MEMORANDUM

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BTOP Program Staff

National Telecommunications & Information Administration

Department of Commerce

From:

Name of Authorized Organization Representative (AOR):

Suzanne Morgan____

Legal Name of Applicant:
Michigan State University___

EasyGrants ID

6547_____

Memo Date: 06/23/10

Re:

Revised Response to Questions 40, 44, and Other Metrics Included

on BTOP Application Originally Submitted on 03/15/10

This memorandum documents our formal submission of a revised response to Questions 40,44, and other metrics of our organization's BTOP application (EasyGrants ID 5709), as follows:

Question 40: Project Budget

Please see the revised response below.

Project Budget	
Federal Grant Request	\$6,056,819
Total Match Amount	\$1,540,541
Total Budget	\$7,597,360
Match Percent	20.3%

Question 44: Budget Narrative

Please see the revised response below.

Salaries

Kurt DeMaagd requests 10% AY time and will contribute 10% AY effort for the duration of the project. He will be the leader of the management team for the course and will also be the primary instructor and faculty leader for the student teams.

Robert LaRose requests 5% AY time and will contribute 5% AY effort for the duration of the project. He will be another member of the management team and will be responsible for the data collection, evaluation, and recommendations for continuous improvement.

Cliff Lampe requests 5% AY time and will contribute 5% AY effort for the duration of the project. He is the third member of the management team and will help coordinate training programs.

Pamela Whitten requests 3% AN time and will contribute 3% AN effort for the duration of the project. She is the final member of the management team and will help provide oversight with community partners.

Funds are requested for 80 student-hours. Students will support faculty with data entry and other services.

TOTAL: \$78,182

Fringe

Full-time faculty and administrative staff are on a specific ID fringe cost system, where fringes are a function of salary.

TOTAL: \$23,340

Travel

Funds are requested for 21 trips to Traverse City. 7 trips will be supported with matching funds.

TOTAL: \$32,816

Supplies

Funds are requested for purchasing 1116 laptops and 1116 desktops; Printer/Networks and workstations for use on the partner sites; Computer databases will be purchased with a combination of requested and match funds; partners will purchase 229 laptops and 229 desktops.

TOTAL: \$5,419,446

Other

Funds are requested to pay tech support consultants from the regional colleges to perform tech support at the sites;

Partners will provide administrative staff time and IT personnel time as a pre-condition to receiving the bulk of computers slated for deployment at the sites.

TOTAL: \$697,950

Indirect Cost

MSU charges 26% indirect cost against a modified total direct cost

base.

TOTAL: \$1,345,626 (Requested: \$1,249,820; Match: \$95,806)

Other Metrics:

Length of Project: 2 years

People to be Trained PER YEAR: 13,162

Hours of Teacher-Led Training PER YEAR: 15,488

Upgraded Centers: 169

New Centers: 38

Current Workstations: 3,639 Upgraded Workstations: 52 New Workstations: 2,180 Total Workstations: 5,819

Direct Jobs Created: 1

Current Weekly Users: 255,955 Proposed Weekly Users: 436,263 Additional Users Weekly: 180,308 Change in Hours Open to Public: 0 Average Change in Speed at PCCs: 0

Total MSIs: 0



Broadband Technology Opportunities Program Public Computer Centers Program – Sustainable Adoption Program

Submitted Date: 6/23/2010 4:34:40 PM	Easygrants ID: 6547
Funding Opportunity: Public Computer Centers	Applicant Organization: MICHIGAN STATE UNIVERSITY
Task: Submit Due Diligence - PCC Applications	Applicant Name: Ms. Kurt DeMaagd

Uploads	

The following pages contain the following uploads provided by the applicant:

Upload Name	
Round 2 PCC Due Diligence Documentation	
P. Lancap P.	
Round 2 PCC Due Diligence Documentation	
Round 2 PCC Due Diligence Documentation	
Round 2 PCC Due Diligence Documentation	
Round 2 PCC Due Diligence Documentation	

To preserve the integrity of the uploaded document, headers, footers and page numbers have not been added by the system

CERTIFICATION REGARDING LOBBYING

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, "New Restrictions on Lobbying." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Commerce determines to award the covered transaction, grant, or cooperative agreement.

LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over \$100,000 or a loan or loan guarantee over \$150,000 as defined at 15 CFR Part 28, Sections 28.105 and 28.110, the applicant certifies that to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connecction with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying." in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

In any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

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As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

NAME OF APPLICANT

AWARD NUMBER AND/OR PROJECT NAME

Michigan State University

#6547 Evidence Based Computer Centers II

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Craig O'Neill, Assistant Director

SIGNATURE

DATE

June 1, 2010

CERTIFICATION REGARDING LOBBYING LOWER TIER COVERED TRANSACTIONS

Applicants should review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, "New Restrictions on Lobbying."

LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over \$100,000 or a loan or loan guarantee over \$150,000 as defined at 15 CFR Part 28, Sections 28.105 and 28.110, the applicant certifies that to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
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As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

NAME OF APPLICANT

Michigan State University

AWARD NUMBER AND/OR PROJECT NAME
Evidence Based Computer Centers II #6547

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Craig E. O'Neill, Assistant Director, Office of Sponsored Projects

SIGNATURE

DATE

6/9/2010

BTOP Public Computer Center and Sustainable Broadband Detailed Budget

Please complete the Detailed Budget, breaking out individual line items under each categor heading (add rows to each section as necessary to accomodate your line items). Please ens line item total columns in the "General" and "Detail" sections are equal for each line item (a yellow highlight indicates an inconsistency). Also, you may utilize the provided space for add notes, if desired (there is also a Budget Narrative question in the application in which you will proving narrative detail on this budget).

Specifics needed for each cost category line item:

Personnel: For each position, list the number of positions, the location or geography of position, the responsibilities for the position, the annual salary, and the percent of time a person filling the positi spend working on the proposed BTOP project. For lines with more than one position, the Quarters I field should represent number of quarters per person (e.g., for two employees each working for on Quarters Employed should be 4 rather than 8).

Fringe: For each position, note the number of positions, the annual salary, the percent of time a position this position will spend working on the proposed BTOP project, and the fringe rate applied to position. For lines with more than one position, the Quarters Employed field should represent numl quarters per person (e.g. for two employees each working for one year, Quarters Employed should rather than 8).

Equipment: List all equipment units required for the project and provide program purpose. For ea item, note the number of units and the unit cost. The multiple of these two factors will yield the tot line item. For example, an Applicant planning to buy 100 laptops at \$500/laptop would have a total cost of \$50,000. Again, although unit costs may include cents, once multiplied by the number of uni result must be rounded to the nearest whole dollar. Clearly separate Applicant equipment and user equipment, as indicated in the detailed budget template. When providing the unit cost indicate who unit cost has been impacted by a discount and for software equipment list specific package names. Travel: For each trip list the program purpose of the trip, destination city and the number of people For each line item (e.g., trip), note the number of trips and the cost per trip. The multiple of these to will yield the total for that line item. For example, if the Applicant was accounting for 10 trips at \$25 the total cost would be \$250. The cost per trip should be justified on its own, not derived by dividin item total by the number of trips. Such a calculation will prompt further inquiry from the reviewers justification for the trip cost. Rather, the total trip cost should be derived from the number of trips justifiable cost per trip.

Supplies: Separate supplies by item type, describing the program purpose or use. For each line iter number of units and the nit costs. The multiple of these two factors will yield the total for that line i example, an Applicant planning to buy 20 boxes of printer paper at \$30/box would have a total line of \$600. Again, although unit costs may include cents, once multiplied by the number of units, the r be rounded to the nearest whole dollar.

Other: Separate item types; for awareness program cost items, such as ads, separate ad ty radio, newspaper, etc) and include geography in which they will run.

Contractual: For each line item, identify the contractor and note the number of contracted hours and hourly rate, if applicable. For example, an Applicant planning to hire a technology consultant fo hours at a rate of \$40/hour would have a total line item cost of \$4,000.

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of service or 100 Indirect: Provide the indirect rate and basis used. In the space provided at the bottom of the briefly explain the calculation used to derive the indirect costs (including the indirect rate and what included in the basis). If a negotiated indirect cost rate agreement exists and is being used, please i the cognizant agency.

The category subtotals for this Detailed Budget should correspond to the data provided in 424A, and both the SF-424 budget and this Detailed Budget should match the Federal Gran and Total Match Amount provided on the Project Budget page of the application. Please rebudget uploads, the budget narrative in the application, and the Project Budget page for cobefore submitting the application. If you are a submitting a PCC project with an SF-424C in an SF-424A, the sections of this Detailed Budget will not align directly with categories of the but you should complete this Detailed Budget, allocating costs to the appropriate cost categories.

The data provided via this template will be subject to automated processing. Applicants an therefore required to provide this upload as an Excel file, and not to convert it to a PDF pric upload. Additionally, applicants should not modify the format of this file.

BTOP Public Computer Center and Sustainable Broadband Adoption Detailed Budget Template

Easy Grants ID: Applicant: Project Title:

SF-424A Object Class Category	General				Detail					
a. Personnel - List position, number of staff, annual salaries, % time spent on project	Position		Matching		# of Positions			Quarters	Tabal	
K DeMaagd - 20% AY per year	Principal Investigator	Support \$13,533.00				\$89,330 Yr 1:	on Project 20%	Employed		V: 4 #47 #00
C Demiaagu - 2076 AT per year	Frincipal IIIvesugator		\$13,555.00	\$27,000.00	· '	\$46,005 Yr 2 (6- mth period)		6.00		Yr. 1: \$17,866; Yr. 2: \$9,200; Total:\$27,066
	Co-Investigator/Faculty	\$8,789.00	\$8,789.00	\$17,578.00		\$116,030 Yr 1; \$59,755 Yr 2 (6- mth period)	10%	6.00		Yr. 1: \$11,603; Yr. 2: \$5,975; Total: \$17,578
C Lampe - 10% AY per year	Co-Investigator/Faculty	\$6,926.00	\$6,926,00	\$13,852.00	1	\$91,430 Yr 1; \$47,086 Yr 2 (6~ mth period)	10%	6.00		Yr. 1: \$9,143; Yr. 2: \$4,709; Total: \$13,852
	Co-Investigator/Faculty	\$9,363.00	,	\$18,726.00	1	\$206,000 Yr 1; \$106,090 Yr 2 (6-mth period)	6%	6.00		Yr. 1: \$12,360; Yr. 2: \$6,365; Total: \$18,726
Student Labor - 40 hrs/yr	Student Labor	\$960.00	\$0.00	\$960.00	1	\$12/hr	. 3%	6,00	\$960.00	,
Subtotal		\$39,571.00	\$38,611,00	\$78,182.00						

b. Fringe Benefits - Include salaries and fringe rate.	Position	Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project		Fringe Rate	Total	
K DeMaagd	Principal Investigator	\$4,554.00	\$4,554.00	\$9,108.00		1 \$89,330 Yr 1; \$46,005 Yr 2	20%	6.00	33.49% Yr 1; 33.96% Yr 2	\$9,108.00	
				_	}					i	Yr. 1: \$5,983; Yr. 2: \$3,125; Total: \$9,108
R LaRose	Co-Investigator/Faculty	\$2,661.00	\$2,661.00	\$5,322.00)	1 \$116,030 Yr 1; \$59,755 Yr 2	10%	6.00	30.12% Yr 1; 30.58% Yr 2	\$5,322.00	
											Yr. 1: \$3,495; Yr. 2: \$1,827; Total: \$5,322
C Lampe	Co-Investigator/Faculty	\$2,308.00	\$2,308.00	\$4,616.00		1	10%		33.17% Yr 1; 33.63% Yr 2	\$4,616.00	
						\$91,430 Yr 1; \$47,086 Yr 2					Yr.1: \$3,033; Yr. 2: \$1,583; Total: \$4,616
P Whitten	Co-Investigator/Faculty	\$2,147.00	\$2,147.00	\$4,294.00		1 \$206,000 Yr 1; \$106,090 Yr 2	6%		22.84 Yr 1; 23.1% Yr 2	\$4,294.00	
											Yr. 1: \$2,823; Yr. 2: \$1,471; Total: \$4,294
Subtotal		\$11,670.00	\$11,670.00	\$23,340.00			•	•	•		•

c. Travel - For significant costs, include details such as number and		Federal	Matching				
purpose of trips, destinations.	Purpose of Trip	Support	Support	Total	# of Trips	Cost per Trip	Total
Mileage for MSU Minivan - 28 trips	site visits	\$3,780.00	\$1,260.00	\$5,040.00	28	\$180.00	\$5,040.00
2 MSU minivans - \$17/day, 2 days	site visits	\$1,428.00	\$476.00	\$1,904.00	28	\$68.00	\$1,904.00
per diem - \$44/day, 3 people	site visits	\$5,544.00	\$1,848.00	\$7,392.00	28	\$264.00	\$7,392.00
Lodging - \$110/night, 3 people	site visits	\$13,860.00	\$4,620.00	\$18,480.00	28	\$660.00	\$18,480.00
Subtotal		\$24,612.00	\$8,204.00	\$32,816.00			

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i, Total Direct Charges (sum of a-l)	\$4,806,999.00	\$1,444,735.00	\$6,251,734.00
j. Indirect Charges		\$1,249,820.00	\$95,806.00	\$1,345,626.00
	And the state of t			
Total Eligible Project Costs		\$6,056,819.00	\$1,540,541.00	\$7,597,360.00
Match Percentage		20.3%		
•				
			-	
Additional Budget Notes				

d. Equipment Costs - List equipmen	t e e e e e e e e e e e e e e e e e e e		1			·	
with # of units and unit costs				1	1		
Distinguish between equipment				İ	1		1
intended for applicant use versus			1]	İ	
equipment for the end user.	Equipment Description	Federal	Matching		i		
Applicant Equipment	Equipment Description	Support	Support	Total	#Units	Unit Cost	Total
						Omit Gost	Total
				\$0.0	nn		The second secon
				\$0.0			\$0.0
				\$0.0			\$0.0
		T	+				\$0.0
User Equipment				\$0.0			\$0.0
· · · · · · · · · · · · · · · · · · ·				\$0.0			\$0.0
				\$0.0	10		\$0.0
				\$0.0	0		\$0.0
Subtota				\$0.0		+	
Subtota		\$0.00	\$0.00				\$0.0
				\$0.0	<u> </u>		
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e Sunnier - Liet costs							
e. Supplies - List costs associated	1			1	1		1
with materials/printing, curriculum,		Federal	Matching	1	411-1/2	l., ., -	1
translations, and other supplies	Description	Support		l	#Units (If	Unit Cost (If]
1,116 laptops	\$850 hardware		Support	Total	Applicable)		Total
1,116 desktops	\$850 hardware	\$948,600.00	1				
General software		\$948,600.00		\$1,177,750.0	0 1,110		
Accessibility software	Office, Acrobat, and Deepfreeze	\$502,200.00		\$502,200.0	0 2,23		
	Additional accessibility software (\$500) and larger monitor(\$200	\$144,200.00			0 200		
Printers/Network	imarginal cost) for one PC per location		40.00	₩.1-44,200.00	7 20	6 \$700.00	\$144,200.0
	Per site: Printers: \$1000, Firewall, wireless, switch, misc, \$2891	\$801,546.00	\$0.00	\$801,546.00	200	6 \$3,891.00	\$801,546.0
Databases.	Learning Express Library, Job & Career Accelerator for statewide use	\$190,000.00	\$310,000.00	\$500,000.00		 	\$500,000.00
Workstations	Workstations (furniture) for partner sites, \$500 per computer				ł		4000,000.0
Subtotal	Tyvorkstations (idiniture) for partner sites, \$500 per computer	\$1,116,000.00		\$1,116,000.00	2,232		
				μ Ψ 1, 1 10,000,00		21 \$500.00	
Subtotal		\$4,651,146.00				2] \$500.00	\$1,116,000.00
Jubiotal				\$5,419,446.00		2] \$500.00	\$1,116,000.00
						<u>2] \$500.00</u>	<u> \$1,116,000.00</u>
. Contractual - List contractors with						2] \$500.00	\$1,116,000.0
. Contractual - List contractors with ourpose of contract, hourly rate or		\$4,651,146.00	\$768,300.00			· ·	\$1,116,000.0
. Contractual - List contractors with ourpose of contract, hourly rate or	Contractor	\$4,651,146.00 Federal	\$768,300.00 Matching	\$5,419,446.00	# Hours (If	Hourly Rate (If	
. Contractual - List contractors with ourpose of contract, hourly rate or		\$4,651,146.00	\$768,300.00	\$5,419,446.00 Total	# Hours (If	· ·	
. Contractual - List contractors with ourpose of contract, hourly rate or		\$4,651,146.00 Federal	\$768,300.00 Matching	\$5,419,446.00 Total	# Hours (If	Hourly Rate (If	Total Contract
. Contractual - List contractors with ourpose of contract, hourly rate or		\$4,651,146.00 Federal	\$768,300.00 Matching	\$5,419,446.00 Total \$0.00 \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract
. Contractual - List contractors with ourpose of contract, hourly rate or		\$4,651,146.00 Federal	\$768,300.00 Matching	\$5,419,446.00 Total	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00
. Contractual - List contractors with ourpose of contract, hourly rate or otal fixed rate.	Contractor	\$4,651,146.00 Federal	\$768,300.00 Matching	Total \$0.00 \$0.00 \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
. Contractual - List contractors with purpose of contract, hourly rate or	Contractor	\$4,651,146.00 Federal	\$768,300.00 Matching Support	**************************************	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
. Contractual - List contractors with ourpose of contract, hourly rate or otal fixed rate.	Contractor	\$4,651,146.00 Federal Support	\$768,300.00 Matching Support	Total \$0.00 \$0.00 \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
f. Contractual - List contractors with ourpose of contract, hourly rate or otal fixed rate.	Contractor	\$4,651,146.00 Federal Support	\$768,300.00 Matching Support	**************************************	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
f. Contractual - List contractors with ourpose of contract, hourly rate or otal fixed rate. Subtotal	Contractor	\$4,651,146.00 Federal Support	\$768,300.00 Matching Support	**************************************	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
Contractual - List contractors with purpose of contract, hourly rate or otal fixed rate. Subtotal	Contractor	\$4,651,146.00 Federal Support	\$768,300.00 Matching Support \$0.00	**************************************	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
Contractual - List contractors with burpose of contract, hourly rate or otal fixed rate. Subtotal	Contractor	Federal \$0.00	\$768,300.00 Matching Support \$0.00	Total \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
Contractual - List contractors with burpose of contract, hourly rate or otal fixed rate. Subtotal	Contractor	Federal Support	\$768,300.00 Matching Support \$0.00	Total \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
Contractual - List contractors with burpose of contract, hourly rate or otal fixed rate. Subtotal	Contractor	Federal \$0.00	\$768,300.00 Matching Support \$0.00	Total \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Total \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
Contractual - List contractors with purpose of contract, hourly rate or otal fixed rate. Subtotal	Contractor	Federal \$0.00	\$768,300.00 Matching Support \$0.00	Total \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
Contractual - List contractors with purpose of contract, hourly rate or otal fixed rate. Subtotal	Contractor	Federal \$0.00	\$768,300.00 Matching Support \$0.00	Total \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 Total \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
Contractual - List contractors with purpose of contract, hourly rate or otal fixed rate. Subtotal Construction - If applicable, list construction costs	Contractor	Federal Support \$0.00	\$768,300.00 Matching Support \$0.00 Matching Support	Total \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00 \$0.00
Contractual - List contractors with purpose of contract, hourly rate or otal fixed rate. Subtotal	Contractor	Federal \$0.00	\$768,300.00 Matching Support \$0.00 Matching Support	Total \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	# Hours (If Applicable)	Hourly Rate (If	Total Contract \$0.00 \$0.00 \$0.00
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Contractual - List contractors with purpose of contract, hourly rate or otal fixed rate. Subtotal Construction - If applicable, list onstruction costs Subtotal Construction costs Construction costs Construction costs	Description Description IT Professors from community colleges, \$50/hour, 1600 hours IT installation and maintenance - personnel cost match by libraries based on library reports of personnel costs	Federal Support \$0,00 Federal Support \$0,00	\$768,300.00 Matching Support \$0.00 Matching Support \$0.00 Matching Support \$0.00	Total \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00	# Hours (If Applicable)	Hourly Rate (If Applicable)	Total Contract \$0.00 \$0.00 \$0.00 \$0.00
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Robert LaRose requests 5% AY time and will contribute 5% AY effort for the duration of the project. He will be another member of the management team and will be responsible for the data collection, evaluation, and recommendations for continuous improvement.

Cliff Lampe requests 5% AY time and will contribute 5% AY effort for the duration of the project. He is the third member of the management team and will help coordinate training programs.

Pamela Whitten requests 3% AN time and will contribute 3% AN effort for the duration of the project. She is the final member of the management team and will help provide oversight with community partners.

Funds are requested for 80 student-hours. Students will support faculty with data entry and other services.

TOTAL: \$78,182

Fringe

Full-time faculty and administrative staff are on a specific ID fringe cost system, where fringes are a function of salary.

TOTAL: \$23,340

Travel

Funds are requested for 21 trips to Traverse City. 7 trips will be supported with matching funds.

TOTAL: \$32,816

Supplies

Funds are requested for purchasing 1116 laptops and 1116 desktops; Printer/Networks and workstations for use on the partner sites; Computer databases will be purchased with a combination of requested and match funds; partners will purchase 229 laptops and 229 desktops.

TOTAL: \$5,419,446

Other

Funds are requested to pay tech support consultants from the regional colleges to perform tech support at the sites;

Partners will provide administrative staff time and IT personnel time as a pre-condition to receiving the bulk of computers slated for deployment at the sites.

TOTAL: \$697,950

Indirect Cost

MSU charges 26% indirect cost against a modified total direct cost

MEMORANDUM

To:

BTOP Program Staff

National Telecommunications & Information Administration

Department of Commerce

From:

Name of Authorized Organization Representative (AOR):

Suzanne Morgan

Legal Name of Applicant: Michigan State University_

EasyGrants ID

6547

Memo Date: 06/23/10

Re:

Revised Response to Questions 40, 44, and Other Metrics Included

on BTOP Application Originally Submitted on 03/15/10

This memorandum documents our formal submission of a revised response to Questions 40,44, and other metrics of our organization's BTOP application (EasyGrants ID 5709), as follows:

Question 40: Project Budget

Please see the revised response below.

Project Budget	
Federal Grant Request	\$6,056,819
Total Match Amount	\$1,540,541
Total Budget	\$7,597,360
Match Percent	20.3%

Question 44: Budget Narrative

Please see the revised response below.

Salaries

Kurt DeMaagd requests 10% AY time and will contribute 10% AY effort for the duration of the project. He will be the leader of the management team for the course and will also be the primary instructor and faculty leader for the student teams.

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

	•			ION A - BODGET SOMM	7/7 (1 X 1		
	Grant Program Function or	Catalog of Federal Domestic Assistance	Estimated Unobl			New or Revised Budget	
	Activity (a)	Number (b)	Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.	BTOP - Public Computer Centers	11.557	\$	\$	\$[6,056,819.00	\$ 1,540,541.00	\$ 7,597,360.00
2.							0.00
3.							0.00
4.							0.00
5.	Totals		\$0.00	\$0.00	\$ 6,056,819.00	\$ 1,540,541.00	\$ 7,597,360.00

base.

TOTAL: \$1,345,626 (Requested: \$1,249,820; Match: \$95,806)

Other Metrics:

Length of Project: 2 years

People to be Trained PER YEAR: 13,162

Hours of Teacher-Led Training PER YEAR: 15,488

Upgraded Centers: 169

New Centers: 38

Current Workstations: 3,639 Upgraded Workstations: 52 New Workstations: 2,180 Total Workstations: 5,819 Direct Jobs Created: 1

Current Weekly Users: 255,955 Proposed Weekly Users: 436,263 Additional Users Weekly: 180,308 Change in Hours Open to Public: 0 Average Change in Speed at PCCs: 0

Total MSIs: 0

SECTION C - NON-FEDERAL RESOURCES								
(a) Grant Program			plicant	_	(c) State	\perp	(d) Other Sources	(e) TOTALS
8. BTOP - Public Computer Centers		\$ 464,291	00	\$[\$	1,076,250.00	\$1,540,541.00
9.								0.00
10.	10.							0.00
11.	1.							0.00
12. TOTAL (sum of lines 8-11)	12. TOTAL (sum of lines 8-11)		00	s	0.00	\$	1,076,250.00	\$1,540,541.00
	SECTION	D - FORECAS	TED CASH NE	EC	os	<u></u>		
	Total for 1st Year	1st ()uarter		2nd Quarter	T	3rd Quarter	4th Quarter
13. Federal	\$]\$		\$] \$		\$
14. Non-Federal	\$			[]		
15. TOTAL (sum of lines 13 and 14)	\$ 0.00	\$ 0.00		\$[0.00] \$	0.00	\$ 0.00
SECTION E - BUD	GET ESTIMATES OF FED	ERAL FUNDS	NEEDED FOR	BA	LANCE OF THE PROJ	JEC	T.	
(a) Grant Program		FUTURE FUNDING PERIODS (YEARS)						
		(t) First	ļ.,	(c)Second	\perp	(d) Third	(e) Fourth
16.		\$		\$		\$		\$
17.				[]		
15.	,					1		
19.						†		
20. TOTAL (sum of lines 16 - 19)			·]	\$[0.00	10	0.00	\$ 0.00
20. TOTAL (sum of lines 16 - 19) \$\[\sigma_{0.00} \] \$\[\sigma_{0.00						4		
21. Direct Charges: \$6,251,734 22. Indirect Charges: \$1,345,626 (26%)								
23. Remarks: DATE REVISED: JUNE 23, 2010								

INSTITUTION:

Michigan State University

Contract and Grant Administration

AGREEMENT DATE: March 8, 2007

SECTION II: SPECIAL REMARKS

TREATMENT OF FRINGE BENEFITS:

Fringe benefits are specifically identified to each employee and are charged individually as direct costs. The directly claimed fringe benefits are listed below.

TREATMENT OF PAID ABSENCES:

Vacation, holiday, sick leave pay and other paid absences are included in salaries and wages and are claimed on grants, contracts and other agreements as part of the normal cost for salaries and wages. Separate claims for the costs of these paid absences are not made.

OFF-CAMPUS DEFINITION: For all activities performed in facilities not owned by the institution and to which rent is directly allocated to the project(s), the off-campus rate will apply. Grants or contracts will not be subject to more than one F&A cost rate. If more than 50% of a project is performed off-campus, the off-campus rate will apply to the entire project.

Equipment Definition -

Equipment means an article of nonexpendable, tangible personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit.

FRINGE BENEFITS:

FICA Worker's Compensation Health Insurance Dental Insurance

Retirement. Life Insurance Longevity Pay Increments Disability Insurance Unemployment Insurance Tuition Remission

COMPONENTS OF PUBLISHED F&A COST RATE

INSTITUTION:

Michigan State University

FY COVERED BY RATE:

JULY 1, 2008 through JUNE 30, 2011

APPLICABLE TO:

ORGANIZED RESEARCH

RATE COMPONENT:	ON CAMPUS	OFF CAMPUS
Building Depreciation	3 .0	
Equipment Depreciation	2.7	
Interest	3 .3	
Operation & Maintenance	16.6	
Library	1.4	
Administration	26.0	26.0
TOTAL	52.0	26.0

CONCURRENCE:

Mid	chig	jan	State	University

(Institution)

(Signature)

Daniel T. Evon, Director Contract & Grant Administration

(Name)

(Title)

March 12, 2007

(Date)

SECTION B - BUDGET CATEGORIES

CRANT PROCESS CONTROL OF ACTIVITY					
6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY (1) (2) (3) (4)	Total			
	Federal Support Non-Federal Support	(5)			
a. Personnel	\$ 39,571.00 \$ 38,611.00 \$	\$ 78,182.00			
b. Fringe Benefits	11,670.00	23,340.00			
c. Travel	24,612.00 8,204.00	32,816.00			
d. Equipment		0.00			
e. Supplies	4,651,146.00 768,300.00	5,419,446.00			
f. Contractual		0.00			
g. Construction		0.00			
h. Other	80,000.00	697,950.00			
i. Total Direct Charges (sum of 6a-6h)	4,806,999.00 [1,444,735.00 [0.00 [0.00	\$ 6,251,734.00			
j. Indirect Charges	1,249,820.00 95,806.00	\$1,345,626.00			
k. TOTALS (sum of 6i and 6j)	\$[6,056,819.00] \$[1,540,541.00] \$[0.00]	\$7,597,360.00			
7. Program Income	\$ \$ \$	\$ Standard Form 424A (Rev. 7- 97)			

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Standard Form 424A (Rev. 7- 97)
Prescribed by OMB (Circular A -1 02) Page 1A

COLLEGES AND UNIVERSITIES RATE AGREEMENT

EIN #: 1386005984A1

DATE: March 8, 2007

INSTITUTION:

Michigan State University

FILING REF.: The preceding

Agreement was dated

Contract and Grant Administration

May 27, 2004

301 Administration Building

East Lansing

ΙM 48824-1046

The rates approved in this agreement are for use on grants, contracts and other agreements with the Federal Government, subject to the conditions in Section III.

SECTI	ON I: FACIL	ITIES AND ADM	MINISTRATI	VE COST RATES*	
RATE	TYPES: FIXE	D FINAL	PROV.()	PROVISIONAL)	PRED. (PREDETERMINED)
	<u>EFFECTI</u>	VE PERIOD			
TYPE	FROM	<u>TO</u>	RATE(%)	LOCATIONS	APPLICABLE TO
PRED.	07/01/04	06/30/08	51. 0	On Campus	Organized Research
PRED.	07/01/04	06/30/08	40.0	On Campus	Other Spon Act
PRED.	07/01/03	06/30/08	26.0	Off Campus	All Programs
PRED,	07/01/08	06/30/11	52.0	On Campus	Organized Research
PRED.	07/01/08	06/30/11	41.0	On Campus	Other Spon Act
PRED.		06/30/11	26.0	Off Campus	All Programs
PROV.		UNTIL AMENDED	ŭse same		ditions as those cited
for fiscal year ending June 30, 2011.					
				1	•

^{*}BASE: Modified total direct costs, consisting of all salaries and wages, fringe benefits, materials, supplies, services, travel and subgrants and subcontracts up to the first \$25,000 of each subgrant or subcontract (regardless of the period covered by the subgrant or subcontract). Modified total direct costs shall exclude equipment, capital expenditures, charges for patient care, tuition remission, rental costs of off-site facilities, scholarships, and fellowships as well as the portion of each subgrant and subcontract in excess of \$25,000.

INSTITUTION:

Michigan State University

Contract and Grant Administration

AGREEMENT DATE: March 8, 2007

SECTION III: GENERAL

A. LIMITATIONS:

The rates in this Agreement are subject to any statutory or administrative limitations and apply to a given grant, contract or other agreement only to the extent that funds are available. Acceptance of the rates is subject to the following conditions:

(1) Only costs incurred by the organization were included in its facilities and administrative cost pools as finally accepted; such costs are legal obligations of the organization and are allowable under the governing cost principles; (2) The same costs that have been treated as facilities and administrative costs are not claimed as direct costs; (3) Similar types of costs have been accorded consistent accounting treatment; and (4) The information provided by the organization which was used to establish the rates is not later found to be materially incomplete or inaccurate by the Federal Government. In such situations the rate(s) would be subject to renegotiation at the disprection of the Federal Government.

B. ACCOUNTING CHANGES:

This Agreement is based on the accounting system purported by the organization to be in effect during the Agreement period. Changes to the method of accounting for costs which affect the amount of reimbursement resulting from the use of this Agreement require prior approval of the authorized representative of the cognizant agency. Such changes include, but are not limited to, changes in the charging of a particular type of cost from facilities and administrative to direct. Failure to obtain approval may result in cost disallowances.

C. FIXED RATES:

If a fixed rate is in this Agreement, it is based on an astimate of the costs for the period covered by the rate. When the actual costs for this period are determined, an adjustment will be made to a rate of a future year(s) to compensate for the difference between the costs used to establish the fixed rate and actual costs.

D. USE BY OTHER PEDERAL AGENCIES:

The rates in this Agreement were approved in accordance with the authority in Office of Management and Budget Circular A-21 Circular, and should be applied to grants, contracts and other agreements covered by this Circular, subject to any limitations in A above. The organization may provide copies of the Agreement to other Federal Agencies to give them early notification of the Agreement.

E. OTHER:

If any Federal contract, grant or other agreement is reimburging facilities and administrative costs by a means other than the approved rate(s) in this Agreement, the organization should (1) credit such costs to the affected programs, and (2) apply the approved rate(s) to the appropriate base to identify the proper amount of facilities and administrative costs allocable to these programs.

BY THE INSTITUTION:	ON BEHALF OF THE PEDERAL GOVERNMENT:
Michigan State University	
Contract and Grant Administration	DEPARTMENT OF HEALTH AND HUMAN SERVICES
(SIGNATURE)	(ACENTY) ALL ALL ALL ALL ALL ALL ALL A
Daniel T. Evon, Director Contract & Grant Administration	Henry Williams
(NAME)	(NAME)
	DIRECTOR, DIVISION OF COST ALLOCATION-
(TXTLE)	(TITLE) CENTRAL STATES FIELD OFFICE
March 9, 2007	March B, 2007
(DATE)	(DATE) \$060
	HHS REPRESENTATIVE: Peter Nwaogu
	Telephone: (214) 767-3764