

**QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION**

General Information		
<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  12-43-B10554	<b>3. DUNS Number</b>  025637356
<b>4. Recipient Organization</b>  TAMPA HOUSING AUTHORITY 1529 W MAIN ST, TAMPA, FL 336074415		
<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  03-31-2011	<b>6. Is this the last Report of the Award Period?</b>  <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>		
<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Rosa Hill  Grants Coordinator	<b>7c. Telephone (area code, number and extension)</b>  813-253-0551 X132	
	<b>7d. Email Address</b>  rosah@thaf1.com	
<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  05-25-2011	

**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

Overall Project:

- Pre-Assessments completed. Pre-Assessments captures historical data on the knowledge the family had of broadband internet services, their current assess to computers and requirements for special needs classes

Equipment:

- Installation of 197 wood framed kiosk units completed
- Installation of 3554 modems completed by contracted provider, Bright House Networks. This number 3554 represents 124 more modems (households served) than the 3430 indicated in the grant application

Awareness Campaign:

- Media Campaign - Press release to local newspaper

Outreach Activities:

- Community Meetings held at several Tampa Housing Authority Properties
- Door to Door Flyer distributions on training opportunities
- "Meet & Greet" Public Assembly held by contracted internet provider, Bright House Networks to provide valuable information on the modem installation process two (2) of Tampa Housing Authority's larger communities

Training Programs:

- Hands on training classes began February 17th, 2011for Windows 7 Quick Start, Microsoft Office and A+ Certification

Other:

- Design of Web Portal completed . This web portal is comprised of quick links that will allow the residents with the Tampa Housing Authority community to obtain information on self improvement and self sufficiency opportunities offered through Tampa Housing Authority as well as contribute to the technological advancement in internet usage
- Tampa Housing Authority continues to hold conference calls and/or face to face team meetings with key programmatic staff to assure division of responsibility and program implementation time lines on a regular basis.
- Development of lease addendum for 197 kiosk units under pilot program in process

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	65	N/A
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

Due to the withdrawal of a partner agency named in the original grant application of their commitment to provide services under the Job Creation Initiative, Tampa Housing Authority will seek to develop an alternate partnership to fulfill this portion of the grant requirement.

**4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short**

DATE: 05/25/2011

**description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.**

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Community Meeting	Tampa Housing Authority Properties	Held meeting to inform residents of computer training opportunities, the modem installation process and the requirements for purchasing low cost computers	3,554	121	3,554	3,554
<b>Total:</b>			<b>3,554</b>	<b>121</b>	<b>3,554</b>	<b>3,554</b>

**4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).**

The Tampa Housing Authority, along with 15 partner organizations, and support from Senator Bill Nelson, Congresswoman Kathy Castor and Tampa's former Mayor Pam Iorio, created AccessALL Tampa. AccessALL Tampa is a project that creates technologically smart communities within 23 public housing communities (3430 housing units/more than 7000 residents) while creating a minimum of 12 direct jobs and increasing the employability skills of hundreds of residents.

**4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).**

During this 1st Quarter 2011 Broadband Technology Opportunities Program (BTOP) Tampa Housing Authority re-evaluated the unit count (households) and has successfully provided broadband internet services to an additional 124 household through working closely with the contracted provider, without the need for any additional funds.

The total of household currently being served under this broadband initiative is 3554.

**4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.**

<b>Households:</b> 3,554	<b>Businesses and CAIs :</b> 0
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**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**

During this 1st Quarter 2011 Broadband Technology Opportunities Program (BTOP) Tampa Housing plans to complete the following items:

Overall Project:

- Request budget modification where needed

Equipment:

- None anticipated

Awareness Campaign:

- Solicit for new community partner to provide services provide services under the Job Creation Initiative
- Advertise for six (6) internship positions

Outreach Activities:

- Continue to have community meetings and door to door flyer distributions notifying residents of training classes and employment opportunities
- Plan Broadband Partners meeting to assure in-kind contributions are been met as stated in the grant application
- Work with contracted internet provider, Bright House Networks to develop individual letters and posters defining able broadband services

Training Programs:

- Triple number of computer training sites

Other:

- Work with community partner to develop job descriptions for six (6) paid internship positions

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**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	15	Tampa Housing Authority received this Broadband Technology Opportunities Program (BTOP) award in the 3rd quarter of the 1st year.
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

Tampa Housing Authority is currently reporting a deviation from Quarter 4 projections due to the fact that we received this Broadband Technology Opportunities Program (BTOP) award in the 3rd quarter of the 1st year and we had to re-advertise for a Internet Service Provider.

Contract for services was finalized in December of 2010.

Our current agreement for broadband services is with BrightHouse for 24 months at \$66,431 a month. The agreement with BrightHouse is for two (2) years, with services starting March 2011. The \$66,431 reported in this quarter reflects the first month of the 24 month contract.

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**Sustainable Broadband Adoption Budget Execution Details**

**Activity Based Expenditures (Sustainable Broadband Adoption)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$160,908	\$160,908	\$0	\$26,758	\$26,758	\$0	\$40,137	\$40,137	\$0
b. Fringe Benefits	\$51,491	\$51,491	\$0	\$8,563	\$8,563	\$0	\$12,844	\$12,844	\$0
c. Travel	\$0	\$0	\$0	\$2,906	\$0	\$2,906	\$2,906	\$0	\$2,906
d. Equipment	\$376,124	\$0	\$376,124	\$329,054	\$0	\$329,054	\$350,000	\$0	\$350,000
e. Supplies	\$37,830	\$37,830	\$0	\$3,351	\$3,351	\$0	\$22,756	\$22,756	\$0
f. Contractual	\$1,678,598	\$0	\$1,678,598	\$66,431	\$0	\$66,431	\$131,628	\$131,628	\$0
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$525,695	\$449,095	\$76,600	\$0	\$0	\$0	\$45,000	\$45,000	\$0
i. Total Direct Charges (sum of a through h)	\$2,830,646	\$699,324	\$2,131,322	\$437,063	\$38,672	\$398,391	\$605,271	\$252,365	\$352,906
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$2,830,646	\$699,324	\$2,131,322	\$437,063	\$38,672	\$398,391	\$605,271	\$252,365	\$352,906

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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