



**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**  
 944 broadband workstations destined for libraries and schools were purchased, received, inventoried and configured.  
 Site visits were made to 21 public schools to install a total of 555 broadband workstations. During these visits, participant staff were further oriented on project expectations and reporting requirements and IT staff were trained on the use, setup and maintenance of the broadband workstations they received. One location received additional wireless equipment.  
 Three sites were identified for wireless infrastructure improvements. These sites were visited and assessed. A detailed plan was developed to guide the installation of new wireless equipment at these locations. Quotes for the costs of this wireless equipment were solicited from vendors.  
 The project website was finalized and is now live for the public to view. Signs were created and distributed for public display in participating locations that recognize the contributions of federal government and other project partners. Equipment and software was attained to facilitate the production of a promotional video highlighting the accomplishments of the project.  
 The curriculum, materials and content for the first phase of participant training was developed and tested.  
 New technology options that would deliver advanced teleconferencing capabilities to every participating library and school were explored and quotes for the costs of this audiovisual equipment were solicited from vendors.  
 Discussions continued with certain pilot sites on how to best organize media events and outreach activities that would effectively generate publicity for the project.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	66	
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	555	0
4.b.	Average users per week (NOT cumulative)	84,000	0
4.c.	Number of PCCs with upgraded broadband connectivity	0	0
4.d.	Number of PCCs with new broadband wireless connectivity	1	0
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	0

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
	0	0	0

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**

The project will purchase, receive, inventory and configure the remaining 1,150 broadband workstations.

Site visits will be made to additional 80 public libraries to install 1,060 broadband workstations.

During these site visits, broadband workstations, public wireless arrays and teleconferencing equipment will be setup.

Also during these sites visits, training will be conducted covering how to operate the newly installed equipment.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	76	
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$905,000	\$447,400	\$457,600	\$52,946	\$3,227	\$49,719	\$75,000	\$15,000	\$60,000
b. Fringe Benefits	\$257,132	\$144,561	\$112,571	\$12,679	\$1,136	\$11,543	\$10,000	\$2,000	\$8,000
c. Travel	\$75,000	\$15,000	\$60,000	\$3,561	\$712	\$2,849	\$15,000	\$3,000	\$12,000
d. Equipment	\$3,647,023	\$527,166	\$3,119,857	\$2,617,615	\$392,152	\$2,225,464	\$3,100,000	\$465,000	\$2,635,000
e. Supplies	\$11,250	\$2,250	\$9,000	\$206	\$41	\$165	\$3,800	\$760	\$3,040
f. Contractual	\$70,750	\$14,150	\$56,600	\$105,750	\$0	\$105,750	\$117,750	\$23,550	\$94,200
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$60,000	\$12,000	\$48,000	\$0	\$0	\$0	\$6,000	\$1,200	\$4,800
i. Total Direct Charges (sum of a through h)	\$5,026,155	\$1,162,527	\$3,863,628	\$2,792,757	\$397,268	\$2,395,490	\$3,327,550	\$510,510	\$2,817,040
j. Indirect Charges	\$772,726	\$0	\$772,726	\$260,346	\$0	\$260,346	\$563,400	\$0	\$563,400
k. TOTALS (sum of i and j)	\$5,798,881	\$1,162,527	\$4,636,354	\$3,053,103	\$397,268	\$2,655,836	\$3,890,950	\$510,510	\$3,380,440

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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