



**Broadband Non-Infrastructure Application  
Submission to NTIA – Public Computer Centers**

<b>Submitted Date:</b> 3/14/2010 7:49:34 PM	<b>Easygrants ID:</b> 4651
<b>Funding Opportunity:</b> Public Computer Centers	<b>Applicant Organization:</b> PROFESSIONAL RESOURCES MANAGEMENT OF RABUN, LLC
<b>Task:</b> Submit Application - Public Computer Centers	<b>Applicant Name:</b> Kimberly S Ingram

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## A. General Application Information

<b>1. Applicant Information</b>	
<b>Name and Federal ID for Applicant</b>	
<b>DUNS Number</b>	831038190
<b>CCR # (CAGE)</b>	5LQW3
<b>Legal Business Name</b>	PROFESSIONAL RESOURCES MANAGEMENT OF RABUN, LLC
<b>Point of Contact (POC)</b>	KIMBERLY S INGRAM 7067820400 Ext. kingram@inmedgroup.com
<b>Alternate POC</b>	JULIE COMMON 7067820400 Ext. jcommon@inmedgroup.com
<b>Electronic Business POC</b>	KIMBERLY S INGRAM 7067820400 Ext. kingram@inmedgroup.com
<b>Alternate Electronic Business POC</b>	JULIE COMMON 7067820400 Ext. jcommon@inmedgroup.com

<b>2. Name and Contact Information of Person to be Contacted on Matters Involving this Application:</b>	
<b>Prefix</b>	
<b>First Name</b>	Kimberly
<b>Middle Name</b>	S
<b>Last Name</b>	Ingram



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<b>Suffix</b>	
<b>Telephone Number</b>	706-782-0400
<b>Fax Number</b>	706-782-0451
<b>Email</b>	kingram@inmedgroup.com
<b>Title</b>	CEO

**3. Additional Contact Information of Person to be Contacted on Matters Involving this Application:**

<b>Project Role</b>	<b>Name</b>	<b>Phone</b>	<b>Email</b>
Secondary Point of Contact	Mr. Tony , Allred	7067823100	tallred@inmedgroup.com
Other Contact	Ms. Tammy , Rondel	7067823100	trondel@inmedgroup.com

**4. Other Required Identification Numbers**

<b>Easygrants ID</b>	4651
<b>Funding Opportunity Number</b>	500000
<b>Catalog of Federal Domestic Assistance Number</b>	<b>BTOP CFDA Number:</b> 11.557 <b>BTOP CFDA Title:</b> Broadband Technology Opportunities Program

**5. Organization Classification**

<b>Type of Organization</b>	For-profit Entity
<b>Is the organization a small business?</b>	No
<b>Does the organization meet the definition of a socially and economically disadvantaged</b>	No



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<b>small business concern?</b>	
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<b>6. Authorized Organizational Representative</b>	
<b>AOR</b>	S, KIMBERLY
<b>Result</b>	Applicant Authorized

**7. Project Title and Project Description**

**Project Title:** Technology Works!

**Project Description:** Through the proposed project, Mountain Lakes Medical Center and partners will establish two public computer centers in Rabun County, GA. An existing PCC will be supported at North Georgia Technical College. In total, project partners project that over 21,000 visits to the PCCs will be made annually to access workforce, health, and public responder-related trainings and services.

**8. Other Applications**

Is this application being submitted in coordination with any other application being submitted during this round of funding?

- No

<b>Easygrants ID</b>	<b>Project Title</b>

If YES, please explain any synergies and/or dependencies between this project and any other applications.

9. Is the Applicant exempt from the Department of Commerce requirements regarding individual background screening in connection with any award resulting from this Application?

- No, Applicant is subject to these requirements



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If the answer to the above question is "No," please identify each key individual associated with the Applicant who would be required to complete Form CD-346, "Applicant for Funding Assistance," in connection with any award resulting from this Application:

<b>Name</b>	<b>Title</b>	<b>Employer</b>
Kim Ingram	CEO	Professional Resources of Rabun, LLC dba Mountain Lakes Medical Center
Jacques Jarry	President	Professional Resources of Rabun, LLC dba Mountain Lakes Medical Center
Vicki Lawrenson	Secretary	Professional Resources of Rabun, LLC dba Mountain Lakes Medical Center
Tony Allred	Business Office Manager	Professional Resources of Rabun, LLC dba Mountain Lakes Medical Center

## **B. Executive Summary, Project Purpose and Benefits**

### **Essay Question**

**10. Executive Summary of the proposed project:**

Mountain Lakes Medical Center (Mountain Lakes) and the Development Authority of Rabun County propose the establishment of TECHNOLOGY WORKS! to provide the 16,500 residents of rural Rabun County, Georgia, with the access to broadband-driven workforce education/training/health care outreach opportunities through two public computer centers. Through these centers, which will realize approximately 15,250 visits annually, Technology Works! will offer opportunities for Rabun Co. target audiences, especially unemployed/underemployed populations, to participate in strategic retraining opportunities in



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large/small group and individual settings designed to address the community’s workforce needs. To this end, these centers will operate under a single overarching goal: to create a highly employable workforce for the 21st century by improving the skills and overall health of the area’s workforce. This holistic approach to addressing workforce issues, and subsequently creating/sustaining jobs, is critical in light of high unemployment, and the factors that negatively contribute to the current economic decline, including low educational attainment, persistent, generational poverty and poor health status of area residents.

**Problem**

Rabun Co.’s manufacturing, construction and tourism driven economic base has experienced significant declines recently and, since 2006, an estimated 1,080 jobs have been lost in the county – a number that equates to over 16% of the 6,689 adults in the County’s workforce. Further, many of those that have lost jobs have not been able to find other work, in that the GA Dept. of Labor reports unemployment for Rabun Co. at 11.8% as of 12/2009. According to the US Census, 18% of Rabun Co.’s residents overall, and 22.6% those families with children, live in poverty; less than 75% of residents possess a high school diploma.

In addition to feeling the impact of a weak local economy from an employment perspective, Rabun Co. residents are also considered vulnerable due to health status. According to the Behavioral Risk Factor Surveillance System, 14.9% of residents are uninsured (an additional 23% are Medicaid-eligible); \$2.5 million in charity care was provided in 2009, 1 in 4 adults smoke and just 26% participate in recommended levels of physical activity. Chronic disease rates, many of which are linked to poor health behaviors, are also high. BRFSS data indicates that 23% of Rabun Co.’s residents are obese and 6% have diabetes. Despite the poor health of this community, the availability of disease prevention/management support is limited. Project partners believe that a healthy workforce is an employable workforce, so health must also be addressed as a workforce issue.

Limited resources also exist among local law enforcement and firefighters to access critical training and to coordinate disaster and emergency responses. Often, these public responders are required to attend trainings that are up to 65 miles away, which translates to high travel costs and increased time responders spend “out of community.” Just as a healthy workforce is a vital component of positive economic growth, so to is the community’s public safety infrastructure, making this facet of the Technology Works! a critical one.



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**Solution**

Based on the job training, employment, educational, health and public responder needs in Rabun Co., TECHNOLOGY WORKS! takes a multicomponent approach to empower a highly skilled and healthy workforce through two PCCs: 1) Education will be provided to Rabun County residents specific to the effective use of broadband Internet technology itself and to provide training for high skill/high demand jobs 2) education will be provided specific to the health conditions that many Rabun County residents experience, with a focus on prevention/chronic disease management 3) Education will be facilitated to ensure that those entrusted with the safety and well-being of Rabun County's residents have the training they need to be successful; and 4) Services will be provided to meet the critical needs of the unemployed, through the GA Dept. of Labor, and the underemployed and unemployable, through the skills-based education classes of North Georgia Technical College (NGTC).

Specifically, the Rabun Co. Public Computing and Employment Center will be located in ground floor of Rabun Co. Health Dept. in Clayton, GA. By redeveloping a currently under-occupied county facility, the PCC will provide a one-stop resource to retrain and re-employ Rabun Co.'s workforce. PCC offerings will include a public computer lab, office space and consultation rooms for the GA Dept. of Labor, classroom facilities for NGTC, testing rooms for the Georgia Work Ready Assessment, interview rooms, and training facilities for public emergency responders. A health library staffed by volunteers, including physicians and nurses, will also be established.

Mountain Lakes will also host a PCC in its renovated wellness center. Located on Mountain Lakes' campus, this PCC will have the capacity for 147 individuals in an auditorium, and will offer both a small group learning center and 13 individual workstations. While health care education/workforce staff training will undoubtedly be the focus of the center, public safety trainings will also be offered.

Proposed solutions to these critical problems clearly addresses the BTOP statutory purpose focused on providing broadband education awareness, training, access, equipment and support to community anchor institutions, job-creating strategic facilitates, and vulnerable populations. It is also important to note that no public access to broadband driven workstations is currently in place in Rabun Co. thus satisfying the the statutory purposes related to underserved/unserved areas. Proposed trainings address the BTOP statutory purpose focusing on improvement of the access to and use of broadband by public safety agencies.



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Combined, the PCCs will provide 15,250 visits annually; given the fact that it is estimated that each person using the facilities will visit five times on average, an estimated 9,150 total users will be served during the three-year project period.

The Technology Works! management team is made up of Kim Ingram, CEO of Mountain Lakes and representative of the project's fiscal agent, Sean Brady, Director of the Rabun County Chamber of Commerce and the Development Authority of Rabun County, and Steve Dougherty, President, North Georgia Technical College. This team has worked together in one aspect or another for several years. In addition, the team has outreach into supporting organizations that will only serve to strengthen the project over time. Resumes for each clearly demonstrate educational, professional and project specific readiness.

In addition to demonstrating readiness from a project management perspective, Mountain Lakes, the lead applicant, and project partners also have the capacity and readiness to successfully carry out the proposed project from a logistical, partner and technological perspective. Mountain Lakes is committed to establishing the wellness center, and will soon begin completing the renovations necessary to do so. Given the fact that this process is underway at the time of BTOP application submission, Mountain Lakes leaders anticipate that construction will be complete just prior to the beginning of the grant funding period. Once a grant notification of award is received, Mountain Lakes will be in the optimal phase of construction to install the requested equipment to establish the Mountain Lakes-based PCC. As such, Mountain Lakes is poised to initiate the action plan to achieve project objectives upon receipt of grant funds.

3 FTE jobs will be directly created as a result of the project. This total represents the project director and two facilitators that have been included in the project budget, and the federal funding request specifically; however, the project management team notes that, using the rule provided by the President's Council of Economic Advisors (\$92,000 of government spending creates one job-year), the project will create 12 additional jobs. The project management team also estimates that 100 jobs will be induced, as industry relocates to the area to capitalize upon a more highly trained workforce.

In order to effectively carry out project implementation plans, \$1,097,091 is requested in federal funding; an additional \$968,102 will be provided as in-kind/cash match contributions.





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**11. Project purpose:**

Mountain Lakes Medical Center (Mountain Lakes) and the Development Authority of Rabun County propose the establishment of TECHNOLOGY WORKS! to provide the 16,500 residents of rural Rabun County, Georgia, with the access to broadband-driven healthcare /workforce opportunities through two public computer centers. Through these centers, which will realize over 15,250 visits annually, TECHNOLOGY WORKS! will offer opportunities for Rabun Co. target audiences, especially unemployed/underemployed populations, to participate in strategic retraining opportunities in large/small group and individual settings designed to address the community's workforce needs. To this end, these centers will operate under a single overarching goal: to create a highly employable workforce for the 21st century by improving the skills and overall health of the area's workforce. This holistic approach to addressing workforce issues, and subsequently creating/sustaining jobs, is critical in light of high unemployment, and the factors that negatively contribute to the current economic decline, including low educational attainment, persistent, generational poverty and poor health status of area residents.

**Problem**

Rabun Co.'s manufacturing, construction and tourism driven economic base has experienced significant declines recently and, since 2006, an estimated 1,080 jobs have been lost in the county – a number that equates to over 16% of the 6,689 adults in the County's workforce. Further, many of those that have lost jobs have not been able to find other work, in that the GA Dept. of Labor reports unemployment for Rabun Co. at 11.8% as of 12/2009. According to the US Census, 18% of Rabun Co.'s residents overall, and 22.6% those families with children, live in poverty; less than 75% of residents possess a high school diploma.

In addition to feeling the impact of a weak local economy from an employment perspective, Rabun Co. residents are also considered vulnerable due to health status. According to the Behavioral Risk Factor Surveillance System, 14.9% of residents are uninsured (an additional 23% are Medicaid-eligible); \$2.5 million in charity care was provided in 2009, 1 in 4 adults smoke and just 26% participate in recommended levels of physical activity. Chronic disease rates, many of which are linked to poor health behaviors, are also high. BRFSS data indicates that 23% of Rabun Co.'s residents are obese and 6% have diabetes. Despite the poor health of this community, the availability of disease prevention/management support is limited. Project partners believe that a healthy workforce is an employable workforce, so health must also be addressed as a workforce issue.



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Limited resources also exist among local law enforcement and firefighters to access critical training and to coordinate disaster and emergency responses. Often, these public responders are required to attend trainings that are up to 65 miles away, which translates to high travel costs and increased time responders spend “out of community.” Just as a healthy workforce is a vital component of positive economic growth, so to is the community’s public safety infrastructure, making this facet of the Technology Works! a critical one.

#### Solution

Based on the job training, employment, educational, health and public responder needs in Rabun Co., TECHNOLOGY WORKS! takes a multicomponent approach to empower a highly skilled and healthy workforce through two PCCs: 1) Education will be provided to Rabun County residents specific to the effective use of broadband Internet technology itself and to provide training for high skill/high demand jobs 2) education will be provided specific to the health conditions that many Rabun County residents experience, with a focus on prevention/chronic disease management 3) Education will be facilitated to ensure that those entrusted with the safety and well-being of Rabun County’s residents have the training they need to be successful; and 4) Services will be provided to meet the critical needs of the unemployed, through the GA Dept. of Labor, and the underemployed and unemployable, through the skills-based education classes of North Georgia Technical College (NGTC).

Specifically, the Rabun Co. Public Computing and Employment Center will be located in ground floor of Rabun Co. Health Dept. in Clayton, GA. By redeveloping a currently under-occupied county facility, the PCC will provide a one-stop resource to retrain and re-employ Rabun Co.’s workforce. PCC offerings will include a public computer lab, office space and consultation rooms for the GA Dept. of Labor, classroom facilities for NGTC, testing rooms for the Georgia Work Ready Assessment, interview rooms, and training facilities for public emergency responders. A health library staffed by volunteers, including physicians and nurses, will also be established. This PCC will include 18 workstations, and will serve an estimated 2,000 people annually.

Mountain Lakes will also host a PCC in its renovated wellness center. Located on Mountain Lakes’ campus, this PCC will have the capacity for 147 individuals in an auditorium, and will offer both a small group learning center and 13 individual workstations. While health care



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education/workforce staff training will undoubtedly be the focus of the center, public safety trainings will also be offered.

Proposed solutions to these critical problems clearly addresses the BTOP statutory purpose focused on providing broadband education awareness, training, access, equipment and support to community anchor institutions, job-creating strategic facilitates, and vulnerable populations. It is also important to note that no public access to broadband driven workstations is currently in place in Rabun Co. thus satisfying the the statutory purposes related to underserved/unserved areas. Proposed trainings address the BTOP statutory purpose focusing on improvement of the access to and use of broadband by public safety agencies.

**12. Recovery Act and Other Governmental Collaboration:**

Technology Works!, if funded, would be the first successful effort by this partnership to benefit from the American Recovery and Reinvestment Act of 2009. We hope to use this application as a foundation for building out a super network of community-wide education, training and information sharing that will result in replication and expansion. At this time, existing community resources are being leveraged in support of the proposed project. Our application is supported by the North Georgia Network, a recipient of Round 1 BTOP funding.

In designing this project, the partners involved chose 3 critical issues to focus on: workforce training/economic development, health and public safety. These issues are priority concerns demonstrated by the number of community anchor organizations in support of this project. In addition, we are currently researching funding in the following areas:

- Dept. of Labor – DOL provides a number of programs that support job training in specific high demand areas. These programs are being considered by the partnership and the community college as a means for providing specific certification and degree programs that will develop a highly skilled workforce.
- Dept. of Agriculture – Mountain Lakes is looking at 2 major programs in this area that provide funds for the construction of critical care hospitals and the RUS DLT grant program. Adding to our capacity to care for community residents is critical and hospital construction funding is necessary in order to expand our capacity to provide essential healthcare services. The RUS DLT grant can serve to connect the delivery of healthcare and education in innovative ways that will increase and enhance essential services in our region.



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- EHR – the partnership will be looking at developing a system for the implementation of electronic health records. A plan and targeted funding resources will be ready by in the near future.
- Dept. of Education – the local school district will join the partnership in exploring resources through the RUS DLT grant but also will look at Invest in Innovation, Title I, Enhancing Education Through Technology and IDEA in order to broaden their ability to provide services and information through broadband applications.

Projects that fit these programs are being researched. Much will depend on the community's ability to focus local resources on match as well as develop plans that can be implemented quickly and sustained long-term. The partnership anticipates seeking assistance in an estimated amount of \$3.5 million in 2010-11.

Rabun Co. is a small, rural community faced with a number of critical issues but we are developing a strong partnership that will work together to prioritize and address our needs. Lack of financial resources have hurt this community in the past but by coming together we hope to be able to leverage local funds and state and federal programs to ensure that we have a highly trained, healthy and safe community.

**13. Technology Strategy:**

The equipment chosen was done so after careful study and comparison. It is critical to this project that we design a model that delivers the services we need while providing the scalability needed to grow as we progress. We believe that the project as proposed will be more than substantially complete in the first 2 years, provide a robust system for delivering conferences, training, and workshops and is scalable providing us the option to grow as we drive broadband sustainability. Proposed equipment will provide interactive video conferencing in the auditorium located at Mountain Lakes Medical Center, conferencing capabilities at the PCC locations for small group work, wireless access at both sites and computers at the PCC sites. Infrastructure will be located at the Medical Center to insure the operation of the project.

**Video Conferencing Bridge:** Video calls will connect through an MCU. We chose an entry-sized, high-definition conferencing bridge. It offers a low-risk, cost-effective solution for HD multipoint video conferencing. It provides a seamless transition path to HD for connections with existing SD environments and has an option to upgrade the capacity when required.



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VCS Control Application: This equipment provides SIP proxy and call control as well as H.323 gatekeeper services. VCS is the center of the intelligent video communication network, connecting all infrastructure, management and endpoint devices. It provides interoperability with Unified Communications and IP Telephony networks and VoIP devices.

Expressway Application: Provides standards-based firewall traversal for SIP and H.323 devices. It enables communication with the outside world regardless of SIP or H.323 protocol. This is essential for HIPAA compliance.

Content Server w/ streaming and archiving: The Content Server captures and records video sessions. It is the means to distribute live or recorded content to any computer, download to any portable media device or share through iTunes University.

Executive Video Conferencing Units: This will be used by technicians to set up and monitor calls as well as troubleshoot during presentations, workshops and training. It will also provide for small group and individual training opportunities.

Conference Room Video Systems: This will be equipment used in small groups and will include HD cameras, CD quality sound and displays for convening smaller workshops, access to college classes, and will be used regularly by public safety.

The auditorium will have the following equipment installed for large group sessions, community outreach and town hall meetings. Tandberg Codec C60 including rack mounting kit, remote control, HDMI cable, power cable and NPP. It offers a streamlined integration experience, delivers optimal definition up to the highest level in HD video and superior audio quality in an integrator-friendly product. The Natural Presenter Package integrates dual video, digital cameras, digital microscopes, computer presentations and other peripherals essential to presentations, trainings and workshops. Tandberg is the only option that includes image compositing at this time. Mitsubishi 3500 Lumen DLP 16:9 aspect ration, 720 p native projector: this projector will provide capacity for projecting video on the large screen necessary for auditorium presentations BEI Alpine XL Screen, 120"W X 67" H, 16:9, 137" Diag.: This screen has the quality and size necessary for the proposed presentation environment. The components of the proposed sound system integrate fully with the proposed video system and will provide high quality sound integrated into the acoustic environment of the auditorium. Camera control will provides the necessary camera system and camera control for the proposed environment. Peripherals will include a PC and document camera for presentations.

Computers: The PCCs will utilize laptop computers in carts. The laptops will use the Microsoft Office Suite, have wireless built in, built in webcam and speakers. Users will be encouraged to



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bring compatible headsets for use as well. Each PCC will have Braille keyboards w/ USB connections as well as a Braille Printer. Video can be used for sign translation in most cases so that we can insure access for the hearing disabled. The portability of the computers will allow for individual learning as well as small group. The computers will be video conferencing enabled adding to the ability to communicate and learn using these broadband devices. Video will be delivered to the computers through a PC client and will have business quality video. This will also allow for meeting with people across the county for planning and implementation purposes as well as training and workshops.

Other peripheral equipment will include a printer and projector at each site. The project will consider requests for additional software and peripherals as requested by participants and partners.

Installation, technical training and 3 years of manufacturer warranty are included in the cost. The federal request for warranty is for 1 year and the participating partners will continue to fund maintenance on all equipment beginning in year two of the project and going forward.

**14. Public Availability:**

Technology Works! PCCs will be established in key community anchor institutions, specifically within Mountain Lakes and the building occupied by the Rabun Co. Health Dept. facilities, that residents are accustomed to accessing. This positioning is particularly important given the fact that both organizations have a significant reach among low-income residents. This existing “relationship” that these organizations have with those that are most in need of services will allow for broad dissemination of PCC availability, and for tailoring of programs to meet the needs of those that are low-income/unemployed.

Technology Works! has also been designed to ensure availability for all populations, rather than a specific subset of the population. This availability is evidenced by the proposed provision of ESL courses that will meet the needs of Rabun Co.’s growing Latino population, the inclusion of specialized equipment that will remove barriers to PCC access among those with disabilities, and the proposed inclusion of a wide variety of services and educational programs.

PCC availability is also supported by proposed evening and weekend hours, which allows those with work schedules outside of the “typical” workweek to access services. These hours are



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particularly important to those that may be employed but seeking credentials and/or licensure through North Georgia Technical College (NGTC) offerings, or those that wish to participate in health-related trainings outside of work hours.

The wide range of technology is also aimed at facilitating broad PCC access. The number of workstations has been strategically considered to ensure that capacity meets anticipated demand and the auditorium/small conference room settings will be established to meet the needs of those that wish to participate in group activities. The inclusion of video conferencing technology also facilitates access to a vast number of educational and professional opportunities that are simply not available in Rabun Co. Offering broadband access using individual, small group and large group activities insures that the project reaches a maximum number of citizens. Utilizing video expands opportunities for those not inclined to participate in some on-line learning – specifically, individuals with limited English and reading skills as well as some citizens with physical and mental disabilities. In short, this equipment ensures that the PCCs have global connectivity for all in need of access.

Technology Works! partners also realize that those with low incomes may find fees a barrier for participation. With this in mind, PCCs will charge rent to the GA Dept. of Labor and NGTC to offset ongoing expenses, and organizational participants (e.g. the local police dept) may be charged modest fees for PCC use. Individual participants will not be charged fees to use PCC workstations; however, all fees and tuition costs currently associated with educational course offerings will be assessed.

**15. Restrictions on Center Use:**

Technology Works! PCCs will not place any unnecessary restrictions on center usage. Rather, hours, locations and availability of facilitators and volunteers have all been planned in order to facilitate optimal access. Additionally, both PCCs will be open to the general public instead of restricting use to a specific subset, or subsets, of Rabun County's population.

While broad access to PCCs will be a high priority, reasonable restrictions will be placed on the use of PCC workstations themselves to ensure both equity and safety. For example, time limits may be placed on individual workstation use if demand exceeds capacity during peak hours and the no. of individuals that may participate in either small or large group settings may be limited due to either facility or training capacity.



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This project seeks to provide access to a wide variety of people with varied lifestyles, work styles and abilities. The project provides for individual, small group and large group learning as well as including two-way interactive video. The goal is to provide access to broadband services, enhance the experience with training provided on how to successfully utilize broadband services, introduce expert inclusion into training and workshops, connect classes to the places where people can access them and build out community centers that encourage inclusion, specific training and life long learning. Technology Works! reaches out to the world while letting the world reach into our community.

**16. Involvement of Community College:**

As the applicant and fiscal agent, Mountain Lakes strongly believes that the involvement of the area's community college is a critical component of the project. As such, North Georgia Technical College (NGTC) has been included not only as a primary project partner, but NGTC representatives will also be included on the project team. NGTC staff will provide GED testing/preparation, Georgia Work Ready testing and ESL classes in the PCCs. Further, NGTC will use classroom teleconferencing equipment to connect with programs of study and instructors; these programs include accounting, automotive, business management, cosmetology, criminal justice, culinary arts, health sciences, emergency services, communications, and other skilled trades. At least 850 individuals are estimated to take advantage of the NGTC's offerings at Rabun Co. PCC locations.

The PCCs are uniquely positioned to leverage workforce needs and job skill training through the co-location with the newly staffed local Department of Labor office. Having this close association with NGTC will provide education/training relevant to current as well as future job skills needs of Rabun Co. The PCCs in Rabun Co. will also provide the college with greater exposure and should serve to increase enrollment at its current campuses.

A letter of support evidencing NGTC's commitment to the project has been included, as has a resume of the organization's president, who has agreed to serve on the project team.

**17. Is the applicant is seeking a waiver of the Buy American provision pursuant to section x.Q of the NOFA?**

➤ No





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**18. Is the applicant delinquent on any federal debt?**

- No
- If Yes, justification for delinquency:

**19. Are you seeking a waiver of any requirement set forth in the NOFA that is not mandated by statute or applicable law?**

- No

## **C. Partners**

**20. Are you partnering with any other key institutions, organizations, or other entities for this project?**

- Yes

If YES, key partners are listed below:

Project Role: Other  
Name: Ingram, Kim  
Email: kingram@imedgroup.com  
Address 1: 196 Ridgecrest Circle  
Address 2:  
Address 3:  
City: Clayton  
State: Georgia  
Zip Code: 30525  
Organization: Professional Resources Management, LLC dba Mountain Lakes Medical Center  
Organization Type: For-profit Entity  
Small business: No  
Socially and economically disadvantaged small business concern: No

Project Role: Other  
Name: Dougherty, Steve  
Email: sdougherty@northgatech.edu  
Address 1: PO Box 65  
Address 2:  
Address 3:  
City: Clarkesville  
State: Georgia



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<p>Zip Code: 30523          Organization: North Georgia Technical College          Organization Type: State or State Agency          Small business: No          Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Third party in-kind contributor          Name: Brady, Sean          Email: sean@gamountains.com          Address 1: 232 Highway 441 North          Address 2:          Address 3:          City: Clayton          State: Georgia          Zip Code: 30525          Organization: Development Authority of Rabun County          Organization Type: Other          Small business: No          Socially and economically disadvantaged small business concern: No</p>
<p>Project Role: Third party in-kind contributor          Name: Kilby, Virgil          Email: kingram@imedgroup.com          Address 1: Rabun County Courthouse          Address 2: 25 Courthouse Square, Suite 201          Address 3:          City: Clayton          State: Georgia          Zip Code: 30525          Organization: Rabun County Commissioners          Organization Type: County Government          Small business: No          Socially and economically disadvantaged small business concern: No</p>

**21. Description of the involvement of the partners listed above in the project.**

Key partners for Technology Works! include the following organizations:



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Professional Resource Management, LLC dba Mountain Lakes Medical Center: Mountain Lakes will serve as the lead applicant and fiscal agent for the grant. In this role, Mountain Lakes' staff will take on leadership responsibilities for implementing the project plan in collaboration with all other key partners. Mountain Lakes will also manage program staff, provide health education/training, lead public outreach efforts and host/manage a PCC. Additionally, Mountain Lakes will manage all required evaluation and reporting activities, in coordination with the project management team. Mountain Lakes has committed to providing \$492,625 in in-kind match to the project.

Rabun County Development Authority: The Rabun County Development Authority will assume responsibility for management of the Rabun County Public Computer and Employment Center. In this role, the Development Authority will serve as a liaison for the project with the Georgia Department of Labor, and will identify needs and training opportunities for unemployed and underemployed individuals in Rabun County that are seeking job retraining. The Rabun County Development Authority is committed to providing \$38,125 in in-kind match to the project.

North Georgia Technical College: North Georgia Technical College will offer distance learning courses to PCC users, on topics such as accounting, computers, criminal justice, law, economics, psychology and English. Specific courses currently available via distance education include:

- Principles of Accounting II
- Capstone Review of Accounting Principles
- Art Appreciation
- Operating Systems Concepts
- Computer Concepts
- Intro to Criminal Justice
- Corrections
- Principles of Law Enforcement
- Intro to Criminal Procedure
- Methods of Criminal Investigation
- Criminal Law
- Constitutional Law
- Juvenile Justice
- Principles of Economics
- Interpersonal Relationships and Professional Development



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Fundamentals of English I  
Basic Psychology  
Introduction to Psychology  
Human Development

While this list of courses is extensive, it is not exhaustive; rather, it represents the current semester's distance education course offerings that could have been made available in Rabun County, had PCCs previously existed.

Rabun County, Georgia Government: The Rabun County Commissioners have committed the support of the county government during the implementation of Technology Works! Specifically, the Rabun County government has committed to providing space for the project, and renovating that space to suit the needs of PCC center operations. Rabun County governmental agencies' in-kind commitment totals at least \$250,000.

Each of these partners has agreed to actively participate in the project management team. This team will meet quarterly and will collaboratively carry out the project implementation plan, and will be responsible for the following:

- o Developing operational policies/procedures for the PCC sites
- o Developing and implementing evaluation efforts, in order to gauge the impact of Technology Works!, including collecting and analyzing data to assess training/educational outcomes specific to each course, and impact on individuals over time through surveys and focus groups
- o Carrying out public outreach efforts to ensure wide dissemination of messages regarding PCC availability and educational/training opportunities
- o Regularly assessing needs based on input from partners and those receiving services, and identifying educational/training to meet those needs
- o Meeting all reporting requirements
- o Developing a formal sustainability plan to ensure the continuation of the project beyond the funding period
- o Conduct quarterly scans of project partner make-up, and add additional project partners as necessary depending upon PCC user needs, available partner resources and potential contribution to Technology Works! success and sustainability



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While all Technology Works! partners are committed to successfully implementing the project, it is also important to note that strong support for the project exists among those organizations that would realize significant benefits from PCC establishment. These organizations include local law enforcement agencies, fire departments and a variety of other entities. Letters of support from these organizations have been provided in evidence of their commitment to the project.

## **D. Congressional Districts**

### **22. Applicant Headquarters**

- Alabama

### **23. Project Service States**

Georgia

### **24. Project Service Areas**

Georgia - 9

### **25. Will any portion of your proposed project serve federally recognized tribal entities?**

- No

### **26. Indicate each federally recognized tribal entity your proposed project will serve.**

### **27. Have you consulted with each of the federally recognized tribal entities identified above?**

- No

## **E. Demographics**



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**Demographics**

**28. Will your proposed project be specifically directed to serve vulnerable population groups?**

- Yes

**If "Yes" which vulnerable population groups will your proposed project serve? Check as many as apply:**

Hispanic

Black/African-American

English as Second Language (ESL)

Disabled

Low Income

Unemployed

Senior Citizen (55 and over)

Other

**Other: General Public**

**29. Vulnerable Populations**

Hispanics/Latinos: These individuals (7.8% of Rabun Co. residents) represent a growing population that has unique economic and health needs. These needs will be served through language-appropriate outreach, reference and educational materials. Health publications produced in Spanish will also be included in the Health Library. In addition, the project team has also committed to disseminating information regarding PCC availability to Hispanic/Latino individuals through key institutions such as churches and GA Dept. of Labor, given existing consultation provided.



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**African Americans:** While African Americans make up just 1.7% of Rabun Co.'s population, the project management team recognizes that these individuals are often disproportionately affected by the current economic downturn. With this in mind, special efforts will be made to disseminate PCC availability among key institutions that serve African American clients.

**English as a Second Language:** North Georgia Technical College has committed to providing ESL classes at the Rabun County Public Computing and Employment Center, and an interpreter will be available at key times to assist with individual needs. Spanish language outreach/educational materials will also be offered.

**Disabled:** To accommodate those with disabilities, both PCCs will be handicapped accessible, and will include computer peripherals designed to meet the needs of those that are hearing/vision impaired. The addition of video conferencing can enable sign language interpretation services for the deaf.

**Low-income:** Because low-income adults often face barriers to participation in economic/education activities, all public outreach and class offerings will be designed with the needs of these individuals. This group, which includes a significant proportion of Rabun Co.'s residents (18.2% lives in poverty), will be provided with opportunities to advance educational attainment through skilled trade certificate programs, to receive health education that considers financial barriers to preventive approaches, and to access project materials that are designed to eliminate barriers associated with low literacy. To further support low-literacy learners (Rabun Co. has an illiteracy rate of approximately 14%), video conferencing will be offered to facilitate access to training. Literacy training will also be offered.

**Unemployed:** As a primary target group, a multitude of services will be provided to those that are unemployed through the inclusion of space in the Rabun Co. Public Computing and Employment Center for the GA Dept. of Labor, which will focus on employment training, resume building, job search skills and the like.

**Youth and senior citizens** will be targeted for health training. Given the national obesity crisis, workshops centered on nutrition and exercise will be offered. In addition, seniors face health issues related to diet/exercise; providing comprehensive health/wellness information to this group is essential.



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**30. Accessibility**

Accessibility will be a central component of all Technology Works! implementation plans. To provide a welcoming environment to individuals with disabilities, both PCC locations will be handicapped accessible, and compliant with all Americans with Disabilities Act requirements. Further, the Technology Works! centers will incorporate video conferencing technology, which will allow for the provision of sign language and other services to assist the hearing impaired. This technology also accommodates those with varied learning styles, in that it effectively combines visual and auditory learning and real-time interactivity. Provisions are included to assist the visually impaired access the proposed services as well.

In addition to offering an environment and technology that promote accessibility, the PCCs' hours afford accessibility among those that work both day and evening shifts; free access to the centers also ensures that those with low-incomes can take advantage of PCC services without incurring financial hardship.

All project partners understand that accessibility is an essential component of the project and in our processes for reviewing project progress we will regularly examine and remedy barriers to access.

**31. Other Languages**

Because Rabun County is home to a rapidly growing population of Latino individuals, a deliberate focus will be placed on providing outreach and resource materials in Spanish. The project management team will also take advantage of existing key organizations that already serve Latino clients in order to disseminate messages regarding PCC availability and specific training offerings. Such organizations will include local churches, and health and human service organizations. Spanish language outreach messages will also be distributed at Mountain Lakes Medical Center locations, and at the public health department. Both are critical message dissemination locations given the fact that PCCs will be located within, or share, facilities.

Education and training will also be conducted in Spanish, as demand requires. Specifically, North Georgia Technical College has the capacity to offer English as a Second Language classes as necessary to accommodate needs.





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The partnership is committed to serving our community as a whole including those whose native language is not English. We will regularly review project progress and insure that we are meeting the needs of those accessing these services including multilingual training and outreach.

**Outreach**

**32. Public Computing Centers Outreach**

Technology Works! intends to largely rely on proven marketing mechanisms in awareness campaign efforts, but also utilize broadband as a means of building project momentum. This approach methodology not only offers the greatest opportunity for achieving project goals, but also supports sustainability, in that the new media (broadband) will become an integral and sustainable part of program operations. Specifically, the following target audiences/messaging will be used:

**ECONOMIC DEVELOPMENT/JOB TRAINING**

**Target Market:** Unemployed/Displaced/Untrained/Under-trained Workers

**Messaging:** Availability of direct services of GA Department of Labor, on-site workforce training through North Georgia Technical College (NGTC), free computer lab

**Media:** Individual company and NGTC publications/websites; flyers; information provided through GA Department of Labor, Rabun Co. Chamber publications, public service announcements in local radio/newspaper media

**Reach:** 11,000 individuals annually

**Responsible partner:** Economic Development Authority of Rabun Co. (EDA).

**Target Market:** Individuals/local small businesses

**Messaging:** Availability of low-cost conference rooms/office space for small businesses to create a Community Business Incubator.

**Media:** Project news/announcements/schedules in Rabun Co. Chamber publications and websites; local media

**Reach:** 530 businesses in Rabun Co.

**Responsible Partner:** EDA



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**HEALTH**

Target Market: Vulnerable community members

Messaging: Availability of classes, health library, lectures by experts, availability of effective disease prevention and management resources/support

Media: Free public service announcements via local news paper/radio outlets; flyers, newsletters, website announcements and specialized mailings

Reach: 2,000 individuals

Responsible partner: Mountain Lakes and Rabun Co. Chamber

Target Market: Mountain Lakes' staff/physicians

Messaging: Availability of continuing education for physicians, nurses and other clinical staff

Media: Paycheck inserts; flyers, meeting announcements, website

Reach: 165 employees (50 are nurses; 30 are physicians with privileges at Mountain Lakes)

Responsible partner: Mountain Lakes

**PUBLIC SAFETY**

Target Market: Law Enforcement/Fire Department

Messaging: Availability of training delivered via video to meet the 20-hour annual requirements per Police Officer Standards and Training and/or required annual firefighter trainings.

Media: Departmental websites; announcements on GA Public Safety Training Center and GA Association of Chiefs of Police websites, announcements at meetings; flyers

Reach: 200 firefighters, 15 police and 20 Sheriff Dept. staff

Responsible partners: Clayton Police Department; Rabun Co. Sheriff's, Rabun Co. Fire Dept.

Broadband technology is an increasingly important means of communication as well as a mainstream method for access health care, education, unemployment, and workforce development services.

**33. How many total users do you expect to generate through the use of BTOP funds at your public computer center(s)?**

➤ 9150



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**Training and Education**

**34. Peripherals and equipment**

Peripheral equipment to be located at each of the PCCs will include the following:

- 1 high speed, high volume printer, fax, scanner (all-in-one) at each PCC (total 2).
- 1 dual Braille printer at each center (total 2)
- 2 Braille Keyboards with USB connection at each center (total 4)
- 1 document camera at the auditorium for presentations
- 1 projector at each of the PCCs for workshops, training and presentations (total 2)

Peripheral equipment was chosen to enhance the learning environments at each of the PCCs and the auditorium site at Mountain Lakes. The availability of printers will allow clients to print necessary documents as they relate to training, job searches, etc. There will be a small charge for printing services in order to cover the cost of supplies and maintenance on the printers. Keyboards and printers for use by sight impaired clients will be available at no charge. A document camera for use in the auditorium located at the Medical Center will enhance presentations and workshops held there. Projectors will be available for presentation purposes at each of the PCCs for use in small groups and workshops and training.

Project partners will consider additional peripheral equipment based on client need and demand for services and will seek outside funding in order to upgrade, update and add peripherals as needed.

**35. Workstation software**

All workstations in the Technology Works! PCCs will offer Microsoft Office Pro software, and have Internet browsers. Workstations will also have a PC client-based video system to provide business quality video connectivity. Video equipment will have Natural Presenter Packages to allow for duo video and collaboration.

While no specialized software is required at this point, such software may be added as the project moves forward and demand requires it. Based on this, a regular review of software needs will be a part of the review and evaluation process.



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**36. Training and education programs**

Given the focus of Technology Works! on providing training and education specific to the needs of the Rabun Co. workforce, several training and programs will be offered:

For those individuals in need of basic computer skills training, classes will be offered specific to the use of the Internet itself as a resource for information. These classes will focus on empowering PCC users to use the Internet as a research and reference tool, in addition to a mechanism for participating in the Internet-based economy and culture (e.g. through social media such as Facebook). These courses, which will vary from four to eight hours in length, will introduce PCC users to their computers, managing email, and assessing Internet-based information (i.e. assessing website content credibility). Additionally, classes specific to typical software program use, including Microsoft Word and Excel use, will also be offered. For all of these courses, paid facilitators will use established curricula. Web site reference sheets that include basic steps for accessing a web site, web-based searching will also be posted at all PCC workstations. Additionally, an information assessment, likely a brief set of questions a web site user can ask to assess credibility, will also be posted for reference. Certificates of completion will be offered to participants.

**Rabun County Public Computing and Employment Center**

In addition to offering basic computer skills classes, the Rabun Co. Public Computing and Employment Center will also house a local office of the Georgia Department of Labor. At the Center, the Georgia Department of Labor staff would process unemployment applications, consult on an individual basis with job seekers, maintain a database of available positions in Rabun Co., and provide prospective employee screening and referrals to employers among many other services.

North Georgia Technical College staff will provide GED testing and preparation, Georgia Work Ready testing, English as a Second Language classes, and use classroom teleconferencing equipment to connect with its programs of study and instructors that include accounting, automotive, business management, cosmetology, criminal justice, culinary arts, health sciences, emergency services, photography, communications, and a wide variety of other skilled trades. All of these programs, the majority of which are 3 credit courses, will adhere to existing curricula and achievement standards; successful completion by participants will result in a certificate or diploma, as defined by the specific course.



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Interview rooms and public training facilities will also be available at this center, in addition to a health library. Mountain Lakes Medical Center Auxiliary volunteers, and appointments will staff the health library, with retired physicians and nurses available to assist PCC users with individualized searching on health conditions and health-related resources by appointment. This component of the Rabun Co. Public Computing and Employment Center is particularly important given the fact that the center will be positioned on the ground floor of the Rabun Co. Health Dept., which provides health care-related services to indigent populations.

**Rabun County Public Computing, Health and Training Resource Center**

On-site facilitators will teach classes related to preventive health care at this PCC, and provide the public with access to health care lectures, interactive education through an auditorium, a conference room and individual workstations. Health professionals will also offer special topic educational offerings focused on chronic disease management and disease prevention.

In addition to onsite facilitators, the following specific experts/expert organizations will serve as instructors via video conferencing technology:

- The GA Public Safety Training Center, the US Dept. of Homeland Security, and Federal Emergency Management Agency, the US Forestry Service and Sheriff's Office Training Officers in the region will provide instruction specific to law enforcement and emergency preparedness and response.
- Medical faculty members at Emory University, with which Mountain Lakes Medical Center has affiliations with, have agreed to provide CME to physicians with privileges at Mountain Lakes. Additional medical training will be provided as needed.
- Chamber of Commerce and economic development-related trainings will be accessed via the GA Dept. of Economic Development and the GA Dept. of Labor.

In addition, the PCCs will provide local organizations the opportunity to participate in state/national meetings and other "learning exchanges" that would otherwise be inaccessible. This participation is critical in learning best practices, elevating the local workforce to meet or exceed national norms, and to offer a less measurable, but just as critical sense of connectedness to those with similar work/challenges.

At both centers, Technology Works! will utilize both Technology Works!-dedicated staff, North Georgia Technical College faculty and experts from throughout the state/nation to ensure that all trainings and educational offerings are relevant to the specific needs of the Technology Works!'s



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target groups, and integrate the most updated information available. Specific to the Technology Works! team, 2 instructors will be hired to facilitate educational offerings. A Technology Works! coordinator will also be hired to oversee PCC operations, schedule classes and trainings, lead public outreach efforts and to carry out assessments for Technology Works! evaluation purposes. To ensure that all of these duties can be carried out with the highest level of competency, the coordinator will possess a bachelor’s degree, and at least 3 years experience in a training-focused setting. Additionally, strong technical and Internet use skills will be required. The Medical Center will assume the cost of this position in year 3 of the project.

**37. If you are providing educational or training programs, how many people in total will these programs reach on an annual basis?**

- 3050

**38. How many hours of training will be provided to each participant?**

- 12

**39. How many Full Time Employee (FTE) instructors or facilitators will you employ for these courses?**

- 10

## **F. Project Budget**

<b>40. Project Budget</b>	
<b>Federal Grant Request</b>	\$1,097,091
<b>Total Match Amount</b>	\$968,102
<b>Total Budget</b>	\$2,065,193
<b>Match Percent</b>	46.9%

**41. Projects Outside Recommended Funding Range:**

- Does not apply.



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**42. Sustainability:**

Mountain Lakes, the Development Authority of Rabun Co., North Georgia Technical College (NGTC) and all project partners/supporters are committed to financially sustaining the project beyond the funding period. While the substantial initial investment costs associated with establishing the project prohibit implementation without of federal funds, modest ongoing costs associated with operations once established will be largely incorporated into the organizations' annual budgets. Specific commitments are:

- o Project coordinator/ facilitator salaries will be assumed by Mountain Lakes and the Development Authority; these salaries will be offset by rental fees charged to the GA Dept. of Labor and NGTC for use of PCC space beyond the funding period
- o Rabun Co. government support will continue in regard to the in-kind space, and site-specific support (e.g. security/lawn maintenance) to the Rabun Co. Public Computing and Employment Center,
- o Support for the technical components of the project will be provided by Mountain Lakes' information systems specialists.
- o Funding, both internal and external, will be sought to secure additional equipment as the project expands. Both Mountain Lakes and the Development Authority have the capacity to, and a strong track record for, securing third-party funding.
- o The project is expected to attract new students to NGTC which will support their continued partnership, drive usage and provide a platform for expanding the project and its benefits.

Because many of Technology Works!'s partners are likely to save travel dollars as a result of the project, Mountain Lakes believes that creating a formal system for organizational users of the PCCs to contribute to their operations is reasonable. Specifically, a fee structure will be established to support the ongoing use of the Centers once funding concludes, with the number of projected users and the hours of proposed usage taken into consideration as fees are assessed. Once a fee structure is in place, both project partners and businesses/organizations that have not previously participated in the project will be invited to do so, as capacity allows. It must be noted, however, that individuals will not be charged for PCC use to avoid the establishment of financial barriers to access – only groups such as the local chamber, or law enforcement agencies that represent formal organizations would be asked to pay modest fees.



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The public’s engagement with Technology Works! is also likely to be a significant contributor to the long-term operation of the project. Once community members become acquainted with PCC services, demand for ongoing operations will be high. As a result, the approaches introduced through the proposed project are likely to become the community “norm” and wide public acceptance of and expectation for the use of the technology will require that businesses, public safety entities and other safety net organizations utilize the PCCs to meet consumer demand.

<b>43. Matching Funds</b>	
<b>Applicant is providing matching funds of at least 20% towards the total eligible project costs?</b>	Yes
<b>Describe the matching contributions</b>	<p>In total, Technology Works! project partners have committed matching contributions in the amount of \$968,102. These contributions represent the leveraging of existing resources, and creative application of resources assigned to future projects. While this match, which totals 46.9 percent of the total project, is significant in and of itself, it must be noted that this match is indicative of the critical nature of the project. Rurally located organizations facing significant budget constraints must be exceedingly cautious in committing resources to any project – resources are simply too scarce not to do so. With this in mind, all partner organizations feel as though the commitment of cash and in-kind match is an investment in the future of a community (Rabun County) that has faced persistent, generational poverty, poor health, low educational attainment and chronic unemployment and underemployment. Given the high potential for Technology Works! impact, key project partners feel that they cannot afford NOT to make such an investment.</p> <p>Specific matching contributions by budget category are as follows:</p> <p>Personnel: In order to ensure appropriate project oversight, both Mountain Lakes and the Development Authority of Rabun County will</p>





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	<p>provide administration time valued at \$22,500 each. This time, which reflects the dedication of key project leaders Kim Ingram and Sean Brady, will be used to ensure overall goals of the project are met, staff are hired and managed, and PCC operations are established and maintained according to proposed plans. Further, Ms. Ingram and Mr. Brady will lead efforts to carry out a comprehensive project evaluation plan to track and evaluate project impact.</p> <p>In addition to project administration, physicians' staff time has been dedicated to the project to support the provision of health education classes and training. Physicians will also participate in health library activities, and will assist individuals with customized, health-related research on an appointment basis.</p> <p>Fringe Benefits: Fringe benefits, calculated at 25% of salaries, will be provided in-kind by Mountain Lakes and the Economic Development Authority of Rabun County respective to their individual personnel contributions. In total, \$48,375 in fringe benefits have been allocated as a matching contribution.</p> <p>Travel: \$6,000 will be provided as cash match to support project director travel. This travel will largely be comprised of local trips to and from PCC center, project partner meetings, and meetings with project supporters to define needs and carry out public outreach activities.</p> <p>Construction: While funds to support construction activities have not been requested, and construction is not the primary focus of the initiative, in-kind support for the interior renovations of two PCC locations will be provided. Specifically, Mountain Lakes will provide \$300,000 in in-kind support for the renovation of its auditorium, to develop accessible, welcoming space for its PCC. The Rabun County Commissioners have formally approved a plan to support the project with at least \$250,000 in PCC-specific renovations in order to ensure</p>
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	<p>that the space dedicated is amenable to project activities. This space is located within the same building that houses the Rabun County Public Health Department, which enhances both visibility and accessibility of the PCC among vulnerable populations.</p> <p>Other: Funds associated with outreach activities will be provided as cash match (\$20,000) by all key project partners. These activities will include the development of PCC availability materials, including posters and brochures, and the inclusion of PCC classes and general availability in existing advertising and outreach media.</p> <p>Indirect: All partners are committed to providing \$150,277 in indirect costs as an in-kind contribution to the project. Indirect costs, which have been calculated at 8% of Total Direct Charges, are comprised of utilities, phone, business office support and the like.</p>
<p><b>Unjust enrichment</b></p>	<p>The request for financial support from BTOP through the Public Computer Center program area does not represent unjust enrichment.</p> <p>Rabun County is a rural area, and similar to other rural areas, broadband services have been slow to reach our citizens. The partnerships involved with this application saw an opportunity to join forces and bring essential services to our community while driving the adoption of broadband so that we could grow opportunities and benefits enjoyed by more developed areas. While we have “adequate” broadband service to provide the proposed services many of our citizens do not have access to the equipment or training needed to derive many of the benefits.</p> <p>This grant program came at a perfect time. The partnerships that were developing to help drive change and progress in our region recognized the need but we did not have a resource for funding the full capital investment necessary to provide the services we believed were essential.</p>



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	<p>Our rurality can be isolating, have a negative impact on our health and health care service delivery and it can be a roadblock to economic development and job training. North Georgia Technical College is strong community anchor institution in our region, but even with 3 campuses, their ability to reach into the most vulnerable populations limits job training capabilities. When you add a fundamental need for health, wellness and prevention training we had to find a way for making change happen and happen quickly. Without BTOP funding, the project can not be implemented.</p> <p>Further, all project partners are committed to sharing resources in a most effective and cost-efficient manner. We are committed to leveraging our partnerships and resources to expand services, equipment and infrastructure based on future needs. No duplicative funding requests have been made.</p> <p>The capability to provide the services discussed in the proposal do not exist at this time. There are no facilities that are currently equipped to provide the services proposed. This project will create centers capable of providing community wide services that do not exist at this time and would not be possible without this project. The community is small, rural and low income. The majority of businesses are small businesses and they have suffered in current economic conditions. This project is designed to deliver county wide services that will improve health, job opportunities, economic development and public safety – participants see no unjust enrichment in the proposal.</p>
<b>Disclosure of federal and/or state funding sources</b>	No federal or state funding sources will be used during the implementation of Technology Works!

<b>44. Budget Narrative</b>	
<b>Budget narrative</b>	Personnel: Federal funding in the amount of \$135,000 is requested for a Technology Works! project director and \$180,000 is requested for two full-time PCC facilitators. Project administration (\$45,000) and physician time for workshops and education (\$145,000) will be



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	<p>provided in-kind.</p> <p>Fringe Benefits: Fringe benefits, calculated at 25% of salaries, have been requested in the amount of \$78,750 for the director and facilitators; fringe benefits for project administrators and physicians, at \$48,375 will be provided in-kind.</p> <p>Travel: \$6,000 will be provided in-kind to support project director travel.</p> <p>Equipment: \$427,536 is requested for equipment, including interactive video and web conferencing, desktop computers, and other specialized peripherals. Specifically, funding is requested to support applicant-focused equipment (i.e. equipment that is required to support end user participation but will be accessible to PCC users based on workshop and training schedules) and end user equipment (the general public will be able to utilize the equipment during hours of operation with only limited scheduling limitations on small group conference rooms).</p> <p>Supplies: \$15,000 is requested for educational supplies designed specifically for adults; \$8,000 for training supplies associate with individual training/course content and \$5,000 in office supplies to support PCC operations.</p> <p>Contractual: Funds to support consultant work during the pre-award period have been requested in the amount of \$25,000. An additional \$209,605 has been requested to support equipment installation, technical training and maintenance contracts.</p> <p>Construction: While funds to support construction activities have not been requested, and construction is not the primary focus of the initiative, in-kind support for the interior renovations of two PCC locations will be provided. Specifically, Mountain Lakes will provide \$300,000 in in-kind support, and the Rabun County Commissioners</p>
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	<p>have formally approved a plan to support the project with at least \$250,000 in PCC-specific renovations.</p> <p>Other: Funds associated with outreach activities will be provided in-kind (\$20,000) by all key project partners. \$2,400 in federal support is requested to support equipment shipping, as is \$10,800 to support broadband service.</p> <p>Indirect: All partners are committed to providing \$150,227 in indirect costs as an in-kind contribution to the project. Indirect costs, which have been calculated at 8% of Total Direct Charges, are comprised of utilities, phone, business office support and the like.</p>
<b>Budget reasonableness</b>	<p><b>Reasonableness of Budget</b> The Technology Works! partners, and Mountain Lakes as the applicant, have developed the project budget with two underlying principles: the equipment, services and other line items requested must directly contribute to meeting community needs, and the processes undertaken to secure these items must ensure that the community receives maximum benefit for all investments. Based on this, the proposed Technology Works! budget is extremely reasonable, as the following indicates:</p> <p><b>Personnel:</b> Project director and project staff – In recognition that an individual dedicated to the project will be necessary to oversee Technology Works! operations, including class scheduling, surveying and technical management, a 1.0 FTE has been budgeted for a Technology Works! Project Director and 2.0 FTE facilitators. Fringe benefits have been calculated at standard rates. Travel for staff has been budgeted modestly, and reflects the anticipated reduction in travel during years two and three as Technology Works! video usage increases.</p> <p><b>Fringe Benefits:</b> All fringe benefits have been calculated at 25% of salaries. Given the fact that the costs of benefits is likely to increase</p>



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	<p>during the project period, this percentage is extremely conservative and represents actual costs associated with benefits, rather than anticipated increases.</p> <p>Travel: No unnecessary travel has been included in the budget and, given existing economic conditions, necessary staff development for both the project team and Technology Works! staff will be conducted via video conferencing. This approach allows Mountain Lakes and its partners to maximize PCC equipment while incurring only reasonable local travel costs.</p> <p>Equipment - The Technology Works! partner members actively engage in competitive bidding for services and equipment as a routine business practice, and as is the case with renovation -related costs, will engage in such bidding specific to securing Technology Works! non-construction associated equipment and services. Further, state and government contracting will be utilized in regard to Technology Works!-related purchases, as appropriate.</p> <p>Educational materials and training/office supplies – The small amounts requested for the project will provide adequate resources for the trainings/educational offerings of Technology Works!, but copies and duplication of materials will ensure that training/educational materials are not purchased unnecessarily.</p> <p>Contractual – Budgeted dollars for contractual items are based on previous experience and competitive bidding practices, and represents essential activities of the project; service agreements and the like are essential, particularly during the initial phases of the project, to ensure optimal use of equipment.</p> <p>Construction - All renovation costs have been determined based on previous experience, and on local norms. Competitive bidding is an integral component of this, and ensures optimal use of resources.</p>
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<b>Demonstration of need</b>	<p>Given existing economic conditions, Technology Works! could not be implemented but for federal funding support. Each of the key partner organizations face limited budgets, decreasing resources and an increasing requirement to “do more with less.”</p> <p>As with Critical Access Hospitals around the nation, Mountain Lakes has experienced decreases in reimbursement while simultaneously being called upon to provide unprecedented levels of charity care. As unemployment rates increase, the number of uninsured individuals also increases, leaving families dependent upon charity care to maintain or achieve good health. Given this, Mountain Lakes must deploy every strategy available to simply maintain the provision of high quality care for which it is known. The organization must also approach emerging needs and opportunities with both flexibility and creativity. Technology Works! represents such an approach, in that planned renovation of the wellness center, and availability of existing staff and resources (e.g. outreach efforts that are already occurring) will be leveraged. In turn, this leverage allows Mountain Lakes to contribute the project’s success through the dedication of in-kind resources, while relying on federal funds to support the significant up-front costs associated with establishing PCCs.</p> <p>Similarly, the Development Authority of Rabun Co. has limited resources and budget dollars from which to draw upon to establish PCC access; however, with the injection of federal funding to support equipment purchases and the like, the Development Authority can reasonably commit to providing the in-kind contributions required to support PCC operations both during and after the funding period.</p> <p>As with other project partners, North Georgia Technical College has faced significant budget limitations during the past several years. Given these financial constraints, NGTC does not have the ability to establish new distance education sites due to high upfront costs of securing equipment, despite obvious benefits. Should federal funding</p>
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	<p>be provided to support equipment procurement, NGTC would have the ability to provide distance education opportunities to those in Rabun Co. with minimal ongoing costs. These costs will be minimized largely as a result of the use of video conferencing technology, which will allow instructors to avoid travel to remote locations and to be “present” in multiple locations simultaneously. The establishment of distance education capabilities in Rabun Co. will also positively contribute to student enrollment, which will further sustain the project.</p> <p>The State of Georgia is faced with cutting an additional \$2 billion from its budget this year and those cuts will reach deep into project participants as well as restrict essential services to the community members. High unemployment, a lack of health/wellness services and persistent poverty in the area creates not just the need for federal assistance but the need for this project.</p>
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**45. Funds to States/Territories**

States	Amount of Federal Grant Request
Georgia	1,097,091

**Funds to States/Territories Total:** \$1,097,091

**G. Historical Financials**

<b>46. Matching Funds</b>			
	<b>2007</b>	<b>2008</b>	<b>2009</b>
<b>Revenue</b>			
<b>Expenditures</b>			
<b>Net Assets</b>			
<b>Change in Net Assets from Prior</b>			





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<b>Year</b>			
<b>Bond Rating (if applicable)</b>	n/a	n/a	n/a

## H. Public Computer Center Summary

<b>47. Jobs</b>	
How many direct jobs-years will be created from this project?	3
How many indirect jobs will be created from this project?	12
How many jobs will be induced from this project?	100

**48. Methodology used to estimate jobs:**

3 FTE jobs will be directly created as a result of the project. This total represents the project director and two facilitators that have been included in the project budget, and the federal funding request specifically; however, the project management team notes that, using the rule provided by the President's Council of Economic Advisors (\$92,000 of government spending creates one job-year), the project will create 12 additional jobs. The project management team also estimates that 100 jobs will be induced, as industry relocates to the area to capitalize upon a more highly trained workforce.

<b>49. Proposed # of Public Computer Centers</b>	
<b>Schools (k-12)</b>	0
<b>Libraries</b>	0
<b>Medical and Healthcare Providers</b>	1
<b>Public Safety Entities</b>	0
<b>Community Colleges</b>	1
<b>Public Housing</b>	0
<b>Other Institutions of Higher Education</b>	0



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<b>Other Community Support Organization</b>	0
<b>Other Government Facilities</b>	1

**Total Proposed Public Computer Centers**      3

**Current Total Persons in Service Area**      16500

<b>50. Minority Serving Institutions</b>	
<b>Historically Black Colleges and Universities</b>	0
<b>Tribal Colleges and Universities</b>	0
<b>Alaska Native Serving Institutions</b>	0
<b>Hispanic Serving Institutions</b>	0
<b>Native Hawaiian Serving Institutions</b>	0
<b>TOTAL MINORITY SERVING INSTITUTIONS</b>	0

<b>51. Weekly Usage Summary</b>	
<b>Total Current # of Persons Served per 120-hour Business Week</b>	75
<b>Total Proposed # of Persons Served per 120-hour Business Week</b>	385



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<b>Total Current # of Persons Served per 48-hour Weekend</b>	0
<b>Total Proposed # of Persons Served per 48-hour Weekend</b>	55

<b>52. Broadband Workstation Summary</b>	
<b>Number of Current Workstations proposed to be upgraded</b>	0
<b>Total Current # of Broadband Workstations</b>	3
<b>Total Proposed # of Broadband Workstations</b>	31
<b>Average Current Facility Broadband Connection Speed</b>	1.00 Mbps
<b>Average Proposed Facility Broadband Connection Speed</b>	10.00 Mbps

## I. Project Readiness

### 53. Licenses and Regulatory Approvals

No licenses or regulatory approvals are required to carry out Technology Works!

### 54. Organizational Readiness

The Technology Works! management team is made up of Kim Ingram, CEO of Mountain Lakes and representative of the project's fiscal agent, Sean Brady, Director of the Rabun County Chamber of Commerce and the Development Authority of Rabun County, and Steve Dougherty, President, North Georgia Technical College. This team has worked together in one aspect or another for several years. In addition, the team has outreach into supporting organizations that will only serve to strengthen the project over time. Resumes for each clearly demonstrate educational, professional and project specific readiness.



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In addition to demonstrating readiness from a project management perspective, Mountain Lakes, the lead applicant, and project partners also have the capacity and readiness to successfully carry out the proposed project from a logistical, partner and technological perspective. Mountain Lakes is committed to establishing the wellness center, and will soon begin completing the renovations necessary to do so. Given the fact that this process is underway at the time of BTOP application submission, Mountain Lakes leaders anticipate that construction will be complete just prior to the beginning of the grant funding period. Once a grant notification of award is received, Mountain Lakes will be in the optimal phase of construction to install the requested equipment to establish the Mountain Lakes-based PCC. As such, Mountain Lakes is poised to initiate the action plan to achieve project objectives upon receipt of grant funds.

All project partners are also ready to implement the project plan respective to their individual organizations. The local economic development/chamber of commerce organizations are poised to quickly establish the Rabun County Public Computing and Employment Center, and begin offering of courses from North Georgia Technical College and the Georgia Department of Labor within three months of PCC establishment. Further, the local sheriff's department has indicated that training for law enforcement officers via the broadband-based video technology could take place as early as August 2010. Both the fire department and local police department have also indicated readiness to offer training as soon as the PCCs are in place/operational.

#### **55. Project Timeline and Challenges**

PHASE ONE: Establish PCC locations/operational processes

Complete wellness center revitalization (Mountain Lakes; 8/1/10; milestone: construction/renovation plan adhered to based on biweekly check-ins)

Initiate procurement process to secure PCC equipment (Project partners; 8/15/10 - 9/15/10; milestone: equipment received)

Host collaborative partner meetings to prioritize education/training offerings (Mountain Lakes; 9/15/10 – ongoing; milestone: quarterly meetings held)

Hire Technology Works! Coordinator (Mountain Lakes; 9/15/10 – 10/1/10; milestone: staff hired, oriented and assumed duties)

Install technology and conduct staff/partner training (Mountain Lakes; 10/1/10 - 11/1/10; milestone: staff/partners oriented on equipment and capabilities)



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Conduct surveys/focus groups to assess community needs related to health education/job training (Mountain Lakes, Rabun Co. Chamber/Econ. Devel; 10/15/10 - 11/15/10; milestone: surveys/focus groups held)

Develop evaluation mechanisms (e.g. data collection tools and surveys) (Mountain Lakes and partners; 10/15/10 - 10/31/10; milestone: evaluation systems operational)

Secure agreements from expert speakers for priority topics (Mountain Lakes and partners; 11/01/10 - 11/30/10 for initial topics; ongoing; milestone: agreements in place, including dates/specific topics to be covered)

PHASE TWO: Initiate offering of education/ training at both PCC locations and assess project's overall impact

Develop a comprehensive class/training schedules (Coordinator; 11/15/10 - 12/15/10, ongoing thereafter; milestone: class training schedules developed/published)

Define marketing needs/initiate campaign to ensure class and training participation (Coordinator, project partners; 12/01/10 – 1/1/11, ongoing; milestone: marketing campaigns initiated)

Offer trainings and classes for health care staff, law enforcement, firefighters and individuals (Coordinator and external experts/ expert agencies; 9/01/10 –ongoing; milestone: at least 10 trainings will be provided monthly, once fully operational)

Offer North Georgia Technical College courses (Coordinator, NGTC representatives; 1/1/10 – ongoing; milestone: classes offered and students enrolled)

Evaluate access, perceptions regarding technology, utilization and project impact (Coordinator, project partners; 2/1/11 – ongoing; milestone: quarterly evaluation reports generated)

PHASE THREE: Assess/refine/sustain project operations

Review quarterly reports during partner meetings to refine offerings and operations (project partners; 1/1/11 – ongoing; milestone: refinement plans initiated)

While delays in renovations and/or equipment installation could occur, all project partners feel as though these delays are unlikely given previous experience with such work. Further, potential barriers associated with engaging special populations (e.g. the unemployed) will be mitigated through target group-specific marketing.

**56. SPIN Number**

Does not apply.

## J. Environmental Questionnaire



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**57. Does this PCC application have construction or ground disturbing activities?**

No

If no, please answer the questions below. If yes, please do not answer the questions below and instead proceed to the next page to answer the expanded environmental questionnaire.

**58. Does the proposed action involve the procurement of materials? If so, will the materials be installed, stored or operated in an existing building or structure? If yes, please click "Add" to include the list of equipment and peripherals to be procured.**

Yes

Equipment, including a video conferencing bridge, expressway application, content server w/ streaming and archiving, executive video conferencing units, conference room video systems and computers, will be stored and operated within existing facilities.

**59. Does the proposed action involve procurement of electronic equipment? If yes, will the equipment be disposed of in an environmentally sound manner at the end of its useful life?**

Yes

**60. Does the proposed action involve construction, remodeling, or renovation? If so, will these activities be limited to only minor interior renovations to a structure, facility, or installation? If yes, click "Add" to include a description of the proposed renovations with your project summary.**

Yes

Minor interior renovations will be completed at each PCC site to ensure optimal space usage, and that the Centers' physical space is accessible to all. Further, renovations will ensure that both PCCs are amenable to the proposed training provision.

**61. Does the proposed action involve the production and/or distribution of informational materials, brochures, or newsletter?**

Yes



**Broadband Non-Infrastructure Application  
Submission to NTIA – Public Computer Centers**

<b>Submitted Date:</b> 3/14/2010 7:49:34 PM	<b>Easygrants ID:</b> 4651
<b>Funding Opportunity:</b> Public Computer Centers	<b>Applicant Organization:</b> PROFESSIONAL RESOURCES MANAGEMENT OF RABUN, LLC
<b>Task:</b> Submit Application - Public Computer Centers	<b>Applicant Name:</b> Kimberly S Ingram

**62. Does the proposed action involve training, teaching, or meeting facilitation at an existing facility or structure? If yes, click "Add" to explain.**

Yes

All training will be carried out at an existing facility. This training will include job training, college credit/certificate program training and health care workforce/public safety trainings.

**63. Does the proposed action involve ground or surface disturbance to accommodate new fiber optic cable? If yes, please click "Add" to include a description of the extent of service upgrade, a list of the permits required, and linear footage of underground fiber optic cabling required.**

No

**64. Does the proposed action involve an upgrade of broadband service to an existing facility or structure? If yes, please include a description of the extent of service upgrade, a list of the permits required, and linear footage of underground fiber optic cabling required?**

No

## **K. Environmental Questionnaire – Part 2**

**65. Project Description**

**66. Property Changes**

**67. Buildings**

**68. Wetlands**



**Broadband Non-Infrastructure Application  
Submission to NTIA – Public Computer Centers**

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<b>Task:</b> Submit Application - Public Computer Centers	<b>Applicant Name:</b> Kimberly S Ingram

---

**69. Critical Habitats**

**70. Floodplain**

**71. Protected Land**

**72. Coastal Area**

**73. Brownfield**





**Broadband Non-Infrastructure Application  
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<b>Task:</b> Submit Application - Public Computer Centers		<b>Applicant Name:</b> Kimberly S Ingram	

**Uploads**

The following pages contain the following uploads provided by the applicant:

Upload Name	File Name	Uploaded By	Uploaded Date
Management Team Resumes and Organization Chart	Resumes.pdf	Ingram, Kimberly	03/14/2010
Government and Key Partnerships	Letters of support.pdf	Ingram, Kimberly	03/14/2010
Historical Financial Statements	2009-2008-2007financials.pdf	Ingram, Kimberly	03/11/2010
Public Center Detail	Technology Works PCC Details FINAL.xls	Ingram, Kimberly	03/13/2010
Detailed Budget	Technology Works Detailed Budget FINAL.xls	Ingram, Kimberly	03/13/2010
BTOP Certifications	BTOP Certifications 020.pdf	Ingram, Kimberly	03/13/2010
SF424 Budget (A or C)	Federal_Budget_Forms.pdf	Ingram, Kimberly	03/14/2010
SF424 B and D Assurances	SF424 Assurances.pdf	Ingram, Kimberly	03/13/2010



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Supplemental Information	Supplemental Information.pdf	Ingram, Kimberly	03/14/2010

**CURRICULUM VITA**  
**Kimberly S. Ingram, RN, MSN**



kingram@inmedgroup.com

EMPLOYMENT

**March 2009-Present**

**CEO**

**Mountain Lakes Medical Center**

Serve as CEO for 25 bed Critical Assess Hospital located in Clayton, Georgia, owned by InMed Group. Hospital provides OR, Medical/Surgical, full service ED, Outpatient and ancillary services.

**April 2008-Present**

**Director of Clinical Services**

**The InMed Group**

Serve as Director of Clinical Services for multi-hospital system. Work with Hospital Administrators, DON's, and other clinical to improve quality of patient services, increase volume and develop and implement new services. Completed start up on 24 bed Adolescent psychiatric hospital in 67 days from employment to first patient. Hospital also completed successful Joint Commission Survey.

**July 2007-March 2008**

**Administrator/CEO**

**River Region Hospital**

**River Place, A River Region Facility**

Appointed as Administrator/CEO for 2 new psychiatric hospitals being built in the Montgomery/Prattville area. River Place is a 48 bed adolescent/geriatric hospital being renovated in Prattville with an opening date of March 2008. River Place is a 60 bed hospital being built in Montgomery with an opening date of August 2008. Responsibilities include all budgeting, hiring, policies and procedures and contracts with managed care providers like Blue Cross, Tricare, and Medicare/Medicaid etc. Responsible for getting bids for furniture, office equipment, telecommunications, and medical equipment.

**July 2006-June 2007**

**Director of Nursing, Specialty Care**

**Jackson Hospital & Clinic, Inc**

Responsible for total operations of the following Units: Emergency Department, Surgical ICU, Cardiac ICU, Cardiovascular ICU, Mother/Baby, Pediatrics and Oncology. Responsible for 250

FTE, budgeting, planning and oversight for all specialty care services.

**November 2005-July 2006**

**Unit Manager, Emergency Department**

**Jackson Hospital & Clinic, Inc.**

Responsible for 29 bed Level II Emergency Department with approximately 40,000 visits annually. Unit staffing is for 54 budgeted FTE's. Accomplishments include: implementation of bedside registration; implementation of electronic tracking board; resolved RN vacancies from 13 FTE to 3; implemented direct bedding from Triage to reduce Triage to bed times by 45 minutes and through put times by 1 hour; improved Press Ganey scores to highest level in the history of the ED.

**January 2005-November 2005**

**Clinical Educator**

**Jackson Hospital & Clinic, Inc.**

Responsible to provide education and training to nursing and other employees of Jackson Hospital as well as to physicians, physician office staff and the community. Responsible for integrating the nursing process, Jackson Hospital mission, vision and values, Principle's of CQI and established agency and practice standards into education and training programs.

Responsible for basic classroom orientation of Nursing Service Department employees and for designing, implementing and evaluating educational activities for employees in Emergency Department, Outpatient services and Surgery.

**June 1999- August 2004**

**Associate Commissioner for Mental Illness**

**Alabama Department of Mental Health and Mental Retardation**

Responsibilities included oversight of 7 psychiatric hospitals and 1 psychiatric nursing home serving over 4300 individuals annually as well as contracts to 24 Community Mental Health Centers serving over 107,000 seriously mentally ill individuals. Overall budget responsibility was \$268 million. All hospitals were JCAHO accredited, Medicare and/or Medicaid certified.

**December 1993-May 1999**

**Facility Director**

**Thomasville Mental Health Rehabilitation Center**

Served as Chief Executive Officer for a 122-bed State of Alabama hospital for mentally ill adults. Responsibilities included oversight of all areas and services. Annual operating budget was \$7 million with 174 FTE and approximately 25 contract employees.

**April 1991-December 1993**

**Assistant Facility Director**

**Thomasville Mental Health Rehabilitation Center**

Responsibilities included oversight for all direct care staff, Human resources and Quality

Improvement. Served as Facility Director in absence of Director. Assisted with all facility budgeting, program development and Quality Improvement efforts.

**April 1988-April 1991**

**Unit Manager/JCAHO Coordinator**

**Thomasville Mental Health Rehabilitation Center**

Responsibilities included direct supervision of a 26-bed unit. Responsible for all staffing and program issues. Develop policies and procedures and coordinated Facilities first JCAHO survey.

**April 1--August 1988**

**988-Quality Assurance /Infection Control Coordinator**

**Thomasville Hospital**

Responsibilities included hospital-wide Infection Control and Quality Assurance programs for a 35 bed acute care hospital. Assisted with policy development and preparation for successful JCAHO survey. Assisted with audits for Medicare and Medicaid.

**April 1985-March 1988**

**Infection Control Coordinator/SICU**

**University of South Alabama Medical Center**

Initially served as a staff nurse in Surgical ICU. During last 2 years of employment, provided oversight to the hospital-wide Infection Control services for a 450 bed medical center. Developed and taught classes for undergraduate nursing students in Infection Control at University of South Alabama.

**May 1982-March 1985**

**Staff Nurse ICU/CCU**

**DCH Regional Medical Center**

Served initially as staff nurse. During last year of employment, served as Assistant Unit Manager for 3-11 shift for ICU/CCU. Responsible for staffing, supervision and evaluations for 3-11 shift staff.

### EDUCATION

1987            Master of Science in Nursing  
                  University of South Alabama  
                  Mobile, Alabama

1982            Bachelor of Science in Nursing  
                  University of Alabama  
                  Tuscaloosa, Alabama

## PRESENTATIONS

Ms. Ingram has presented workshops on Mental Illness, Family Issues, Psychiatric Rehabilitation, and Patient/Family Education to Hospitals, Community Service Providers, Families and Consumers in Alabama, Georgia, Florida, Iowa, Missouri, Ohio, South Carolina, Washington, D.C., Malmo, Sweden, and Dartmouth, Nova Scotia.

## ASSOCIATIONS/RECOGNITION

2004 Outstanding Service Award, Alabama Council of CMHC Boards  
2004 Governor's Award for Distinguished Service to Alabama  
2004 Janet S. Awtrey Distinguished Nursing Award  
Capstone College of Nursing  
2003 Outstanding Service Award, Alabama Minority Consumer Council  
2001 MH Professional Award, NARH Family Support Group  
2000 Special Recognition Award, SOMI Drop-in Center  
2001 Healing Hands Award, Taylor Hardin Secure Medical Facility  
2002 Special Recognition Award, NAMI Birmingham Outstanding Facility Director, NAMI Alabama  
2003 Mental Health Consumers of Alabama – Respect Award Winner  
Outstanding Psychiatric Nurse Award, NAMI Alabama  
NAMI Alabama Board member (1991-1999), (2004-Present)  
NAMI Alabama 2<sup>nd</sup> Vice-President  
United Way of Southwest Alabama Executive Committee (1998-1999)  
Relay for Life (1996-1999)  
NAMI Montgomery  
Mental Health Association in Montgomery, Board of Trustees, 2007-  
St. Bede Catholic Church, Member and Lector  
ACLS, PALS, BLS Instructor  
TNCC Certified  
Emergency Nurses Association Member



**RABUN COUNTY**  
gamountains.com

**Chamber of Commerce  
Development Authority of Rabun County**

**Sean M. Brady, Executive Director**

232 Highway 441 North / P.O. Box 750  
Clayton, GA 30525

(706) 782-4812 (office) ♦ (706) 782-4810 (fax) ♦ [REDACTED] ♦ Sean@gamountains.com

**EDUCATION**

**GOIZUETA BUSINESS SCHOOL, EMORY UNIVERSITY**  
Master of Business Administration, Real Estate Finance, May 2006

**CITY AND REGIONAL PLANNING, GEORGIA TECH**  
Master of City and Regional Planning, Land Development, May 2006

**DUKE UNIVERSITY**  
BA, Environmental Science and Public Policy, May 1999  
Certificate, Markets and Management, May 1999

**PROFESSIONAL CERTIFICATIONS**

**LEED Accredited Professional, 2009**  
Certified professional in the US Green Building Council's Leadership in Energy and Environmental Design program (LEED), the national standard in "green" development

**Georgia Work Ready Certified, 2009**  
Certified "Gold" Career Ready by the State of Georgia

**DUTIES & RESPONSIBILITIES**

**RABUN COUNTY CHAMBER OF COMMERCE – Executive Director (Clayton, GA)**

Chief executive in charge of leading this professional organization of over 440 organizations or individuals located throughout the Southeast to grow members' businesses and networks.

- **Management** – coordinate efforts, training, and retention of paid and volunteer staff of 12 persons.
- **Finances** – execute daily accounting operations in addition to annual finances with a budget of over \$215 thousand.
- **Marketing** – promote Chamber's activities and initiatives through local media (newspaper, radio), public speaking events (civic organizations, clubs, festivals), and networking with other organizations
- **Programs** – develop new networking, training, and benefit programs in partnership with the Board of Directors to attract and retain membership in addition to sustaining and improving existing initiatives.
- **Community** – organize or support community festivals and programs to foster economic development in communities where Chamber members operate.
- **Partnerships** – initiate and maintain relationships with other organizations to grow the effectiveness and value of the Chamber to new and existing members.

**DEVELOPMENT AUTHORITY OF RABUN COUNTY – Executive Director (Clayton, GA)**

Primary point-of-contact and chief executive in charge of establishing new industries, employers, or infrastructure to grow the economy of Rabun County.

- **Recruitment** – identify and secure new employers and industries to increase the number, quality, and diversity of jobs available in Rabun County.
- **Development** – improve existing infrastructure (water, sewer, information technology) and create new amenities to attract and support existing and new industries and employers within the county.
- **Information** – create and maintain current inventories on demographic data, available office and commercial space, and workforce trends to guide economic development efforts.
- **Management** – coordinate efforts, training, and retention of paid staff, volunteers, and committees.
- **Finances** – execute daily accounting operations in addition to annual finances with a budget of over \$100 thousand.
- **Marketing** – promote favorable attitudes within and outside of Rabun County toward the county's business environment to facilitate economic development.



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**PREVIOUS EXPERIENCE**

**THE PACES FOUNDATION, INC. – Development Associate (Smyrna, GA) – 2006 - 2008**

Project manager in charge of project planning, development, and lease up/stabilization of affordable multi-family housing developments throughout the Southeast using low income housing tax credits (LIHTC).

- **Project Planner** – Managed conceptualization, pre-development due diligence, and funding application for four developments (352 units/\$48 Million) in Georgia. Two of these projects will be company's and north Georgia's first LEED-certified green affordable developments. Secured top-scoring LIHTC developments in Georgia for 2007 (Numbers 1 and 4 out of 56 applicants).
- **Multi-Tier Financier** – Underwrote a wide variety of deals as chief financial specialist, using tax credits, conventional loans, owner equity, HOME loans, AHP direct subsidies, and HUD 221(d)(4) loan funds. Secured \$18.2 Million in tax credits and \$3.8 Million in HOME loan funds for company projects to date.
- **Closer** – Managed entire legal and investor closing due diligence process from start (LIHTC award) to finish (lender and investor funding). Successfully closed four developments (244 units/approx. \$31.3 Million) in Georgia and South Carolina to date.
- **Construction Administrator** – Processed all construction draw requests and invoice payments for four projects during construction (248 units/\$31.3 Million) and coordinated construction inspections.
- **Close Out** – Coordinated lease up and stabilization of 4 developments (350 units) in Georgia, earning the release of over \$2.1 Million in developer profit for the company after satisfying all lender and investor requirements for project completion.
- **Compliance Manager** – Responsible for coordinating compliance with Georgia DCA (8823) and Federal Home Loan Bank (IMR) regulations and resolving property audit findings.
- **Corporate Development** – 1) Created, managed, and implemented the company's first standardized hard copy and electronic filing system and 2) Conceived and coordinated new company marketing initiative to standardize brochures, PowerPoint presentation templates, and the corporate website (pending) for greater educational and professional impact.

**CARTER AND ASSOCIATES, LLC – Land Development (Atlanta, GA) – 2005 - 2006**

Graduate intern acting as assistant project manager in the Southeast region for construction services.

- **Managed** general contractor, sub-contractors, and consultants in a variety of roles during construction of a \$55 Million 15-story mixed-use office and retail tower in St. Petersburg, Florida (retail scope, drawings and specs, consultant selection, document management, materials & soils testing/threshold inspection, M/W/DBE, budgeting).
- **Directed** contractors and consultants to complete multiple milestones in the construction phase close out for \$15 Million industrial research facility in Englewood, Colorado (certificate of occupancy, punch lists, change orders, invoices, contracts).

**CENTRAL ATLANTA PROGRESS - Economic Development (Atlanta) – 2004 - 2005**

Graduate research assistant responsible for market research/analysis, policy analysis, field research, database management, and graphic design on a variety of business development initiatives for downtown Atlanta, including the NASCAR Museum bid, the National Civil Rights Museum, and the Andrew Young monument.





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**PREVIOUS EXPERIENCE**

**JORDAN, JONES & GOULDING, INC. – Project Manager/Environmental Planner (Norcross, GA) –1999 - 2003**  
Project Manager providing environmental due-diligence services to development projects through the Southeast.

- **Managed** diverse group of staff and contractors (engineers, ecologists, historians, archeologists, economists, and planners) on comprehensive environmental impact analyses of pedestrian, transit, and highway projects throughout Georgia.
- **Produced** first Federal-approved Categorical Exclusion (CE) and Environmental Assessment (EA) NEPA planning reports in company's history (similar to Phase I Site Assessments).
- **Led** 98-person study team from 10 contractor teams on the planned \$1.6 billion Northern Arc interstate, the company's largest project at that time, as study coordinator.

**AWARDS & RECOGNITION**

- **Finalist, Envision Goizueta Speaking Competition, April 2004** – placed third in annual business school speaking skills competition among fellow student teams as judged by faculty and administration.
- **Honorable Mention, Urban Land Institute Gerald D. Hines Urban Design Competition, 2005** – “Sustainable Roots” team entry placed in top 8 among 81 national design, planning, and architecture schools for our comprehensive development, phasing, and financial strategy on this real-world Salt Lake City 2,000+ acre multi-use development.
- **Member, Gamma Beta Phi Society** – inducted 2005 into this national collegiate honors society.



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**Education**

**Western Illinois University**

Bachelor of Arts – English, 1968

**University of Illinois – Springfield**

Master of Arts – Education Leadership, 1974

**University of Missouri**

Additional Graduate work in Higher Education and Public Administration

**Experience**

**North Georgia Technical College**

June 2008 – Present

President

Attained articulation agreements with Southern Poly Tech, North Georgia College and State University, Piedmont College, Mercer University, University of Phoenix, Emmanuel College, Toccoa Falls College, and Truitt McConnell. Enrollment at college increased 84 percent. Acquired funding for the renovation of Hoyt Coe Building and grants for new welding facility.

**North Metro Technical College**

April 2001 – June 2008

President

Gained SACS accreditation; increased enrollment over 50 percent. Foundation assets increased dramatically. Attained very high student evaluation scores; shifted resources to meet emerging demands and phased out struggling programs. Acquired property and funding for new entrance and health care building. Achieved this with lowest funding per student in the state.

**West Central Technical College**

June 1996 – March 2001

Vice President Student Services and Campus Operations

Participated in management of a multi-campus institution, including the opening of a new campus. Grew enrollment and streamlined processes. Very active in the community including a year as chairman of chamber of commerce.

**Georgia Student Finance Commission**

December 1987 – June 1996

Executive Director (title is now President)

Cut student loan processing time from months to minutes; played a major role in designing and implementing the HOPE program.

Administered two public authorities as self-supporting businesses which financed, made, sold, and serviced a loan portfolio in excess of \$300 million.

**Missouri Coordinating Board for Higher Education**

1978 – 1987

Deputy Commissioner

Started as student grant program director, promoted to second ranking staff person. Directed extensive research on higher education issues, including nursing programs, operating efficiencies at multi-campus institutions, and spending ratios by type of institution.

Oversaw the feasibility study for a new community college and renaming of a state university. Administered budget formula for all public colleges and universities. Supported legislative efforts.

**University of Illinois – Springfield**

1975-1978

Director of Financial Aid

**Lincoln College**

1973-1975

Registrar

**US Army**

1971-1972

Ombudsman, 101<sup>st</sup> Airborne Division

Worked directly for the division commanding general to resolve personnel and chain of command problems resulting from rebuilding the 101<sup>st</sup> as the first all-volunteer division near the end of the Vietnam war.

**Richwoods High School, Peoria, Illinois**

1968-1970

English Teacher

**Community and Professional Service Examples**

Board of Directors, Toccoa- Stephens County Chamber of Commerce 2009-present

Board of Directors, Habersham County Chamber of Commerce 2009-present

President, Cartersville Rotary 2007-2008

Board of Directors, Douglas County Development Authority 1999-2001

Chairman, Douglas County Chamber 2000

Board, Cartersville-Bartow Chamber 2006-2007

Chairman's Club, Cobb Chamber 2001-2008

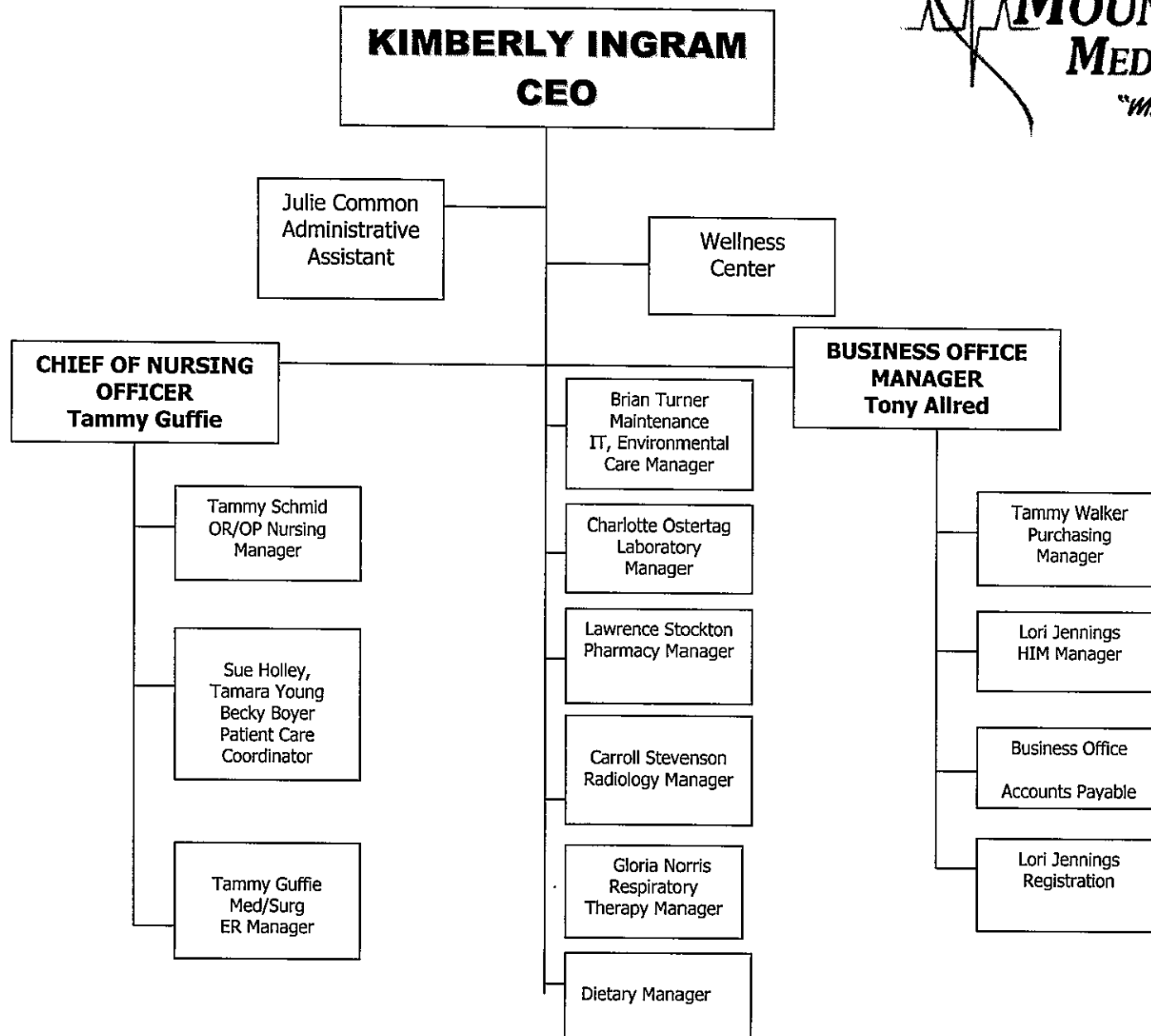
Member, Strategic Planning Task Force, Cherokee Chamber 2002-2003(approx.)

Chairman, Cobb Education Consortium, 2006

Volunteer and Planning Committee, Beautiful Backroads Century charity fundraiser with Anheuser-Busch Brewery-Cartersville, 2002-2008

Read to children, Cobb and Bartow county schools, 2001-2008.

March 2010





**RABUN COUNTY, GEORGIA**  
OFFICE OF COUNTY COMMISSIONERS

Rabun County Courthouse  
25 Courthouse Square Suite 201  
Clayton, Georgia 30525

Telephone: 706-782-5271  
Fax: 706-782-7588

"Where Spring Spends The Summer"  
March 12, 2010

Grant Review Committee  
Broadband Technology Opportunities Program  
National Telecommunications and Information Administration  
U.S. Department of Commerce  
HCHB, Room 4812  
1401 Constitution Avenue, NW  
Washington, DC 20230

To Whom It May Concern:

The Rabun County Board of Commissioners supports Rabun County's "Technology Works!" grant application and has the intent to provide the space needed to create the Public Computing and Employment Center. Approximately \$2 million in funds are set aside to renovate this facility and could be made available for this project. This facility would be located in the existing Rabun County Public Health Department building in Clayton, Georgia and adequate space is available there to accommodate all proposed activities.

Our unemployment rate in Rabun County is high, at 13.1% in January 2010. We currently do not have a full-time Georgia Department of Labor office in our community to assist our residents in filing for unemployment or applying for new jobs. We also do not have adequate access to workforce retraining opportunities through primary educational providers such as North Georgia Technical College. Access to the computers and technologies needed in today's job search is also very limited in Rabun County.

Through the Technology Works! Initiative, Rabun County has a unique opportunity to create a centrally-located facility that can meet the technology and workforce development needs of our rural community. It will house new full-time offices for the Georgia Department of Labor, North Georgia Technical College, and a public computer lab. There is currently no such facility in Rabun County to meet the critical needs of our unemployed and underemployed workforce.

Sincerely,

  
Virgil Kilby  
Chairman, Rabun County Board of Commissioners

Board Members: Virgil Kilby - Chairman  
Tom Garrison - Vice Chairman

Kathryn Granberg - Member  
Will Nichols - Member  
Max Watts - Member

Jim Bleckley - County Administrator  
Allyn Stockton - County Attorney  
Debbie Westberg - County Clerk/CFO



A Unit of the Technical College System of Georgia



Office of the President

February 24, 2010

Kimberly S. Ingram, CEO  
Mountain Lakes Medical Center  
196 Ridgecrest Circle  
Clayton, GA 30525-4111

Dear Ms. Ingram:

I am writing to express my support for Mountain Lakes Medical Center's BTOP grant application for video conferencing equipment. There is currently no publically available service in Rabun County.

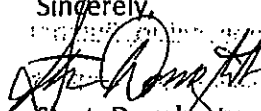
The facility to be funded by this grant will allow North Georgia Technical College to deliver college courses and short-term, job specific training in Rabun County. We currently have similar equipment installed on our three campuses located in other counties and have been looking for just such an opportunity to reach out to the citizens of Rabun County and give them a greater opportunity to improve their lives through education.

This is a unique opportunity to bring high quality technology into the area in a way that will touch many different groups. Because the Hospital will allow the use of the space and the equipment without charge, many people will benefit from this service. North Georgia Technical College is a big believer in the use of this equipment for education delivery but we are not in a position to afford such equipment for a Rabun County location at this time, so your installation would help us immensely in meeting a goal.

Because we have staff with extensive experience with very similar video conferencing equipment, we will also be glad to be of assistance in the initial setup and use of the equipment if help, beyond that provided by the vendor, is needed.

We look forward to working with you further on this project.

Sincerely,

  
Steve Dougherty  
President

P.O. Box 65, Clarkesville, GA 30523 • 706-754-7700  
434 Meeks Avenue, Blairsville, GA 30512 • 706-439-6300  
8989 GA Hwy. 17 South, Toccoa, GA 30577 • 706-779-8100  
[www.northgatech.edu](http://www.northgatech.edu)



DEVELOPMENT AUTHORITY OF RABUN COUNTY

March 11, 2010

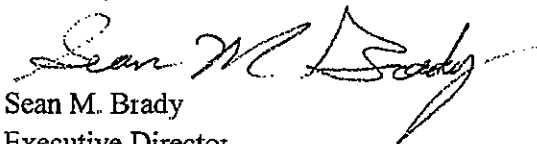
Grant Review Committee  
Broadband Technology Opportunities Program  
National Telecommunications and Information Administration  
U.S. Department of Commerce  
HCHB, Room 4812  
1401 Constitution Avenue, NW  
Washington, DC 20230

To Whom It May Concern:

The Development Authority of Rabun County is proud to be a partner in the Technology Works! initiative with Professional Resources Management and will help operate the Public Computing and Employment Center (Center) located in Clayton, Georgia. This Center will create new economic opportunities in direct support of the Authority's mission by providing free access to computing technologies, creating a new Georgia Department of Labor office in Rabun County, and providing greatly expanded classroom facilities for North Georgia Technical College to enable a workforce development and retraining program. The Center will also create 1 new full-time job and assist in the hiring and retraining of countless other job seekers.

Unemployment is high in Rabun County, at 11.8% in December 2009. The closest Georgia Department of Labor office is in Cornelia, Georgia at a distance of over 30 miles from Clayton. Rabun County has never had a Department of Labor office. A pilot "monthly office hours" with the Department of Labor operating a small office at the Rabun County Welcome Center has proved successful, helping over 170 people with unemployment and job applications since April 2009, and led to the funding of a full-time staff position for Rabun County. North Georgia Technical College also recognizes the need to expand its services in Rabun County but does not currently have the facilities it needs. Bringing the Georgia Department of Labor, North Georgia Technical College, and modern public computing resources together in one facility will provide a power and synergistic new opportunity to help get Rabun County back to work and improve our local workforce.

Sincerely,



Sean M. Brady  
Executive Director





**GEORGIA DEPARTMENT OF LABOR**  
**Habersham Career Center**

215 HODGES STREET; SUITE 205 ♦ CORNELIA, GEORGIA 30531

MICHAEL L. THURMOND  
COMMISSIONER

March 3, 2010

Grant Review Committee  
Broadband Technology Opportunities Program  
National Telecommunications and Information Administration  
U.S. Department of Commerce  
HCHB, Room 4812  
1401 Constitution Avenue, NW  
Washington, DC 20230

To Whom It May Concern:

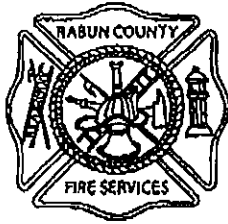
The Georgia Department of Labor supports Rabun County's "Broadband Bound" grant application and looks forward to providing services at the planned Public Computing and Employment Center located in Clayton, Georgia.

Demand for the Department's services has proven high in Rabun County. The Rabun area has been hit hard with plant closures and lay-offs in the last few years. Rabun County unemployment rate has dramatically increased from 8.0% in December 2008 to 11.8% in December 2009. At the present time the Habersham Department of Labor representative provides Department of Labor services at the Rabun Chamber of Commerce once a month. This has been rewarding for the citizens and employers of Rabun. However, we believe an office of this type would best serve the community if it is located in partnership with other service providers in the community.

The proposed Public Computing and Employment Center would be an ideal location and concept. Providing classroom facilities for North Georgia Technical College would enable workforce retraining, the public computer facilities would allow access to critical equipment needed for today's job search, and the Department's staff and network would enable residents to file for unemployment, identify available positions, and receive one-on-one support to apply for jobs, improve their resume, and prepare for job interviews all at the same location. There is currently no such facility in Rabun County to meet the critical needs of the unemployed and underemployed workforce.

Sincerely,

Becky Waters  
Manager, Habersham Career Center



# RABUN COUNTY FIRE SERVICES

3010 Old 441 South Tiger, GA 30576

[rabuncountyfire@gmail.com](mailto:rabuncountyfire@gmail.com)

(706)782-2336

February 26, 2010

Kimberly S. Ingram, CEO  
Mountain Lakes Medical Center  
196 Ridgcrest Circle  
Clayton, GA 30525

Dear Ms. Ingram:

I have received the request you sent in reference to your grant application. I understand that your grant application is for video and teleconference equipment. From the information I have received, this equipment would be a great asset both to our organization as well as the community at large.

Rabun County Fire Services is composed of twelve fire stations located strategically throughout the county. We have approximately 220 volunteer firefighters and two paid firefighters. The volunteers are required to have a minimum of sixty training hours each year. The paid personnel are required to have 24 hours of State approved credit, as well as 240 hours of training yearly. We have a training center located at the Lakemont-Wiley station that has a classroom and a burn tower. Volunteers are required to attend quarterly training sessions at the training center (or at least four per year).

Rabun County Fire Services is in full support of your grant application and is appreciative of your efforts to secure this grant. If you need any further information, please let me know.

Sincerely,

A handwritten signature in black ink that reads "James L. Reed".

James L. Reed  
Rabun County Fire Services

# RABUN COUNTY DEPARTMENT OF EDUCATION

Robert M. Arthur, Superintendent  
TELEPHONE: 706/746-5376  
FAX: 706/746-3084  
41 EDUCATION STREET  
CLAYTON, GEORGIA 30525-2960

February 26, 2010

Kimberly S. Ingram, CEO  
Mountain Lakes Medical Center  
196 Ridgecrest Circle  
Clayton, Georgia 30525

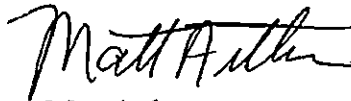
Dear Ms. Ingram:

I am writing to express my support for Mountain Lakes Medical Center's BTOP grant application for video conferencing equipment. There is currently no publically available service in Rabun County. This new service will make benefits to health care, education and/or children readily available to the citizens of Rabun County and improve their lives.

My organization is the Rabun County School System. We will use the equipment for education.

This is a unique opportunity to bring high quality technology into the area in a way that will touch many different groups. Because the hospital will allow the use of the space and the equipment without charge, many people will benefit from this service.

Sincerely,



Matt Arthur  
Superintendent  
Rabun County School System

MA:kp



## Home Builders Association of Rabun County

P. O. Box 626 • Clayton, Georgia 30525  
Phone 706-782-9260 • Fax 706-782-0058

March 1, 2010

Kimberly S. Ingram, CEO  
Mountain Lakes Medical Center  
196 Ridgecrest Circle  
Clayton, GA 30525

Dear Ms. Ingram:

I am writing to express the support of the Home Builders Association of Rabun County (HBARC) for Mountain Lakes Medical Center's 2<sup>nd</sup> bid for the BTOP grant application for video conferencing equipment. There is currently no publicly available service of this type in Rabun County. Because the Mountain Lakes Medical Center will allow the use of the space and the equipment without charge, many people will benefit from this service.

HBARC is excited about the opportunity to use the equipment for training purposes. This new service will make required licensing education available to builders and subcontractors that are experiencing difficult economic times and can not afford to pay for education and travel to Atlanta, readily available and improve the lives of Rabun County citizens.

Sincerely,

Samantha Leach, Executive Officer  
Home Builders Association of Rabun County



NATIONAL ASSOCIATION  
OF HOME BUILDERS

THE RABUN MEDICAL FOUNDATION  
PO BOX 1187  
CLAYTON, GA 30525

February 26, 2010

Mrs. Kimberly S. Ingram, CEO  
Mountain Lakes Medical Center  
196 Ridgecrest Circle  
Clayton, GA 30525-4111

Dear Mrs. Ingram:

Once again I am writing on behalf of the Rabun Medical Foundation strongly expressing our support for the BTOP application for video conferencing equipment for Mountain Lakes Medical Center. As we have discussed numerous times, one of the essentials to improving health care for the citizens of Rabun County is educating our people about how they can improve their health habits and the appropriate way to utilize the medical professionals and facilities to prevent adverse health issues. You have already been leading Mountain Lakes Medical Center to reach out to our community and this new service will exponentially improve that outreach.

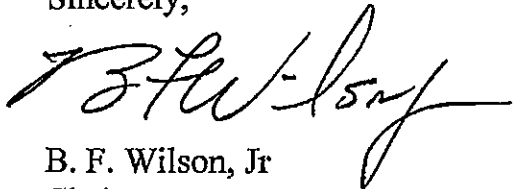
You indicated that you are adding to this application the addition of a 15 station public computer center which can be utilized by the Chamber of Commerce and the Development Authority for job training and by North Georgia Technical College for distance learning classes. We strongly support this addition to the application.

The only way to take advantage of the advances in medical technology and the increasing knowledge and training of our medical professionals and at the same time control costs is to educate and encourage our citizens to become personally involved in improving their life habits and utilizing the health care available to monitor and prevent serious and costly health issues.

We welcome the opportunity to work with Mountain Lakes Medical Center to achieve this objective.

Rabun County needs this high quality technology to meet the health care needs of our people. With no other publicly available access in Rabun County, this equipment will afford the citizens the opportunity to determine the appropriate health care to meet their medical needs. The willingness of Mountain Lakes Medical Center to both allow the use of the space and equipment without charge and provide the necessary professional support will allow us to take one more giant step in our objective of improving health care for Rabun County.

Sincerely,

A handwritten signature in cursive script, appearing to read "B. F. Wilson, Jr.", written in black ink.

B. F. Wilson, Jr  
Chairman

99 N. Church St., Clayton, Georgia 30525



Phone: (706) 782-4512 Fax: (706) 782-4596



TREE CITY USA

*City of Clayton*

**March 4, 2010**

**Kimberly S. Ingram, CEO  
Mountain Lakes Medical Center  
196 Ridgcrest Circle  
Clayton, Georgia 30525-0411**

**Dear Ms. Ingram:**

**I am writing to express my support for Mountain Lakes Medical Center's BTOP grant application for video conferencing equipment. There is currently no publically available service in Rabun County. This new service will support public safety and community groups. This service would be readily available to the citizens of Rabun County and improve their lives.**

**My organization is Clayton Local Government Mayor and Council, Clayton Police Department. We will use the equipment for special meetings.**

**This is a unique opportunity to bring high quality technology into the area in a way that will touch many different groups. Because the Hospital will allow the use of the space and equipment without charge, many people will benefit from this service.**

**Sincerely,**

  
**Cissy Henry  
Clayton City Manager**

99 N. Church St., Clayton, Georgia 30525



Phone: (706) 782-4512 Fax: (706) 782-4596



TREE CITY USA

*City of Clayton*

**March 4, 2010**

**Kimberly S. Ingram, CEO  
Mountain Lakes Medical Center  
196 Ridgecrest Circle  
Clayton, Georgia 30525-0411**

**Dear Ms. Ingram:**

**I am writing to express my support for Mountain Lakes Medical Center's BTOP grant application for video conferencing equipment. There is currently no publically available service in Rabun County. This new service will support public safety and community groups. This service would be readily available to the citizens of Rabun County and improve their lives.**

**My organization is Clayton Local Government Mayor and Council, Clayton Police Department. We will use the equipment for special meetings.**

**This is a unique opportunity to bring high quality technology into the area in a way that will touch many different groups. Because the Hospital will allow the use of the space and equipment without charge, many people will benefit from this service.**

**Sincerely,**

**Lindsey Owens  
Clayton Chief of Police**





**Public Health**  
Prevent. Promote. Protect.

## District 2 Public Health

David N. Westfall, M.D., MPH, CPE, Health Director  
1280 Athens Street • Gainesville, Georgia 30507  
PH: 770-535-5743 • FAX: 770-535-5958 • [www.phdistrict2.org](http://www.phdistrict2.org)

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Banks, Dawson, Forsyth, Franklin, Habersham, Hall, Hart, Lumpkin, Rabun, Stephens, Towns, Union and White Counties

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Grant Review Committee  
Broadband Technology Opportunities Program  
National Telecommunications and Information Administration  
U.S. Department of Commerce  
HCHB, Room 4812  
1401 Constitution Avenue, NW  
Washington, DC 20230

Gentlemen:

I am writing in support of the BTOP grant request by Mountain Lakes Medical Center and the Rabun County Economic Development Authority in Rabun County, Georgia. As the Public Health Director for Rabun County, I am well aware of the health challenges faced by the populace and applaud any initiative to provide enhanced health education. The health library envisioned in the project could conceivably be located within the same building as the Health Department and would allow Public Health staff to utilize it to provide a level of health education not possible with current funding constraints. In any given year the Health Department provides direct services to about 23% of the county's population, and over 5 years about 58% of the population has received direct services. Of course 100% of the population is benefited by the full complement of services provided to the community.

Videoconferencing equipment at the hospital could potentially help fill some of the gaps that we have in physician coverage. The rural mountainous location of Rabun County, coupled with the poor socioeconomic status compared to the State average (median household income \$37,119 vs. \$50,834 for Georgia) makes it difficult to recruit and retain physicians. In Rabun County there are 897 persons per physician compared to the State average of 494. The top causes of death (heart disease, stroke, lung cancer, kidney disease, and pneumonia) are all significantly more frequent than the Georgia average. Videoconferencing could assist in education and training of existing medical staff – both in the Health Department and the hospital – and if it supported telemedicine could also provide some specialty consultation not currently available.

Thank you for your consideration.

Sincerely,

*David N. Westfall, M.D.*

**Mountain Lakes Medical Center Auxiliary  
Clayton, Georgia**

March 11, 2010

*RE: In Support of Mountain Lakes Medical Center*

If you are a city dweller, you'll never understand the importance of a hospital to a rural community. Hospitals provide so much more than medical care to those of us out in the country. Our social clubs gather there, our business leaders meet there and our citizens look to it for leadership in economic development. It is by far more than just a place to heal; it is the heart of our community.

Mountain Lakes Medical Center is an exceptional example of all these attributes. It is the reason so many of Rabun County's women and men have volunteered their time to provide passionate, caring service to each patient from the moment they enter the doors of MLMC, until the moment they depart the facility and all time in between. Not only are we involved with the patients, many hours are also dedicated to assisting the staff, working the gift shop and adding our decorating skills to the Café and the hospital in general during holiday seasons. We add a warm, friendly touch for those in the hospital and those who visit.

The Mountain Lakes Medical Auxiliary fully supports this facility's growth and renewal plans and implores you to join us in our efforts.

Sincerely yours,



Teri Allred  
Co-President

## **BTOP Public Computer Center Detail Template**

Please complete the Public Computer Center Details worksheet. Add rows as necessary to accommodate all of the Public Computer Centers that will benefit from this project. All centers should be given a type from the specified list. A Community Anchor Institution is considered a serving institution if it is a post-secondary educational institution with enrollment of minority exceeding 50% of its total enrollment. Note that the calculated totals in bold will be needed to complete the PCC Capacity page of the application.

**The data provided via this template will be subject to automated processing. Applicants are therefore required to provide this upload as an Excel file, and not to convert it to a PDF upload. Additionally, applicants should not modify the format of this file (e.g. by adding or removing worksheets).**

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**BTOP Public Computer Centers Detail Template**

Title: **Technology Works!**  
 Easy Grants ID: **4651**

Center Name	Organization	Address Line 1	City	State	Zip	Facility Type	Minority Serving Institution Type
Mountain Lakes Public Computer Center	Mountain Lakes Medical Center	196 Ridgecrest Circle	Clayton	GA	30525	Medical or Healthcare Provider	N/A
Rabun County Public Computer and Employment Center	Development Authority of Rabun County	184 South Main Street	Clayton	GA	30525	Other Government Facility	N/A
North Georgia Technical College DE Classrooms	North Georgia Technical College	1500 Hwy 197 N,	Clarkesville	GA	30523	Community College	N/A
<b>Totals:</b>							

Center Name	Estimated # of Total Persons in facility's Service Area	Broadband Workstations				Facility Broadband Connection Speed (Mbps)		Weekday Hours Open to the Public		Weekend Hours Open to the Public		Weekday Number of Persons Served		Weekend Number of Persons Served	
		Number of Broadband Stations Available (CURRENT)	Number of Broadband Stations to be Replaced (PROPOSED)	Number of Broadband Stations to be Added (PROPOSED)	Number of Broadband Workstations Available (PROPOSED)	Facility Broadband Connection Speed (CURRENT Mbps)	Facility Broadband Connection Speed (PROPOSED Mbps)	Average Hours Open to Public Per 120-hour Business Week (CURRENT)	Average Hours Open to Public Per 120-hour Business Week (PROPOSED)	Average Hours Open to Public Per 48-hour Weekend (CURRENT)	Average Hours Open to Public Per 48-hour Weekend (PROPOSED)	Proposed # persons served per 120-hour business week (CURRENT)	Proposed # persons served per 120-hour business week (PROPOSED)	Proposed # persons served per 48-hour weekend (CURRENT)	Proposed # persons served per 48-hour weekend (PROPOSED)
Mountain Lakes Public Computer Center	16500	0	0	13	13	1	10	0	60	0	8	0	100	0	20
Rabun County Public Computer and Employment Center	16500	0	0	18	18	1	10	0	48	0	8	0	210	0	35
North Georgia Technical College DE Classrooms	16500	3	0	0	0	1	10	60	60	0	0	75	75	0	0
<b>Totals:</b>	<b>49500</b>	<b>3</b>	<b>0</b>	<b>31</b>	<b>31</b>	<b>1.0</b>	<b>10.0</b>	<b>20.0</b>	<b>56.0</b>	<b>0.0</b>	<b>5.3</b>	<b>75</b>	<b>385</b>	<b>0</b>	<b>55</b>

## BTOP Public Computer Center and Sustainable Broadband Detailed Budget

Please complete the Detailed Budget, breaking out individual line items under each category heading (add rows to each section as necessary to accommodate your line items). Please ensure line item total columns in the "General" and "Detail" sections are equal for each line item (a yellow highlight indicates an inconsistency). Also, you may utilize the provided space for additional notes, if desired (there is also a Budget Narrative question in the application in which you provide narrative detail on this budget).

Specifics needed for each cost category line item:

**Personnel:** For each position, list the number of positions, the location or geography of position, the job/task responsibilities for the position, the annual salary, and the percent of time a person at the position will spend working on the proposed BTOP project. For lines with more than one position, the Quarters Employed field should represent number of quarters per person (e.g. two employees each working for one year, Quarters Employed should be 4 rather than 8).

**Fringe:** For each position, note the number of positions, the annual salary, the percent of time a person filling this position will spend working on the proposed BTOP project, and the fringe rate applicable to the position. For lines with more than one position, the Quarters Employed field should represent number of quarters per person (e.g. for two employees each working for one year, Quarters Employed should be 4 rather than 8).

**Equipment:** List all equipment units required for the project and provide program purpose. For each item, note the number of units and the unit cost. The multiple of these two factors will yield the total for that line item. For example, an Applicant planning to buy 100 laptops at \$500/laptop would have a total line item cost of \$50,000. Again, although unit costs may include cents, once multiplied by the number of units, the result must be rounded to the nearest whole dollar. Clearly separate *IT* equipment and user equipment, as indicated in the detailed budget template. When providing unit cost indicate whether the unit cost has been impacted by a discount and for software equipment list specific package names.

**Travel:** For each trip list the program purpose of the trip, destination city and the number of people traveling. For each line item (e.g., trip), note the number of trips and the cost per trip. The multiple of these two factors will yield the total for that line item. For example, if the Applicant was accounting for 10 trips at \$25 per trip, the total cost would be \$250. The cost per trip should be justified on its own, *not* derived by dividing the line item total by the number of trips. Such calculation will prompt further inquiry from the reviewers about justification for the trip cost. Rather, the *total* trip cost should be derived from the number of trips *times* the justifiable cost per trip.

**Supplies:** Separate supplies by item type, describing the program purpose or use. For each line item, note the number of units and the unit costs. The multiple of these two factors will yield the total for that line item. For example, an Applicant planning to buy 20 boxes of printer paper at \$30/box would have a total line item cost of \$600. Again, although unit costs may include cents, once multiplied by the number of units, the result must be rounded to the nearest whole dollar.

**Other:** Separate item types; for awareness program cost items, such as ads, separate advertising (radio, newspaper, etc) and include geography in which they will run.

**Contractual:** For each line item, identify the contractor and note the number of contracted hours.

and hourly rate, if applicable. For example, an Applicant planning to hire a technology consultant for 100 hours at a rate of \$40/hour would have a total line item cost of \$4,000.

**Indirect:** Provide the indirect rate and basis used. In the space provided at the bottom of the template, briefly explain the calculation used to derive the indirect costs (including the indirect rate and basis included in the basis). If a negotiated indirect cost rate agreement exists and is being used, identify the cognizant agency.

The category subtotals for this Detailed Budget should correspond to the data provided in SF-424A, and both the SF-424 budget and this Detailed Budget should match the Federal Grant Request and Total Match Amount provided on the Project Budget page of the application. Please review both budget uploads, the budget narrative in the application, and the Project Budget for consistency before submitting the application. If you are submitting a PCC project with SF-424C instead of an SF-424A, the sections of this Detailed Budget will not align directly with categories of the SF-424C, but you should complete this Detailed Budget, allocating costs to appropriate cost categories.

The data provided via this template will be subject to automated processing. Applicants are therefore required to provide this upload as an Excel file, and not to convert it to a PDF printout. Additionally, applicants should not modify the format of this file.



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**BTOP Public Computer Center and Sustainable Broadband Adoption  
Detailed Budget Template**

Easy Grants ID: **4651**  
 Professional Resources of Rabun, LLC dba Mountain Lakes Medical  
 Applicant: Center  
 Project Title: Technology Works!

SF-424A Object Class Category	General			Detail					
	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Total
a. Personnel - List position, number of staff, annual salaries, % time spent on project	Technology Works! Project Director	\$135,000.00	\$0.00	\$135,000.00	1	\$45,000.00	100%	12.00	\$135,000.00
	PCC Facilitators	\$180,000.00	\$0.00	\$180,000.00	2	\$30,000.00	100%	12.00	\$180,000.00
	Project Administration	\$0.00	\$45,000.00	\$45,000.00	2	\$75,000.00	10%	12.00	\$45,000.00
	Physicians (workshops)	\$0.00	\$148,500.00	\$148,500.00	10	\$108,000.00	5%	11.00	\$148,500.00
				\$0.00					\$0.00
				\$0.00					\$0.00
<b>Subtotal</b>		<b>\$315,000.00</b>	<b>\$193,500.00</b>	<b>\$508,500.00</b>					

b. Fringe Benefits - Include salaries and fringe rate.	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Fringe Rate	Total
	Project Director	\$33,750.00	\$0.00	\$33,750.00	1	\$45,000.00	100%	12.00	25.00%	\$33,750.00
	PCC Facilitators	\$45,000.00	\$0.00	\$45,000.00	2	\$30,000.00	100%	12.00	25.00%	\$45,000.00
	Project Administration	\$0.00	\$11,250.00	\$11,250.00	2	\$75,000.00	10%	12.00	25.00%	\$11,250.00
	Physicians		\$37,125.00	\$37,125.00	10	\$108,000.00	5%	11.00	25.00%	\$37,125.00
				\$0.00						\$0.00
				\$0.00						\$0.00
<b>Subtotal</b>		<b>\$78,750.00</b>	<b>\$48,375.00</b>	<b>\$127,125.00</b>						

c. Travel - For significant costs, include details such as number and purpose of trips, destinations.	Purpose of Trip	Federal Support	Matching Support	Total	# of Trips	Cost per Trip	Total
	Business Travel for Project Director	\$0.00	\$6,000.00	\$6,000.00	120	\$50.00	\$6,000.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
<b>Subtotal</b>		<b>\$0.00</b>	<b>\$6,000.00</b>	<b>\$6,000.00</b>			

d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use versus equipment for the end user. <b>Applicant Equipment</b>	Equipment Description	Federal Support	Matching Support	Total	#Units	Unit Cost	Total
	TANDBERG Codec C60 - includes rack mounting kit, remote control, HDMI cable, power cable (Maintenance Contract Required)	\$20,335.00	\$0.00	\$20,335.00	1	\$20,335.00	\$20,335.00
	Natural Presenter Package (NPP)	\$2,857.00	\$0.00	\$2,857.00	1	\$2,857.00	\$2,857.00
	Mitsubishi 3500 Lumen DLP 16:9 aspect ratio, 720p native Projector	\$6,995.00	\$0.00	\$6,995.00	1	\$6,995.00	\$6,995.00
	BEI Alpine XL Screen, 120"W X 67"H, 16:9, 137" Diag.	\$2,275.00	\$0.00	\$2,275.00	1	\$2,274.00	\$2,274.00
	Executive HD System 8-Channel w/o Mics	\$5,403.00	\$0.00	\$5,403.00	1	\$5,403.00	\$5,403.00

	HD Microphone, RF Armor, wearable lapel style	\$698.00	\$0.00	\$698.00	2	\$349.00	\$698.00
	HD Microphone, RF Armor, Tabletop Boundary Omnidirectional style	\$2,094.00	\$0.00	\$2,094.00	6	\$349.00	\$2,094.00
	Chassis w/ CobraNet Module	\$4,136.00	\$0.00	\$4,136.00	1	\$4,136.00	\$4,136.00
	Acoustic Echo Cancellation 2-channel card	\$2,565.00	\$0.00	\$2,565.00	5	\$513.00	\$2,565.00
	2-Channel Mic/Line input card	\$368.00	\$0.00	\$368.00	2	\$184.00	\$368.00
	2-channel Output Card	\$452.00	\$0.00	\$452.00	4	\$113.00	\$452.00
	2 line POTS Telephone Hybrid	\$570.00	\$0.00	\$570.00	1	\$570.00	\$570.00
	2-way 4" Vented Ceiling Speaker w/ Transformer (pairs)	\$2,450.00	\$0.00	\$2,450.00	10	\$245.00	\$2,450.00
	2-way 8" vented surface mount Program speaker w/ built in wall mount (pairs).	\$509.00	\$0.00	\$509.00	1	\$509.00	\$509.00
	4-channel, minimum 260 watts per channel solid state amplifier - Use for Ceiling Speaker Voice reinforcement.	\$1,317.00	\$0.00	\$1,317.00	1	\$1,317.00	\$1,317.00
	2-channel, rated 8 ohms 400 watts per channel solid state amplifier - Use for Front Program Speaker.	\$329.00	\$0.00	\$239.00	1	\$329.00	\$329.00
	Production View FX -High Definition Camera Control System	\$11,993.00	\$0.00	\$11,993.00	1	\$11,993.00	\$11,993.00
	H.D. PTZ Camera includes: Sony EVI-HD1 720p camera, EZCamera Cabling System and Thin profile wall mount (WallVIEW Universal PRO HD1)	\$11,414.00	\$0.00	\$11,414.00	2	\$5,707.00	\$11,414.00
	Crestron Professional Dual Bus Control System. 1 Z-Bus and 3 Y-Bus slots. Built-in power supply	\$2,571.00	\$0.00	\$2,571.00	1	\$2,571.00	\$2,571.00
	Crestron Ethernet Card	\$643.00	\$0.00	\$643.00	1	\$643.00	\$643.00
	Crestron 4-channel Digital Volume Control, 4x4 Matrix Mixer and EQ Card for Y-Bus	\$571.00		\$571.00	1	\$571.00	\$571.00
	Crestron Isys I/O 8.4" WiFi Wireless Touchpanel	\$2,714.00	\$0.00	\$2,714.00	1	\$2,714.00	\$2,714.00
	Crestron TPMC8X Docking Station	\$357.00	\$0.00	\$357.00	1	\$357.00	\$357.00
	Linksys LNK-WRT54G Router For Crestron Wireless	\$71.00	\$0.00	\$71.00	1	\$71.00	\$71.00
	Instructor/Presenter's lectern	\$2,313.00	\$0.00	\$2,313.00	1	\$2,313.00	\$2,313.00
	Surge Eliminator and Power Conditioner	\$989.00	\$0.00	\$989.00	1	\$989.00	\$989.00
	Cables, Connectors, Hardware and Incidental (Plenum CAT-6, Mic/Audio/Control, Speaker etc.)	\$2,950.00	\$0.00	\$2,950.00	1	\$2,950.00	\$2,950.00
	Universal Computer-Video Interface w/ Audio (RGB192v)	\$986.00	\$0.00	\$986.00	1	\$986.00	\$986.00
	One-gang wallplate w/ Computer video and Stereo audio (WPB 103)	\$49.00	\$0.00	\$49.00	1	\$49.00	\$49.00
	Lenovo ThinkPad R500 2714 - Core 2 Duo T6670 2.2 GHz - 15.4" TFT: Includes HD Webcam and 3 Year Service Contract.	\$7,521.00	\$0.00	\$7,521.00	1	\$7,521.00	\$7,521.00
	Cisco Small Business Pro AP 541N Wireless Access Point - wireless access po	\$498.00	\$0.00	\$498.00	1	\$498.00	\$498.00
	Lite Advance CT-Notebook storage cart - gray	\$350.00	\$0.00	\$350.00	1	\$350.00	\$350.00
	MCU-4505 12 Port High Definition MCU (including Web Conferencing Option). Can also be used as a 6 Port 1080p encode MCU at no additional cost.	\$76,800.00	\$0.00	\$76,800.00	1	\$76,800.00	\$76,800.00
	Elmo EV 2000 AF Visual Presenter	\$1,593.00	\$0.00	\$1,593.00	1	\$1,593.00	\$1,593.00
	TANDBERG Video Communication Server Control Application - 10 non-traversal network calls.	\$14,485.00	\$0.00	\$14,485.00	1	\$14,485.00	\$14,485.00
	TANDBERG Video Communication Server - additional 20 non-traversal network calls(purchased with item # 1163401 , 1163402 or B116350X300)	\$11,800.00	\$0.00	\$11,800.00	1	\$11,800.00	\$11,800.00
	TANDBERG Video Communication Server Expressway Application - 5 traversal calls.	\$15,257.00	\$0.00	\$15,257.00	1	\$15,257.00	\$15,257.00
	TANDBERG Video Communication Server - 20 traversal calls (purchased with item # 1163402 or B11655Y50)	\$24,400.00	\$0.00	\$24,400.00	1	\$24,400.00	\$24,400.00
	TANDBERG Content Server - 5 recording ports and 2 live ouput	\$31,371.00	\$0.00	\$31,371.00	1	\$31,371.00	\$31,371.00
				\$0.00			\$0.00
<b>User Equipment</b>							
	TANDBERG 1700 MXP	\$30,604.00	\$0.00	\$30,604.00	4	\$7,651.00	\$30,604.00
	Tandberg 1700 MXP Natural Presenter Package (NPP)	\$5,716.00	\$0.00	\$5,716.00	4	\$1,429.00	\$5,716.00

	Tandberg 1700 MXP MultiSite (MS) Option (Requires NPP)	\$8,572.00	\$0.00	\$8,572.00	4	\$2,143.00	\$8,572.00
	TANDBERG Profile 42" - 42" Full HD LCD with CoDec C20 including NPP option and PrecisionHD 1080p Camera - Note: Choice of wall mount, floor standing or wheel base must be specified.	\$40,672.00	\$0.00	\$40,672.00	2	\$20,336.00	\$40,672.00
	TMS Server appliance (preinstalled with TANDBERG Management Suite and Scheduler - 25 system license)	\$12,429.00	\$0.00	\$12,429.00	1	\$12,429.00	\$12,429.00
	Lenovo ThinkPad R500 2714 - Core 2 Duo T6670 2.2 GHz - 15.4" TFT: Includes HD Webcam and 3 Year Service Contract.	\$37,600.00	\$0.00	\$37,600.00	25	\$1,504.00	\$37,600.00
	Cisco Small Business Pro AP 541N Wireless Access Point - wireless access po	\$498.00	\$0.00	\$498.00	1	\$498.00	\$498.00
	Lite Advance CT-LS30 - Notebook storage cart - gray	\$769.00	\$0.00	\$769.00	1	\$769.00	\$769.00
	TANDBERG Movii TMS 25 additional user licenses	\$2,571.00	\$0.00	\$2,571.00	1	\$2,571.00	\$2,571.00
	HP Laser Jet M3035	\$3,198.00	\$0.00	\$3,198.00	2	\$1,599.00	\$3,198.00
	Hooleon Braille Keyboard	\$260.00	\$0.00	\$260.00	4	\$65.00	\$260.00
	Epson PowerLite 825	\$1,998.00	\$0.00	\$1,998.00	2	\$999.00	\$1,998.00
	Cub Jr. Braille Embosser	\$7,600.00	\$0.00	\$7,600.00	2	\$3,800.00	\$7,600.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
	<b>Subtotal</b>	<b>\$427,536.00</b>	<b>\$0.00</b>	<b>\$427,536.00</b>			

e. Supplies - List costs associated with materials/printing, curriculum, translations, and other supplies	Description	Federal Support	Matching Support	Total	#Units (If Applicable)	Unit Cost (If Applicable)	Total
	Educational materials	\$15,000.00	\$0.00	\$15,000.00			\$0.00
	Training supplies	\$8,000.00	\$0.00	\$8,000.00			\$0.00
	Office supplies	\$5,000.00	\$0.00	\$5,000.00			\$0.00
				\$0.00			\$0.00
	<b>Subtotal</b>	<b>\$28,000.00</b>	<b>\$0.00</b>	<b>\$28,000.00</b>			

f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.	Contractor	Federal Support	Matching Support	Total	# Hours (If Applicable)	Hourly Rate (If Applicable)	Total Contract
	Consultant	\$25,000.00	\$0.00	\$25,000.00			\$25,000.00
	VSGI 5 Star-Onsite Maintenance 3 Years: Includes all TANDBERG Codec C60: rack mount kit, remote control HDMI and integration equipment. components.	\$22,050.00	\$0.00	\$22,050.00			\$22,050.00
	Custom installation of integrated VTC and Local Presentation hardware	\$24,000.00	\$0.00	\$24,000.00			\$24,000.00
	Custom Programming of A/V Control System	\$9,167.00	\$0.00	\$9,167.00			\$9,167.00
	VSGI Basic Installation 1700 Desktop Solution	\$7,980.00	\$0.00	\$7,980.00			\$7,980.00
	VSGI Advance Replacement 3 Year Tandberg 1700 MXP	\$7,680.00	\$0.00	\$7,680.00			\$7,680.00
	VSGI Basic Plus Install Room Systems	\$5,190.00	\$0.00	\$5,190.00			\$5,190.00

VSGi Advance Replacement 3 Year TANDBERG Profile 42" - 42" Full HD LCD with Codec C20 including NPP option and PrecisionHD 1080p Camera	\$19,700.00	\$0.00	\$19,700.00		\$19,700.00
VSGi Basic Plus Install Room Systems	\$2,595.00	\$0.00	\$2,595.00		\$2,595.00
VSGi Advance Replacement 3 Year TANDBERG Profile 42" - 42" Full HD LCD with Codec C20 including NPP option and PrecisionHD 1080p Camera	\$19,700.00	\$0.00	\$19,700.00		\$19,700.00
VSGi Installation of MCU-4505 12 Port High Definition MCU	\$5,670.00	\$0.00	\$5,670.00		\$5,670.00
VSGi Advance Replacement 3 Year MCU-4505 12 Port High Definition MCU	\$23,450.00	\$0.00	\$23,450.00		\$23,450.00
VSGi Installation of TMS Server appliance	\$3,670.00	\$0.00	\$3,670.00		\$3,670.00
VSGi Advance Replacement 3 Year TMS Server appliance	\$6,100.00	\$0.00	\$6,100.00		\$6,100.00
VSGi Installation of MOVI	\$5,500.00	\$0.00	\$5,500.00		\$5,500.00
VSGi Advance Replacement 3 Year TANDBERG Movi TMS 25 additional user licences	\$1,036.00	\$0.00	\$1,036.00		\$1,036.00
VSGi Installation of TANDBERG Video Communication Server Control Application	\$2,750.00	\$0.00	\$2,750.00		\$2,750.00
VSGi Advance Replacement 3 Year TANDBERG Video Communication Server Control Application	\$5,246.00	\$0.00	\$5,246.00		\$5,246.00
VSGi Advance Replacement 3 Year TANDBERG Video Communication Server - additional 20 non-traversal network calls	\$2,958.00	\$0.00	\$2,958.00		\$2,958.00
VSGi Installation of TANDBERG Video Communication Server Expressway Application	\$2,750.00	\$0.00	\$2,750.00		\$2,750.00
VSGi Advance Replacement 3 Year TANDBERG Video Communication Server Expressway Application	\$5,246.00	\$0.00	\$5,246.00		\$5,246.00
VSGi Advance Replacement 3 Year TANDBERG Video Communication Server - 20 traversal calls	\$6,100.00	\$0.00	\$6,100.00		\$6,100.00
VSGi Installation of TANDBERG Content Server	\$2,750.00	\$0.00	\$2,750.00		\$2,750.00
VSGi Advance Replacement 3 Year Tandberg Content Server	\$9,150.00	\$0.00	\$9,150.00		\$9,150.00
	\$9,167.00	\$0.00	\$9,167.00		\$9,167.00
<b>Subtotal</b>	<b>\$234,605.00</b>	<b>\$0.00</b>	<b>\$234,605.00</b>		<b>\$9,167.00</b>

<b>g. Construction - If applicable, list construction costs</b>	<b>Description</b>	<b>Federal Support</b>	<b>Matching Support</b>	<b>Total</b>
	Major "green" renovation of existing space at medical center to provide 147 seat auditorium, 5 station PCC center, 2 videoconferencing classrooms for health education or nursing deucation thru North Georgia Technical College	\$0.00	\$300,000.00	\$300,000.00
	Renovation of existing unused space in Rabun Counth Health Department building to include classrooms for North Georgia Technical College, office space for the Georgia Department of Labor, and future expansion for daycare and a business incubator center	\$0.00	\$250,000.00	\$250,000.00
				\$0.00
				\$0.00
<b>Subtotal</b>		<b>\$0.00</b>	<b>\$550,000.00</b>	<b>\$550,000.00</b>

<b>h. Other - List costs associated with grant subrecipients as well as other costs not listed above such as rent, technology (website hosting, internet connection), advertising (TV, radio, online), etc.</b>	<b>Description</b>	<b>Federal Support</b>	<b>Matching Support</b>	<b>Total</b>	<b>#Units (If Applicable)</b>	<b>Unit Cost (If Applicable)</b>	<b>Total</b>
	Outreach activities, including advertisements	\$0.00	\$20,000.00	\$20,000.00			\$0.00
	Shipping	\$2,400.00	\$0.00	\$2,400.00			\$0.00
	Broadband services	\$10,800.00	\$0.00	\$10,800.00			

							\$0.00
							\$0.00
<b>Subtotal</b>		<b>\$13,200.00</b>	<b>\$20,000.00</b>	<b>\$33,200.00</b>			

<b>i. Total Direct Charges (sum of a-h)</b>	<b>\$1,097,091.00</b>	<b>\$817,875.00</b>	<b>\$1,914,966.00</b>
<b>j. Indirect Charges</b>		<b>\$150,227.00</b>	<b>\$150,227.00</b>
<b>Total Eligible Project Costs</b>	<b>\$1,097,091.00</b>	<b>\$968,102.00</b>	<b>\$2,065,193.00</b>
<b>Match Percentage</b>	<b>46.9%</b>		

**Explanation of Indirect Charges**

Indirect costs, calculated at 8% of Total Direct Charges, have been included as in-kind support.

**Additional Budget Notes**

**BUDGET INFORMATION - Non-Construction Programs**

OMB Approval No. 0348-0044

SECTION A - BUDGET SUMMARY						
Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. BTOP-PCC	11.557	\$	\$	\$ 808,725.00	\$ 689,384.00	\$ 1,498,109.00
2.						0.00
3.						0.00
4.						0.00
5. Totals		\$ 0.00	\$ 0.00	\$ 808,725.00	\$ 689,384.00	\$ 1,498,109.00
SECTION B - BUDGET CATEGORIES						
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY					Total (5)
	(1)	BTOP-PCC	(2)	(3)		
a. Personnel	\$	169,500.00	\$	\$	\$	\$ 169,500.00
b. Fringe Benefits		42,375.00				42,375.00
c. Travel		2,000.00				2,000.00
d. Equipment		427,536.00				427,536.00
e. Supplies		9,334.00				9,334.00
f. Contractual		234,605.00				234,605.00
g. Construction		550,000.00				550,000.00
h. Other		12,667.00				12,667.00
i. Total Direct Charges (sum of 6a-6h)		1,448,017.00	0.00	0.00	0.00	1,448,017.00
j. Indirect Charges		50,092.00				50,092.00
k. TOTALS (sum of 6i and 6j)	\$	1,498,109.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,498,109.00
7. Program Income		\$ 0.00	\$	\$	\$	\$ 0.00

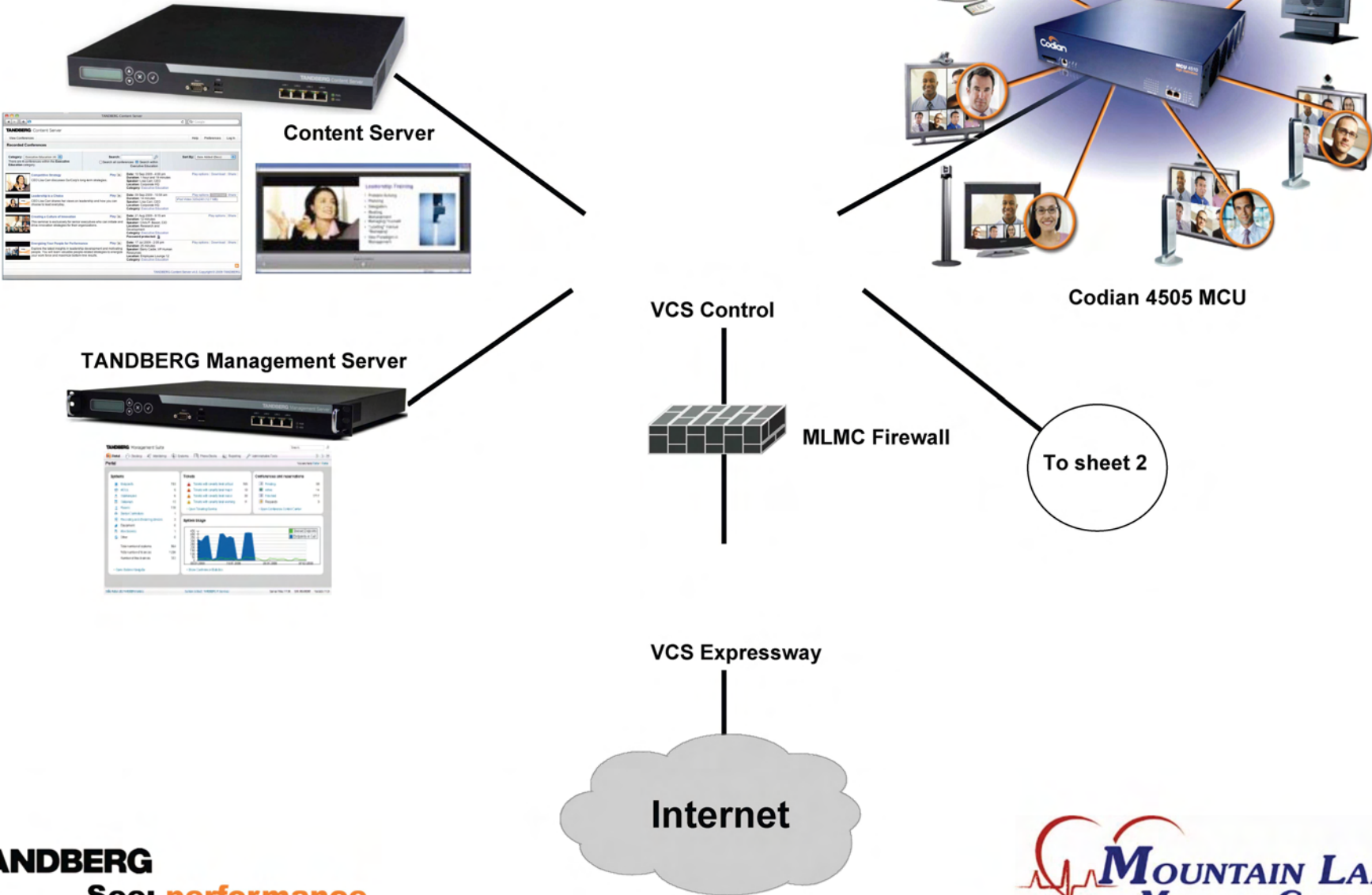
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Prescribed by OMB Circular A-102



SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. BTOP- PCC	\$ 401,421.00	\$ 0.00	\$ 287,963.00	\$ 689,384.00	
9.				0.00	
10.				0.00	
11.				0.00	
12. TOTAL (sum of lines 8-11)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$ 808,725.00	\$ 698,787.00	\$ 36,646.00	\$ 36,646.00	\$ 36,646.00
14. Non-Federal	639,292.00	159,823.00	159,823.00	159,823.00	159,823.00
15. TOTAL (sum of lines 13 and 14)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT					
(a) Grant Program	FUTURE FUNDING PERIODS (Years)				
	(b) First	(c) Second	(d) Third	(e) Fourth	
16. BTOP- PCC	\$ 144,183.00	\$ 144,183.00	\$	\$	
17.					
18.					
19.					
20. TOTAL (sum of lines 16-19)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	
SECTION F - OTHER BUDGET INFORMATION					
21. Direct Charges: 1397925		22. Indirect Charges: 50092			
23. Remarks:					

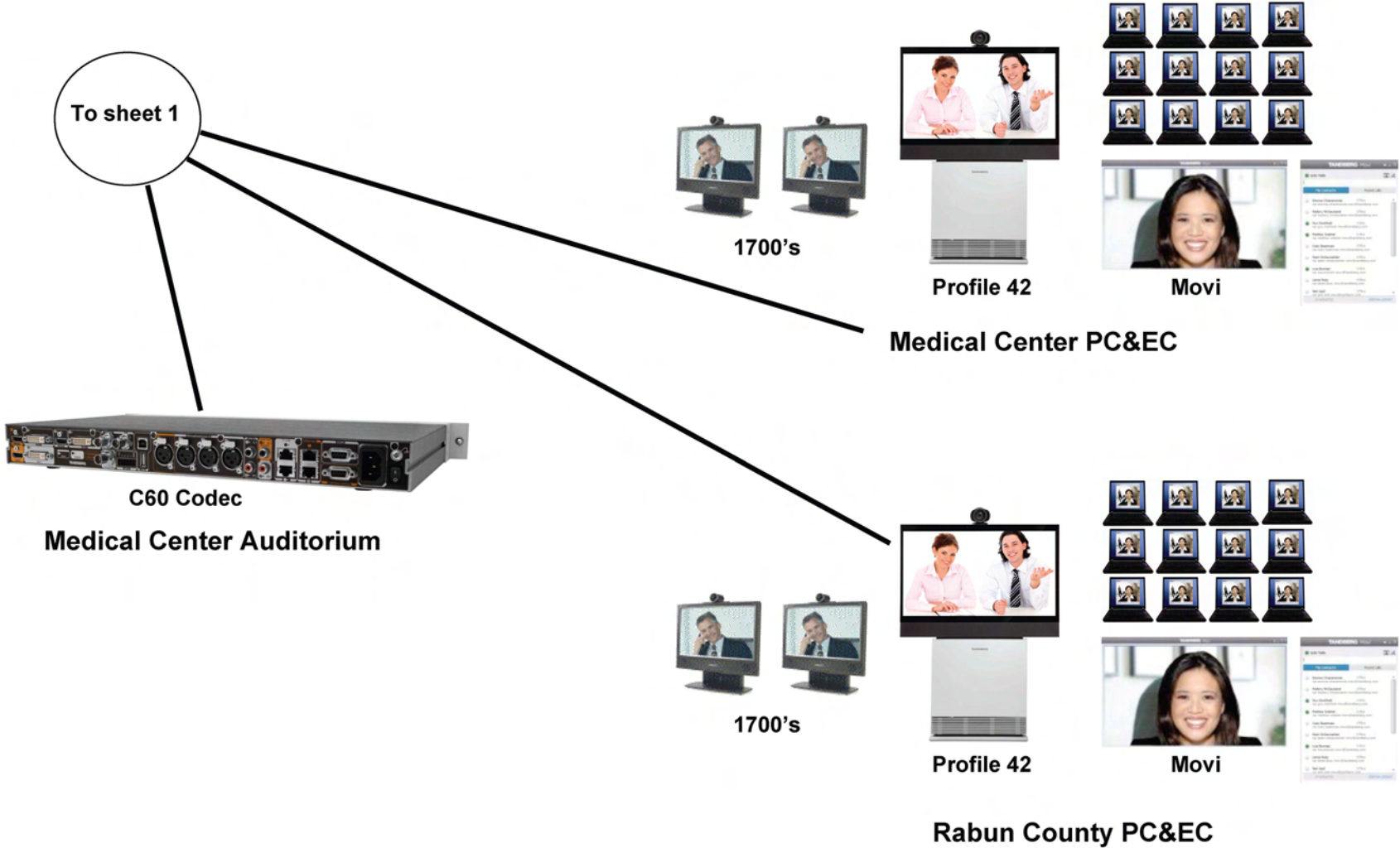
# Medical Center Data Center Video Infrastructure



**TANDBERG**  
See: performance



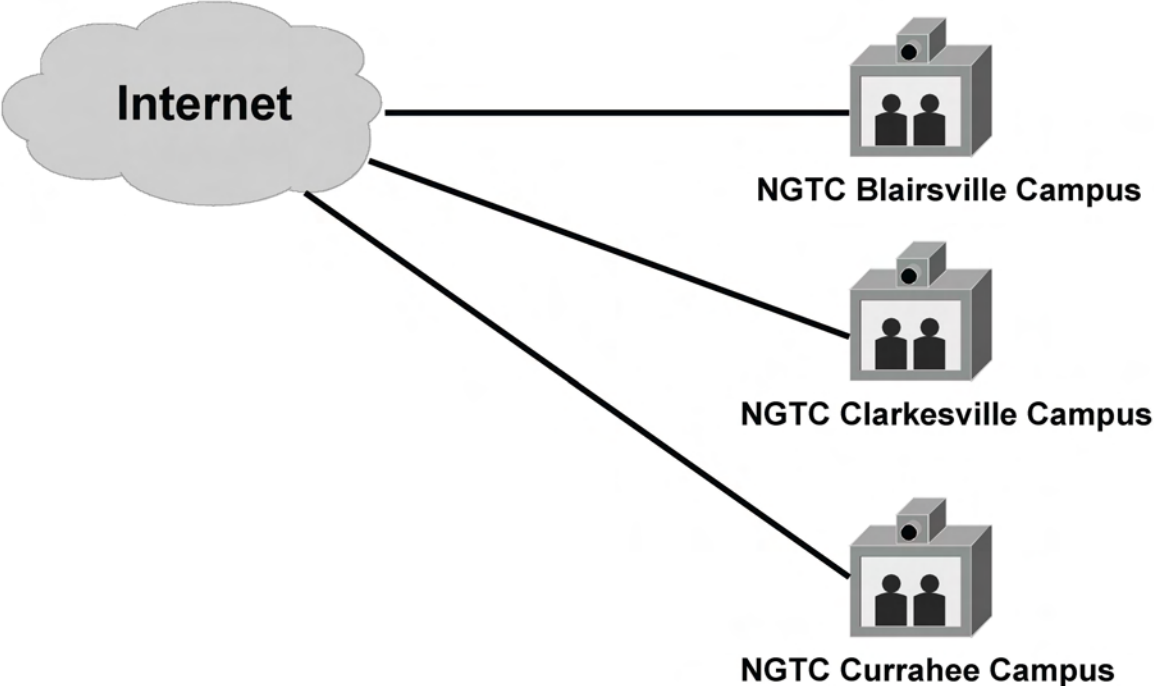
# Mountain Lakes Medical Center Video Endpoints



**TANDBERG**  
See: performance



# Connection to Existing Video Endpoints at NGTC



**TANDBERG**  
See: **performance**



