



# FIRST PERFORMANCE PROGRESS REPORT 2010

1. Recipient Organization <i>(Name and complete address including zip code)</i> Toledo-Lucas County Public Library, 325 Michigan, Toledo, OH 43604	2. Award Identification Number 39-42-B10578
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3. Performance Narrative (Q1)  
Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)

This is our first quarterly performance progress report. No federal expenditures were made during this period. The grantee received a pledge of \$2,500.00 in private funds from the Huntington Bank in May 2010, two months after the application had been submitted. From the awarding of the grant on September 13, 2010, to the end of the first quarter on September 30, 2010, the grantee met several times with the project team and architect to determine dates for construction bids out and bids received and a date for the bids to be recommended to the Board of Trustees.

The team also began plans to vacate Kent Branch by December 31, 2010.

4. Performance Projections (Q2)  
Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)

During the second project quarter, the grantee expects to publicize construction bids in early November, receive bids back in early December and recommend to the Board of Trustees for a bid award at its December 16<sup>th</sup> meeting. Kent Branch will close to the public beginning Monday, November 15. For several weeks thereafter, staff will pack and store books, DVD's, CD's, furniture and equipment. The Library expects to turn the building over to the contractors on January 1, 2011.

Estimated federal expenditures for the quarter are \$58,100.00.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official	5c. Telephone (area code, number and extension)
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OMB CONTROL NO. 0660-0035  
EXPIRATION DATE: 11/30/2010

Roger A. Veitch	419.259.5254 5d. Email Address Roger.veitch@toledolibrary.org
5b. Signature of Authorized Certifying Official 	5e. Date Report Submitted (Month, Day, Year) 10-28-10

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