MCC-KC PCC Project Director Job Description (proposed)

Administrative level position with responsibility for implementation of MCC-KC Public Computer Center project as supported with U.S. Dept. of Commerce BTOP funding.

Experience of five or more years within the following areas:

- Grant or outcome-driven project management
- Community partnerships, outreach and engagement
- Workforce development
- Budget management
- Personnel management
- Collaboration with internal college departments and external agencies
- Engaging advisory council
- Data and information gathering
- Project reporting for governmental programs
- Higher education, particularly community college

Knowledge of the following: 1) Information Technology -computer technology and Word applications; printers, networking and network user services; 2) training and education of vulnerable populations including persons with needs for developmental education, assistance with disabilities; basic orientation to use of computers and Internet, development and delivery of non-credit and credit certificate programs; 3) collaboration with community organizations for resident engagement, cooperative programming and outreach; 4) outcome-driven project management.

Qualifications: Bachelor's degree required; master's preferred in area of IT, Continuing Education, and/or Community/Public Service, or related areas.

Grant sponsor, Margaret Boyd and advisor, Leo Hirner, will lead selection of project director. Margaret Boyd, Director, MCC Institute for Workforce Innovation, is sponsor of the project and will ensure that a qualified PCC Project Director is engaged. Ms. Boyd's professional experience with MCC includes service as the Business & Technology College Dean of Instruction and Student Services from 2003-2008, during which time she was a member of the campus leadership team and facilitated the BTC transition to a full-service college campus with a mission to provide technical education and workforce development in support of area economic development. Earlier, as Associate Director for Training and Development, Ms. Boyd established the MCC CISCO Regional Academy with 15 partner high schools to support local high schools who are offering information technology courses, and developed a degree path within MCC for students taking CISCO classes.

Leo Hirner, Ph.D., will serve, as administrative advisor. Leo Hirner serves as the MCC-KC Director for Distance Education Services and Programming; under his direction, MCC's online program has grown from less than fifty courses to more than three hundred. Blended courses were added to the program in 2003. As of the spring 2009 semester, distance learning enrollment at MCC accounted for nearly 20% of all courses offered. Dr. Hirner successfully managed a \$1 million Community Technology Center grant from the U.S. Department of Education. In 2008, he completed a Ph.D. in Educational Technology from the University of Missouri. In August 2009, he was recognized as an Emerging Leader by Penn State's The Institute for Emerging Leadership in Online Learning. Dr. Hirner began his career at MCC in 1990 as a member of the physics faculty.

BTOP Public Computer Center and Sustainable Broadband Adoption Detailed Budget Template

Easy Grants ID Applicant: Project Title:

SF-424A Object Class Category	General	Detail	24							
 a. Personnel - List position, number of staff, annual salaries, % time spent on project 	Position	100 CV COS V	Matching Support		# of Positions		% Time Spent on Project	Quarters Employed	Total	
	Computer Technicians	NA	\$3,200.00	\$3,200.00	2	\$8,000.00	10%	8.00	\$3,200.0	
				\$0.00					\$0.0	
				\$0.00					\$0.0	
				\$0.00				Ĭ.	\$0.0	
Subtotal		\$0.00	\$3,200.00	\$3,200.00		•				

b. Fringe Benefits - Include salaries and fringe rate.	Position		Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Fringe Rate	Total
NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
				\$0.00						\$0.00
				\$0.00			T T			\$0.00
				\$0.00						\$0.00
Subtotal		00.00	\$0.00	\$0.00		•		•		

c. Travel - For significant costs, include details such as number and		Federal	Matching				
ACONTACT AND TAKEN THE PROPERTY POLICY OF THE PROPERTY OF THE PROPERTY OF THE VARIANCE OF THE	Purpose of Trip	100000000000000000000000000000000000000	1979 CONTRACTOR (1980)	Total	# of Trips	Cost per Trip	Total
NA				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
Subtotal		\$0.00	\$0.00	\$0.00		X	

d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use yersus equipment for the end user.	Equipment Description		Matching Support	Total	#Units	Unit Cost	Total
Applicant Equipment	V	i				j	
2 HP Laptop carts	HP 30 Notebook Mobility Cart #AK817A4	\$5,000.00	\$0.00	\$5,000.00	2	\$2,500.00	\$5,000.00
HP laptops	60 HP Elite Book 6930P #FN044UT#AB/	\$61,000.00	\$20,000.00	\$81,000.00	60	\$1,350.00	\$81,000.00
				\$0.00			\$0.00
				\$0.00			\$0.00
User Equipment							
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
Subtotal		\$66,000.00	\$20,000,00	\$86,000,00			

e. Supplies - List costs associated with materials/printing, curriculum, translations, and other supplies	Description	SANO CLIDE	Matching Support	Total	The second secon	Unit Cost (If Applicable)	Total
NA				\$0.00			\$0.0
				\$0.00			\$0.0

				\$0.00				\$0.00
				\$0.00				\$0.00
Subtotal		\$0.00	\$0.00	\$0.00		**	12.	
f. Contractual - List contractors with						Hourly Rate		
purpose of contract, hourly rate or		Federal	Matching		# Hours (If	(If	Total	
total fixed rate.	Contractor	Support	Support	Total	Applicable)	Applicable)	Contra	act
NA			TOTAL STATE OF THE	\$0.00		- Carolina Company		\$0.00
				\$0.00				\$0.00
				\$0.00				\$0.00
				\$0.00				\$0.00
Subtotal		\$0.00	\$0.00			**	9/	
g. Construction - If applicable, list		Fadami	Matabina]			
	Description .	Federal	Matching	T-4-1				
construction costs	Description	Support	Support	Total	+			
NA		-	-	\$0.00				
			1	\$0.00				
				\$0.00				
0.11.47		10.00		\$0.00				
Subtotal		\$0.00	\$0.00	\$0.00	<u></u>			
		N:		5.0	7.			
h. Other - List costs associated with								
grant subrecipients as well as other								
costs not listed above such as rent,								
technology (website hosting, internet								
connection), advertising (TV, radio,		Federal	Matching		#Units (If	Unit Cost (If		
online), etc.	Description	Support	Support	Total	Applicable)	Applicable)	Total	
NA	Description	опрот	опррот	\$0.00		жрисавіс)	Total	\$0.00
				\$0.00				\$0.00
				\$0.00				\$0.00
				\$0.00				\$0.00
Subtotal		\$0.00	\$0.00					Ψ0.00
Gubtotai		ψ0.00	ψυ.σο	ψο.σε	4			
i. Total Direct Charges (sum of a-h)		\$66,000.00	\$23,200.00	\$89,200.00	1			
i. Total Birect enarges (sain of a-ri)		\$00,000.00	\$20,200.00	\$03,200.00	1			
i Indirect Charges				\$0.00				
j. Indirect Charges				\$0.00				
+ 4 THOUSE B. S. A. W. J.		ARR 000 00	400,000,00	400,000,00				
Total Eligible Project Costs		\$66,000.00		\$89,200.00	4			
Match Percentage		26.0%	<u> </u>					
					1			
Explanation of Indirect Charges								
					1			
					,			
Additional Budget Notes								

BTOP Public Computer Center Detail Tel

Complete the Public Computer Center Details worksheet attached to this applic accommodate all of the Public Computer Centers that will benefit from this profrom the specified list. A Community Anchor Institution is considered a minority secondary educational institution with enrollment of minority students exceedi Note that the calculated totals in bold will be needed to complete the PCC Capa

The data provided via this template will be subjected to automated processing provide this attachment as an Excel file, and not to convert it to a PDF prior to on an appropriate electronic medium, such as a DVD, CD-ROM, or flash drive.

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cation. Add rows as necessary to ject. All centers should be given a type y-serving institution if it is a posting 50 percent of its total enrollment. Icity page of the application.

g. Applicants are therefore required to submitting a copy of their application

BTOP Public Computer Centers Detail Template

Title:	Metropolitan Community College	(Pioneer and IWI Persons in service area counted
asy Grants ID:		

Center Name	Organization	Address Line 1	City	State	Zip	Facility ⊤ype	Minority Serving Institution Type
BR Continuing Education	MCC-Blue River	20301 East 78 Highway	Independence	MO	64057	Community College	
LV Continuing Education	MCC Longview	500 SW Longview Road	Lee's Summit	MO	64081	Community College	
MW Continuing Education	MCC-Maple Woods	2601 NE Barry Road,	Kansas City	MO	64156	Community College	
PV Continuing Education	MCC- Penn Valley	3201 Southwest Trafficway	Kansas City	MO	64111	Community College	
IWI Mobile Lab	MCC-IWI	3200 Broadway	Kansas City	MO	64111	Community College	
PV Continuing Education	MCC- Pioneer C	2700 East Eighteenth Street	Kansas City	МО	64127	Community College	

Totals:

9			Broadband	Workstations	į	A CONTRACTOR AND	Broadband Speed (MBps)	AND DESCRIPTION OF THE PARTY OF	rs Open to the blic	and the second second second	urs Open to the blic	a market and the state of the	ber of Persons ved	Weekend Number	r of Persons Served	
Center Name	Persons in	of Broadban	Stations to be Replaced	be Added	Number of Broadband Workstations Available (PROPOSED)	Facility Broadband Connection Speed (CURRENT MBps)	Facility Broadband Connection Speed (PROPOSED MBps)	Average Hours Open to Public Per 120 hour Business Week (CURRENT)	to Public Per 120-hour	Average Hours Open to Public Per 48-hour Weekend (CURRENT)	Average Hours Open to Public Per 48-hour Weekend (PROPOSED)	Proposed # persons served per 120-hour business week {CURRENT}	Proposed # persons served per 120-hour business week (PROPOSED)	Proposed # persons served per 48-hour weekend (CURRENT)	Proposed # persons served per 48-hour weekend (PROPOSED)	
BR Continuing Education	180,023	29	29	0	29	20	50	20	40	0	6	25	75	0	25	
LV Continuing Education	152,901	21	21	0	21	20	50	20	30	0	4	25	75	0	25	
MW Continuing Education	105,432	21	21	0	21	20	50	32	40	0	4	50	100	0	30	
PV Continuing Education	451,572	24	24	0	24	20	100	20	30	0	4	20	100	20	30	
IWI Mobile Lab	0	0	12	12	12	10	10	0	25	0	6	0	200	0	100	
PV Continuing Education	0	24	24	11	35	10	50	0	40	0	6	0	800	0	104	

Totals: 889928 119 131 23 142 16.7 51.7 15.3 34.2 0.0 5.0 120

BTOP Public Computer Center Detail Tel

Complete the Public Computer Center Details worksheet attached to this applic accommodate all of the Public Computer Centers that will benefit from this profrom the specified list. A Community Anchor Institution is considered a minority secondary educational institution with enrollment of minority students exceedi Note that the calculated totals in bold will be needed to complete the PCC Capa

The data provided via this template will be subjected to automated processing provide this attachment as an Excel file, and not to convert it to a PDF prior to on an appropriate electronic medium, such as a DVD, CD-ROM, or flash drive.

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cation. Add rows as necessary to ject. All centers should be given a type y-serving institution if it is a posting 50 percent of its total enrollment. Icity page of the application.

g. Applicants are therefore required to submitting a copy of their application

BTOP Public Computer Centers Detail Template

Title:	Mineral Area College	
Easy Grants ID:		

Center Name	Organization	Address Line 1	City	State	Zip	Facility Type	Minority Serving Institution Type
Mineral Area College Technology Center	Mineral Area College	5270 Flat River Rd.	Park Hills	МО	63601	Community College	
reciliology center		5270 Flac River Na.	rark iiiiis	110	03001	dominancy domege	

Totals:

a			Broadband	Workstations		200 MONTH 1	Broadband Speed (MBps)	2000 000 000 000 000 000 000 000 000 00	rs Open to the blic	AND ADDRESS OF THE PARTY OF THE	rs Open to the blic	Section of the Control of the Contro	ber of Persons ved	Weekend Numbe	r of Persons Served
Center Name	in	of Broadban d Stations Available	Number of Broadband Stations to be Replaced (PROPOSED)	be Added	Number of Broadband Workstations Available (PROPOSED)	Facility Broadband Connection Speed (CURRENT MBps)	Facility Broadband Connection Speed (PRO POSED MBps)	Average Hours Open to Public Per 120 hour Business Week (CURRENT)	Average Hours Open to Public Per 120-hour Business Week (PROPOSED)	Average Hours Open to Public Per 48-hour Weekend (CURRENT)	Average Hours Open to Public Per 48-hour Weekend (PROPOSED)	Proposed # persons served per 120-hour business week (CURRENT)	Proposed # persons served per 120-hour business week (PROPOSED)	Proposed # persons served per 48-hour weekend (CURRENT)	Proposed # persons served per 48-hour weekend (PROPOSED)
Mineral Area College Technology Center	22,000	0	0	60	60	54	54	0	60	0	24	0	120	0	30
Totals:	22000	0	0	60	60	54.0	54.0	0.0	60.0	0.0	24.0	0	120	0	30

BTOP Public Computer Center and Sustainable Broadband Adoption Detailed Budget Template

Easy Grants ID Applicant: Project Title:

SF-424A Object Class Category	General				Detail				
Personnel - List position, number of staff, annual salaries, % time spent on project			Matching Support		# of Positions		% Time Spent on Project	Quarters Employed	Total
	Research Associate	\$38,700.00	***	\$38,700.00	1	\$38,700.00			\$38,700.00
				\$0.00					\$0.00
				\$0.00					\$0.00
				\$0.00				Ĭ	\$0.00
Subtotal		\$38,700.00	\$0.00	\$38,700.00					

b. Fringe Benefits - Include salaries and fringe rate.	Position		Matching Support		# of Positions		% Time Spent on Project	Quarters Employed	Fringe Rate	
~.	Research Associate	\$16,641.0C		\$16,641.00		1 \$38,700.00	50%	8.00	43.00%	\$16,641.00
				\$0.00						\$0.00
				\$0.00						\$0.00
				\$0,00						\$0.00
Subtotal		\$16,641.00	\$0.00	\$16,641.00						,

c. Travel - For significant costs,							
include details such as number and		Federal	Matching				
purpose of trips, destinations.	Purpose of Trip	Support	Support	Total	# of Trips	Cost per Trip	Total
1000 4 0 4 0 10 10 10 10 10 10 10 10 10 10 10 10 1	Site visits to meet with subgrantee personne	\$3,500.00		\$3,500.00	1/	\$250.00	\$3,500.00
	Trips to Washington DC	\$4,000.00)	\$4,000.00	2	\$2,000.00	\$4,000.00
	Subgrantee travel to Jefferson City for administrative meetings	\$23,100.00		\$23,100.00		\$5,775.00	\$23,100.00
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		\$0.00			\$0.00
Subtotal		\$30,600.00	\$0.00	\$30,600.00			

d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use versus equipment for the end user. Equipment Description		Matching Support	Total	#Units	Unit Cost	Total
Applicant Equipment						1
			\$0.00			\$0.00
			\$0.00			\$0.00
			\$0.00			\$0.00
			\$0.00			\$0.00
User Equipment						
			\$0.00			\$0.00
			\$0.00			\$0.00
			\$0.00			\$0.00
			\$0.00			\$0.00
Subtotal	\$0.00	\$0.00	\$0.00			

e. Supplies - List costs associated							
with materials/printing, curriculum,		Federal	Matching		#Units (If	Unit Cost (If	
translations, and other supplies	Description	Support	Support	Total	Applicable)	Applicable)	Total

st 4 meetings for grant sub-recipients to distribute materials and			5,456,400,000,000,000		2 124(3) 11(3) 4 (4)	100000000000000000000000000000000000000
	\$800.00		\$800.00	2	\$200.00	\$800.0
cuss planning, implementation and evaluation of public computer						
nters	-		\$0.00			\$0.0
			\$0.00			\$0.0
			\$0.00			\$0.0
	\$800.00	\$0.00			*!	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
					Haurly Data	
	Federal	Matching		# Hours (If		Total
ntractor			Total			Contract
THE GOLDT	опроп	опроп		*(ppiicable)	reprieusie	\$0.0
						\$0.0
						\$0.0
						\$0.0
	\$0.00	\$0.00	\$0.00			
		22 8 86				
22.00						
scription	Support	Support				
	\$0.00	\$0.00				
	1	12.22	, ,,,,,,	II.		
					1	1
	Federal	Matching		#Units (If	Unit Cost (If	
scription	2.02.4000000000000000000000000000000000		Total			Total
ferson College (3 PCCs)						\$0.0
tropolitan Community College (5 PCCs						\$0.0
neral Area College (1 PCC)	\$66,000.00	\$23,200.00	\$89,200.00			\$0.0
berly Area Community College (6 PCCs						\$0.0
arks Technical College (1 PCC)	\$438,329.00		\$626,313.0C			\$0.0
Louis Community College (2 PCCs	\$752,120.00	\$339,591.00	\$1,091,711.00			\$0.0
ree Rivers Community College (4PCCs)	\$563,940.00	\$154,420.00				
	\$563,940.00	\$154,420.0C	\$0.00			\$0.0
			\$0.00 \$0.00			\$0.0
		\$154,420.00 \$1,646,307.00	\$0.00 \$0.00			\$0.00 \$0.00 \$0.00
	\$4,916,697.00	\$1,646,307.00	\$0.00 \$0.00 \$6,563,004.00			\$0.0
	\$4,916,697.00		\$0.00 \$0.00 \$6,563,004.00			\$0.0
	\$4,916,697.00	\$1,646,307.00	\$0.00 \$0.00 \$6,563,004.00 \$6,649,745.00			\$0.0
	\$4,916,697.00	\$1,646,307.00	\$0.00 \$0.00 \$6,563,004.00			\$0.0
	\$4,916,697.00 \$5,003,438.00	\$1,646,307.00	\$0.00 \$0.00 \$6,563,004.00 \$6,649,745.00 \$0.00			\$0.0
S	erson College (3 PCCs) ropolitan Community College (5 PCCs eral Area College (1 PCC) perly Area Community College (6 PCCs	Federal Support Suppor	Federal Support Suppor	\$800.00 \$0.00 \$800.00	\$800.00 \$0.00 \$800.0	\$800.00 \$0.00 \$800.0

Additional Budget Notes

TIMOTHY A. GALLIMORE

Assistant Commissioner for Academic Affairs Missouri Department of Higher Education 3515 Amazonas Drive Jefferson City, MO 65109

Phone: 573-751-1764; Fax: 573-751-6635

Mobile/Cell:

E-mail: tim.gallimore@dhe.mo.gov

EDUCATION:

Ph.D., Mass Communications (September 1986- August 1992)
Indiana University, School of Journalism
Bloomington, Indiana
Specializations in communication law and international communication: African studies minor

MASTER OF ARTS, Journalism (June 1980- May 1983) Indiana University, School of Journalism Bloomington, Indiana

BACHELOR OF ARTS, English (January 1977-May 1980) Western New England College Springfield, Massachusetts

POST DOCTORAL STUDIES:

POST DOCTORAL FELLOWSHIP (CERTIFICATE) (March 2001- August 2002) Missouri Institute of Mental Health and the International Center for Psychosocial Trauma School of Medicine, University of Missouri—Columbia Conflict Resolution, Violence Prevention and Psychosocial Trauma

CERTIFICATE IN CONFLICT RESOLUTION STUDIES (June 2002) INCORE, United Nations University/University of Ulster Londonderry, Northern Ireland

CERTIFICATE IN TRAUMA HEALING AND RECONCILIATION (June 11-22, 2001) Summer Peacebuilding Institute, Eastern Mennonite University Harrisonburg, Virginia

CERTIFICATION FOR MEDIATION OF CIVIL CASES IN MISSOURI (Dec. 13-15, 2000) Center for Continuing Legal Education and The Center for the Study of Dispute Resolution School of Law, University of Missouri--Columbia

CERTIFICATE IN TRAUMA COUNSELING (July 16-22, 2000) University of Missouri International Center for Psychosocial Trauma School of Medicine, University of Missouri--Columbia

CERTIFIED THIRD PARTY NEUTRAL AND FACILITATOR (June 2000 and April 2000) Canadian Institute for Conflict Resolution Ottawa, Canada

WORK EXPERIENCE:

Title: Spokesperson and Public Information Officer

Dates: January 2004 to October 2008

Employer: United Nations International Criminal Tribunal for Rwanda

Address: P.O. Box 6016, Arusha, Tanzania

Title: Senior Grant Writer/Director of International Programs

Dates: September 2002- December 2003

Employer: University of Missouri—Columbia, College of Engineering

Address: Engineering Bldg. West, Columbia, MO 65211

Title: Freelance Writer/Editor and Media Consultant/Trainer

Dates: June 1998-February 2001

Title: Consultant/External Evaluator

Dates: December 2001

Employer: United Nations Development Fund for Women (UNIFEM)

Address: Kigali, Rwanda

Title: Senior Development Specialist/Consultant

Dates: January 2001 Employer: Africare

Address: Washington, DC

Title: Assistant Chief of Party (Assistant Project Director)

Dates: February 2000-March 2000 Employer: Chemonics International Inc.

Address: 1717 H St. NW, Washington, DC 20006

Title: Media Consultant/Skills Trainer

Dates: June 1997

Employer: Voice of America (Rwanda Media Project)

Address: Washington, D.C.

Title: Media Consultant/Skills Trainer

Dates: July 1996

Employer: U.S. Information Agency

Address: Washington, D.C.

Title: Media Consultant/Skills Trainer

Dates: July 1992

Employer: U.S. Information Agency

Address: Washington, D.C.

Title: Associate Professor
Dates: August 1997 - May 1998
Employer: William Woods University

Address: 1 University Avenue, Fulton, MO 65251

Title: Assistant Professor
Dates: August 1990-August 1997

Employer: University of Missouri, School of Journalism Address: 20 Neff Hall, Columbia, MO 65211-1200

Title: Assistant Professor
Dates: March 1989-August 1990

Employer: Ohio University, E.W. Scripps School of Journalism

Address: Athens, Ohio, 45701

Title: Police Reporter

Dates: January 1989-March 1989 Employer: <u>The Indianapolis News</u>

Address: 307 N. Pennsylvania Street, Indianapolis, IN 46206-0146

Title: Reporter

Dates: July 1988-December 1988 Employer: <u>The Herald-Telephone</u>

Address: 1900 South Walnut Street, Bloomington, IN, 47402

Title: Associate Instructor

Dates: September 1986- June 1988

Employer: Indiana University, School of Journalism Address: 200 Ernie Pyle Hall, Bloomington, IN 47401

Title: Editorial Associate

Dates: January 1984- August 1986

Employer: South-Western Publishing Co./ Thomson Higher Education

Address: 5191 Natorp Boulevard, Mason, OH 45040

Title: Reporter/Intern

Dates: May 1982- August 1982

Employer: The Congressional Quarterly Weekly Report
Address: 1255 22nd Street N.W., Washington, D.C. 20037

SCHOLARLY PUBLICATIONS:

"The Legacy of the International Criminal Tribunal for Rwanda and its Contributions to Reconciliation in Rwanda," New England Journal of International and Comparative Law, (2008).

"Unresolved Trauma: Fuel for the Cycle of Violence and Terrorism," Chapter in <u>Psychology of Terrorism</u>, Condensed Edition: Coping with the Continuing Threat, Chris E. Stout (Ed.) (Praeger Publishers. 2004).

"American Propaganda Broadcasting to Cuba in a Post-Cold War Order," Chapter in Propaganda in the 20th Century (Hampton Press, 1998).

"Barriers to Media Development," Chapter in <u>Global Journalism: Survey of International Communication</u>, John C. Merrill (Ed.), (Longman, 1995).

"Radio and Television Broadcasting to Cuba: U.S. Communication Policy and the International First Amendment," Gazette, 52:43-56, 1993.

"Radio Marti: U.S. Policy Bans Domestic Use of Government Information," <u>Media Development</u>, Vol. 38, pp. 21-27, (3/1991).

HONORS/AWARDS:

FULBRIGHT FELLOWSHIP in Hungary and Poland (July - August 1994)
U.S. Department of Education, Fulbright-Hays Summer Abroad Faculty Seminar

BTOP Public Computer Center and Sustainable Broadband Adoption Detailed Budget Template

Easy Grants ID Applicant: Project Title:

SF-424A Object Class Category	ct Class Category General					Detail						
a. Personnel - List position, number of staff, annual salaries, % time spent on project		Federal Support	Matching Support		# of Positions	Salary	% Time Spent on Project	Quarters Employed	Total			
20 38	Instructional Technology Specialist (Moberly, Columbia	\$96,000.00	V200	\$96,000.00	2	\$24,000.00	100%	8.00	\$96,000.00			
	Trainer (4/hrs week, Moberly, Columbia, Hannibal, Kirksville, Mexico, Edina)	\$38,400.00)	\$38,400.00	6	\$3,200.00	100%	8.00	\$38,400.00			
	IT Specialist (installation, set-up)		\$15,000.00	\$15,000.00	1	\$30,000.00	100%	2.00	\$15,000.00			
	Instructional Staff (course development		\$1,318.00	\$1,318.00	1	\$31,000.00	17%	1.00	\$1,318.00			
	Support Staff		\$22,400.00	\$22,400.00	4	\$28,000.00	10%	8.00	\$22,400.00			
		\$0.00		\$0,00					\$0.00			
Subtotal		\$134,400.00	\$38,718.00	\$173,118.00								

b. Fringe Benefits - Include salaries and fringe rate.	Position		Matching Support	Total	# of Positions		% Time Spent on Project	Quarters Employed	Fringe Rate	Total
30. J	Instructional Technology Specialist (Moberly, Columbia	\$39,360.00	400	\$39,360.00	2	\$24,000.00	100%	8.00	41.00%	\$39,360.00
	Trainer (4/hrs week, Moberly, Columbia, Hannibal, Kirksville, Mexico, Edina)	\$5,760.00		\$5,760.00	6	\$3,200.00	100%	8.00	15.00%	\$5,760.00
	IT Specialist (installation, set-up)		\$6,150.00	\$6,150.00	1	\$30,000.00	100%	2.00	41.00%	\$6,150.00
	Instructional Staff (course development		\$540.00	\$540.00	1	\$31,000.00	17%	1.00	41.00%	\$540.00
	Support Staff		\$9,184.00	\$9,184.00	4	\$28,000.00	10%	8.00	41.00%	\$9,184.00
		\$0.00		\$0.00	(\$0.00	0%	0.00		\$0.00
Subtotal		\$45,120.00	\$15,874.00	\$60,994.00						

c. Travel - For significant costs, include details such as number and purpose of trips, destinations.	Purpose of Trip	Federal Support	Matching Support	Total	# of Trips	Cost per Trip	Total
	Instructional sites (5 per site/semester		\$3,000.00	\$3,000.00	60	\$50.00	\$3,000.00
	Social agencies, churches, community/senior centers		\$1,000.00	\$1,000.00	100	\$10.00	\$1,000.00
	Computer lab setup		\$1,000.00	\$1,000.00	20	\$50.00	\$1,000.00
			\$0.00	\$0.00			\$0.00
Subtota		\$0.00	\$5,000.00	\$5,000.00		- 10	

d. Equipment Costs - List equipment with # of units and unit costs. Distinguish between equipment intended for applicant use versus equipment for the end user.	Equipment Description	Federal Support	Matching Support	Total	#Jnits	Unit Cost	Total
Applicant Equipment	A COMP TO THE PARTY OF THE PART		2007]	
	Computers	\$7,125.00		\$7,125.00	5	\$1,425.00	\$7,125.00
	Desks/Chairs	\$7,500.00		\$7,500.00	5	\$1,500.00	\$7,500.00
	Printers	\$2,500.00		\$2,500.00	5	\$500.00	\$2,500.00
	Laptop Computers	\$3,000.00		\$3,000.00	2	\$1,500.00	\$3,000.00
	Desks/Chairs	\$1,500.00		\$1,500.00	2	\$750.00	\$1,500.00
		\$0.00		\$0,00	0	\$0.00	\$0.00
User Equipment							
	Laptop Computers	\$72,000.00		\$72,000.00	48	\$1,500.00	\$72,000.00
	Cart	\$6,000.00)	\$6,000.00	4	\$1,500.00	\$6,000.00
	Computers	\$69,825.00		\$69,825.00	49	\$1,425.00	\$69,825.00
	Desks/Chairs	\$24,500.00		\$24,500.00	49	\$500.00	\$24,500.00
	Printers	\$2,700.00		\$2,700.00	3	\$900.00	\$2,700.00

Computers	\$57,600.00		\$57,600.00	36	\$1,600.00	\$57,600.00
Tables/Kiosks	\$18,000.00		\$18,000.00	9	\$2,000.00	\$18,000.00
	\$0.00		\$0.00			\$0.00
Subtotal	\$272,250,00	\$0.00	\$272,250,00			

e. Supplies - List costs associated with materials/printing, curriculum, translations, and other supplies	Description	Federal Support	Matching Support		STATE OF THE PERSON NAMED IN	Unit Cost (If Applicable)	Total
200000000000000000000000000000000000000	Supplies - per class		\$1,040.00	\$1,040.00	52	\$20.00	\$1,040.00
	Supplies/materials - per student/per class		\$4,160.00	\$4,160.00	416	\$10.00	\$4,160.00
	Software (tracking, ghost, etc.)	\$14,000.00		\$14,000.00	140	\$100.00	\$14,000.00
	Software (accessibility)	\$6,570.00		\$6,570.00	6	\$1,095.00	\$6,570.00
Subtotal	***************************************	\$20,570.00	\$5,200.00	\$25,770,00		1,7 2. (0)	

Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.	Contractor		Matching Support	850 5020	#Hours (If	Hourly Rate (If Applicable)	Total Contract
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
Subtotal		\$0.00	\$0.00	\$0.00		2.0	

g. Construction - If applicable, list construction costs	Description		Matching Support	Total
	Remodeling - Kiosk space		\$1,000.00	\$1,000.00
				\$0.00
				\$0.00
				\$0.00
Subtotal		\$0.00	\$1,000.00	\$1,000.00

h. Other - List costs associated with							
grant subrecipients as well as other							
costs not listed above such as rent,							
technology (website hosting, internet							
connection), advertising (TV, radio,		Federal	Matching		#Units (If	Unit Cost (If	
online), etc.	Description	Support	Support	Total	Applicable)	Applicable)	Total
	Network infrastructure		\$16,000.00	\$16,000.00	1	\$16,000.00	\$16,000.00
	Bandwidth		\$45,000.00	\$45,000.00	1	\$45,000.00	\$45,000.00
	Lab Rental (per hour/800 sq foot lab;		\$2,213.00	\$2,213.00	832	\$2.66	\$2,213.00
	Direct Mailings, other advertising	\$20,000.00	\$20,000.00	\$40,000.00	40,000	\$1.00	\$40,000.00
	Office space (per sq. ft. for 2 years 4 fte		\$6,400.00	\$6,400.00	800	\$8.00	\$6,400.00
	Internet connection		\$7,200.00	\$7,200.00	6	\$1,200.00	\$7,200.00
	Software (anti-virus, MS license, etc.)		\$2,800.00	\$2,800.00	140	\$20.00	\$2,800.00
			\$0.00	\$0.00			\$0.00
			\$0.00	\$0.00			\$0.00
			\$0.00	\$0.00			\$0.00
			\$0.00	\$0.00			\$0.00
			\$0.00	\$0.00			\$0.00
			\$0.00	\$0.00			\$0.00
			\$0.00	\$0.00			\$0.00
			\$0.00	\$0.00			\$0.00
			\$0.00	\$0.00			\$0.00
			\$0.00	\$0.00			\$0.00
Subtotal		\$20,000.00	\$99,613.00	\$119,613.00			

i. Total Direct Charges (sum of a-h)	\$492,340.00	\$165,405.00	\$657,745.00

j. Indirect Charges			\$0.00
Total Eligible Project Costs	\$492,340.00	\$165,405.00	\$657,745.0
Match Percentage	25.1%		
	177 - 174 -		
Find and the selection of Observer			
Explanation of Indirect Charges			
Additional Budget Notes			

Education

University of Missouri - Columbia, Columbia, MO

M.Ed. Curriculum and Instruction/Educational Technology

Stephens College, Columbia, MO
B.F.A. Visual Arts/Photography

Employment

1995 - present

Dean of Off-Campus Programs and Instructional Technology – Moberly Area Community College, Moberly, MO

Responsible for operations, supervision and evaluation of MACC off-campus sites, distance education and college-wide instructional technology. Includes six off-campus sites, an online campus and 35 high schools offering dual credit. Title changed from Director of Off-Campus Programs and Instructional Technology in 2001. *Job Description is also attached.*

1994-presnet

Adjunct Instructor, Moberly Area Community College Teach the following classes: Computer Essentials, Art Survey and Appreciation, Creative Photography, Advance Photography and College Orientation

1991-1995

Learning Center Support Staff - Moberly Area Community College Maintained and oversaw Learning Center computer labs. Coordinated technology training for students and instructors. Bid and purchased hardware and software for computer labs and media carts.

Professional Associations

Missouri Community College Association, Member Moberly Area Community College Association, Member MOREnet, Institutional Representative Missouri Academic Advising Association (MACADA), Member National Academic Advising Association (NACADA), Member

Service to Institution

Technology Committee, Standing Co-chair
Distance Learning Committee, Standing Co-chair
Instructional Technology Clearinghouse, Standing Co-chair
Affordable Community Education (ACE), Board Member
Self-Study Steering Committee, Member
President's Council, Standing Member
Master Planning Council, Standing Member
Curriculum Committee, Standing Member
Division Chairs, Standing Member
Retention Committee, Standing Member
IICS/myMACC Committee, Standing Member
Off-Campus Advisory Committees, Chair
Instructional Dean's Council, Standing Member

Michele McCall

Job Description Moberly Area Community College Dean of Off-Campus Programs and Instructional Technology

The Dean of Off-Campus Programs and Instructional Technology will be appointed by the Board of Trustees upon recommendation of the President. The salary and term of office will be fixed by the Board of Trustees upon recommendation of the President. This position reports to the Vice President for Instruction or as designated by the President.

The Dean of Off-Campus Programs and Instructional Technology shall be responsible for operations, supervision and evaluation of MACC off-campus sites, distance education, college-wide instructional technology, and other areas designated by the President.

In assuming these primary responsibilities, the Dean of Off-Campus Programs and Instructional Technology will:

- 1. Coordinate all off-campus and out-of-district courses including Residence Centers, sites, dual credit high school classes, adult classes, and distance education options such as online classes and hybrid classes;
- 2. Coordinate operations related to instructional technology including the Multimedia Center, ITV technology, teleconferences, course management systems, etc.;
- 3. Ensure that curriculum and general College operations are implemented consistently at all offcampus sites and in distance education programs;
- 4. Implement and enforce college policies at the off-campus sites and in distance education programs;
- 5. Coordinate and supervise MACC day and evening programs at all off-campus sites;
- 6. Develop semester course schedules (days, times, and instructors) with the site directors, the Dean of Academic Affairs, and the Dean of Career and Technical Education;
- 7. Hire, supervise, and evaluate all off-campus and instructional technology staff;
- 8. Assist in screening, hiring, supervising, and evaluating off-campus, dual credit and distance education instructors as directed by the Vice President for Instruction;
- 9. Maintain accurate instructor records and course syllabi;
- 10. Prepare an annual budget request for the department;
- 11. Coordinate marketing and advertising activities with the Director of Institutional Development, Marketing, and Public Relations;
- 12. Oversee enrollment operations for off-campus sites, dual credit sites, and distance education courses;
- 13. Implement student support services at off-campus sites, dual credit sites and in distance education environments as necessary and appropriate, and coordinate these activities with operations on the Main Campus;
- 14. Administer placement testing to all entering students in accordance with policy;
- 15. Coordinate the development and evaluation of distance education courses;
- 16. Work with the local high schools in student recruitment activities; 17. Oversee site-specific advisory committees;
- 18. Serve on the President's Council;
- 19. Collect, interpret, and present data for the continuous evaluation and revision of off- campus, distance education, and instructional technology programs;

- 20. Utilize assessment results in program and departmental improvement processes;
- 21. Work to establish instructional sites within the service area outside of the community college district;
- 22. Serve as Co-Chair of the Technology Committee and the Technology Clearinghouse Committee;
- 23. Develop and coordinate instructional technology training for faculty, staff, and students;
- 24. Review, and approve as appropriate, requisitions for instructional supplies and equipment to be used in the off-campus, distance education, and instructional technology programs;
- 25. Assist the President in accreditation activities from North Central Association of Colleges and Schools;
- 26. Perform other duties as assigned by the President or person designated by the President.



Moberly Area Community College 101 College Avenue Moberly, MO 65270-1304

Phone (660) 263-4110 Fax (660) 263-6252 Website www.macc.edu

Evelyn E. Jorgenson, Ph.D., President

March 10, 2010

Dr. Tim Gallimore Assistant Commissioner for Academic Affairs Missouri Department of Higher Education 3515 Amazonas Dr. Jefferson City, MO 65109

Dear Dr. Gallimore:

Moblery Area Community College is pleased to confirm our commitment to participate as a sub-recipient in the Missouri Department of Higher Education (MDHE) proposal under the Broadband Technology Opportunities Program, Public Computer Centers (PCC). This important project will be of great benefit to the many Missouri citizens who need access to broadband technology.

Moberly Area Community College is proposing six PCC locations at established MACC sites. The project includes laptop computers that will allow staff to take training to underserved populations. MACC serves 16 counties in northeast Missouri: Adair, Audrain, Boone, Chariton, Clark, Howard, Knox, Lewis, Macon, Marion, Monroe, Ralls, Randolph, Schuyler, Scotland, and Shelby. Many of these counties are rural areas without easily accessible broadband internet service. Clark, Randolph and Scotland counties have high unemployment rates of 12-14%. Boone County has a larger percentage of minorities at almost 17%. Sixteen percent of our service area population live below poverty level with Adair County having the highest percentage at 24.6%.

Moblery Area Community College will provide matching funds in the amount of \$165,405 and has made a commitment to sustaining the Public Computer Center(s) developed with BTOP funding after the grant period has ended. Our college is fully aware that the regulations and programmatic requirements of BTOP apply to sub-recipients.

We look forward to collaborating with the MDHE and the other colleges who will be partnering in providing broadband access and digital literacy education to Missourians.

Sincerely,

Evelyn E. Jorgenson, Moberly Area Community College, President

Amy Johns

amyj@macc.edu

EDUCATION

University of Missouri – Columbia: Columbia, MO 2005

MM in Vocal Performance

Thesis: "Louis Moreau Gottschalk: European Sensation"

University of Missouri – Columbia: Columbia, MO 1996

BA in Music

Areas of Concentration: Music, Psychology

WORK EXPERIENCE

Moberly Area Community College

Coordinator of Instructional Technology

2009-present

Provide training for instructors and students on various technology platforms, plan and monitor online course offerings, audit online courses, coordinate with instructors regarding development of hybrid, virtual, or online courses, provide technological support and resources to instructors (online, hybrid, virtual, and face to face), research new technologies, address student and instructor concerns.

Moberly Area Community College

Adjunct Professor

2006-present

Teach Music Appreciation, Music of America, Fundamentals of Singing, History of Rock and Roll, Medical Terminology, create course structures, administer tests and grades.

Columbia College

Adjunct Professor

2007-2009

Taught private voice lessons, prepared students for semester juries and recitals as well as competitions, and administered semester grades.

Private Teacher 2000-2009

Taught private voice and piano lessons.

University of Missouri - Columbia: Columbia, MO

Teaching Assistant

2002-2004

Taught private voice and class voice, selected repertory, prepared students for voice juries, administered grades, developed syllabi, planned overall course structures where applicable, and administered grades.

OTHER EXPERIENCE

First Christian Church – Disciples of Christ

Music Director 2004 – present

Direct church choir, plan choir music, prepare Christmas and Easter cantatas, maintain music library, lead congregational singing, soloist.

Koomzaal – Multicultural Songs Project

Consultant 2007

Auditioned singers for project, provided lessons for singers, assisted in the recording studio, worked in conjunction with the directors of Koomzaal.

MEMBERSHIPS

National Association of Teachers of Singing Pi Kappa Alpha

REFERENCES

Ann Harrell
Associate Professor of Voice
University of Missouri – Columbia
573-882-3312
harrella@missouri.edu

Caroline Groves ATC 2900 Doreli Lane Mexico, MO 65265 573-582-0817 carolinegroves@macc.edu

Dr. Michael Budds Associate Professor of Music History University of Missouri – Columbia 573-882-0927 buddsm@missouri.edu

BTOP Public Computer Center Detail Te

Complete the Public Computer Center Details worksheet attached to this applic accommodate all of the Public Computer Centers that will benefit from this profrom the specified list. A Community Anchor Institution is considered a minority secondary educational institution with enrollment of minority students exceedi Note that the calculated totals in bold will be needed to complete the PCC Capa

The data provided via this template will be subjected to automated processing provide this attachment as an Excel file, and not to convert it to a PDF prior to on an appropriate electronic medium, such as a DVD, CD-ROM, or flash drive.

mplate

cation. Add rows as necessary to ject. All centers should be given a type y-serving institution if it is a posting 50 percent of its total enrollment. Icity page of the application.

g. Applicants are therefore required to submitting a copy of their application

BTOP Public Computer Centers Detail Template

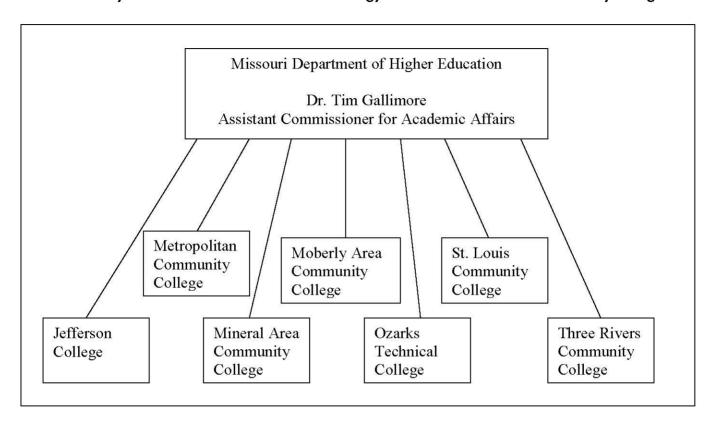
Title:	Moberly Area Community College	2
Easy Grants ID:		

Center Name	Organization	Address Line 1	City	State	Zip	Facility Type	Minority Serving Institution Type
Moberly Area Community College	Moberly Area Community College	101 College Avenue	Moberly	МО	65270	Community College	N/A
MACC-Columbia Higher Education Center	Moberly Area Community College	601 Business Loop 70 W, Suit	Columbia	МО	65203	Community College	N/A
MACC-Kirksville Higher Education Center	Moberly Area Community College	2105 East Normal	Kirksville	МО	63501	Community College	N/A
MACC-Hannibal Higher Education Center	Moberly Area Community College	141 Communications Drive	Hannibal	МО	63401	Community College	N/A
Advanced Technology Center	Moberly Area Community College	2900 Doreli Lane	Mexico	МО	65265	Community College	N/A
Jim Sears Northeast Technical Center	Moberly Area Community College	Highyway 6	Edina	МО	63537	Community College	N/A
Totale							

Totals:

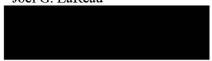
			Broadband	Workstations		200 March 1997	Broadband Speed (MBps)	200000000000000000000000000000000000000	rs Open to the blic	100 CONTROL OF THE PARTY OF THE	rs Open to the blic	>= 0.00000000000000000000000000000000000	nber of Persons ved	Weekend Numbe	r of Persons Serve
Center Name	in facility's	Broadban	Number of Broadband Stations to be Replaced (PROPOSED)	be Added	Number of Broadband Workstations Available (PROPOSED)	Facility Broadband Connection Speed (CURRENT MBps)	Facility Broadband Connection Speed (PRO POSED MBps)	Average Hours Open to Public Per 120 hour Business Week (CURRENT)	Average Hours Open to Public Per 120-hour Business Week (PROPOSED)	Average Hours Open to Public Per 48-hour Weekend (CURRENT)	Average Hours Open to Public Per 48-hour Weekend (PROPOSED)	Proposed # persons served per 120-hour business week (CURRENT)	Proposed # persons served per 120-hour business week (PROPOSED)	Proposed # persons served per 48-hour weekend (CURRENT)	Proposed # persons served per 48-hour weekend (PROPOSED)
Moberly Area Community College	348013	2	0	24	26	15	17	63	75	0	4	1.	150	0	10
MACC-Columbia Higher Education Center		1	0	52	53	6	10	66	66	0	6	1.	250	0	15
MACC-Kirksville Higher Education Center		1	0	18	19	6	8	66	66	0	0	1	80	0	0
MACC-Hannibal Higher Education Center		1	0	20	21	3	4.5	61	61	0	0	1.	90	0	0
Advanced Technology Center		1	0	23	24	5	10	61	61	0	0	1.	100	0	0
Jim Sears Northeast Technical Center		1	0	19	20	3	3	0	0	0	0	1	20	0	0
Totals:	348013	7	0	156	163	6.3	8.8	52.8	54.8	0.0	1.7	6	690	0	25

Organizational Chart Pathways to Broadband Access and Technology Education at Missouri Community Colleges



VITA

Joel G. LaReau



Nationality: Email: lareauj@otc.edu

EDUCATION

B.S. (Professional Aeronautics) MPA (Statistical Analysis) Embry Riddle Aeronautical University (1975) University of Missouri, Kansas City (1987)

PROFESSIONAL EXPERIENCE

July 2000 - Present

Vice-President, Information Technology at Ozarks Technical Community College. Responsible for Information and Instructional Technology support for one of the fastest growing Community Colleges (medium size) in the United States. Responsible for information technology architecture, long range planning, and technology integration to support all college operations. Directly responsible for all campus information technology support. Fully responsible for the design and implementation of high speed computer networking to support modern technology classrooms in eight major construction projects. These construction projects encompassed five new buildings and three major building renovations in multi-floor classroom buildings. Responsible for design and implementation of network based telecommunication system encompassing a main campus with seven hundred plus phones and three remote sites. Responsible for design, implementation and operation of campus local area networks, campus backbone, and internal wide area networks to three remote sites. Responsible for design and operation of the campus high speed internet and the campus video network. Responsible for administrative computer support for administration, finance, payroll, and student information systems. Responsible for all computer and network security and data curatorship. Provide counsel to the President and cabinet on technology issues in support of administration and academic endeavors.

July 1995 - June 2000

Assistant Dean, Computers and Networks at Ozarks Technical Community College. Plan for and implement technology to support administration and classroom instruction. Design, manage and maintain college voice, data and video networks.

Responsibilities included long range planning, designing, budgeting, ordering, installing and maintaining all computer and computer network, video and video network support for administration and instruction. This includes the wide area computer network (frame relay, direct connect leased lines and ATM circuits) connecting five remote sites/campuses as well as the school Internet connection, remote interactive classrooms and the video feed for the local TV cable operator. Designed remote video feed to twelve regional, remote high schools. Taught advanced network classes and provided oversight for the computer network curriculum. Supervised cable plant technicians (12,000+ voice and data circuits), software technicians (44 Servers, 1500 Clients) and help desk/user support staff. Designed and implemented computer network, video and telephone infrastructure for new campus buildings, including a four million-dollar Technical Center and a thirteen million-dollar Information Commons building. Implemented and monitored college computer and network security.

August 1993 – July 1995

Computer Instructor for Ozarks Technical Community College. Designed and implemented curriculum to support computer servicing and networking option for the Electronics program. This included initial program design, course development and class implementation. Taught computer programming ("C" programming language) and computer application classes.

August 1992 – August 1993

Adjunct Instructor, Heart of the Ozarks Technical Community College. Taught network and computer classes.

July 1990 - July 1991

Operations Officer, Korean Intelligence Support Systems. Accepted delivery of a new, four million dollar intelligence and communications facility from the contractor. Moved four mainframe computers (supporting forty remote sites) two hundred and fifty miles into this new facility. This move was accomplished without disrupting computer operations. Established two wide area computer networks in the Pacific Basin for the U.S. Military Intelligence Community. Accepted delivery of a new, custom distributed data base system. Managed and coordinated three government contracts employing 300 computer programmers and network professionals. Coordinated delivery and acceptance testing of all computer systems and software. Directly managed operations of over one hundred computer professionals.

May 1987 - June 1990

Deputy Director of Information Management. Deputy Director of a three hundred person information organization which provided support to a community of ten thousand persons. Directly responsible for support of three mainframe computer installations (three IBM 4381/N mainframes, three Control Data Corporation Cyber mainframes, and two Unisys 1100/60 mainframes) and twenty local area networks. Responsibilities included budget support, customer training, computer installation and maintenance, and network operations and maintenance.

July 1982 - July 1985

Automation Data Processing Analyst – U. S. Army Procurement Database. Designed and established an interactive front end to one of the largest data bases in the world. I consolidated and published the procurement portion of the U. S. Army's Long-Range Plan to satisfy changing Congressional Requirements. Designed and developed data bases and reports to fulfill the information needs of the U. S. Army ammunition account manager.



OZARKS TECHNICAL COMMUNITY COLLEGE

Office of the President

March 10, 2010

Dr. Tim Gallimore Assistant Commissioner for Academic Affairs Missouri Department of Higher Education 3515 Amazonas Drive Jefferson City, MO 65109

Dear Dr. Gallimore:

Ozarks Technical Community College (OTC) is pleased to confirm our commitment to participate as a sub-recipient in the Missouri Department of Higher Education (MDHE) proposal under the Broadband Technology Opportunities Program, Public Computer Centers. This important project will be of great benefit to the many Missouri citizens who need access to broadband technology.

OTC will use BTOP funding for the creation of a public computer center at our Lebanon Education Center in Lebanon, Missouri. The Center will house four computer labs that will be open for free public access a total of 84 hours weekly. Lebanon is a rural, low-income community that has been hard-hit by the economic recession. In December 2009, Lebanon's unemployment rate was one of the highest (over 12%) in the state.

In addition, OTC has pledged to use BTOP funding to provide free digital literacy training to the unemployed in the region who are in need of these skills. Our partnership with the Missouri Career Center in Lebanon will facilitate this project by referring its unemployed clients in need of digital literacy training to OTC. The Lebanon-Laclede County Library has also committed to partnering with OTC on this project. As the region's only facility with public access computers, the library's limited number of stations does not accommodate all of its patrons who need access. Library personnel have expressed their commitment to refer patrons to OTC's facility.

Ozarks Technical Community College will provide matching funds in the amount of \$187,984 and has made a commitment to sustaining the Public Computer Center(s) developed with BTOP funding after the grant period has ended. Our college is fully aware that the regulations and programmatic requirements of BTOP apply to sub-recipients.

We look forward to collaborating with the MDHE and the other colleges who will be partnering in providing broadband access and digital literacy education to Missourians.

Sincerely,

Hal L. Higdon, Ph.D.

President

BTOP Public Computer Center and Sustainable Broadband Adoption Detailed Budget Template

Easy Grants ID Applicant: Project Title:

SF-424A Object Class Category	General				Detail				
Personnel - List position, number of staff, annual salaries, % time spent on project	Position	Federal Support	Matching Support	Total	# of Positions	Salary	% Time Spent on Project	Quarters Employed	Total
	Computer Lab Monitor (19.5 hrs/week)- Lebanon, MO/Monitors will assist lab users, issue temporary passwords, basic trouble-shooting, and replacing out of service computers with spares.	\$93,600.00	\$0.00	\$93,600.00	4	\$11,700.00	100%	8.00	\$93,600.0
	Computer Lab Monitor (12 hrs/week) - Lebanon, MO/Monitors will assist lab users, issue temporary passwords, basic trouble-shooting, and replacing out of service computers with spares.	\$14,400.00	\$0.00	\$14,400.00	1	\$7,200.00	100%	8.00	\$14,400,0
	Information Technology Technician - installation and set up of labs	\$0.00	\$323.00	\$323.00	1	\$30,996.00	1%	8.00	\$323.0
	Information Technology Technician - Remote Site/installation and set up of labs	\$0.00	\$381.00	\$381.00	1	\$36,936.00	1%	8.00	\$381.0
	Information Technology Technician (Part Time) - installation and set up of labs	\$0.00	\$300.00	\$300.00	2	\$8,473.00	1%	8.00	\$300.0
	Continuing Education Instructor - Deliver digital literacy training	\$11,016.00	\$0.00	\$11,016.00	2	\$2,754.00	100%	8.00	\$11,016.0
	Customer Service Technician-Continuing Education/Administrative work associated with student registrations, preparing and printing certificates, etc.	\$502.00	\$0.00	\$502.00	1	\$25,104.00	1%	8.00	\$502.0
Subtotal		\$119,518.00	\$1,004.00	\$120,522.00					

b. Fringe Benefits - Include salaries and fringe rate.	Position	555	Matching Support	650 5020	# of Positions		% Time Spent on Project	Quarters Employed	Fringe Rate	Total
	Customer Service Technician-Continuing Education/Administrative work associated with student registrations, preparing and printing certificates, etc.	\$206.00	\$0.00	\$206.00		\$25,104.00	-11	% 8.00	41.00%	\$206.00
				\$0.00						\$0.00
				\$0.00						\$0.00
				\$0.00						\$0.00
Subtotal		\$206.00	\$0.00	\$206.00						

Travel - For significant costs, include details such as number and purpose of trips, destinations.	Purpose of Trip	Federal Support	Matching Support	Total	# of Trips	Cost per Trip	Total
	Round trip from Springfield to Lebanon for 4 employees for computer lab installation and startup.	\$765.00	\$0.00	\$765.00	3	\$255.00	\$765.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
Subtotal		\$765.00	\$0.00	\$765.00			

d. Equipment Costs - List							2
equipment with # of units and unit							
costs. Distinguish between							
equipment intended for applicant use		Federal	Matching				
versus equipment for the end user.	Equipment Description	Support	Support	Total	#Units	Unit Cost	Total
Applicant Equipment							

Subtota	d	\$260,040.00	\$12,500.00	\$272,540.00		***	

				\$0.00			\$0.00
	Projector	\$20,000.00	\$0.00	\$20,000.00	4	\$5,000.00	\$20,000.00
	ATA	\$540.00	\$0.00	\$540.00	2	\$270.00	\$540.00
	Switch (data)	\$6,000.00	\$0.00	\$6,000.00	5	\$1,200.00	\$6,000.00
	Distribution Switch	\$8,500.00	\$0.00	\$8,500.00	1	\$8,500.00	\$8,500.00
	Wireless AP	\$2,400.00	\$0.00	\$2,400.00	6	\$400.00	\$2,400.00
	Router	\$3,500.00	\$0.00	\$3,500.00	1	\$3,500.00	\$3,500.00
	Black & White Printer	\$6,800.00	\$0.00	\$6,800.00	4	\$1,700.00	\$6,800.00
	Monitor	\$22,880.00	\$0.00	\$22,880.00	104	\$220.00	\$22,880.00
	Desktop Computer	\$93,600.00	\$0.00	\$93,600.00	104	\$900.00	\$93,600.00
User Equipment							
	Camera	\$8,000.00	\$0.00	\$8,000.00	10	\$800.00	\$8,000.00
	APC UPS	\$3,000.00	\$0.00	\$3,000.00		\$3,000.00	\$3,000.00
	DSVIEW	\$3,000.00	\$0.00	\$3,000.00		\$3,000.00	\$3,000.00
	SUS Server	\$4,000.00	\$0.00	\$4,000.00		\$4,000.00	\$4,000.00
	SAN	\$20,000.00	\$0.00	\$20,000.00		\$20,000.00	\$20,000.00
	OS Server	\$1,500.00	\$0.00	\$1,500.00		\$500.00	\$1,500.00
	Main Server	\$20,000.00	\$0.00	\$20,000.00		\$10,000.00	\$20,000.00
	Cable	\$27,000.00	\$0.00	\$27,000.00		\$60.00	\$27,000.00
	Uninterruptable Power Supply (UPS)	\$0.00	\$12,500.0C	\$12,500.00		\$12,500.00	\$12,500.00
	NetSupport	\$6,000.00	\$0.00	\$6,000.00		\$60.00	\$6,000.00
	Phone Switch	\$2,400.00	\$0.00	\$2,400.00	1	\$2,400.00	\$2,400.00
	Telephone	\$920.00	\$0.00	\$920.00	4	\$230.00	\$920.00

e. Supplies - List costs associated with materials/printing, curriculum, translations, and other supplies	Description	Federal Support	Matching Support			Unit Cost (If Applicable)	Total
				0.505-0.072			
	Masterlock padlock	\$800.00	\$0.00	\$800.00	100	\$8.00	\$800.00
	Isobar	\$3,000.00	\$0.00	\$3,000.00	50	\$60.00	\$3,000.00
	Infrastructure (racks, management)	\$24,000.00	\$0.00	\$24,000.00	4	\$6,000.00	\$24,000.00
				\$0.00			\$0.00
Subtotal		\$27,800.00	\$0.00	\$27,800.00			

f. Contractual - List contractors with purpose of contract, hourly rate or total fixed rate.	Contractor	Federal Support	Matching Support		#Hours (If Applicable)	Hourly Rate (If Applicable)	Total Contract
	UPS Installation and Startur	\$0.00				усррпский	\$0.00
		1.222	7.7	\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
				\$0.00			\$0.00
Subtotal		\$0.00	\$8,000.00	\$8,000.00			

g. Construction - If applicable, list construction costs	Description		Matching Support	Total
	Construction costs associated with complete infill of lab space in a recently-acquired building that has not been finished, including construction of walls, ceilings, lighting, and installation of data lines	\$30,000.00	\$130,000.00	\$160,000.00
				\$0.00
				\$0.00
				\$0.00
Subtotal		\$30,000.00	\$130,000.00	\$160,000.00

h. Other - List costs associated with grant subrecipients as well as other costs not listed above such as rent.							
technology (website hosting, internet							
connection), advertising (TV, radio,		Federal	Matching		#Units (If	Unit Cost (If	
online), etc.	Description	Support	Support	Total	Applicable)	Applicable)	Total
	Internet Connection	\$0.00	\$36,480.00	\$36,480.00	24	\$1,520.00	\$36,480.00
				\$0.00			\$0.00
				\$0,00			\$0.00
				\$0.00			\$0.00
Subtotal		\$0.00	\$36,480.00	\$36,480.00			

\$438,329.00	\$187,984.00	\$626,313.00
\$0.00	\$0.00	\$0.00
\$438,329.00	\$187,984.00	\$626,313.00
30.0%		
	\$0.00 \$438,329.00	\$0.00 \$0.00 \$438,329.00 \$187,984.00

Explanation of Indirect Charges	
Additional Budget Notes	

BTOP Public Computer Center Detail Te

Complete the Public Computer Center Details worksheet attached to this applic accommodate all of the Public Computer Centers that will benefit from this profrom the specified list. A Community Anchor Institution is considered a minority secondary educational institution with enrollment of minority students exceedi Note that the calculated totals in bold will be needed to complete the PCC Capa

The data provided via this template will be subjected to automated processing provide this attachment as an Excel file, and not to convert it to a PDF prior to on an appropriate electronic medium, such as a DVD, CD-ROM, or flash drive.

mplate

cation. Add rows as necessary to ject. All centers should be given a type y-serving institution if it is a posting 50 percent of its total enrollment. Icity page of the application.

g. Applicants are therefore required to submitting a copy of their application

BTOP Public Computer Centers Detail Template

Title:	Ozarks Technical Community Coll	ege
Easy Grants ID:		

Center Name	Organization	Address Line 1	City	State	Zip	Facility Type	Minority Serving Institution ⊤ype
	Ozarks Technical Community College	22200 MM Highway	Lebanon	MO	65536	Community College	N/A

Totals:

		Broadband Workstations				Facility Broadband Connection Speed (MBps)		200000000000000000000000000000000000000	rs Open to the blic	e Weekend Hours Open to the Weekday Number of I			Weekend Numbe	r of Persons Servec	
	in facility's	of Broadban	Number of Broadband Stations to be Replaced (PROPOSED)	Number of Broadband Stations to be Added (PROPOSED)	Number of Broadband Workstations Available (PROPOSED)	Facility Broadband Connection Speed (CURRENT MBps)	Facility Broadband Connection Speed (PRO POSED MBps)	Average Hours Open to Public Per 120 hour Business Week (CURRENT)	Average Hours Open to Public Per 120-hour Business Week (PROPOSED)	Average Hours Open to Public Per 48-hour Weekend (CURRENT)	Average Hours Open to Public Per 48-hour Weekend (PROPOSED)	Proposed # persons served per 120-hour business week (CURRENT)	Proposed # persons served per 120-hour business week (PROPOSED)	Proposed # persons served per 48-hour weekend (CURRENT)	Proposed # persons served per 48-hour weekend (PROPOSED)
Lebanon Education Center	36,000	0	0	104	104	0	10	0	60	0	24	0	100	0	25
Totals:	36000	0	0	104	104	0.0	10.0	0.0	60.0	0.0	24.0	0	100	0	25