

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted GMIS	2. Award Identification Number 53-42-B10004	3a. DUNS Number 133872619
		3b. EIN XXXXXXXXXX
4. Recipient Organization (Name and complete address including country, congressional district, and zip code) TINCAN 1317 West Second Ave., Spokane, WA 99201		
5. Current Reporting Period End Date (MM/DD/YYYY) 09-30-2010	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Karen Michaelson Executive Director	7c. Telephone (area code, number and extension) 509-744-0972	
	7d. Email Address kmichaelson@asisna.com	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 11-29-2010	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).
 During this quarter we began trainings for small businesses, and continued summer camps and workshops. We purchased computers for non-profit partners, replaced the YWCA partner with the ARC Community Center which serves people with cognitive disabilities, and purchased computers for two community centers. We signed the contract with the network installation company, and developed contracts with the city of Spokane.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	20	We took advantage of various opportunities to move the project forward more rapidly.
2.b.	Equipment / Supply Purchases	63	We took advantage of cost savings for bulk purchases
2.c.	Public Computer Centers Established	87	We took advantage of various opportunities to move the project forward more rapidly
2.d.	Public Computer Centers Improved	21	The city has been slow in completing their contract for increasing Internet speed
2.e.	New Workstations Installed	65	We took advantage of cost savings for bulk purchases
2.f.	Existing Workstations Upgraded	0	We took advantage of various opportunities to move the project forward more rapidly
2.g.	Outreach Activities	15	We focused on implementation of centers rather than outreach.
2.h.	Training Programs	0	N/A
2.i.	Other (please specify):	0	n/a

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).
 None

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	92	We took advantage of cost savings for bulk purchases
4.b.	Average users per week	5,326	several sites were closed for construction during this period
4.c.	Upgraded broadband connectivity at PCC	1	n/a
4.d.	Establish broadband wireless connectivity at PCC	5	n/a
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	0	N/a

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
see attached list	0	0	0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).
 Contracts will be completed with City of Spokane, staff training will begin at new PCCs to explain software and video equipment, software will be installed at ARC Community Center and plans for training people with cognitive disabilities will be explored. A video PSA will be created to publicize the project.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	25	n/a
2.b.	Equipment / Supply Purchases	63	We cannot install equipment at community centers until construction is complete. Several of these will not be complete until 2nd quarter, 2011
2.c.	Public Computer Centers Established	100	n/a
2.d.	Public Computer Centers Improved	21	We cannot install equipment at community centers until construction is complete. Several of these will not be complete until 2nd quarter, 2011
2.e.	New Workstations Installed	68	We continue to take advantage of opportunities to move the project forward.
2.f.	Existing Workstations Upgraded	0	N/A
2.g.	Outreach Activities	20	Partners are reluctant to try to schedule public outreach events during the holiday season.
2.h.	Training Programs	0	N/A
2.i.	Other (please specify):	0	n/a

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program maybe useful (150 words or less).
 None, unless weather slows construction.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$182,014	\$0	\$182,014	\$59,147	\$0	\$59,147	\$88,000	\$0	\$88,000
b. Fringe Benefits	\$45,503	\$0	\$45,503	\$12,353	\$0	\$12,353	\$16,600	\$0	\$16,600
c. Travel	\$0	\$0	\$0	\$944	\$944	\$0	\$944	\$944	\$0
d. Equipment	\$325,461	\$10,400	\$315,061	\$373,770	\$106,238	\$267,532	\$406,238	\$106,238	\$300,000
e. Supplies	\$12,000	\$0	\$12,000	\$11,542	\$11,286	\$256	\$13,000	\$11,500	\$1,500
f. Contractual	\$1,359,882	\$741,605	\$618,277	\$170,344	\$18,084	\$152,260	\$270,000	\$50,000	\$220,000
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$6,648	\$1,248	\$5,400	\$9,883	\$9,347	\$536	\$11,800	\$10,500	\$1,300
i. Total Direct Charges (sum of a through h)	\$1,931,508	\$753,253	\$1,178,255	\$637,983	\$145,899	\$492,084	\$806,582	\$179,182	\$627,400
j. Indirect Charges	\$105,386	\$0	\$105,386	\$64,567	\$0	\$64,567	\$78,000	\$0	\$78,000
k. TOTALS (sum of i and j)	\$2,036,894	\$753,253	\$1,283,641	\$702,550	\$145,899	\$556,651	\$884,582	\$179,182	\$705,400

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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