

RECIPIENT NAME:
AWARD NUMBER:
DATE:

OMB CONTROL NUMBER: 0660-0037
EXPIRATION DATE: 12-31-2010

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunication and Information Administration	2. Award Identification Number 37-42-B10509	3a. DUNS Number 067188979
		3b. EIN 561238736
4. Recipient Organization (Name and complete address including country, congressional district, and zip code) Fayetteville State University 1200 Murchison Road Fayetteville, NC 28301-4252 U.S.A Congressional District: # 2		
5. Current Reporting Period End Date (MM/DD/YYYY) 06/30/2010	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Arasu T. Ganesan Vice Chancellor for Information Technology	7c. Telephone (area code, number and extension) (910) 672-1898	7d. Email Address nganesan@uncfsu.edu
7b. Signature of Certifying Official 	7e. Date Report Submitted (MM/DD/YYYY): 07/29/2010	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).

A lease on the property has been executed. The location has been prepared with carpeting, painting, wiring, security systems installation, and installation of signage. Additionally, radio interviews had been held with the Local Public Radio station WFSS 91.9 and broadcasted regarding the opening of the center and the services offered at the center. Computer workstations, network equipment, classroom technology and furniture for the center has been ordered and awaiting arrival. August 16th, 11:00 AM- 12:00 AM is set for the opening and number of local people and potential clients will be invited.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	21	
2.b.	Equipment / Supply Purchases	65	Equipment purchase orders have been issued but not arrived. Late issuing POs due to delay in the execution of the lease
2.c.	Public Computer Centers Established	100	Center is in place and will be ready to open on Aug 16th, 2010
2.d.	Public Computer Centers Improved	0	NA
2.e.	New Workstations Installed	0	POs have been issued and awaiting arrival for installation. Late issuing PO due to delay in State of North Carolina approving the lease of the site.
2.f.	Existing Workstations Upgraded	0	NA
2.g.	Outreach Activities	10	Signage is complete. Radio and Newspaper articles have been used for outreach activity. But due to the delay in the lease execution thereby uncertain opening date disabled us from further outreach activities.
2.h.	Training Programs	10	Worked with the partners (FMHA and FSU faculty) in developing schedule and curriculum for the training
2.i.	Other (please specify):	0	NA

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

The leasing of a private real property had to be approved by the Property Office of State of North Carolina which took 4 weeks longer than expected due to negotiations with the property owner and the NC Property office regarding the lease language and the square foot charge. This delayed the purchases, setting an opening date and other related activities. also, our finance staff had issues setting up the ASAP process hence the \$0.00 expenditure

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	30 workstations have been ordered and awaiting arrival of the equipment
4.b.	Average users per week	0	Since the Center will not open till 08/16/2010 due to delays, there are no users to report.
4.c.	Upgraded broadband connectivity at PCC	0	Not part of the project scope
4.d.	Establish broadband wireless connectivity at PCC	1	10 MB connection established
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	0	Center will open for business on 08/16/2010

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5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
None	0	0	0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).
 Opening of the Center on 08/16/2010; Hiring of the Fulltime and Part Time coordinators; Offering group and one-on-one training classes.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	35	
2.b.	Equipment / Supply Purchases	80	
2.c.	Public Computer Centers Established	100	
2.d.	Public Computer Centers Improved	0	
2.e.	New Workstations Installed	100	
2.f.	Existing Workstations Upgraded		
2.g.	Outreach Activities	30	
2.h.	Training Programs	30	
2.i.	Other (please specify):	0	

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program maybe useful (150 words or less).
 None anticipated at this time

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$643,500	\$202,500	\$441,000	\$5,041	\$5,041	\$0	\$14,000	\$25,000	\$9,000
b. Fringe Benefits	\$135,135	\$42,525	\$92,610	\$1,059	\$1,059	\$0	\$7,140	\$5,250	\$1,890
c. Travel	\$4,220	\$0	\$4,220	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$218,097	\$700	\$217,397	\$700	\$700	\$0	\$159,000	\$0	\$159,000
e. Supplies	\$24,520	\$0	\$24,520	\$0	\$0	\$0	\$18,250	\$15,750	\$2,500
f. Contractual	\$135,980	\$12,880	\$123,100	\$2,553	\$2,553	\$0	\$6,000	\$2,500	\$3,500
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$7,900	\$4,000	\$3,900	\$1,500	\$1,500	\$0	\$0	\$0	\$0
i. Total Direct Charges (sum of a through h)	\$1,169,352	\$262,605	\$906,747	\$10,853	\$10,853	\$0	\$204,390	\$48,500	\$175,890
j. Indirect Charges	\$105,654	\$0	\$105,654	\$0	\$0	\$0	\$0	\$0	\$3,000
TOTALS (sum of i and j)	\$1,275,006	\$262,605	\$1,012,401	\$10,853	\$10,853	\$0	\$204,390	\$48,500	\$178,890

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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