



## FIRST PERFORMANCE PROGRESS REPORT 2010

<p>1. Recipient Organization (<i>Name and complete address including zip code</i>)          Library, Montana State, 1515 East 6<sup>th</sup> Avenue, Helena, MT 59620</p>	<p>2. Award Identification Number          30-41-B10523</p>
<p>3. Performance Narrative (Q1)  <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p><b>No federal expenditures were made during this period.</b>  <b>MSL began determination of purchase criteria to be included in RFP's for centrally purchased equipment items.</b>  <b>MSL worked with project partners to establish baseline requirements for content delivery to project libraries.</b>  <b>MSL worked with appropriate federal and state agency personnel to obtain access credentials to required reporting tools and to establish the authority and mechanism to draw down and expend BTOP PCC award funds.</b>  <b>Based on the milestones established for this first quarter there were no unanticipated challenges and the only delays encountered involved small issues of obtaining login credentials for report system access.</b></p>	
<p>4. Performance Projections (Q2)  <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p><b>Projected federal expenditures for the next quarter include: equipment \$250,000, project staff \$19,900, MSL staff travel to BTOP Post Award Workshop \$2,000</b>  <b>Milestones to be achieved in the next quarter include:</b></p> <ol style="list-style-type: none"> <li><b>1. the purchase of centrally purchased equipment (computers, monitors, computing center furniture, training lab equipment)</b></li> <li><b>2. the hiring of project staff (project director, project compliance officer)</b></li> <li><b>3. the signing of grant agreements with participating libraries to provide accountability for all equipment and other items received through participation in the PCC project</b></li> <li><b>4. local libraries begin recruitment of staff to provide supervision and training for the PCC</b></li> <li><b>5. construction RFP criteria is established by project libraries doing space and access modifications as part of this project</b></li> </ol>	
<p><b>5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b></p>	
<p>5a. Typed or Printed Name and Title of Authorized Certifying Official           Bob Cooper, Director of Statewide Library Resources</p>	<p>5c. Telephone (<i>area code, number and extension</i>)          406-444-5431</p> <p>5d. Email Address          bocoper@mt.gov</p>
<p>5b. Signature of Authorized Certifying Official</p>	<p>5e. Date Report Submitted (<i>Month, Day, Year</i>)  <b>October 28, 2010</b></p>

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