QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted NTIA	2. Award Identification Number 50-43-B10511	3a. DUNS Number 137761792
		3b. EIN 03-0354510

4. Recipient Organization (Name and complete address including country, congressional district, and zip code)

Vermont Council on Rural Development
43 State Street, Montpelier, VT 05602
Congressional District: 00
Country: USA

5. Current Reporting Period End Date (MM/DD/YYYY) 06/30/2010	6. Is this the last Report of the Award Period? ◯ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Paul Costello, Executive Director	7c. Telephone (area code, number and extension) 802-223-5763
	7d. Email Address pcostello@vtrural.org
7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).

3 VCRD staff hired to work full time on e-Vermont, business advisor selected to work full time on e-Vermont,12 communities selected for first round activities, VCRD community directors assembled steering committees and planned public engagement process, Front Porch Forum sites completed and opened for subscription in all 12 communities, preliminary discussions held with schools by Digital Wish, final logo developed, monitoring and communications system established among subrecipients.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	**Percent Complete**	**Narrative (describe reasons for any variance from baseline plan or any other relevant information)**
2.a.	**Overall Project**	8	
2.b.	**Equipment Purchases**	1	Majority of equip purchases are tied to school schedule, so there was a delay as school year ended
2.c.	**Awareness Campaigns**	15	
2.d.	**Outreach Activities**	10	
2.e.	**Training Programs**	0	Staff who will do training were hired at end of quarter
2.f.	**Other (please specify):**		

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

Timing of grant award affected timing of school work (to synchronize with academic year) and Digital Wish's work plan has been adjusted accordingly.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (100 words or less). Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter.

Name of the SBA Activity	**Location of SBA Activity**	**Description of Activity (100 words or less)**	**Size of Target Audience**	**Actual Number of Participants**	**New Subscribers (Households and / or Businesses)**
		e-VT team is currently working with communities to establish their activity preference. Specific local activities will be designed based on community requests & offered starting in early autumn.	0	0	0
		Total:	0	0	0

4b. Please describe your method for determining number of households and/or businesses subscribing to broadband as a result of your SBA programs (100 words or less).

As described in the e-Vermont grant narrative, we will track total subscribers in participating communities at the start of our grant, then track quarterly as this number grows. Alongside that aggregate tracking, we will monitor number of participants in the activities e-Vermont offers in each community and whether the providers of these activities have met their programmatic goals.

4c. Please provide a narrative description if the total number of new subscribers is different from the targets provided in your baseline plan (100 words or less).

Because activities during this quarter have focused on setting up community participation & activity preferences, not on delivering those public activities to potential subscribers, we did not measure subscription rates over the baseline numbers.

4d. Please provide the number of households and the number of businesses receiving discounted broadband service as result of BTOP funds.

Households:	Businesses:

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).

Public forums will be held in 10 communities, media attention around forums will be generated & tracked, work plans will be developed for each community (based on input at forums) and all subrecipients will begin their work on the ground in communities, e-Vermont website will go live, Digital Wish will purchase first round of computers, and application & outreach plan will be developed for second round of community selection.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	**Percent Complete**	**Narrative (describe reasons for any variance from baseline plan or any other relevant information)**
2.a.	**Overall Project**	24	
2.b.	**Equipment Purchases**	55	
2.c.	**Awareness Campaigns**	25	
2.d.	**Outreach Activities**	15	
2.e.	**Training Programs**	15	
2.f.	**Other (please specify):**		

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

None anticipated

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$449,050	$292,480	$156,570	$48,064	$30,586	$17,478	$66,462	$41,846	$24,616
b. Fringe Benefits	$125,200	$87,770	$37,430	$11,215	$7,010	$4,205	$14,401	$8,734	$5,668
c. Travel	$26,000	$0	$26,000	$476	$0	$476	$2,500	$0	$2,500
d. Equipment	$1,204,377	$500,182	$704,195	$10,252	$0	$10,252	$594,600	$250,000	$344,600
e. Supplies	$5,000	$0	$5,000	$2,121	$0	$2,121	$2,400	$0	$2,400
f. Contractual	$177,517	$27,517	$150,000	$41,350	$27,517	$13,833	$57,517	$27,517	$30,000
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$1,762,668	$316,188	$1,446,480	$52,334	$2,464	$49,870	$102,464	$2,464	$100,000
i. Total Direct Charges (sum of a through h)	$3,749,812	$1,224,137	$2,525,675	$165,811	$67,578	$98,233	$840,344	$330,560	$509,784
j. Indirect Charges	$0	$0	$0	$0	$0	$0	$0	$0	$0
TOTALS (sum of i and j)	$3,749,812	$1,224,137	$2,525,675	$165,811	$67,578	$98,233	$840,344	$330,560	$509,784

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income:	b. Program Income to Date: