

RECIPIENT NAME:Coppin State University

AWARD NUMBER: 24-42-B10017

DATE: 02/22/2011

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12-31-2013

ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 24-42-B10017	3. DUNS Number 119731867
4. Recipient Organization Coppin State University 2500 W North Ave, Baltimore, MD 21216-3633		
5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2010	6. Is this the last Annual Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Daphine Miller-Clarke	7c. Telephone (area code, number and extension)	
	7d. Email Address dmiller-clark@coppin.edu	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 02-22-2011	

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

New Improved Both

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

Institutions	Established	Improved	Total
Schools (K-12)	0	0	0
Libraries	0	0	0
Community Colleges	0	0	0
Universities / Colleges	1	0	1
Medical / Health care Facilities	0	0	0
Public Safety Entities	0	0	0
Job-Training and/or Economic Development Institution	0	0	0
Other Community Support-Governmental (please specify):	0	0	0
Other Community Support-Non-Governmental (please specify):	0	0	0

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
2601 W. North Avenue Baltimore, MD 21216	60	60	9	50	739

Add New PCC

Remove New PCC

3.b. Improved PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement N/A	0	0	0	0	0

Add New PCC

Remove New PCC

After Improvement

N/A	0	0	0	0	0
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Add New PCC

Remove New PCC

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

Open Lab Time Other Training

4.b. If "other," please specify the primary use of the PCCs:

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of

equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (600 words or less).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
Hewlard Packard	HP Z400 8 GB Workstations	1,608	50	Training and applying for employment online
Hewlard Packard	HP Compaq 22" LCD Monitors	225	50	Training and applying for employment online
Hewlard Packard	HP laptops	2,165	3	Program administration
Hewlard Packard	HP Laserjet printer	674	1	Black and white printing solutions
Hewlard Packard	HP Laserjet color printer	747	1	Color printing solutions
Apple Inc.	27" IMAC and warranty	1,965	10	Training and applying for employment online
Websense	Academic software	20	75	Security software
Hewlard Packard	Server and warranty	4,479	1	Computer network infrastructure
TouchBoards	Smartboard, projector, stand, warranty	1,912	1	Training tool
TouchBoards	Smartboard teacher's tool kit	865	1	Training tool
Barracuda NG	Firewall, warranty, and security	3,998	1	Computer network infrastructure
OfficeProPlus	Master collection software for MAC and Windows	562	60	MicroSoft Office 2010 Professional Plus software
Netgear	24 port git	280	2	Computer network infrastructure
Belkin	Modular plug	18	2	Computer infrastructure
Belkin	Ethernet cables	10	1	Computer infrastructure
Belkin	Outlets	30	4	Computer infrastructure
OfficeProPlus	Software	55	53	Software installation media
OfficeProPlus	Software diskkit DVD	24	1	Software installation media
Master Collection for MAC	License	512	10	Desktop publishing software
Master Collection for Windows	License	512	50	Desktop publishing software
Master Collection MAC DVD	Adobe	22	1	Software installation media
Master Collection Windows DVD	Adobe	22	1	Software installation media
Hewlard Packard	Color printer cartridges	259	3	Printing supplies
Hewlard Packard	Black printer cartridges	130	1	Printing supplies
SPLS DVI-I	Computer video adapters	20	2	Connect projectors to laptop/computer
Staples	Spiral notebooks	1	26	Supplies for Robert W. coleman Elementary School International Club
Target	Spiral notebooks	1	25	Supplies for Robemont Elementary/Middle School International Club
Staples	Spiral notebooks	1	40	Supplies for james Mosher Elementary School International Club
Office Depot	Surge protectors	10	6	Computer infrastructure

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
Office Depot	Power strip	5	1	Computer infrastructure
Staples	Spiral notebooks	1	70	Supplies for Robert W. Coleman Elementary School International Club
Staples	Pencils	6	1	Supplies used for the International Club
Coppin State University	1500 brochures	1	1,500	Duplication of the Coppin Heights-Rosemont Family Computer Center brochures
McAfee, Inc	License	25	63	
Cisco	Router and warranty	637	1	
Totals:		21,802	2,118	

Add Equipment

Remove Equipment

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported cumulatively from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	12,120	9,006	72,048
Multimedia	1,200	1,510	17,308
Office skills	0	0	0
ESL	0	0	0
GED	0	0	0
College Preparatory Training	0	0	0
Basic Internet and Computer Use	480	418	5,256
Certified Training Programs	0	0	0
Other (please specify):	0	0	0
Total	13,800	10,934	94,612

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

The Coppin Heights-Rosemont Family Computer Center promotes economic recovery in the following ways.

First, it provides courses and training programs related to job searches, job preparation, on-line resources, and technology skills required for the work place.

Second, it provides open lab access for people to conduct job searches and practice the skills taught in courses and training programs. ALL of our computers have the latest software required for job preparation.

Third, we partner with a wide variety of institutions, businesses, and other organizations that are integral to economic recovery. More specifically, we provide courses and training programs for our partners and we allow partners to utilize our facility for their own courses and training programs.

Fourth, we offer a wide variety of programs for elementary school, middle school, and high school students in the fields of basic computing, advanced computing, multimedia techniques, on-line resources, and globalization. All of these programs help to improve our schools and thereby contribute to economic recovery. Good schools (1) attract companies into the area, (2) prepare students for a competitive work force, (3) and improve quality of life in many ways.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

We have one subcontract with Advanced Technology Integrators, which is a socially and economically disadvantaged small business (SDB) as defined by section 8(a) of the Small Business Act.

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

Several months into our BTOP project, we have learned the following lessons.

First, it took longer than expected to purchase our equipment. As a state institution, we are required to follow all state purchasing processes and regulations. Unfortunately, the procedure is slow and impersonal and we lost two months because of delays at this level. But we are making up for lost time!

Second, working with a wide variety of community partners is essential. Our partners help us recruit clients, disseminate information to various groups, and provide instructors for our courses and training programs. And one of our key partners, Comcast, installed our network without charge and is providing free Internet service and other resources for the life of the grant.

Third, it is important to listen to the community and remain flexible. We have added several courses and training programs in response to community needs. We will continue to be responsive to neighborhood associations, schools, churches, businesses, other organizations, and the general public.

Fourth, it is important to evaluate constantly all aspects of the Center. We evaluate all of our instructors during and after every course, we meet with our community partners and others on a regular basis in order to assess Center performance, and we meet often as a staff to evaluate and refine every aspect of the Center – from equipment performance to personnel fit to course/training program schedules. We want to improve at all times.

Fifth, good record keeping is essential. We knew this going into the grant and our sentiments have been confirmed. We keep meticulous records at all times related to finances, computer center usage (course participants, open lab users, etc.), equipment performance, personnel matters, course and training program scheduling, and other areas.