

QUARTERLY PERFORMANCE PROGRESS REPORT FOR BROADBAND INFRASTRUCTURE PROJECTS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number NT10BIX5570079	3. DUNS Number 096992656
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4. Recipient Organization

 Clackamas, County of 2051 Kaen Road, Oregon City, OR 97045-4088

5. Current Reporting Period End Date (MM/DD/YYYY) 03-31-2013	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No
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7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official David DeVore Deputy Information Officer	7c. Telephone (area code, number and extension) 5037234996
	7d. Email Address DavidDev@co.clackamas.or

7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 05-21-2013
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Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Key Milestones

Anchor Sites:

Our contractor physically connected to 12 anchor sites in Q1 2013. 9 interconnected sites saw increased performance because of the 12 sites connected. Total connected anchor sites for Q1 2013 is 21. Total anchor sites connected by the end of Q1 2013 are 132.

Agreements:

1 Service Level Agreement (SLA) was signed during Q1 2013 bringing the project total to 17 signed SLA's. The 17 SLA's represent 96 anchor sites along with 52 county sites brings the total count to 148 sites to be connected to the fiber network.

Permits:

We have all required permits for our approved project with the exception of the 4 mile section of Highway 26 that is under construction by Portland General Electric and one railroad permit into Canby. Once they finish construction, we will submit our approval from the US Forest Service and Portland General Electric for attaching to the new poles.

Grant Requirement Activity Detail

Baseline:

The baseline route is a culmination of the grant application and the 3 approved route AAR's. Any future route changes will be coordinated with the NTIA through the AAR process.

Environmental Assessment (EA):

The environmental assessment is complete for the county fiber network, with the exception of the Portland General Electric reliability project located on Mt Hood (3 miles of poles are being relocated from off-road onto the shoulder of the highway). Environmental monitoring continues by the contractor pursuant to procedures established in the Field Manual.

Outreach:

We continued implementing our Outreach and Communications Plan during Q1, 2013 with new interest from telecom providers. New local organizations are showing interest in the fiber network with the news that both fiber rings are nearing completion.

Construction Support Detail

Proposed Route:

The route as amended by AARs continues to be followed, but field discoveries require some small adjustments. Any variations to the baseline route will be submitted via the AAR process.

Expenditures:

Project to date construction and design expenditures are \$7,628,644 which represents 69% of the overall \$11.1 million project budget. The project to date construction and design expenditures represents 98% of the \$7.8 million dollar grant budget. Staff time of \$63,106.

Construction Activities:

We completed construction of 2 miles of laterals for a total of 2 miles of fiber optic cable placed during Q1 2013. As of the end of Q1 2013, we installed 170 miles out of a projected 171 miles.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or subsequent written updates provided to your program officer)
2a.	Overall Project	96	Under projected 99% baseline-The overall project progress will realign with baseline by the end of Q2, 2013. Note that the Q4 2012 PPR report had this figure at 97% complete. This was inaccurate because we had calculated additional in-kind match that should not have been figured in to the overall project calculation. We have made the adjustment for Q1, 2013.
2b.	Environmental Assessment	98	Under baseline by 2%, this is 3 miles of new poles being relocated by local electric utility before we can attach to them.

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or subsequent written updates provided to your program officer)
2c.	Network Design	98	Under projected 100% baseline – Network Design is complete with the exception of the 3 miles on Mt Hood for the Portland General Electric Reliability Project. Once we have the design drawings from PGE, we can then complete the design for our network.
2d.	Rights of Way	89	Under projected 100% baseline. We have Right-of-Way (RoW) authority from 8 of 9 cities.
2e.	Construction Permits and Other Approvals	99	Under baseline by 1%. Municipal permits: 82 of 82 received; Railroad Permits: 10 of 11 received; Portland General Electric Permits: 3495 of 3540 received.
2f.	Site Preparation	100	Met projected 100% baseline.
2g.	Equipment Procurement	0	N/A - AAR approved to remove equipment as matching component, so site equipment is not part of grant.
2h.	Network Build (all components - owned, leased, IRU, etc)	98	Under projected 100% baseline. We have 3 route miles remaining to complete the project. Completion is not expected until Q2, 2013.
2i.	Equipment Deployment	0	N/A - AAR approved to remove equipment as matching component, so site equipment is not part of grant.
2j.	Network Testing	98	Under projected 100% baseline. Due to RoW permitting/franchising issues, we were unable to place fiber as scheduled, hence testing was delayed. Network testing will not be complete until the close of the project, Q2 2013.
2k.	Other (please specify):	84	Under projected 100% baseline –We do not expect the number of CAIs served to realign with projections until Q2 2013.

3. To the extent not covered above, please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

1. The requirement from the City of Canby that everything must be built underground was a surprise and will be expensive to accommodate for future non-BTOP construction. However, it will not affect BTOP project indicators or milestones.

4. Please report the following information regarding network build progress. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (600 words or less).

Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
New network miles deployed	170	Under projected baseline of 174 route miles. We had reported 177 sheath miles in last quarter PPR. We have corrected this to accurately report route miles and the cumulative route miles at the end of this quarter is 170.
New network miles leased	0	N/A
Existing network miles upgraded	0	N/A
Existing network miles leased	0	N/A
Number of miles of new fiber (aerial or underground)	170	Under projected baseline of 174 route miles. We had reported 177 sheath miles last quarter PPR. We have corrected this to accurately report route miles and the cumulative route miles at the end of this quarter is 170.
Number of new wireless links	0	N/A
Number of new towers	0	N/A
Number of new and/or upgraded interconnection points	4	Exceeding baseline of 3 new interconnection points.

For questions 5 and 6 please include information relating to agreements that you are negotiating or have entered into, or that your sub recipient, contractor or subcontractor is negotiating or entered into.

5a. If applicable, please provide the following information with regard to agreements with broadband wholesalers and/or last mile providers as a result of your project.

Indicators	
Number of signed agreements with broadband wholesalers or last mile providers	0
Number of agreements currently being negotiated with broadband wholesalers or last mile providers	10
Average term of signed agreements (in quarters)	4

5b. Please list the names of the wholesale and last mile providers with whom you have signed agreements (100 words or less). Providers: One public last mile provider is using the fiber (City of Sandy's broadband utility (SandyNet), which is a partner in our grant). No Service Agreements yet with a private provider, but there are about 10 Non-Disclosure agreements currently in place. We are engaged in multiple, ongoing discussions with local and regional service providers. Based on those conversations, we do not expect the first signed agreement with a private provider until both fiber rings are completed, which is projected to be in early Q2 2013.

5c. What wholesale services are being provided by this project? Please describe below. As an attachment to this report, please provide pricing plans (in \$ per month) associated with each wholesale service provided by your product (100 words or less). Wholesale services description: This project only provides dark fiber. No lit services will be provided. The project provides point-to-point fiber connections for Community Anchor Institutions at \$250/month per pair of fiber. The project will also provide fiber on entire rings, which seems typical of what private carriers want. The price of fiber on the urban ring and rural ring will be \$1,500 and \$1,250 per month per pair, respectively.

5d. If you have designated a third party to operate all or a portion of your network, please provide the name and contact information for this third party, indicate if this entity is a sub recipient, contractor, and/or subcontractor, and describe with specificity the portion of your network this this third party operates (600 words or less).

Overall Management of the network will remain with Clackamas County.

6. Please provide the data according to the type of subscriber. Write "0" in the Total column and "N/A" in the Narrative column if your project does not pass or serve a particular subscriber type. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (300 words or less).

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
Broadband Wholesalers or Last Mile Providers	Providers with signed agreements receiving new access	0	N/A
	Providers with signed agreements receiving improved access	0	N/A
	Providers with signed agreements receiving access to dark fiber	0	N/A
	Please identify the speed tiers that are available and the number of subscribers for each	2	1 GBPS - Standard for all providers (0 currently) 10 GBPS - Available if electronics upgraded (0 currently)
Community Anchor Institutions (including Government institutions)	Total subscribers served	132	Under projected 149 baseline. Due to RoW permitting/franchising issues, route changes and related design changes, we now have a total of 132 CAIs being served by the end of Q1 2013.
	Subscribers receiving new access	0	N/A
	Subscribers receiving improved access	132	Under projected 149 baseline. Due to RoW permitting/franchising issues, route changes and related design changes, we now have a total of 132 CAIs being served by the end of Q1 2013.
	Please identify the speed tiers that are available and the number or subscribers for each	0	1 GBPS - Standard for all connections 10 GBPS - Available if electronics upgraded

Subscriber Type	Access Type	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
Residential / Households	Entities passed	0	N/A
	Total subscribers served	0	N/A
	Subscribers receiving new access	0	N/A
	Subscribers receiving improved access	0	N/A
	Please identify the speed tiers that are available and the number of subscribers for each	0	N/A
Businesses	Entities passed	0	N/A
	Total subscribers served	0	N/A
	Subscribers receiving new access	0	N/A
	Subscribers receiving improved access	0	N/A
	Please identify the speed tiers that are available and the number of subscribers for each	0	N/A

7. Please describe any special offerings you may provide (600 words or less).
The project does not offer any services, only dark fiber at published pricing.

8a. Have your network management practices changed over the last quarter? Yes No

8b. If so, please describe the changes (300 words or less).
N/A

9. Community Anchor Institutions:
Using the table below, please provide a list by service area of the community anchor institutions (including Government institutions) connected to your network as a result of BTOP funds. Figures should be reported for the most recent reporting quarter only (NOT cumulatively). Also indicate whether your organization is currently providing broadband service to the anchor institution. Finally, provide a short narrative description with examples of how institutions are using BTOP-funded infrastructure (300 words or less).

Institution Name	Service Area (town or county)	Type of Anchor Institution (as defined in your baseline)	Are you also the broadband service provider for this institution? (Yes / No)	Narrative description of how anchor institutions are using BTOP-funded infrastructure
See attached sheet for anchor sites connected during Q1 2013.	N/A	N/A	N/A	N/A

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

Key Milestones

1. New Network Miles Deployed:
Expect to construct an additional 3 route miles.
2. Total CAI Subscribers Served:
Expect to have 4 more signed Service Level Agreements returned.
3. Number of signed agreements with broadband wholesalers or last mile providers:
Expect to have 3 signed agreements with last mile providers.

Procurement:

All fiber required for this project has been received.

Network Testing:
All fiber will be tested by end of Q2 2013.

Grant Requirement Activity Detail

Environmental Assessment:
Environmental assessment will be complete by end of Q2 2013.

Outreach:
We will continue implementing our Outreach and Communications Plans, which includes updating the project web site, distributing a newsletter, and communicating with communications providers.

Construction Support Detail

Budget:
We are continuously working with our contractor to ensure the project is on budget.

Expenditures:
Construction and design expenditures expected to be about \$587,610 and staff time of about \$4,231 picked up by grant.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Planned Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2a.	Overall Project	100	Project complete. Project completion is actually 101%, but we can only enter up to 100% in the box. We are at 101% because we have booked an additional \$134,556 in in-kind match.
2b.	Environmental Assessment	100	Project complete.
2c.	Network Design	100	Project complete.
2d.	Rights of Way	100	Project complete.
2e.	Construction Permits and Other Approvals	100	Project complete.
2f.	Site Preparation	100	Project complete.
2g.	Equipment Procurement	0	N/A - AAR approved to remove equipment as matching component, so site equipment is not part of grant.
2h.	Network Build (all components - owned, leased, IRU, etc.)	100	Project complete.
2i.	Equipment Deployment	0	N/A - AAR approved to remove equipment as matching component, so site equipment is not part of grant.
2j.	Network Testing	100	Project complete.
2k.	Other (please specify):	100	Project complete.

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

All issues will be resolved by end of Q2 2013.

Infrastructure Budget Execution Details

Activity Based Expenditures (Infrastructure)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Administrative and legal expenses	\$416,498	\$309,498	\$107,000	\$366,091	\$305,267	\$60,823	\$416,498	\$309,498	\$107,000
b. Land, structures, right-of-ways, appraisals, etc.	\$2,516,082	\$2,516,082	\$0	\$2,659,638	\$2,659,638	\$0	\$2,659,638	\$2,659,638	\$0
c. Relocation expenses and payments	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Architectural and engineering fees	\$1,183,084	\$0	\$1,183,084	\$925,409	\$0	\$925,409	\$1,183,084	\$0	\$1,183,084
e. Other architectural and engineering fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Project inspection fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
g. Site work	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Demolition and removal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
i. Construction	\$7,033,166	\$519,069	\$6,514,097	\$6,703,231	\$189,134	\$6,514,097	\$7,033,166	\$519,069	\$6,514,097
j. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
l. SUBTOTAL (add a through k)	\$11,148,830	\$3,344,649	\$7,804,181	\$10,654,369	\$3,154,039	\$7,500,329	\$11,292,386	\$3,488,205	\$7,804,181
m. Contingencies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
n. TOTALS (sum of l and m)	\$11,148,830	\$3,344,649	\$7,804,181	\$10,654,369	\$3,154,039	\$7,500,329	\$11,292,386	\$3,488,205	\$7,804,181

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$82,250
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