AWARD NUMBER: 41-43-B10593 DATE: 05/31/2011

QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION						
General Information						
1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification		Number	3. DUNS Number		
Department of Commerce, National Telecommunications and Information Administration	41-43-B10593			052226800		
4. Recipient Organization						
PORTLAND STATE UNIVERSITY 1633 SW Park Av	venue, PORTLAND), OR	97201-3218			
5. Current Reporting Period End Date (MM/DD/YYYY)		6. Is 1	this the last Report of t	the Award Period?		
03-31-2011			◯ Yes ● No			
7. Certification: I certify to the best of my knowledge an purposes set forth in the award documents.	d belief that this rep	oort is	correct and complete	for performance of activities for the		
7a. Typed or Printed Name and Title of Certifying Official			7c. Telephone (area code, number and extension)			
Stephen Reder		(503) 725-3999				
		7d. Email Address				
University Professor		reders@pdx.edu				
7b. Signature of Certifying Official			7e. Date Report Submitted (MM/DD/YYYY):			
Submitted Electronically			05-31-2011			

AWARD NUMBER: 41-43-B10593 DATE: 05/31/2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Activities for the quarter ending March 31, 2011 include: continued development, field testing, and revision of Learning Plans (LPs) for both new-to-broadband Learners and the tutors who will assist them, including: the Digital Literacy LPs (7), Broadband Consumer Education LPs (4) and the Tutor Training LPs (4); meeting of the Design Team in St. Paul, MN (2/3-2/4) to discuss field testing feedback and revisions; convened the Learner Web (LW) BTOP National Leadership Team meeting in Portland, OR (3/10-3/11) for further review of LPs, discussion of project management strategies, BTOP eligible Learner recruitment, implementation planning & initial planning for the Career Pathways LPs; completed custom development of online time clock to track volunteer time match; trained partners on use of LW & online time clock; began process of translating LPs into Spanish (60% complete at 3/31); completed development of LW software features designed to support the LW BTOP project.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	8	
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Our sub recipient in New Orleans has had difficulty finalizing contracts with local partners. Some project activities at that site have been delayed as a result.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity <mark>(600 words or less)</mark>	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
		SBA service delivery will begin April 1, 2011. This quarter was spent finalizing SBA training material and implementation plans.	0	0	0	0
Total:			0	0	0	0

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

SBA digital literacy and broadband training will include creation of an e-mail account, e-mail training and practice completing online forms. Participants will be notified that PSU will contact them and ask them to complete an online survey. By periodically distributing the surveys we will be able to determine which participants were broadband adopters and subscribers.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

NA

AWARD NUMBER: 41-43-B10593

DATE: 05/31/2011

4d. Please provide the number of households and the number of business BTOP funds.	es and CAIs receiving discounted broadband service as result of

Households: 0

Businesses and CAIs : 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

We are very excited to launch SBA service delivery activities beginning April 1, 2011. Our accomplishments for the coming quarter will include: training tutors using Learner Web BTOP content, scheduling these tutors to offer assistance in over 70 computer labs nation wide, using Learner Web to train hundreds of new-to-computer and new-to-broadband participants in critical areas of digital & broadband literacy (in both English and Spanish), deploying regionally customized content to these users, developing Learner Web content to connect participants to local career pathways opportunities.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	12	
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Due to the difficulties our sub recipient in New Orleans has had finalizing contracts with local partners, the milestone completion goals for the Q4 PPR may be below our baseline projections.

AWARD NUMBER: 41-43-B10593 DATE: 05/31/2011

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project					from Project nd of Current Period		Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$586,016	\$193,188	\$392,828	\$116,396	\$35,797	\$80,599	\$74,173	\$21,183	\$52,989
b. Fringe Benefits	\$243,868	\$64,077	\$179,971	\$37,176	\$11,355	\$25,821	\$23,523	\$6,567	\$16,957
c. Travel	\$11,197	\$0	\$11,197	\$7,867	\$0	\$7,867	\$0	\$0	\$0
d. Equipment	\$23,446	\$3,095	\$20,351	\$18,719	\$0	\$18,719	\$2,151	\$309	\$1,842
e. Supplies	\$4,400	\$0	\$4,400	\$59	\$0	\$59	\$0	\$0	\$0
f. Contractual	\$4,369,486	\$2,085,873	\$2,283,613	\$168,176	\$90,100	\$78,076	\$494,457	\$215,787	\$278,670
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$82,148	\$30,000	\$52,148	\$29,252	\$9,240	\$20,012	\$6,600	\$3,000	\$3,600
i. Total Direct Charges (sum of a through h)	\$5,320,561	\$2,376,233	\$2,944,508	\$377,645	\$146,492	\$231,153	\$600,904	\$246,846	\$354,058
j. Indirect Charges	\$492,166	\$118,463	\$373,703	\$112,520	\$21,454	\$91,065	\$75,672	\$20,672	\$55,000
k. TOTALS (sum of i and j)	\$5,812,727	\$2,494,696	\$3,318,211	\$490,165	\$167,946	\$322,218	\$676,576	\$267,518	\$409,058

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0

b. Program Income to Date: \$0