

### QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b> GMIS	<b>2. Award Identification Number</b> 04-41-B10521	<b>3a. DUNS Number</b> 829811475
		<b>3b. EIN</b> XXXXXXXXXX
<b>4. Recipient Organization (Name and complete address including country, congressional district, and zip code)</b> The Office of the Governor, Arizona Office of Economic Recovery 1700 W Washington Street, Phoenix, AZ 85007-2812		
<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b> 09-30-2010	<b>6. Is this the last Report of the Award Period?</b> <input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b>		
<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Matthew D Hanson  Asst Dir of Programs and Perfo	<b>7c. Telephone (area code, number and extension)</b>  (602) 542-7567	
	<b>7d. Email Address</b>  mhanson@az.gov	
<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  11-29-2010	

**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (150 words or less).**  
 During this reporting period the Governor's Office of Economic Recovery (OER) worked to finalize an Intergovernmental Service Agreement (ISA) with the Arizona State Libraries and Archives (Libraries). Libraries will be a key partner during the implementation of this project and the ISA will govern the roles and responsibilities between the two agencies. One of these responsibilities is securing the match commitment by the Gates Foundation which Libraries successfully took care of during the reporting period. Additionally, a recruitment process was initiated to select a project manager for this grant with the goal of having this person on board by the time of the November Conference.

**2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	0	Project Manager is still being recruited.
2.b.	Equipment / Supply Purchases	0	Project Manager is still being recruited.
2.c.	Public Computer Centers Established	0	N/A
2.d.	Public Computer Centers Improved	0	Project Manager is still being recruited.
2.e.	New Workstations Installed	0	Project Manager is still being recruited.
2.f.	Existing Workstations Upgraded	0	Project Manager is still being recruited.
2.g.	Outreach Activities	0	Project Manager is still being recruited.
2.h.	Training Programs	0	Project Manager is still being recruited.
2.i.	Other (please specify):	0	N/A

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).**  
 Normal project start up issues were experienced and resolved.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	Project Manager is still being recruited.
4.b.	Average users per week	0	Project Manager is still being recruited.
4.c.	Upgraded broadband connectivity at PCC	0	N/A
4.d.	Establish broadband wireless connectivity at PCC	0	N/A
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	0	Project Manager is still being recruited.

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
N/A	0	0	0
N/A	0	0	0
N/A	0	0	0
N/A	0	0	0

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).**  
 During the next quarter OER plans on hiring a project manager, begin equipment acquisition, entering into subrecipient agreements with the various local libraries, and begin the recruitment/selection of trainers. Additionally, OER and Libraries will begin the outreach to the various local libraries and their communities do begin spreading the word about these new resources that will be available to the library patrons.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	10	Delay in the start date of the new project manager.
2.b.	Equipment / Supply Purchases	25	Delay in the start date of the new project manager.
2.c.	Public Computer Centers Established	0	N/A
2.d.	Public Computer Centers Improved	25	Delay in the start date of the new project manager.
2.e.	New Workstations Installed	25	Delay in the start date of the new project manager.
2.f.	Existing Workstations Upgraded	0	N/A
2.g.	Outreach Activities	10	Delay in the start date of the new project manager.
2.h.	Training Programs	5	Delay in the start date of the new project manager.
2.i.	Other (please specify):N/A	0	N/A

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program maybe useful (150 words or less).**  
 OER does not anticipate any challenges or issues arising during the next quarter that will require BTOP training or technical assistance. The November conference comes at an opportune time and should provide all of the necessary information needed to move this initiative forward.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
b. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Travel	\$14,985	\$4,496	\$10,489	\$0	\$0	\$0	\$5,000	\$1,500	\$3,500
d. Equipment	\$794,000	\$238,200	\$555,800	\$0	\$0	\$0	\$794,000	\$238,200	\$555,800
e. Supplies	\$150,000	\$45,000	\$105,000	\$0	\$0	\$0	\$25,000	\$7,500	\$17,500
f. Contractual	\$1,243,000	\$376,410	\$866,590	\$0	\$0	\$0	\$140,407	\$42,122	\$98,285
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$139,076	\$41,723	\$97,353	\$0	\$0	\$0	\$69,538	\$20,861	\$48,677
<b>i. Total Direct Charges (sum of a through h)</b>	\$2,341,061	\$705,829	\$1,635,232				\$1,033,945	\$310,183	\$723,762
j. Indirect Charges	\$11,705	\$0	\$11,705	\$0	\$0	\$0	\$0	\$0	\$0
<b>k. TOTALS (sum of i and j)</b>	\$2,352,766	\$705,829	\$1,646,937				\$1,033,945	\$310,183	\$723,762

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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