QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	**2. Award Identification Number** 51-43-B10552	**3. DUNS Number** 055305713

4. Recipient Organization

BOAT PEOPLE SOS, INC. 6066 LEESBURG PIKE STE 100, FALLS CHURCH, VA 220412220

5. Current Reporting Period End Date (MM/DD/YYYY) 03-31-2011	**6. Is this the last Report of the Award Period?** ◯ Yes ⦿ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Jason Clevenger	**7c. Telephone (area code, number and extension)** 703-647-6486
	7d. Email Address jason.clevenger@bpsos.org
7b. Signature of Certifying Official Submitted Electronically	**7e. Date Report Submitted (MM/DD/YYYY):** 05-20-2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

In this quarter (January 1, 2011-March 31, 2011), BPSOS-Bayou La Batre (BLB) was able to order all the equipment needed and fully install the various components of our PCC. We did have an issue with one workstation not working properly but we were able to get the other 9 workstations up and running. With the PCC installation complete, we were able to begin our pilot basic computer course. After extensive outreach about the program, we were able to identify leaders in the Vietnamese-American community in South Mobile County that were interested in the program.

We held classes 3 times a week and saw significant progress in the initial wave of students. In one week, we observed some students progressing from not being able to turn the computer on, to the point that they were able to login into a computer and then navigate through the major applications. We also observed students that progressed quicker than others reaching out to less savvy students to assist. From this observation, we were able to develop a plan where we have the pilot students come back and teach the rest of the courses. This initial capacity building efforts, has enabled them to lead our other classes, and enabled this program to contribute towards our overall organizational goal of empowering the community to become self-sufficient.

Alba Middle School-

Our subgrantee, Alba Middle School ordered three smartboards and eight smart document cameras on 2/1/11 and received these items on 3/10/11. All have been installed and Alba Middle School is in the process of training and getting everything in process to begin use.

Alba Middle School ordered 45 laptops and 3 cart units for the laptops on 1/25/11. Alba Middle School received the laptops on 4/4/11 and are expecting delivery of the carts on 4/15/11. After the carts are received, operations to get everything up and running are slated.

Bayou Clinic-
Our subgrantee, Bayou Clinic reports that their computer workstations continue to be available in their lobby during clinic hours, 8am to 5:30pm, Monday through Friday, in addition to wireless internet access throughout our facility.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	**Overall Project**	38	Please see response to #3 below
2.b.	**Equipment / Supply Purchases**	-	Progress reported in Question 4 below
2.c.	**Public Computer Centers Established**	-	Progress reported in Question 4 below
2.d.	**Public Computer Centers Improved**	-	Progress reported in Question 4 below
2.e.	**New Workstations Installed**	-	Progress reported in Question 4 below
2.f.	**Existing Workstations Upgraded**	-	Progress reported in Question 4 below
2.g.	**Outreach Activities**	-	Progress reported in Question 4 below
2.h.	**Training Programs**	-	Progress reported in Question 4 below
2.i.	**Other (please specify):**	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

BPSOS-Bayou La Batre-
One of the major issues we faced is the recruitment of students. The South Mobile County region was heavily affected by the Deepwater Horizon oil spill in the summer of 2010. Many community members lost their jobs due to the closing of the waters, many are

still unemployed a year later. The community members that expressed a desire for a computer class before are now more focused on issues related to the oil spill (income, family stability, future of the Gulf Coast seafood industry). We had a big turnout for our first class but there was a big drop-off after the 3rd class. We hope with the success of the pilot classes, we will be able to recruit more. We have seen a spike in interest since many of our current students have progressed at the rate they have. We anticipate that we may also have to adjust the class schedules to accommodate more students.

Another issue we face at BPSOS-BLB PCC is the recruitment of volunteers. The city of Bayou La Batre does not have a big tech pool to draw recruits from. We reached out to members of the Vietnamese Student Association at the University of South Alabama but the schedule did not work out and the distance between the two locations was too great. We have also reached out to other community based organizations but the scheduling conflict is again problematic. We are currently still working on a plan to recruit more volunteers, one being the mentioned above about the pilot students being trained to lead a class.

As of March 31, 2011, Alba Middle was still in the process of going through the confirmation process with the Mobile County School board on the labor quote for its PCC. It is a requirement for all schools under the board to get final confirmation on all projects before initiating. Due to this, the PCC at Alba Middle was not open to the general public. This was also the reason for the delay in ordering equipment for its PCC.

Bayou Clinic's PCC was opened during February 2011, but the staff were not actively keeping numbers on the PCC usage by the general public due to internal confusion, as staff members under BTOP were changing. The staff member in charge of oversight of the PCC and reporting, abruptly left the organization in mid-March 2011 and there was a rush to fill the position. The office secretary, who worked under the staff member that left and took over the overseeing of the PCC, estimates that no more than 10 weekly users of the PCC during the end of the 2nd quarter. BPSOS-BLB has worked with the office secretary to better handle monitoring and recording of average users by providing sign-in sheet templates and explaining the steps to effectively monitor and record PCC usage.

The number of 25 average weekly users were from the BPSOS-BLB PCC. These numbers were low due to the delay in finding the 3rd labor quote to meet the grant guidelines. South Mobile County lacks sufficient infrastructure to ease the process of finding 3 labor quotes as requested. South Mobile County is a rural area. With many of our community members in blue-collar employment, there is a small need for technical assistance leading to the problem of not having enough labor quotes to install the PCC. Once BPSOS-BLB was able to meet the requirement at the end of February 2011, installation of the PCC was initiated and completed prior to the end of the second quarter.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported <u>cumulatively</u> from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	**New workstations installed and available to the public**	57	BPSOS-Bayou La Batre- 10 new workstations installed Bayou Clinic- 2 new workstations installed Alba Middle School-45 new work stations installed
4.b.	**Average users per week (NOT cumulative)**	35	Please see response to #3 above
4.c.	**Number of PCCs with upgraded broadband connectivity**	0	N/A
4.d.	**Number of PCCs with new broadband wireless connectivity**	3	N/A
4.e.	**Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds**	10	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Lớp dạy máy vi tính	6	6	36

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

BPSOS Bayou La Batre-
In the next quarter, we hope to have graduated our first class of students. We hope they will have mastered the techniques to the point that they will return to lead future courses. We plan to have the 10th workstation repaired and ready for use to the community. One of big accomplishments we hope to reach is operating several classes consecutively. We hope to have a class in the morning as well as late in the afternoon so the class will be available to everyone in the community. We are currently researching work-times of the seafood industry in the area to find the best time to schedule the new classes that would be best fit the seafood industry workers.

We also plan to build a better network of volunteers. We have identified several volunteer based organizations in the neighboring city of Mobile that possibly would be great sources of volunteers. We are also working with the new officers of the Vietnamese Student Association of the University of South Alabama to set a schedule that would best fit both organizations.

Alba Middle School-
Our goal is to have everything up and running by the end of May 2011 and all necessary training taken care of. We are waiting on the delivery of three laptop carts which are scheduled to arrive on Friday, 4/15/11 and then we will have a technician come in and hook up all of the laptops on the carts. This is scheduled to take place the first week of May 2011 because we will be off next week (April 18-22) for Spring Break and we are hoping they can come in the last week of April and begin the process but it does take several days to have all laptops programmed.

Bayou Clinic-
Continued availability of computer workstations with printers for public use, along with wireless high speed internet access throughout the facility.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	45	See #3 below for explanation
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

BPSOS-BLB predicts our issue for the next quarter will be recruitment of volunteers. The same issue we faced in the last quarter with the City of Bayou La Batre not having a big tech savvy pool to draw recruits from. We started the ground work to build the pool of volunteers but the volunteers will mainly be coming from our neighboring metropolitan city that is 45 minutes away with we anticipate there will be issues with scheduling. We hope to have a solid base of volunteers but we just haven't locked down the commitment from them.

Overall, because we are challenged in matching our cost-share requirements, we are preparing a request for cost-share ratio waiver in consultation with NIST and our FPO for submission.

Bayou Clinic does not foresee an issue as of the date of this report's admission.

Alba Middle also does not foresee an issue as of the date of this report's admission.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$306,650	$107,800	$198,850	$67,610	$23,657	$43,953	$87,962	$27,113	$60,489
b. Fringe Benefits	$56,756	$6,248	$50,508	$10,932	$3,067	$7,865	$15,074	$3,783	$11,291
c. Travel	$1,515	$0	$1,515	$1,972	$0	$1,972	$2,306	$0	$2,306
d. Equipment	$41,985	$0	$41,985	$26,990	$0	$26,990	$28,420	$0	$28,420
e. Supplies	$2,160	$540	$1,620	$1,786	$468	$1,318	$2,678	$622	$2,056
f. Contractual	$116,014	$0	$116,014	$101,697	$0	$101,697	$103,976	$0	$103,976
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$20,218	$7,151	$13,067	$5,142	$706	$4,439	$8,302	$1,252	$7,050
i. Total Direct Charges (sum of a through h)	$545,298	$121,739	$423,559	$216,129	$27,898	$188,234	$248,718	$32,770	$215,588
j. Indirect Charges	$37,980	$0	$37,980	$8,395	$0	$8,395	$12,367	$686	$11,681
k. TOTALS (sum of i and j)	$583,278	$121,739	$461,539	$224,524	$27,898	$196,629	$261,085	$33,456	$227,269

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0