



**Broadband Non-Infrastructure Application
Submission to NTIA – Public Computer Centers**

Submitted Date: 3/15/2010 1:46:31 PM	Easygrants ID: 5209
Funding Opportunity: Public Computer Centers	Applicant Organization: PUGET SOUND CENTER FOUNDATION FOR TEACHING, LEARNING AND TECHNOLOGY, THE
Task: Submit Application - Public Computer Centers	Applicant Name: Karen A Peterson

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A. General Application Information

1. Applicant Information	
Name and Federal ID for Applicant	
DUNS Number	158484738
CCR # (CAGE)	51V59
Legal Business Name	PUGET SOUND CENTER FOUNDATION FOR TEACHING, LEARNING AND TECHNOLOGY, THE
Point of Contact (POC)	KAREN PETERSON 4259774750 Ext. kpeterson@psctl.org
Alternate POC	VICKY RAGAN 4259774760 Ext. 101 vragan@psctl.org
Electronic Business POC	KAREN PETERSON 4259774750 Ext. kpeterson@psctl.org
Alternate Electronic Business POC	VICKY RAGAN 4259774760 Ext. 101 vragan@psctl.org

2. Name and Contact Information of Person to be Contacted on Matters Involving this Application:	
Prefix	
First Name	Karen
Middle Name	A



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Last Name	Peterson
Suffix	
Telephone Number	14259774750
Fax Number	
Email	kpeterson@edlabgroup.org
Title	CEO/Executive Director

3. Additional Contact Information of Person to be Contacted on Matters Involving this Application:

Project Role	Name	Phone	Email
Secondary Point of Contact	Ms. Karen , Manuel	4259774745	kmanuel@edlabgroup.org

4. Other Required Identification Numbers

Easygrants ID	5209
Funding Opportunity Number	500000
Catalog of Federal Domestic Assistance Number	BTOP CFDA Number: 11.557 BTOP CFDA Title: Broadband Technology Opportunities Program

5. Organization Classification

Type of Organization	Non-profit Institution
Is the organization a small business?	No
Does the organization meet the definition of a socially and economically disadvantaged small business concern?	No



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6. Authorized Organizational Representative	
AOR	PETERSON, KAREN
Result	Applicant Authorized

7. Project Title and Project Description

Project Title: Communities Connect Network

Project Description: The Communities Connect Network Project will expand the capacity of 42 public computing centers to improve broadband adoption through workforce preparation, digital literacy, education, and justice resources and training. The project will serve unemployed, low-income housing residents, disabled, immigrants, and youth through libraries, non-profits, and justice centers in Washington State.

8. Other Applications

Is this application being submitted in coordination with any other application being submitted during this round of funding?

- Yes

Easygrants ID	Project Title
5376	State of Washington Broadband Consortium
6321	Stimulating Broadband-Enabled Economic Growth in Underserved Washington Communities
56	21st Century Information and Support Ecosystem: Make It Easy Where You Are

If YES, please explain any synergies and/or dependencies between this project and any other applications. In March 2010, NoaNet received notice that their round one project to offer broadband in Washington was funded. Washington State Department of Information Services (DIS) is applying for a CCI project EasyGrants ID # 5376. We will assist the corresponding sites located in their areas to access and leverage the high-speed broadband provided by them. The Kalispel



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Tribal Court and East Whatcom Regional Resource Center (part of the Whatcom County Superior Court) are on the DIS proposal for an increase in bandwidth.

Our proposal intentionally complements One Economy’s proposal ("21st Century Information and Support Ecosystem: Make It Easy Where You Are," Grant ID #56) through which they will enable wireless broadband to tenants, by providing the public computing training centers in Seattle Housing Authority low income multifamily housing. One Economy is a long time collaborator with the partners in this project.

This proposal reaches areas of the state unserved by the Tincan proposal awarded in Round 1 BTOP. It also provides hub of best practices and resource sharing, which Tincan will be able to contribute to and leverage as part of their grant. We are in close communication with Tincan and PCC providers in other states. This includes the Texas Connects Coalition (PCC #4923, SBA #4924).

CCN will collaborate with the “Stimulating Broadband-Enabled Economic Growth in Underserved Washington Communities” SBA project by making their training program and support network available to Communities Connect Network participants. Additional content to assist with broadband adoption will benefit our project participants.

9. Is the Applicant exempt from the Department of Commerce requirements regarding individual background screening in connection with any award resulting from this Application?

- No, Applicant is subject to these requirements

If the answer to the above question is "No," please identify each key individual associated with the Applicant who would be required to complete Form CD-346, "Applicant for Funding Assistance," in connection with any award resulting from this Application:

Name	Title	Employer
Karen Peterson	Executive Director	EdLab Group

B. Executive Summary, Project Purpose and Benefits



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Essay Question

10. Executive Summary of the proposed project:

Washington State is committed to ensuring that all residents have equitable access to the education, job, health, and the civic tools that information technologies and the Internet provides. At a time when being online is getting more critical, the sour economy, job losses, and cuts in services are causing an increasing number of vulnerable residents to look for one-stop Internet access, training and assistance with employment, education, financial, domestic violence and civil law related help. Public agencies, nonprofit organizations and libraries across Washington see the need and are working to provide effective services. However, these public computing centers (PCCs) lack the funding and technical assistance needed to deliver current technology and implement best practices in education, let alone expand their services to meet the increased needs caused by the current recession. Stimulus funding and technical assistance is needed to meet increased demand. The recent announcement of a BTOP infrastructure grant to Washington State also provides an opportunity to leverage broadband to support these organizations and their clients.

The 2009 Technology Access and Adoption study by the City of Seattle reported that 44% of the immigrant focus group participants assessed their computer skill as “none or not very skilled.” Eighty-five percent of Washington households earning less than \$15,000 per year have no broadband in the home and 63% have no Internet connection at all (TechPolicyBank). Washingtonians with lower-incomes, less education, and living in rural areas are being left behind. The EdLab Group is proposing a multi-sector collaboration linking experts and resources to provide public computing centers that effectively help meet our broadband access and adoption needs.

The participating programs are training low-income youth with basic and advanced technology, helping high school dropouts with GED’s, upgrading the skills of recent immigrants and unemployed, and working with a host of other residents to bring them towards success in the 21st century.



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The Communities Connect Network Project will expand the capacity of 37 public computing centers and add 5 new public computing centers to serve 424,368 people with limited technology access or low adoption rates in both rural and urban areas of Washington State. The 42 public computing centers (PCCs) are located in 5 libraries, 20 in public community centers/non-profit organizations, 12 public and low-income housing complexes, and 5 justice centers in 7 counties, including 10 rural communities. Through an application process, CCN selected PCCs in Pierce, King, Skagit, and Yakima, who could most benefit most.

CCN will foster equitable access, training and increased broadband adoption through 1) adding 244 computers, upgrading 74 computers, adding software, extending operating hours; 2) improving the amount and quality of training offered at PCCs in the areas of digital skill building, education, and workforce preparation; and 3) encouraging information distribution and sharing on the topics of education, workforce preparation, online safety, legal, financial literacy and PCC management and sustainability through an online resource portal linked to training.

This investment will enable 2,176 clients per week to receive training and for PCCs to double the amount of clients currently served annually. A diagram of the project model has been uploaded as part of supplementary documents.

The Communities Connect Network Project provides a model to bridge and enhance the delivery of services between libraries, Worksource, public computing centers, and the justice system. This project will establish a PCC Directory and referral pipeline to help PCCs and Worksource providers be able to refer clients to services and support them as their skills progress..

We are partnering with the Workforce Development Council and Worksource to obtain workforce preparation resources, financial literacy resources, and training. Other partners, NPower Seattle, Northwest Justice Project, SDK Bridge, and Seattle Housing Authority's Special Technology Access Resource (STAR) Center have expertise in assistive technology, social networking technologies, multimedia technologies, and justice services and resources. The libraries and community technology center partners provide the resources and expertise to reach diverse, vulnerable populations.

Communities Connect Network (CCN) started in 2006 with funding from the Bill & Melinda Gates Foundation as a statewide coalition of public and private organizations working to ensure



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that all individuals have access and the skills to use the Internet and information technologies. The EdLab Group manages CCN and our state Council on Digital inclusion.. The proposed Communities Connect Network Project is based on the research-proven model developed by CCN to best support technology adoption. The research shows that three components are necessary for adoption: access, training, and relevant content and services. CCN piloted this delivery and evaluation model in ten sites with funding from the Gates Foundation and Washington State University (WSU) in 2007 and 2008, with results documented in the book “Digital Inclusion” (Crandall & Fisher 2009). This project replicates and expands that small scale experience to new areas of the state, engaging additional institutional partners and designing a public computing center strategy that will expand the job, education and service delivery pathways between community-based computing centers, libraries, WorkSource centers and justice centers. The author, Dr. Mike Crandall, is leading our data collection and evaluation. Our project has potential for broad national replication by PCCs, evaluators, and other digital inclusion program funders.

We estimate at least 45 jobs will be created and 26 will be saved as a result of this project which has a total cost of \$6,456,916.

11. Project purpose:

The Communities Connect Network Project will serve 37 public computing centers in libraries & non-profit organizations, and establish 5 new public computing centers (PCCs) in rural and tribal justice facilities. The PCCs are located in areas with limited technology access, low adoption rates and low-income and vulnerable populations. Through an application process, CCN selected PCCs in Pierce, King, Skagit and Yakima counties who could most benefit from increased access to technology, training, and resources. The project offers a model partnership that will bridge and enhance the delivery of services between libraries, Worksource, PCCs, and the justice system. The CCN Project addresses all BTOP statutory purposes and will increase broadband adoption and technology literacy using the proven access, training, and content model:

Access: PCCs will receive 244 new computers and 74 computers will be upgraded, adding assistive technology if needed. Four new PCCs will be set up in rural justice sites, and video conferencing piloted at 5 sites for training, legal communication, and civic engagement. A PCC Directory will be developed to increase awareness of statewide PCCs and their services.



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Training: This project will improve the amount and quality of training offered at PCCs in the areas of digital literacy, education and workforce preparation through capacity-building training that will impact at least 40 staff and 2,176 clients per week in 42 organizations. The partnership developed with the Workforce Development Council/Worksource will provide PCCs with training and access to job preparation and financial literacy resources. Additional training will be provided in the areas of social networking, lab management, and multimedia. All PCCs will expand the amount of training they offer in basic computing, Internet safety, MS Office, and ESL applications.

Content and Services: Access to relevant content is a critical part of fostering broadband adoption in vulnerable populations. We will develop a Resource Portal that will contain education, workforce, legal, health, and training resources. Survey data showed PCC staff could benefit and contribute to the portal, organized by content area with multilingual curriculum, workforce preparation resources, computer safety information, legal resources, and lab management information.

Outcomes: We will assess the impact of training and technology access through instruments previously developed by the University of Washington Information School for the Washington Community Technology Opportunity Program. Project outcomes will be evaluated using metrics including technology skill development, employment preparation, and use of broadband to aid in social inclusion/meeting essential needs. Project outcomes will include identification of effective methods to increase broadband adoption, particularly for workforce preparedness.

12. Recovery Act and Other Governmental Collaboration:

In March 2010, NoaNet received notice that their round one project to offer broadband in Washington was funded. Washington State DIS is applying for a CCI project EasyGrants ID # 5376 in round 2. We will assist the corresponding sites located in their areas to access and leverage the high-speed broadband provided by them. Our proposal intentionally complements One Economy's proposal ("21st Century Information and Support Ecosystem: Make It Easy Where You Are," Grant ID #56) through which they will enable wireless broadband to tenants, by providing the public computing training centers in Seattle Housing Authority low income multifamily housing. One Economy is a long time collaborator with the partners in this project. This proposal reaches areas of the state unserved by the Tincan proposal awarded in Round 1 BTOP. It also provides hub of best practices and resource sharing, which Tincan will be able to



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contribute to and leverage as part of their grant. We are in close communication with Tincan and PCC providers in other states. This includes the Texas Connects Coalition (PCC #4923, SBA #4924). CCN will collaborate with the “Stimulating Broadband-Enabled Economic Growth in Underserved Washington Communities” SBA project by making their training program and support network available to Communities Connect Network participants. Additional content to assist with broadband adoption will benefit our project participants.

13. Technology Strategy:

PCCs in this proposal vary in size and capacity. Our technology addresses these key elements:

- Respond to the needs of the vulnerable populations served and program goals
- Promote systems appropriate for the organizational setting
- Deploy hardware and software to meet growing demand for multimedia applications and training
- Ensure stable and secure public computing platforms
- Maximize use of our community of technical expertise and build local capacity for sustainability
- Provide tools for future leverage of high-speed broadband
- Incorporate and integrate accessibility

Technology oversight for this project will be managed by EdLab Group with assistance from the City of Seattle Department of Information Technology’s Community Technology Program. (See Organizational Readiness for information about organizational qualifications. We are also drawing on the technical expertise of our partner organizations.

This project will be upgrading equipment at 33 sites and installing new public computer centers at four sites. Technology needs for the public computing sites in this project were gathered through site questionnaires, interviews and discussions at broadband and public computing forums held by the EdLab Group, City of Seattle, Microsoft, Washington State University and One Economy. Our technology implementation plan has five components:

- 1) Consolidated equipment purchasing, installation and deployment
- 2) Configuration and network integration
- 3) Maintenance through training, peer support, dissemination of best practices and organizational options for ongoing technical support
- 4) Assessments to help sites plan for future technology and broadband needs



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5) Demonstration of specific technologies (video conferencing, accessibility, etc.) at some sites to model broadband applications for other sites.

Equipment purchasing and deployment--Technology infrastructure needs of PCC sites will be met through the following mix of service types:

- New/replacement workstations: Standardized hardware and software bundles to ensure maximum stability and ease of support.
- Upgraded workstations: where current hardware is adequate, install new software to bring up to standard and add program capacity (e.g. graphic design software).
- Consultation regarding optimal hardware and software configurations at sites with adequate in-house tech support to ensure stable and secure public computing.
- Address unique needs with “ à la carte” additions of printers, hardware, software and peripherals.

EdLab Group will coordinate bulk purchases of hardware and software, ensuring appropriate selection, and then will work with PCC technology staff to ensure proper configuration. We will work with computer manufacturers, Microsoft, Adobe, and TechSoup to get the best pricing for purchases. A standardized package has been developed that addresses different program needs: basic, graphic design capable and multimedia production capable. Every set-up will include standard management and security components. Computers will be set up with Deep Freeze or Steady State to protect configurations and lower incidents requiring technical support (also lowering public service disruptions and costs). This has proven to be very successful at existing public computing centers. In addition, 102 PCC clients will receive refurbished computers upon completion of training, stimulating the demand for broadband among users who can afford home connectivity.

Management and network integration: The proposal includes purchase of servers where needed to be configured with Microsoft Small Business Server software to aid in site technology management and update deployments. Routers to be purchased will be used in conjunction with configuring segmented networks at the sites where bandwidth is shared with organizational/administrative services. Wi-fi access points will likewise be configured to ensure a public network that is distinct and does not put the employee operations and data at risk. Wifi is going to be installed at 12 sites, expanding the capacity for use of public access sites.

Maintenance through training and support: Many of our partner sites have access to ongoing technical support once equipment is purchased. To ensure sites are able to troubleshoot and manage their systems, we will provide webinars and conference calls on lab management and



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establish an online support forum. Current public computing experts at the City of Seattle, RecTech community center sites, and other partner institutions will be available for mentoring. In addition to the Resource Portal, we will help guide the staff and volunteers to effectively utilize other appropriate online help resources including TechSoup’s Learning Center, WebJunction, and Telecentre.org. We will refer organizations to NPower Seattle for ongoing support at sites where in-house tech support is not available.

Improving accessibility and leveraging broadband for video conferencing: One of our partners, the Special Technology Access Resource (STAR) Center (part of the Seattle Housing Authority), serves as a national model for assessing the needs of people with disabilities and implementing assistive technologies. This project will upgrade the technology and assistive technologies at both the STAR Center and Edith Bishel Center for the Blind & Visually Impaired. In addition to this, 10 other sites will receive a base accessibility package for users with limited vision and limited mobility. All other sites in our project will at minimal have desktops configured for accessible log-ins and receive assistance in identifying appropriate next steps to increase their capacity to deliver accessible technology platforms.

Five sites will receive Polycom videoconferencing systems to leverage broadband for communication and remote training and educational program delivery. Centers will also have web cams and software installed to for signing and conferencing.

14. Public Availability:

All PCCs are public though some centers such as La Casa Hogar, Edith Bischel Center, East African Community Services, VET Tech Center, and Horn of Africa focus on serving the needs of specific target audiences. For example, the Chinese Information and Service Center’s goal is to serve non- and limited English speaking Asian immigrant families, youth, and seniors, and services are designed to support those communities. However, they would not turn away a person from a different ethnic group.

Edith Bischel Center serves only the blind and visually impaired in a six-county region. They have a \$12 per class charge assessed only if a person has the ability to pay. STAR serves clients with disabilities. La Casa Hogar, Catholic Charities Housing, and YWCA serve only women and families in residence as part of this project. Certain times at the VET Tech Center are dedicated to women veterans as well, so they can focus on the special service needs this population has. Seattle Housing Authority sites Jefferson Terrace and Denny Terrace labs are open to the public



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housing residents living in those buildings. Street Youth Ministries' Technology Lab exists for the purpose of providing confidential service programs to homeless young people.

15. Restrictions on Center Use:

Other than the restrictions noted above, there are no significant restrictions on center use. Most public computer centers, including those served by this grant, reserve the right to limit the length of a user session during open use time to ensure additional users are able to get on the computers. However, these labs also adjust time to allow for users who need more time for resume writing, applying for jobs or filling out legal or educational forms. Labs will all have access to the same content and training resources through this grant, and similar hardware and software configurations based on primary use. There may be some restriction on use of small labs during formal training sessions. Site staff will also supervise use so that preference may be given to homework and educational use, workforce training, access to government and essential services or other program related purposes rather than entertainment.

16. Involvement of Community College:

We will improve the pathway for client skill development by mapping program offerings between community-based technology centers, state workforce training centers, libraries, and community/vocational colleges. EdLab Group will collect information on relevant community college technology training to include in the PCC Directory and will host a meeting to increase awareness in each community about local training resources. Many of our partners including La Casa Hogar, New Futures, and the libraries have cooperative relationships with their local community colleges to avoid duplication of service and to assist one another meet the needs of the local population. Yakima Valley Community College is a significant partner for La Casa Hogar, providing an ESL teacher to teach at the organization. New Futures collaborates with Highline Community College on providing ELL classes to the families they serve. South Seattle Community College provides classes at the Delridge Community Center lab in this project. Libraries have college test preparation materials, language-learning tools, and students from the Skagit Valley College use the public library to participate in online courses.

17. Is the applicant seeking a waiver of the Buy American provision pursuant to section x.Q of the NOFA?

➤ No



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18. Is the applicant delinquent on any federal debt?

- No
- If Yes, justification for delinquency:

19. Are you seeking a waiver of any requirement set forth in the NOFA that is not mandated by statute or applicable law?

- No

C. Partners

20. Are you partnering with any other key institutions, organizations, or other entities for this project?

- Yes

If YES, key partners are listed below:

Project Role: Contractor Name: Neal, Joy Email: jneal@lclib.lib.wa.us Address 1: 614 East Morris Street Address 2: Address 3: City: LaConner State: Washington Zip Code: 98257 Organization: LaConner Regional Library Organization Type: Other Small business: No Socially and economically disadvantaged small business concern: No
Project Role: Contractor Name: Hirschel, Aimee Email: hirschel@upperskagit.lib.wa.us Address 1: 45770 Main Street Address 2: Address 3: City: Concrete State: Washington Zip Code: 98237



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<p>Organization: Upper Skagit Library Organization Type: Other Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Harper, Rowena Email: rowenah@streetyouthministries.org Address 1: 4540 15th Ave NE Address 2: Address 3: City: Seattle State: Washington Zip Code: 98105 Organization: Street Youth Ministries Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: McCready, Cynthia Email: cynthia@edithbishelcenter.org Address 1: 628 North Arthur St. Address 2: Address 3: City: Kennewick State: Washington Zip Code: 99336 Organization: Edith Bishel Center for the Blind and Visually Impaired Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Buckholz, Maggie Email: maggieb@ci.burlington.wa.us Address 1: 820 E. Washington Ave. Address 2: Address 3: City: Burlington State: Washington</p>



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<p>Zip Code: 98233 Organization: Burlington Public Library Organization Type: Other Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Marquis, Celia Email: lifrc@rockisland.com Address 1: PO Box 732 Address 2: Address 3: City: Lopez Island State: Washington Zip Code: 98261 Organization: Lopez Island Family Resource Center Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Torgeson, Mary Jo Email: puylib@ci.puyallup.wa.us Address 1: 324 South Meridian Address 2: Address 3: City: Puyallup State: Washington Zip Code: 98371 Organization: Puyallup Public Library Organization Type: Other Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Jama, Abdurahman Email: jama@eastafriancs.org Address 1: 7054 32nd Ave. S Address 2: Address 3: City: Seattle</p>



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<p>State: Washington Zip Code: 98118 Organization: East African Community Services Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Green, Barbara Email: barbarag@newfutures.org Address 1: 14924 8th Avenue SW Address 2: Address 3: City: Burien State: Washington Zip Code: 98166 Organization: New Futures Technology Labs Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Lam, Stephen Email: stephenl@cisc-seattle.org Address 1: 611 S. Lane St. Address 2: Address 3: City: Seattle State: Washington Zip Code: 98104 Organization: Chinese Information and Service Center Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Tugwell, Chris Email: ctugwell@seattlemca.org Address 1: 909 4th Ave. Address 2: Address 3:</p>



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<p>City: Seattle State: Washington Zip Code: 98104 Organization: YMCA of Greater Seattle Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Gbalah, Janis Email: [REDACTED] Address 1: PO Box 5696 Address 2: Address 3: City: Tacoma State: Washington Zip Code: 98415 Organization: Safe Homes - "Ladies Operation Moving Forward" - Veterans Technology Center (VET Tech Center) Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Adams, Vivian Email: vmadams@yakama.com Address 1: 100 Spiel-yi Loop Address 2: Address 3: City: Toppenish State: Washington Zip Code: 98948 Organization: Yakama Nation Library Organization Type: Other Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Nguyen, Minh-Duc Pham Email: [REDACTED] Address 1: 1032 S. Jackson St. Suite C Address 2: P.O. Box 28068</p>



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<p>Address 3: City: Seattle State: Washington Zip Code: 98118 Organization: Helping Link Organization Type: Non-profit Corporation Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Abunie, Assaye Email: [REDACTED] Address 1: 2301 S. Jackson St., Suite 101F Address 2: Address 3: City: Seattle State: Washington Zip Code: 98144 Organization: Multimedia Resources and Training Institute Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Folsom-Hill, Carole Email: carole@lacasahogar.org Address 1: 106 South 6th Street Address 2: Address 3: City: Yakima State: Washington Zip Code: 98901 Organization: Yakima Interfaith Coalition dba La Casa Hogar Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Li, Ray Email: rayl@nhwa.org Address 1: 4410 29th Ave. S</p>



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<p>Address 2: Address 3: City: Seattle State: Washington Zip Code: 98108 Organization: Neighborhood House Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Forsyth, John Email: JForsyth@seattlehousing.org Address 1: 120 Sixth Avenue N. Address 2: Address 3: City: Seattle State: Washington Zip Code: 98109-1028 Organization: Seattle Housing Authority Organization Type: Other Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Dwyer, Carl Email: carl.dwyer@seattle.gov Address 1: 100 Dexter Ave. N. Address 2: Address 3: City: Seattle State: Washington Zip Code: 98109 Organization: Associated Recreation Council (RecTech) Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Tsegaye, Gebru Email: tsegayeg@hoas.org</p>



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<p>Address 1: 4714 Rainier Ave. S. Ste. 105 Address 2: Address 3: City: Seattle State: Washington Zip Code: 98118 Organization: Horn of Africa Services Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Small, Hon. T.W. Email: Chip.Small@CO.CHELAN.WA.US Address 1: 401 Washington St. Address 2: P.O. Box 880 Address 3: City: Wenatchee State: Washington Zip Code: 98807 Organization: Chelan County Superior Court Organization Type: County Government Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Booth, Roni Email: boothr@co.cowlitz.wa.us Address 1: 312 SW First Ave. Address 2: Address 3: City: Kelso State: Washington Zip Code: 98626 Organization: Cowlitz County Court Organization Type: County Government Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Jackson, N.F.</p>



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<p>Email: njackson@co.whatcom.wa.us Address 1: 311 Grand Ave. Ste. 301 Address 2: Address 3: City: Bellingham State: Washington Zip Code: 98225 Organization: Whatcom County Superior Court Organization Type: County Government Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Kintner-Christie, Cathleen Email: ckintner@kalispeltribe.com Address 1: Box 96 Address 2: Address 3: City: Usk State: Washington Zip Code: 99180 Organization: Kalispel Tribal Court Organization Type: Indian Tribe Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Torres, Cesar Email: cesart@nwjustice.org Address 1: 401 2nd Ave. S. Address 2: Address 3: City: Seattle State: Washington Zip Code: 98104-3811 Organization: Northwest Justice Project Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Sub-recipient</p>



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<p>Name: Crandall, Mike Email: mikecran@u.washington.edu Address 1: The Information School Address 2: Box 352840 Address 3: Mary Gates Hall, Ste 370 City: Seattle State: Washington Zip Code: 98195-2840 Organization: University of Washington Organization Type: Other Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Blanchard, Beth Email: BBlanchard@seakingwdc.org Address 1: 2003 Western Ave., Suite 250 Address 2: Address 3: City: Seattle State: Washington Zip Code: 98121-2162 Organization: Workforce Development Council of Seattle-King County Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Contractor Name: Hatch, Amanda Email: amandah@npowerseattle.org Address 1: Welch Plaza Bldg. Address 2: 403 23rd Ave. South Address 3: City: Seattle State: Washington Zip Code: 98144 Organization: NPower Seattle Organization Type: Non-profit Institution Small business: No Socially and economically disadvantaged small business concern: No</p>



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Project Role: Third party in-kind contributor
Name: Keyes, David
Email: david.keyes@seattle.gov
Address 1: 600 4th Ave. Fl. 1
Address 2: P.O. Box 94726
Address 3:
City: Seattle
State: Washington
Zip Code: 98124-4726
Organization: City of Seattle
Organization Type: City or Township Government
Small business: No
Socially and economically disadvantaged small business concern: No

21. Description of the involvement of the partners listed above in the project.

This project brings together public and private partners, leveraging their skills and resources to benefit one another. The EdLab Group will manage this project, set up subcontracts with all project partners, manage the training delivery, project reporting, and provide fiscal management and oversight. Other key partners include the City of Seattle Community Technology Department who is helping to support the hardware/software and training efforts in Seattle PCCs, and the University of Washington Information School who will be collecting outcome data and project metrics.

Workforce Development Council (WDC) and Worksource Centers: The partnership developed with the Workforce Development Council/Worksource addresses the need for increased workforce preparation training and is modeled on a successful pilot program WDC implemented with the Seattle Public Library. WDC will provide PCCs training and job preparation resources including the Self Sufficiency Calculator and financial literacy resources. As a result of this, PCCs will have increased capacity to support unemployed workers, and clients will increase their workforce preparedness and employment rates. Worksource has limited ability to serve clients who do not have a basic level of technology skills or who are not proficient in English. The PCC Directory and referral system we plan to establish creates a pipeline for skill development for these clients--they can go to their local PCCs to receive basic computer training and when ready, will proceed to more advanced training or job seeker training at their local Worksource or community college. In turn, Worksource sites will offer resources to PCCs so that they can begin



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preparing clients for the workforce. More information about the WDC/Worksource partnership is listed in the training section below.

Libraries: We have been working with the libraries for the past year to develop a support and training model that meets their needs and enhances their ability to leverage the broadband being provided by the NoaNet and DIS CCI grants. All of the libraries indicated the need for training and resources to support workforce preparation and adoption of new social media technologies. Two of the sites are interested in becoming official Worksource “Connection” sites as part of this project due to the large numbers of clients requesting work-related resources. Librarians have access to resources that they will contribute to the Resource Portal, such as lab management best practices or relevant web sites to support Internet research and youth-related content.

Northwest Justice Project (NJP) and Courts: The Washington State “Justice Net” consortium represents a large group of partners working to ensure adequate broadband deployment for the justice system and delivery of essential online services for vulnerable populations. Five court sites, managed through four counties are participating in this project as PCC sites. The five public sector justice sites include: Chelan County Court/Law Library, Cowlitz County Courthouse, Kalispel Tribal Court, Whatcom County Superior Court, and East Whatcom Regional Resource Center, which is part of the Whatcom County Superior Court.

The Washington State Administrative Office of the Courts, Office of Civil Legal Aid, and the state Access to Justice Board will facilitate the linkage between the PCC’s and consumer and legal services. The NJP is contributing \$44,875 in match and receiving funds under this grant to provide online content and skills training. They are Washington’s publicly funded legal aid program providing free civil legal assistance and representation to low-income people and communities through their 17 offices across the state. Each year NJP helps more than 40,000 people in need of critical legal assistance in cases affecting basic human needs such as family safety and security, housing preservation, protection of income, access to health care, education and other basic needs. NJP maintains WashingtonLawHelp.org containing an extensive library of legal resources (many in Spanish and other languages) needed most by low-income persons. They will coordinate the acquisition of legal information videos with translations, to be posted on the Washington LawHelp website and then followed up with marketing and user training to ensure greater adoption of these online resources



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Community Technology Organizations: 37 PCCs will receive training and all 42 will receive resources as part of this grant. Almost all of these organizations have provided a 30% financial match to participate in the project. In their application to be part of our project, all sites specified their strong level of community support. Their letters of support are included with this application.

All PCCs will receive hardware and support resources through this project, of these, 5 are new PCC sites located in justice centers. Other PCC sites include 5 libraries, 20 are non-profits, and 12 are housing. The five libraries include: La Conner Regional Library, Upper Skagit Library, and Burlington Public Library (Skagit); Puyallup Public Library (Pierce); Yakama Nation Library (Yakima and tribal members).

The 20 non-profits have locations at 32 sites, some in partnership with public agencies: Street Youth Ministries; Chinese Information and Service Center; YMCA (5 sites); Associated Recreation Council (9 RecTech sites in City of Seattle Parks and Recreation community centers); Horn of Africa; Helping Link; MMRTI; 4 Seattle Housing Authority sites (STAR, Westwood Heights, Denny Terrace, & Jefferson Terrace); Neighborhood House (2 Seattle Housing Authority/High Point and Rainier Vista; East African Community Services at New Holly Campus/Seattle Housing Authority; New Futures Technology Labs (4 sites, 3 on King County Housing Authority sites); Lopez Island Family Resource Center; VetTECH Center, Edith Bishel Center, & La Casa Hogar (3 sites).

D. Congressional Districts

22. Applicant Headquarters

- Washington

23. Project Service States

Washington

24. Project Service Areas

Washington - 1



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Washington - 4

Washington - 2

Washington - 9

25. Will any portion of your proposed project serve federally recognized tribal entities?

- Yes

26. Indicate each federally recognized tribal entity your proposed project will serve.

Yakama Nation

Kalispel Business Committee

27. Have you consulted with each of the federally recognized tribal entities identified above?

- Yes

E. Demographics

Demographics

28. Will your proposed project be specifically directed to serve vulnerable population groups?

- Yes

If "Yes" which vulnerable population groups will your proposed project serve? Check as many as apply:

Hispanic

Black/African-American

Asian



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Native American or Native Alaskan

English as Second Language (ESL)

Disabled

Low Income

Unemployed

Senior Citizen (55 and over)

Youth

Other:

29. Vulnerable Populations

The PCCs partnering on this Communities Connect Network project serve all of these vulnerable population groups as part of their mission. It is their area of expertise, and they understand the amount of time and support necessary to work with these populations. The following data reflects the percentages of vulnerable populations (clients) served by the PCCs sites and is gathered from the applications PCCs submitted; in the case of justice and library sites, local demographic data from the American FactFinder survey and other sources is presented. Additionally, many of the sites each serve the same %, so they have been grouped together:

Hispanic Clients: La Casa Hogar and their partner sites YWCA and Catholic Charities Housing serve predominantly Latinos: New Futures 69%, Burlington Library 35%, Yakama Nation Library 20%, Metrocenter YMCA 15%, VetTECH 8%.

Black/African: East African Community Services (EACS) serves 99% Africans, Horn of Africa 98%, MMRI 95%, VetTech Center 70%, Neighborhood House/ Rainier Vista 49%, YMCA of Greater Seattle-MetroCenter 35%, Jefferson Terrace 34%, Seattle Housing Authority's STAR Center and Westwood Heights 33%, 15% of Street Youth Ministries, 10% New Futures.



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Asian Clients: Chinese Information & Service Center (CISC) 100%, Helping Link 98%, RecTech 26%, Neighborhood House/ Rainier Vista 24%, Seattle Housing Authority's Jefferson Terrace 24%, STAR Center and Westwood Heights 17% each.

Native American Clients: Kalispell Tribal Court 90%, La Casa Hogar 85%, Yakama Nation Library 70%.

ESL Clients: Yakama Nation Library & Chelan County Courthouse 20%, and Horn of Africa, EACS, and CISC serve ESL populations as well.

Disabled Clients: Seattle Housing Authority's STAR Center and Edith Bishel 100%, Neighborhood House, CISC, Vet TECH, Helping Link, Jefferson Terrace serve clients with disabilities as well.

Low-Income Clients: La Casa Hogar, Helping Link, Street Youth Ministries, Seattle Housing Authority's STAR Center & Westwood Heights each serve 100%, New Futures 97%, CISC 90%, EACS & Horn of Africa 90%, YMCA and Cowlitz County each serve 85%, Yakama Nation Library 80%, Neighborhood House and other housing sites at least 77%, MMRI 75%, Upper Skagit Library 55%, Edith Bishel Center 30%.

Unemployed Clients: Street Youth Ministries 95%, Seattle Housing Authority's STAR Center and Westwood, and Vet TECH 80%, Neighborhood House 75%, EACS and MMRI 60%, La Casa Hogar 50%, Puyallup Library 30%, Horn of Africa 25%, Upper Skagit Library, La Conner Library, Edith Bishel each serve 14%, Burlington Library and Helping Link 10%.

Seniors: La Conner Library 80%, Seattle Housing Authority's Westwood, Jefferson, Denny Terrace, and STAR Center serves a large percentage; RecTech, Helping Link, CISC, EACS, and do as well.

Youth Clients: MMRI, RecTech (9 sites), YMCA (5 sites), Street Youth Ministries, the libraries, Helping Link, CISC, Neighborhood House, Lopez Family Resource Center, and EACS.

30. Accessibility

All PCC sites were asked what assistive technologies they needed to make their labs more accessible to the disabled. We will ensure that any lab that receives equipment through this grant



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will have at least one terminal with a base accessibility package. New computers and upgrades will be configured to enable text zooming options.

The Seattle Housing Authority’s Special Technology Access Resource (STAR) center has offered a range of accessible technology to the public for ten years. They are training other sites to utilize a similar model of intake to assess users’ individual needs for access and match them to the appropriate hardware and software. Technologies available there include Jaws screen readers, ZoomText for enhanced viewing for limited vision users, Sip and Puff to enable computer interactions for mobility impaired users, Braille keyboards and printers for blind users, adapted mice/keyboards for single hand use, and worktables at a height necessary to ensure wheelchair accessibility.

The Edith Bischel Center provides training for using computers with adaptive software, such as magnification and speech, scanning and reading printed material such as mail or newspapers, using specially-designed technology, such as note-takers with Braille and Speech, use and adaptation of common technologies such as cell phones and MP3 players. The focus and goal of their lab is to provide customized training that meets the special needs of each person with a disability. Clients receive one on one training from an instructor with the latest computer software and equipment for the blind and visually impaired.

We know that providing quality services for disabled residents requires a combination of appropriate technology, staff and volunteer support, and outreach. We have the expertise from our partners and will be offering training for other centers in how to enhance services for disabled users. The justice system also has a disabilities specialist who will be consulted for this project.

31. Other Languages

The primary second languages that this project will reach are Spanish speakers, Vietnamese, Chinese and East African (Somali and Amharic). By partnering with agencies that are trusted in the native language communities, such as La Casa Hogar, East African Community Services, Horn of Africa Services, the Chinese Information and Service Center (CISC) and Helping Link, we are utilizing networks that can assist with outreach and are experience in delivering training to limited English speakers. Instructors employed at these centers will be able to assist people in



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their native languages or interpreters will be employed. Training programs which will be offered with other language support include:

- Basic computing skills,
- ESL skills for employment,
- Basic workforce skills,
- Use on online content,
- Homework help and parents' use of school resources and
- Linked training which combines technology skills with employment skills.

Operating systems will be installed in native languages as requested by the sites. The sites will use GCFLearnFree in Spanish and international versions of the Microsoft digital literacy materials. Helping Link has developed a bilingual Vietnamese/English computer learning curriculum to be updated and distributed for use by other sites. Neighborhood House has developed a multilingual online guide to employment which will be utilized for workforce programs. East African Community Services and Helping Link have developed programming to assist parents use online Seattle Public School resources. This will be expanded to other sites. The City of Seattle has developed computer safety information available in eight languages to be distributed. The Resource Portal will further identify best curriculum in other languages and foster language-responsive training delivery. This project will also explore use of web conferencing to enable limited English speakers in remote areas to join training sessions with native speakers.

With funding from this grant, the Self-Sufficiency Calculator will be translated into all languages needed by PCC sites. The legal education videos to be used will be translated into Spanish and other languages and closed captioned or signed.

The project includes staff from many of the communities of color, disability and language (immigrant/refugee) communities served by this project and who have incredible expertise serving these communities and are trusted by them. The educational network and products we are developing will increase the effectiveness of those locations who have growing populations of vulnerable residents, but limited experience serving them.

Outreach



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32. Public Computing Centers Outreach

This project will increase awareness of the opportunities offered by broadband adoption and improve awareness of PCC locations, services, and Internet-based resources through the Public Computing Center Directory, outreach, distribution of training and information, and a public awareness campaign.

Public Computing Center Directory: Clients who have limited computer access or skills lack information about where to go for technology access and training. CCN will address this need by updating their member directory to include all PCCs in Washington state and adding information about hours and training offered. This project will also market the directory and establish a referral pipeline that will help PCCs and Worksource providers to refer clients to services as their skills progress from basic to advanced. All project partners will market the directory including via schools, colleges, libraries, government and non-profit service agencies. As a result, organizations will have a central, reliable source to refer clients for technology training and access. Comcast offered to produce free PSAs about the importance of broadband adoption. We expect this outreach campaign to reach people who have cable access all over the state.

Each PCC outlined their outreach strategy in their application to be a part of this proposal. The strategies are customized for each community. For example, in the housing project labs, volunteers promote programs through signs and brochures (translated into multiple languages), lab schedules, resident meetings, and a newspaper that goes to SHA residents monthly. Many sites said that when participants have success using the computer lab, they outreach to others. Case managers do outreach as well. Libraries will announce new training and computer access opportunities through proven methods, including flyers, advertisements, and through local CBOs.

NJP will be producing marketing materials for Washington Law Help and distributing these at the PCC's, along with training for staff and users. They will market the availability of the PCC's to their 17 sites across the state. The training of PCC staff and clients will ensure greater adoption of these online services. The Office of the Center of Legal Aid and the Administrative Office of the Courts will help distribute information about the PCCs throughout the legal community, including 266 court sites, 39 county clerks, and the volunteer lawyer programs.

33. How many total users do you expect to generate through the use of BTOP funds at your public computer center(s)?



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Training and Education

34. Peripherals and equipment

The Communities Connect Network Project has conducted an assessment of the PCC needs and is requesting funding to upgrade, add, or replace outdated equipment. EdLab Group will lead the hardware/software purchasing program, so that we can obtain the best prices and ensure that all hardware and software purchased through this grant is utilized. We will utilize Tech Soup and vendor relationships with the public agencies involved to reduce cost for purchasing of computers, software, and peripherals.

Accessibility technology is described in the prior accessibility section. Other assistive technology peripherals to be installed by this grant include a Text to Speech Scanner Reader, and bi-level workstations for assistive technology devices.

Peripherals to be purchased through this project include upgrades of 43 monitors for limited vision users and design applications, There will be 35 printers installed and 7 projectors to aid in classes and presentations. Webcams and headphones will enable use of English learning software and communications with families elsewhere or remote instructors. While perhaps not a normal “peripheral, the project will upgrade network routers at six sites, and five sites will receive Polycom video conferencing equipment. Also described elsewhere, wi-fi access points will be installed at 12 labs increasing their user capacity.

35. Workstation software

Standard workstations will be configured with Microsoft Windows 7 and Microsoft Office 2007. To ensure a stable and secure platform with adequate restore capacity, they will be configured with Symantec Ghost Solution Suite, Deep Freeze Enterprise, and CASSIE software for management and reporting. Skype will be installed for conferencing along with additional standard web utilization software including Adobe Acrobat Reader and Mozilla Firefox. The CCN project will also make available and encourage sharing of open source applications software.



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At least 82 of the computers being deployed through this grant will be configured as graphic design-oriented workstations with the same base configuration as the standard workstation with the addition of Adobe Creative Suite software.

Sites will also be provided with additional software for specific applications and education programs. This includes LanSchool for classroom management, Ultrakey Typing software to help learn office skills, Quickbooks for financial management, and Rosetta Stone for learning English.

Accessibility software to be purchased for installation at PCC's in this project include: Zoom Text, Jaws screen reader, Zoomtext Magnifier Reader, Ainsworth Keyboard Trainer, Text to Speech Scanner Reader for Blind users, and Duxbury Braille Translator for Windows.

Servers will be equipped with Microsoft Small Business Server software to assist deployment of updates and patches on the workstations.

36. Training and education programs

All PCCs except for the five justice sites will receive staff capacity-building training and offer training to clients to meet the needs of the increased number of people seeking jobs and job preparation resources. Two tiers of training will be offered as part of this project: direct training by PCCs to clients and capacity building training to PCC staff and volunteers so that they know what curriculum and resources are available to them and so that they in turn can deliver effective training to clients. PCC staff will expand the training they provide to include the areas of workforce preparation, social networking, youth-related content, and legal and other essential services online.

Most PCCs (except justice) are doubling their training hours to meet demand in the areas of basic computer skills, Internet safety, multimedia production, keyboarding, Microsoft Office, and small business applications. These sites have existing curriculum but will benefit from having access to shared curricula resources, including translated versions of curriculum, posted on the Resource Portal. Each site has its own training schedule, but most centers at minimum offer daily 2-hour classes. YMCA has requested a mobile lab to deliver training in the areas of online safety, Internet research, and multimedia at four other YMCA branches. New Futures will be delivering



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training in basic computer skills, Internet skills, keyboarding and MS Office at their four housing sites. Many of the community technology center staff in this project are of the same cultural background as the populations they serve, or at minimal have experience in serving their special needs.

Our partners have identified areas in which they need capacity building training, including assistive technology, social networking technologies, workforce preparation resources for job seekers, and multimedia technologies and enhancing access to services and resources (i.e., health, justice and civic engagement resources, online safety, financial literacy). Five content area experts including SDK Bridge, NPower, WDC/Worksource, NJP, and STAR Center have been identified to train PCC staff and clients. Regional trainings will be delivered both in-person and via webinars (if appropriate) to enable more people to access. Our training for staff will include culturally aware and appropriate service delivery and will be delivered by trainers with expertise educating adults. All training resources and webinars will be posted to the Resource Portal. A total of 2,176 clients per week will ultimately benefit from this training.

Job Seeker Training & Financial Fitness Training: The WDC/Worksource representatives will train all PCC (except justice) staff through three one-day trainings on resources to support job seekers and financial literacy and provide support on implementation. These organizations do not have the necessary resources or skills to support job seekers because it was not part of their original mission. The Job Seeker Training includes beginning job search basics, resume basics, online job search basics, and job interview basics. Clients will receive assistance with career planning and budgeting through use of the Self-Sufficiency Calculator (SCC) (www.thecalculator.org). The SCC also includes a database that tracks whether clients made progress toward economic self-sufficiency during their participation—so we can measure our true impact, not just whether the customer got a job. The Financial Fitness training includes free tools to help clients set financial goals, budget to reach those goals, understand debt, credit and how to establish savings. Staff will also receive information about programs such as the federal Earned Income Tax Credit (EITC).

Youth-Related Content Training: Youth-serving sites will receive training from SDK Bridge, who has been teaching technology classes for teenagers in low-income neighborhoods of Seattle since 2003. Their classes inspire youth to consider technology careers and cover topics such as 3D computer modeling, Augmented Reality, mobile phone technology, databases, structured data (XML), and virtual worlds.



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Social Networking Training: All PCCs requested training on social networking technologies to support their organization’s outreach and sustainability and to improve their clients’ skills with these tools. NPower Seattle will offer a total of six workshops to PCCs across the state on the topic of Social Media. The workshop teaches staff about social media tools like blogs, Facebook and Twitter and how they can use it to communicate with clients, funders, and community members. As a result of the training PCCs will be able to use social media for outreach and communication and will be able to teach clients about social media. NPower will also offer training on ‘Transitioning to Office 2007,’ blogging, and lab management on an as-needed basis. NPower was selected as a training partner because of their strong expertise in training non-profits to use technology and because they successfully led the training initiative as part of the 2006 grant.

Justice/Legal Training: Trainings will be delivered to libraries and community-based organizations by a combination of in person and online trainings. The courthouse sites will be set up as primarily public access sites, rather than formal learning classrooms. However, Clerks, local volunteer attorneys and Northwest Justice Project staff will provide user assistance at these sites.

STAR staff and volunteers will help train other center staff and volunteers to use assistive technologies effectively. In addition, EdLab Group will provide a webinars on use of the Resource Portal and Network Directory.

37. If you are providing educational or training programs, how many people in total will these programs reach on an annual basis?

- 26112

38. How many hours of training will be provided to each participant?

- 50

39. How many Full Time Employee (FTE) instructors or facilitators will you employ for these courses?

- 30



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F. Project Budget

40. Project Budget	
Federal Grant Request	\$4,169,734
Total Match Amount	\$2,287,787
Total Budget	\$6,457,521
Match Percent	35.4%

41. Projects Outside Recommended Funding Range:

- EdLab Group’s proposed Communities Connect Network Project is not outside the recommended funding range.

42. Sustainability:

It is within EdLab Group’s (formerly known as the Puget Sound Center for Teaching, Learning and Technology) mission to improve PCCs technology access and training in high-need communities, and we continuously seek funding to do so. Comcast has expressed an interest in receiving an application to support a digital inclusion project in the areas they serve. We are in discussion with TechSoup and Nonprofit Technology Enterprise Network to support capacity building efforts for the PCCs through webinars. CCN has a close working relationship with the Washington State DIS which is coordinating broadband strategies for the state. This project will help inform the state’s broadband access and adoption strategy. In addition, as part of the partner application and selection process, partners were chosen who were most likely to be able to sustain. Most sites requested one-time costs in their budgets and offered staff time and other resources to support the project. Once the PCC staff are trained, it is expected that they will have the capacity to continue offering training. Training implementation will be self-supported through discussion boards and resources that are part of the Resource Portal. CCN’s management team will continue to moderate the portal and PCC Directory beyond the duration of the grant.

This project will dramatically improve the linkage between PCC’s and the workforce training system, the justice system and state agencies. Those links, combined with more effective programs as a result of this project, will position the Communities Connect Network Project and individual sites to be more eligible and competitive for program funding in those areas. Our



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multi-sector state Council on Digital Inclusion will also aid in identifying other opportunities for private, public and foundation sector investments.

EdLab Group is ensuring that equipment will continue to be used following the grant period by including long warranties of service. Most have committed to provide ongoing technical support after the grant, and we are connecting them to other strategic organizations for support if needed. During the grant we will monitor to ensure equipment is used for public computing and assist the center with support as needed.

The increased capacity at the PCCs along with the partnerships and gathering of best practices will have a lasting and enormous impact on broadband adoption efforts in Washington State and elsewhere. As broadband is further deployed in the state there will be greater infrastructure, joint strategic investments and more effective, culturally aware programs to help ensure digital equity for all Washingtonians. The team and partners have demonstrated that they will also be active in contributing our knowledge and resources gained to efforts across the country and world.

43. Matching Funds	
Applicant is providing matching funds of at least 20% towards the total eligible project costs?	Yes
Describe the matching contributions	<p>The Communities Connect Network Project has \$2,287,787 in cash and in-kind match, which is 35.4% of the total budget of \$6,457,521. As a pre-application requirement, partners submitted scope of work proposals with itemized budgets. EdLab Group reviewed proposals to ensure that federal and match calculations were accurate and allowable, per federal cost guidelines; the detail includes staff salary and benefits rates, volunteer rates and per-unit valuations.</p> <p>Cash match total: \$680,318; 10.5% of the total budget.</p> <p>1. EdLab Group has contributed cash match of \$370,802; \$355,802 from un-captured indirect costs and \$15,000 cash from a general support grant from the Bill & Melinda Gates Foundation.</p>



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	<p>EdLab Group has an approved indirect cost rate of 34% with a modified direct cost base that includes all direct costs and the first \$25,000 of sub-contracts. EdLab Group is only charging 15% indirect and the residual 19% indirect is being contributed.</p> <ol style="list-style-type: none"> 2. LaConner Regional Library: \$1000 cash from private/public foundations. 3. Horn of Africa Services: \$4300 cash from existing program funds. 4. Lopez Island: \$25,225 of cash; \$11,225 from private/public foundations, \$1400 from individual donors, \$6600 from County funds and \$6000 from fees/earned income. 5. Puyallup Public Library: \$11,000 of cash; \$2000 from private/public foundations and \$9000 from state funds. 6. East African Community Services: \$8000 of cash from state funds. 7. Chinese Information Services Center: \$12,000 of cash; \$10,000 from Qwest Foundation; \$400 from individual donors and \$1600 from earned income. 8. Neighborhood House: \$7000 of cash from private/public foundations. 9. YMCA of Greater Seattle: \$61,000 of cash; \$40,000 from existing program funds; \$18,000 from individual donors; \$3000 from fees/earned income. 10. Safe Homes – “Ladies Operation Moving Forward” – VetTech Café: \$34,161 of cash from general funds. 11. Yakama Nation Library: \$560 of cash from fees/earned income. 12. Seattle Housing Authority (2 sites): \$126,220 of cash; \$50,000 from SHA funds and \$76,220 from Digital Promise funds. 13. City of Seattle: \$19,050 of cash from Technology Matching Fund grants. <p>In-Kind match total: \$1,607,470; 24.9% of the total budget</p> <ol style="list-style-type: none"> 1. LaConner Regional Library: \$1920 from volunteer hours; plus
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	<p>cash match noted above.</p> <p>2. Horn of Africa Services: \$2700 from Internet access; plus cash match noted above.</p> <p>3. Lopez Island Family Resource Center: \$41,644 of match from the Technology Coordinator, Program Coordinator and Supervisor salaries/benefits, computer lab equipment, Internet access; plus cash match noted above.</p> <p>4. Puyallup Public Library: \$56,000 from the Adult Services Librarian salaries/benefits, computer lab equipment and furnishings, use of city vehicle, databases, class tutorials and curriculum development, volunteers and trainers; plus cash match noted above.</p> <p>5. East African Community Services: \$31,024 from volunteers and Internet access; plus cash match noted above.</p> <p>6. Chinese Information and Service Center: \$54,100 from Program Director and Program Assistant salaries/benefits, local mileage, volunteers, Internet access, and building space; plus cash match noted above.</p> <p>7. Neighborhood House: \$78,200 from the Youth Action Corp Volunteers salaries, space costs for RV lab; plus cash match noted above.</p> <p>8. YMCA: \$26,900 from Director of Technology salaries/benefits, technology instructor travel costs, video and digital cameras, general and technology volunteers, and Full Service Community Schools; plus cash match noted above.</p> <p>9. Yakama Nation Library: \$86,286 from Library staff salaries and benefits, copier, laminator and fax use, volunteers, insurance, utilities and space costs; plus the cash match noted above.</p> <p>10. Seattle Housing Authority (2 sites): \$209,369 from Community Builder salary/benefits, technical support staff and volunteers from sites, equipment, building space and Internet access; plus catch match noted above.</p> <p>11. City of Seattle providing \$94,802 from staff salary/benefits; community technology, Internet and filtering services for PCC sites; plus the cash match noted above.</p>
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	<p>12. Kalispel Tribal Court: \$16,954 from Court Clerk salaries/benefits.</p> <p>13. Upper Skagit Library: \$46,500 from Library Assistant salaries/benefits.</p> <p>14. Multimedia Resources & Training Institute: \$11,760 from Instructor salaries/benefits, general and technical volunteers.</p> <p>15. Street Youth Ministries: \$13,575 from Project Management, Staff Trainers, Peer Class Coordinators salaries/benefits, hardware, software, Internet access, and class incentives.</p> <p>16. Edith Bishel Center: \$19,070 from the Computer Tech Lab Instructor salaries/benefits, computer and two monitors, taxes and administrative fees.</p> <p>17. Burlington Public Library: \$15,235 from Information Services staff and Library Director salaries/benefits, volunteers and Internet access.</p> <p>18. New Futures Technology Labs: \$25,700 from Technology Coordinator salaries/benefits, Computer Course Trainers, Childcare, and Interpreters.</p> <p>19. Northwest Justice Project: \$44,875 from Staff Attorney, Webmaster, Technical staff, and Director of Administration salaries/benefits, travel, marketing materials, and a screencast for Washington LawHelp.</p> <p>20. RecTECH Seattle (10 sites): \$468,238 from 13 staff salaries/benefits, student interns, 10 instructors, and Internet access.</p> <p>21. Helping Link: \$86,400 from tutor, IT, lab assistant and intern volunteers, building space, and Internet access costs.</p> <p>22. La Casa Hogar: \$87,992 from Instructor/Teacher, Program Coordinator and Advocate salaries/benefits costs, and volunteers.</p> <p>23. Chelan County Courthouse: \$23,516 from Law Clerk, Law Library Administrator, Court Facilitator salaries/benefits, volunteer time and furniture.</p> <p>24. Whatcom County Superior Court: \$46,236 from Systems Technician salaries/benefits, construction of a PCC office and technical support.</p>
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	25.Cowlitz County:\$18,474 from staff salaries/benefits
Unjust enrichment	This project is neither receiving any federal support nor is it seeking additional awards. The EdLab Group, nor any of our subrecipients are receiving or have applied for federal support in the same proposed funded service areas as this proposed BTOP PCC project, “Communities Connect Network”.
Disclosure of federal and/or state funding sources	<p>As evident in our historical fiscal documentation, EdLab Group (formerly the Puget Sound Center for Teaching, Learning and Technology) has experienced a decrease in overall assets due to investments in developing additional curriculum and support structures for its youth programs in recent years. Also included in the fiscal documentation is EdLab Group’s 2010 budget, which does not include any funding for an effort such as this. While EdLab group has received funding as the designated entity for Idaho and Wyoming, those funds will be utilized directly for efforts in each of those states.</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>

44. Budget Narrative	
Budget narrative	[REDACTED]



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	<p>Through an RFP process, EdLab Group reviewed, processed and approved 28 partner sub-contracts for PCC sites, evaluation and training partners. Each subcontract outlines the salaries, benefits, travel, equipment, contractual and other costs on a per-unit basis (to the extent possible). Two other sub-contracts have been identified for additional training support for PCC sites and a web developer to develop the Resource Portal and PCC Directory.</p> <p>Construction: \$0 Other: \$2,600</p> <p>The CCN site will be moved to a new server; plus, ongoing hosting fees.</p> <p>Indirect Charges: \$280,896 Indirect costs are requested at 15% of all direct costs and the first \$25,000 of subcontracts. TOTAL ALL: \$4,169,734</p>
Budget reasonableness	<p>EdLab Group requests funds for the Communities Connect Network Project based on expertise in managing and executing projects of this size and scope. Budget is based on actual salary and benefit costs. Funds to support technical staff are carefully calculated as a percentage of their FTE based on the demands of the project. EdLab Group has compared salaries and benefits costs with recent, actual expenditures to ensure that they are accurately calculated for this budget. Travel costs are calculated based on a per-person basis, with a round-trip to Washington, D.C. at standard per diem rates. Project supplies are calculated on a per month basis and gathered from EdLab Group's experience with projects of similar size.</p> <p>EdLab Group conducted a competitive and need-based bid process to recruit and identify partners. Through this process, partners submitted budgets, budget narratives and submitted a scope of work. The RFP process allowed EdLab Group staff to review all of the budgets for allowability under federal cost principles and to ensure that they are in scope with each partners' role in the project. To provide further detail, we have included the Excel-based budget we used to develop the project budget, including detailed spreadsheets for each partners' federal and match budget. These can be found in the Supplemental</p>



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	<p>Information section. With support from our partners, EdLab Group is confident that the proposed budget for the Communities Connect Network will enable the project team to successfully implement the project and meet our proposed objectives.</p> <p>The Communities Connect Network Project will expand the capacity of 37 public computing centers and add 5 new public computing centers to serve 424,368 people with limited technology access or low adoption rates in both rural and urban areas of Washington State. Accordingly, we have requested \$4,169,734 in federal funds over the two-year project period to expand, enhance and improve services. This represents just \$9.82 federal investment per client served; with the additional \$2,287,787 of match from our partners, this represents an additional \$5.40 per client served. While this calculation is useful to note the large impact we are having on a per-client basis, it does not highlight the jobs created (45), jobs retained (26) and the development of resources such as the Resource Portal and PCC Directory. Given the scope of the project, strength of our partners commitment via their 35.4% match contribution, impact and long-term benefits realized and sustained, we feel the Communities Connect Network presents a reasonable and justifiable budget.</p>
Demonstration of need	<p>The State of Washington has budgeted no additional funds this year for public computing and broadband adoption efforts. The State faces a \$2.6 billion shortfall in our state's two-year spending plan and does not have the funds to invest. The City of Seattle mirrors what is happening in localities across the state, leaving us without the funds to sufficiently upgrade public computing centers and support the technology skills training needed for education and tomorrow's jobs. The City of Seattle's 2010 budget closed with a \$40+ million General Fund deficit, additional cuts are expected later in 2010 and the City's General Fund deficit in 2011 is projected to exceed \$50 million. (Source: www.seattle.gov/financedepartment/)</p> <p>The libraries have cut back on hours due to budget cuts and non-profit</p>



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	<p>PCCs are having to fill the gap, accommodating more computer users in the hours the libraries are closed. This is in addition to increases in use due to more unemployment. The International District Computing Center is having to use staff computers to help clients produce resumes and job application materials, because they do not have updated office software and graphics software available on the public computers. Upper Skagit Library was a part of the round one NoaNet proposal for BTOP infrastructure funding, however, their request for hardware to support adoption of the high speed broadband was not funded.</p> <p>This year, the Administrative Office of the Courts (AOC) took a 19.8% cut to state appropriations for essential court support functions, including trial court operations. Other judicial branch agencies, most notably the Office of Public Defense and the Office of Civil Legal Aid have experienced state appropriation reductions that have substantially limited their ability to maintain core client service functions. In the current budget environment, no additional programmatic initiatives can be undertaken without the infusion of substantial outside resources.</p> <p>As part of the application process, partners submitted proof of need, and we have documentation of funding denials and budget cuts for most of the partner sites. All partners stated that they are unable to meet the demand for training and services due to insufficiency of funds for equipment, training, or staffing. They lack the resources to invest in these equipment and software upgrades due to funding cuts or inability to raise sufficient resources in this economic climate, and therefore will be unable to fully take advantage of the broadband that will be available in their communities.</p>
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45. Funds to States/Territories

States	Amount of Federal Grant Request
Washington	4,169,734



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Funds to States/Territories Total: \$4,169,734

G. Historical Financials

46. Matching Funds			
	2007	2008	2009
Revenue	1,883,730	3,113,587	2,121,252
Expenditures	2,269,920	2,600,602	2,649,137
Net Assets	746,712	512,985	-527,885
Change in Net Assets from Prior Year	-386,190	1,259,697	731,812
Bond Rating (if applicable)			

H. Public Computer Center Summary

47. Jobs	
How many direct jobs-years will be created from this project?	45
How many indirect jobs will be created from this project?	26
How many jobs will be induced from this project?	45

48. Methodology used to estimate jobs:

Using the OMB rubric of 1 job year created per \$92,000 of federal expenditure, the minimum number of jobs created will be 45. We anticipate that number to be higher because of the job placement and preparation activities that our project includes. We estimate jobs saved to be 26 due to funding that sustains positions at PCCs during this recession and through increased worker preparation.



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49. Proposed # of Public Computer Centers	
Schools (k-12)	0
Libraries	5
Medical and Healthcare Providers	0
Public Safety Entities	0
Community Colleges	0
Public Housing	12
Other Institutions of Higher Education	0
Other Community Support Organization	20
Other Government Facilities	5

Total Proposed Public Computer Centers 42

Current Total Persons in Service Area 2557116

50. Minority Serving Institutions	
Historically Black Colleges and Universities	0
Tribal Colleges and Universities	0
Alaska Native Serving Institutions	0
Hispanic Serving Institutions	0
Native Hawaiian Serving Institutions	0



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TOTAL MINORITY SERVING INSTITUTIONS	0
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51. Weekly Usage Summary	
Total Current # of Persons Served per 120-hour Business Week	3981
Total Proposed # of Persons Served per 120-hour Business Week	7945
Total Current # of Persons Served per 48-hour Weekend	357
Total Proposed # of Persons Served per 48-hour Weekend	846

52. Broadband Workstation Summary	
Number of Current Workstations proposed to be upgraded	74
Total Current # of Broadband Workstations	371
Total Proposed # of Broadband Workstations	563
Average Current Facility Broadband Connection Speed	8.20 Mbps
Average Proposed Facility Broadband Connection Speed	10.30 Mbps

I. Project Readiness

53. Licenses and Regulatory Approvals



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Not applicable.

54. Organizational Readiness

The private, non-profit EdLab Group (previously the Puget Sound Center for Teaching, Learning and Technology) will serve as the lead for this effort. Created in 1998, EdLab Group's programs focus on: 1) increasing use of technology; 2) increasing equity in science and engineering; and 3) evaluating programs. EdLab Group has broad experience managing large federal projects with multiple partners. EdLab Group has managed federal grants from the US Department of Education, US Department of Housing and Urban Development, US Department of Labor, the National Science Foundation and the US Department of Commerce. In 2009, EdLab Group was awarded two stimulus grants from the Department of Commerce for projects in WY and ID. All of these projects represent a \$12 million management effort; consequently, our staff has expertise in the compliance, fiscal and programmatic management required to execute large federal projects. EdLab Group has an external accounting firm to support record maintenance and fiscal tracking and has had clean A-133 audits every year.

[REDACTED]



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Project advisors include CCN’s Council on Digital Inclusion with 21 representatives from education, corporations, and government. Beth Blanchard, Project Manager from the Workforce Development Council will advise on integration of work preparation resources, Rand Simmons, Program Manager, Washington State Library, will support libraries, and Brian Backus, Washington State Administrative Office of the Courts, will provide project coordination for the justice sites.

55. Project Timeline and Challenges

2010, Q 4: • Bi-weekly project management team meetings, notify partners and finalize contracts.

- Review technology needs and places hardware and software orders. Hardware installed as it arrives.
- Project Director holds grant webinar with all PCCs to discuss grant activities, timeline, and reporting requirements.
- Review training plan and develop training schedule.
- Develop outreach material templates and distribute to sites.
- Portal development and PCC Directory development begin.
- Client training begins at PCCs and is ongoing throughout project.
- Libraries install branch library equipment as it arrives.
- NJP begins development of videos and revision of WashingtonLawHelp.org site.

2011 Q 1: • Portal development complete and PCC directory updated and launched. Host webinar to orient sites to these new resources.

- Worksource training on Job Seeker and financial literacy resources.
- All installation of hardware and software complete.
- Sites announce new computers and programs, conduct outreach
- Client training and data collection ongoing
- Production and launch of Comcast PSAs on broadband adoption.

Q2: • Lab management training offered

- Partner staff training in serving people with disabilities
- Referrals between PCCs and Worksource/WDC begin
- Continue workshops and training for public,
- Data collection ongoing, site visits to assess implementation levels and support needs
- WDC trains PCC staff on Self-Sufficiency Calculator
- Hire intern



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- Q3: • Social media training
- Continue workshops and training for public
 - Data collection ongoing, site visits to assess implementation levels and support needs
- Q 4: • Videoconferencing systems set up and piloted at five sites
- Continue workshops and training for public
 - Data collection ongoing, site visits to assess implementation levels and support needs
- 2012 Q1: • NJP trains PCCs on justice and legal content
- Continue workshops and training for public, data collection ongoing
 - Site visits to assess implementation levels and support needs
- Q2: • Continue partner staff training
- Continue workshops and training for public
 - Data collection ongoing, site visits to assess implementation levels and support needs
 - Dissemination of project and preliminary results at conferences
- Q3: • Continue partner staff training, workshops and training for public
- Data collection ongoing, site visits to assess implementation levels and support needs
- Q4: • Review future training and support needs,
- Continue workshops and training for public
 - UW finalizes data collection and analysis, writes report
 - Distribute project results to all partners and funders
 - EdLab Group conducts webinar on sustainability
- Two major challenges that face this project. We need to get the hardware and software early in the project to be able to upgrade and outfit the labs for improved access. We also need to coordinate a training schedule that works for all sites.

56. SPIN Number

Upper Skagit Library FCC# is 001371166, they have no SPIN.

J. Environmental Questionnaire

57. Does this PCC application have construction or ground disturbing activities?

No



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If no, please answer the questions below. If yes, please do not answer the questions below and instead proceed to the next page to answer the expanded environmental questionnaire.

58. Does the proposed action involve the procurement of materials? If so, will the materials be installed, stored or operated in an existing building or structure? If yes, please click "Add" to include the list of equipment and peripherals to be procured.

Yes

244 computers will be purchased for this project and 74 computers will be upgraded with hardware or software. All will be installed and operated in existing buildings.

59. Does the proposed action involve procurement of electronic equipment? If yes, will the equipment be disposed of in an environmentally sound manner at the end of its useful life?

Yes

60. Does the proposed action involve construction, remodeling, or renovation? If so, will these activities be limited to only minor interior renovations to a structure, facility, or installation? If yes, click "Add" to include a description of the proposed renovations with your project summary.

Yes

Minor renovations will occur at the Whatcom County site. Network wiring will be moved from the data communications closet to the location of the public computers at the courthouse public computing sites and installed. Whatcom County has requested funds for wiring, an equipment rack and electronics.

61. Does the proposed action involve the production and/or distribution of informational materials, brochures, or newsletter?

Yes

62. Does the proposed action involve training, teaching, or meeting facilitation at an existing facility or structure? If yes, click "Add" to explain.

Yes



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PCC staff and clients will receive training in workforce preparation, financial literacy, social networking, lab management, and multimedia resources. All PCCs will expand the amount of training they offer in basic computing, Internet safety, MS Office, and ESL applications.

63. Does the proposed action involve ground or surface disturbance to accommodate new fiber optic cable? If yes, please click "Add" to include a description of the extent of service upgrade, a list of the permits required, and linear footage of underground fiber optic cabling required.

No

64. Does the proposed action involve an upgrade of broadband service to an existing facility or structure? If yes, please include a description of the extent of service upgrade, a list of the permits required, and linear footage of underground fiber optic cabling required?

No

K. Environmental Questionnaire – Part 2

65. Project Description

66. Property Changes

67. Buildings

68. Wetlands



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69. Critical Habitats

70. Floodplain

71. Protected Land

72. Coastal Area

73. Brownfield



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Uploads

The following pages contain the following uploads provided by the applicant:

Upload Name	File Name	Uploaded By	Uploaded Date
Management Team Resumes and Organization Chart	MCrandall Bio 3.1.10.pdf	Peterson, Karen	03/01/2010
Management Team Resumes and Organization Chart	David _Keyes_Resume.pdf	Peterson, Karen	03/09/2010
Management Team Resumes and Organization Chart	EdLab Group Org Chart.pdf	Peterson, Karen	03/10/2010
Management Team Resumes and Organization Chart	K Manuel Resume.pdf	Peterson, Karen	03/14/2010
Government and Key Partnerships	Horn of Africa Letter.pdf	Peterson, Karen	03/12/2010
Government and Key Partnerships	NPower Letter.pdf	Peterson, Karen	03/13/2010
Government and Key Partnerships	City of Seattle Letter.pdf	Peterson, Karen	03/13/2010



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Government and Key Partnerships	SHA Letter.pdf	Peterson, Karen	03/11/2010
Government and Key Partnerships	MMRTI Letter.pdf	Peterson, Karen	03/11/2010
Government and Key Partnerships	HelpingLink Letter.pdf	Peterson, Karen	03/12/2010
Government and Key Partnerships	Upper Skagit Library Letter.pdf	Peterson, Karen	03/12/2010
Government and Key Partnerships	La Conner Library Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	Kalispel Tribal Court Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	Edith Bishel March Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	Burlington Public Library Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	Lopez Island FRC Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	Puyallup Library Letter.pdf	Peterson, Karen	03/09/2010



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Government and Key Partnerships	EACS Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	New Futures Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	Neighborhood House Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	NW Justice Project Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	YMCA of Greater Seattle Letter.pdf	Peterson, Karen	03/09/2010
Government and Key Partnerships	ARC RecTec Letter.pdf	Peterson, Karen	03/10/2010
Government and Key Partnerships	CISC Letter.pdf	Peterson, Karen	03/10/2010
Government and Key Partnerships	WDC Seattle-King County Letter.pdf	Peterson, Karen	03/10/2010
Government and Key Partnerships	UW Support Letter.pdf	Peterson, Karen	03/10/2010
Government and Key	Chelan County Letter.pdf	Peterson, Karen	03/10/2010



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Partnerships			
Government and Key Partnerships	Whatcom County Letter.pdf	Peterson, Karen	03/10/2010
Government and Key Partnerships	Cowlitz County Letter.pdf	Peterson, Karen	03/10/2010
Government and Key Partnerships	LaCasa Hogar Letter.pdf	Peterson, Karen	03/10/2010
Government and Key Partnerships	Yakama Nation Library Letter.pdf	Peterson, Karen	03/10/2010
Government and Key Partnerships	Street Youth Ministries Letter.pdf	Peterson, Karen	03/10/2010
Government and Key Partnerships	VET Tech Letter.pdf	Peterson, Karen	03/10/2010
Historical Financial Statements	BalanceSht09.pdf	Peterson, Karen	03/11/2010
Historical Financial Statements	BalanceSht08.pdf	Peterson, Karen	03/11/2010
Historical Financial Statements	P&L2009.pdf	Peterson, Karen	03/11/2010



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Historical Financial Statements	P&L2008.pdf	Peterson, Karen	03/11/2010
Historical Financial Statements	PSCTLT2008AuditRpt.pdf	Peterson, Karen	03/11/2010
Historical Financial Statements	EdLabGroupBudget10.pdf	Peterson, Karen	03/14/2010
Public Center Detail	PCC Details Attachment 3.15.10FINAL.xls	Peterson, Karen	03/15/2010
Detailed Budget	BTOP Detailed Budget 3.14.10.xls	Peterson, Karen	03/14/2010
BTOP Certifications	BTOP Certification 3.15.10.pdf	Peterson, Karen	03/12/2010
SF424 Budget (A or C)	SF 424A 3.13.10 FINAL.pdf	Peterson, Karen	03/13/2010
SF424 B and D Assurances	SF 424 B 3.15.10.pdf	Peterson, Karen	03/12/2010
Supplemental Information	ALL Supp Info 3.14.10.pdf	Peterson, Karen	03/14/2010



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