarter were: Grand Isle County: 28% to 32%; Newport City: 22% to 22%; Canaan:43% to 43%; Brighton: 23% to 25%; Cambridge: 74% to 74%; Bristol: 36% to 37%; Middlesex: 25% to 26%; W. Rutland: 40% to 41%; Ludlow 30% to 28%; Poultney: 36% to 39%; Sunderland-Arlington: 46% to 47%; Pownal: 26% to 26%

4c. Please provide a narrative description if the total number of new subscribers is different from the targets provided in your baseline plan (100 words or less).

As an aggregate, we are on track for subscription numbers.

4d. Please provide the number of households and the number of businesses receiving discounted broadband service as result of BTOP funds.

Households: 0	**Businesses:** 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).

Second round of communities will have been selected; first round of business trainings will be complete; expenditure of first $100,000 for community projects will have been decided by VCRD staff (although not yet spent); netbooks will be in Digital Wish schools.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	40	-
2.b.	Equipment Purchases	55	Amount is lower due to logistical delays earlier in the project.
2.c.	Awareness Campaigns	40	-
2.d.	Outreach Activities	40	-
2.e.	Training Programs	30	-
2.f.	Other (please specify):	0	-

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).
None

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$449,050	$292,480	$156,570	$103,818	$64,364	$39,454	$159,572	$98,142	$61,430
b. Fringe Benefits	$125,200	$87,770	$37,430	$20,666	$12,037	$8,629	$30,118	$17,064	$13,054
c. Travel	$26,000	$0	$26,000	$3,882	$0	$3,882	$7,000	$0	$7,000
d. Equipment	$1,204,377	$500,182	$704,195	$11,296	$0	$11,296	$600,000	$250,000	$350,000
e. Supplies	$5,000	$0	$5,000	$2,606	$0	$2,606	$3,000	$0	$3,000
f. Contractual	$177,517	$27,517	$150,000	$50,271	$27,517	$22,754	$65,340	$27,517	$37,823
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$1,762,668	$316,188	$1,446,480	$159,873	$8,368	$151,505	$300,600	$15,000	$285,600
i. Total Direct Charges (sum of a through h)	$3,749,812	$1,224,137	$2,525,675	$352,412	$112,286	$240,126	$1,165,630	$407,723	$757,907
j. Indirect Charges	$0	$0	$0	$0	$0	$0	$0	$0	$0
k. TOTALS (sum of i and j)	$3,749,812	$1,224,137	$2,525,675	$352,412	$112,286	$240,126	$1,165,630	$407,723	$757,907

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0