QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted GMIS	**2. Award Identification Number** 37-42-B10509	**3a. DUNS Number** 067188979 **3b. EIN** XXXXXXXXXX

4. Recipient Organization (Name and complete address including country, congressional district, and zip code)

Fayetteville State University 1200 Murchison Road, Fayetteville, NC 28301-4252

5. Current Reporting Period End Date (MM/DD/YYYY) 09-30-2010	**6. Is this the last Report of the Award Period?** ◯ **Yes** ⦿ **No**

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Arasu T Ganesan Vice Chancellor, ITTS	**7c. Telephone (area code, number and extension)** (910) 672-1477
	7d. Email Address nganesan@uncfsu.edu
7b. Signature of Certifying Official Submitted Electronically	**7e. Date Report Submitted (MM/DD/YYYY):** 11-24-2010

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).

The center was opened on 08/16/2010 with all furnitures, workstations, smart-classroom, and network installed. Since then we successfully hired one full-time coordinator and two part-time staff to run the center seven days a week. All the necessary software have been acquired and installed for use. The center has been offering two group workshops and several one-on-one workshops during the month of August and September. Now the center is fully functional with the insfrastructure and staffing, a schedule has been developed to offer more workshops with the cooperation of the Fayetteville Housing Authority.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	35	No variances
2.b.	Equipment / Supply Purchases	80	All the necessary equipment have been purchased and installed. Only equipment that have not been acquired are the netbooks and we plannned to acquire them in the next couple of months.
2.c.	Public Computer Centers Established	100	One fully operational center has been extablished with an open use computer area and a computer-aided classroom
2.d.	Public Computer Centers Improved	0	N/A
2.e.	New Workstations Installed	100	30 workstations have been installed for public use as planned.
2.f.	Existing Workstations Upgraded	0	N/A
2.g.	Outreach Activities	30	3 different articles have been published in the local news papers. Addtionally, 7 or 8 local churches have been visited by staff to provide info on the center
2.h.	Training Programs	8	Due to the delay in hiring the center staff, development of workshops and schedules have also been delayed to insure coverage.
2.i.	Other (please specify):N/A	0	N/A

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

Due to state hiring procedures and policies, establshing positions, advertising, and hiring took a while longer than we expected. As a result we were not able to begin offering the workshops as we planned. Now that the center is fully functional with adequate staffing, we have begun to schedule, advertise and offer the workshops as proposed.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	30	No Variances
4.b.	Average users per week	190	Lack of awareness in the community. We are increasing our outreach activities to make up the difference.
4.c.	Upgraded broadband connectivity at PCC	0	N/A
4.d.	Establish broadband wireless connectivity at PCC	1	no variances
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	0	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Basic Computer Skills	12	18	24
E-Mail and Internet Navigation	6	40	30
N/A	0	0	0
N/A	0	0	0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).
We planned to add to the catalog of workshops the following: Bi-Weekly Keyboarding; Bi-weekly computer skills; bi-weekly Microsoft office fundamentals; weekly Financial Literacy workshop; Also, we planned to add wireless coverage at the housing authority site so the residents that have computers would have access to Internet

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	47	None
2.b.	Equipment / Supply Purchases	100	None
2.c.	Public Computer Centers Established	100	None
2.d.	Public Computer Centers Improved	0	N/A
2.e.	New Workstations Installed	100	none
2.f.	Existing Workstations Upgraded	0	N/A
2.g.	Outreach Activities	35	none
2.h.	Training Programs	30	none
2.i.	Other (please specify):N/A	0	N/A

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program maybe useful (150 words or less).
No challenges are expected

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. **Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.**

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$643,500	$202,500	$441,000	$23,114	$23,114	$2,113	$50,000	$35,000	$15,000
b. Fringe Benefits	$135,135	$42,525	$92,610	$4,854	$4,854	$384	$8,700	$6,500	$2,200
c. Travel	$4,220	$0	$4,220	$0	$0	$0	$0	$0	$0
d. Equipment	$218,097	$700	$217,397	$125,841	$0	$125,841	$160,000	$0	$160,000
e. Supplies	$24,520	$0	$24,520	$20,996	$0	$20,996	$22,000	$0	$22,000
f. Contractual	$135,980	$12,880	$123,100	$41,639	$4,200	$37,439	$60,000	$6,000	$54,000
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$7,900	$4,000	$3,900	$0	$0	$0	$4,000	$4,000	$0
i. Total Direct Charges (sum of a through h)	$1,169,352	$262,605	$906,747	$216,444	$32,168	$186,773	$304,700	$51,500	$253,200
j. Indirect Charges	$105,654	$0	$105,654	$0	$0	$0	$0	$0	$6,000
k. TOTALS (sum of i and j)	$1,275,006	$262,605	$1,012,401	$216,444	$32,168	$186,773	$304,700	$51,500	$259,200

2. **Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.**

a. Application Budget Program Income: $0	b. Program Income to Date: $0