



FIRST PERFORMANCE PROGRESS REPORT 2010

1. Recipient Organization <i>(Name and complete address including zip code)</i> City of Boston; Boston City Hall, Suite 703: Boston, MA 02201 County: Suffolk Congressional District: Massachusetts, 8	2. Award Identification Number 25-43-B10582
3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of your award period. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i>	
<p>The City of Boston's (COB) Department of Innovation & Technology (DoIT) is partnering with three nonprofit foundations and agencies to increase broadband adoption in low-income areas of the city. During this first, abbreviated quarter no federal funds have been spent but legal agreements, systems, and accounts are being established to enable the partner organizations to begin drawing down funds at the start of the next quarter.</p> <p>Descriptions of the City's three partner organizations and their programs, as well as first quarter activities follow.</p> <p>(1) <u>OpenAirBoston/ Technology Goes Home (TGH)</u> – TGH is a school-based family computer distribution and education program that will provide 15 hours of digital literacy training to students and their families across 52 public middle and high schools.</p> <p>The program has ramped up quickly, creating an online portal for learning (www.techgoeshome.org), translating most of the curriculum into Spanish, recruiting teachers to teach the TGH @ School component for the fall and spring, training 140 teacher-trainers (61% are people of color) and ordering the netbooks for fall deployment.</p> <p>In terms of anticipated outcomes, TGH has exceeded expectations.</p> <p>(2) <u>Timothy Smith Network (TSN) / Online Learning Readiness (OLLR)</u> – OLLR is an intensive 12-week, 240-hour digital workforce skills training program for unemployed residents.</p> <p>During the first quarter, TSN has been organizing a team to develop curriculum and program materials, developing marketing materials and strategies, identifying three pilot sites for the initial cycle of OLLR, developing and posting a job description for an assistant to the Executive Director position, and developing internal processes to comply with grant tracking and reporting requirements.</p> <p>Recent publicity in <i>The Boston Banner</i> has generated many phone calls from potential OLLR participants.</p> <p>(3) <u>Connected Living (CL)</u> – CL is a computer education program tailored towards seniors living in three Boston Housing Authority (BHA) senior developments and includes specialized content, group classes, and peer training.</p> <p>In the first quarter, CL conducted site visits and planned the program launches at the three Boston Housing Authority communities. CL assigned support staff, initiated the recruiting of community program managers and met with partner personnel to firm up implementation schedules.</p>	
4. Performance Projections (Q2)	

Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)

During the next quarter the City of Boston expects to spend a total of approximately \$437,000. Anticipated project activities for the next quarter, by program, are as follows:

(1) OpenAirBoston (OAB) / Technology Goes Home (TGH)

TGH expects to spend approximately \$337,000 of federal funds in the next quarter. The first key expenditure will be the cost of the netbooks (\$206,047.50 for fall). The program will also pay the trainers and parent assistants their stipend as they complete the trainings and all requirements.

This fall there are 38 schools participating, running a total of 47 classes. During this next quarter TGH will focus on developing the “train the trainer” model for the PCCs. TGH will start with one library to determine the best processes and procedures for implementing the program outside of the schools. Recruitment, training, technology, and data collection will all be arranged and facilitated. TGH plans to implement the program in at least 3 sites by the end of the upcoming quarter. TGH will pay a person to train the trainers and will be purchasing netbooks for each of the programs at the 3 identified sites. Continuing to work toward sustainability, TGH will create a public service announcement for the local cable company and will produce a one-hour show to promote the program.

At this point, TGH assumes that the expected outcomes for next quarter will be met.

(2) Timothy Smith Network (TSN) / Online Learning Readiness (OLLR)

OLLR expects to spend approximately \$100,000 of federal funds in the next quarter.

Key milestones that will be met include completing the initial cycles of OLLR, developing plan for running cycles at Timothy Smith Centers in 2011 and 2012, and filling the positions assistant to Executive Director and program coordinator) identified in the grant proposal.

Primary Activities for this quarter include finalizing curriculum and all program materials; developing a strategy for posting all materials and student progress / completion requirements on-line; completing all marketing materials; implementing marketing strategies; beginning the initial cycle of OLLR at Dimock and United South End Settlements; and revising curriculum and materials as needed based on pilot

OLLR expects the primary challenge to be that of recruiting a sufficient numbers of students who complete the program. There are actions that will be taken to mitigate this risk. These include (1) performing recruitment and outreach from as wide a variety of sources as possible, (2) defining and enforcing performance metrics for TS centers, and (3) recruiting until sufficient numbers are reached even if it means delaying start of cycles.

(3) Connected Living (CL)

In the upcoming quarter the BHA site staff will work with CL staff to establish a program implementation schedule. BHA and CL will identify a location for the computer lab and procure and install equipment as required. Working with CL the BHA will devise a marketing plan for the program and develop flyers and other marketing materials. These will be translated into Spanish, Chinese and other languages as required before distribution.

5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

5a. Typed or Printed Name and Title of Authorized Certifying Official

5c. Telephone (area code, number and extension)

OMB CONTROL NO. 0660-0035
EXPIRATION DATE: 11/30/2010

Alice Santiago, CIO Office Program Management Office Director	617-635-4757
	5d. Email Address
5b. Signature of Authorized Certifying Official	Alice.santiago@cityofboston.gov
	5e. Date Report Submitted (<i>Month, Day, Year</i>)
	10/29/2010

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