

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted GMIS	2. Award Identification Number 22-42-B10018	3a. DUNS Number 176036564
		3b. EIN XXXXXXXXXX
4. Recipient Organization (Name and complete address including country, congressional district, and zip code) State Library of Louisiana 701 North 4th Street, Baton Rouge, LA 70802		
5. Current Reporting Period End Date (MM/DD/YYYY) 09-30-2010	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Bryan Babin	7c. Telephone (area code, number and extension) (225) 342-6759	
	7d. Email Address bbabin@slol.lib.la.us	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 11-24-2010	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).
 With the exception of the laptops and some accessibility equipment that will be distributed to the public libraries, most equipment has been purchased; the laptops are on order. Basic computer skill, application & soft skills training has been contracted and through the end of this quarter 125 sessions have been delivered for 822 people. Consultant training & support accounts for an additional 19 sessions. Online tutoring has flourished, with 5976 tutoring sessions this quarter. We have had almost 8000 hits to the Louisiana Jobs & Careers Center website.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	14	-
2.b.	Equipment / Supply Purchases	26	25.62% rounded up to 26%: The reasons for our being at 26% instead of the 100% projected on our Baseline Report. In our Baseline Report we were asked for equipment purchases only. This quarterly report is asking for equipment & supply purchases. 31.47% of Equipment have been purchased 2.41% of Supplies have been purchased
2.c.	Public Computer Centers Established	0	N/A
2.d.	Public Computer Centers Improved	0	This will occur during 2011 calendar year.
2.e.	New Workstations Installed	0	This will occur during 2011 calendar year.
2.f.	Existing Workstations Upgraded	0	N/A
2.g.	Outreach Activities	20	Outreach Activities: A press conference to announce the roll out of Homework Louisiana resulted in 3000% increase in usage.
2.h.	Training Programs	5	144 workshops delivered or 5.19%, 5,861 hours of face to face training & support delivered, plus 1,933.88 hours of online tutoring delivered
2.i.	Other (please specify): Tutor & Databases	33	Online tutoring & databases

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

The initial setting up and scheduling of so many training sessions was complex, but procedures are in place now to make it easier. Now that the portable training labs are in the field, we will be able to train in more locations, although finding meeting room space in small rural areas will continue to be a challenge.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	Next calendar year 2011 we will be installing new workstations.
4.b.	Average users per week	0	Next calendar year 2011 we will be installing new workstations & new wireless routers. This will increase usage for the most vulnerable of our population. We also have purchased databases & tutoring services that will greatly increase usage statistics.
4.c.	Upgraded broadband connectivity at PCC	0	N/A
4.d.	Establish broadband wireless connectivity at PCC	0	Next calendar year 2011 we will be installing wireless routers at our already existing PCC sites.

RECIPIENT NAME:GMIS
AWARD NUMBER: 22-42-B10018
DATE: 2010-11-24 19:54:41

OMB CONTROL NUMBER: 0660-0037
EXPIRATION DATE: 12-31-2010

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	0	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Computer Application Training	7	720	5,040
Soft Skill Training	0	0	0
Basic Computer Skills Training	6	102	612
Consultant Training & Support	11	19	209

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).
 By the end of the 4th quarter, we expect to have training in every area of the state and will begin configuring laptops for distribution. We will continue to add topics for new soft skills training.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	26	-
2.b.	Equipment / Supply Purchases	75	74.93% rounded up to 75%: The reasons for our being at 75% instead of the 100% projected on our Baseline Report. In our Baseline Report we were asked for equipment purchases only. This quarterly report is asking for equipment & supply purchases. 90.13% of Equipment will have been purchased 14.61% of Supplies will have been purchased
2.c.	Public Computer Centers Established	0	N/A
2.d.	Public Computer Centers Improved	0	-
2.e.	New Workstations Installed	0	-
2.f.	Existing Workstations Upgraded	0	N/A
2.g.	Outreach Activities	30	-
2.h.	Training Programs	19	Projected 4th Quarter - 536 workshops delivered or 19.32%, 19,399 hours of face to face training & support delivered, plus 3,600.55 hours of online tutoring delivered
2.i.	Other (please specify):	33	Online tutoring & databases

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program maybe useful (150 words or less).
 Juggling trainers, topics and locations will continue to be a challenge. We need to do some specific outreach to bring in more underserved and vulnerable populations.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$308,965	\$181,846	\$127,119	\$48,906	\$48,906	\$0	\$62,113	\$62,113	\$0
b. Fringe Benefits	\$55,614	\$32,733	\$22,881	\$11,515	\$11,515	\$0	\$14,664	\$14,664	\$0
c. Travel	\$23,550	\$13,500	\$10,050	\$1,882	\$680	\$1,202	\$3,012	\$1,510	\$1,502
d. Equipment	\$1,789,698	\$0	\$1,789,698	\$563,142	\$0	\$563,142	\$1,613,142	\$0	\$1,613,142
e. Supplies	\$451,000	\$1,000	\$450,000	\$10,863	\$781	\$10,082	\$65,887	\$905	\$64,982
f. Contractual	\$8,357,020	\$1,959,100	\$6,397,920	\$753,405	\$130,063	\$623,342	\$1,810,335	\$448,553	\$1,361,782
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$163,950	\$163,950	\$0	\$7,725	\$7,725	\$0	\$41,025	\$41,025	\$0
i. Total Direct Charges (sum of a through h)	\$11,149,797	\$2,352,129	\$8,797,668	\$1,397,438	\$199,670	\$1,197,768	\$3,610,178	\$568,770	\$3,041,408
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0			
k. TOTALS (sum of i and j)	\$11,149,797	\$2,352,129	\$8,797,668	\$1,397,438	\$199,670	\$1,197,768	\$3,610,178	\$568,770	\$3,041,408

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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