

RECIPIENT NAME:
 AWARD NUMBER:
 DATE:

OMB CONTROL NO. 0660-0037
 EXPIRATION DATE: 12-31-2010

Quarterly Performance Report Questions for Public Computer Centers

General Information				
		Page	of	Pages
1. Federal Agency and Organization Element to Which Report is Submitted Dept. of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 36-42-B10016	3a. DUNS Number 80-67-82173		
		3b. EIN 14-60-13200		
4. Recipient Organization (Name and complete address including county, congressional district, and zip code) New York State Education Department 89 Washington Ave. Albany, NY 12234 21 Congressional District Albany County				
5. Current Reporting Period End Date (MM/DD/YYYY) 06/30/2010		6. Is this the Last Report of the Award Period?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.				
7a. Typed or Printed Name and Title of Certifying Official Mary Linda Todd, Library Development Specialist II Project Director: NY Computer Centers:broadbandexpress@yourlibrary New York State Education Department/New York State Library		7c. Telephone (area code, number and extension) 518-486-4858		
		7d. Email Address mtodd@mail.nysed.gov		
7b. Signature of Certifying Official		7e. Date Report Submitted (MM/DD/YYYY)		

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Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).

 BTOP appropriation was included in State budget extender bills, moving the funding approval process forward; the State Library's PCC BTOP project website has gone live that includes a website banner that will be used to brand the project (<http://www.nysl.nysed.gov/libdev/nybbexpress/index.html>); a PCC BTOP listserv subgroup has been formed to address teleconferencing issues and has shared information via conference calls; the PCC partners communicate regularly using a listserv; an RFP has been developed for the project's online workforce development resource tool and sent forward for approval according to the NY State Education Department procurement process.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	10%	
2.b.	Equipment/Supply Purchases (Computers)	0%	
2.c.	Public Computer Centers Established	0%	
2.d.	Public Computer Centers Improved	NA	
2.e.	New Workstations Installed	0%	
2.f.	Existing Workstations Upgraded	NA	
2.g.	Outreach Activities	0%	
2.h.	Training Programs	0%	
2.i.	Other (please specify): Equipment Purchases-Teleconferencing Equipment	0%	
2.j.	24/7 Online Job Resource Tool	20%	
2.k.	Project Website Development	30%	
2.l.	Sustainability Plans	0%	
2.m.	E-Mobile Vans Purchased	0%	
2.n.	E-Mobile Equipment Purchased	0%	
2.o.	Evaluation Activities	10%	

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).
 New York State is still without a formal State budget. BTOP appropriation authority was included in two separate budget extender bills, the last one not approved until June 25. The State Comptroller's Office did not grant approval for sub-recipient grant awards until July 16.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	
4.b.	Average users per week	0	
4.c.	Upgraded broadband connectivity at PCC	0	
4.d.	Establish broadband wireless connectivity	0	

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	at PCC		
4.e	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	0	
5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.			
Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
None	NA	NA	NA

Project Indicators (Next Quarter)			
1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).			
<p>With the State Comptroller's award approval received in July, PCC partners should begin receiving BTOP funds in August and can begin hiring staff and ordering equipment for their PCCs so they can become operational by January 2011. Media events announcing the project can be planned; the BTOP project website will be updated; PCC partners can further develop their outreach and evaluation plans; the online workforce development resource tool procurement process will move forward; continued communication between the State Library and its PCC partners through conference calls and listserv messages will continue; communication regarding teleconferencing issues will continue.</p>			
2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).			
	Indicators	Planned Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	15%	
2.b.	Equipment/Supply Purchases-Computers	0%	
2.c.	Public Computer Centers Established	0%	
2.d.	Public Computer Centers Improved	NA	
2.e.	New Workstations Installed	0%	
2.f.	Existing Workstations Upgraded	NA	
2.g.	Outreach Activities	0%	
2.h.	Training Programs	0%	
2.i.	Other (please specify): Equipment Purchases-Teleconferencing Equipment	0%	
2.j.	24/7 Online Job Resource Tool	30%	
2.k.	Project Website Development	35%	
2.l.	Sustainability Plans	0%	
2.m.	E-Mobile Vans Purchased	0%	
2.n.	E-Mobile Equipment Purchased	0%	
2.o.	Evaluation Activities	20%	
3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).			

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PUBLIC COMPUTER CENTER BUDGET EXECUTION DETAILS

Activity Based Expenditures (Public Computer Centers)									
1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.									
Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
COST CLASSIFICATION	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Costs	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$88,000	\$88,000	\$0	\$19,876	\$19,876	\$0	\$19,800	\$19,800	\$0
b. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Travel	\$15,000	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$130,000	\$0	\$130,000	\$0	\$0	\$0	\$100,000	\$0	\$100,000
e. Supplies	\$8000	\$0	\$8000	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$1,000,000	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$13,698,520	\$5,330,370	\$8,368,150	\$588,200	\$588,200	\$0	\$800,000	\$400,000	\$400,000
i. Total Direct Charges (sum of a through h)	\$14,939,520	\$5,418,370	\$9,521,150	\$608,076	\$608,076	\$0	\$919,800	\$419,800	\$500,000
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS (sum of i and j)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.									
a. Application Budget Program Income: \$0				b. Program Income to Date: \$0					