


RECIPIENT NAME:
AWARD NUMBER:
DATE:

OMB CONTROL NUMBER: 0660-0037
EXPIRATION DATE: 12-31-2010

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 04-42-B10001	3a. DUNS Number 360861509
		3b. EIN 86-6004791
4. Recipient Organization (Name and complete address including country, congressional district, and zip code) Arizona State Library Archives and Public Records 1700 W. Washington St. Ste 200 Phoenix, Az 85007 United States Arizona - 4		
5. Current Reporting Period End Date (MM/DD/YYYY) 06/30/2010	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Ted Hale Development Manager, Arizona State Library	7c. Telephone (area code, number and extension) 602-926-3736	7d. Email Address thale@lib.az.us
7b. Signature of Certifying Official 	7e. Date Report Submitted (MM/DD/YYYY): 08/17/2010	

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Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (150 words or less).

Completed first quarter SF-425, Specific Quarterly Performance Progress Report, and Specific Baseline Report
 Built out project website, adding information on media coverage
 Attended Arizona County Librarians Meeting, and presented information on the program.
 Visited libraries in Yuma County.
 Issued and began receiving returned MOUs, and administrative matching fees.
 Worked with participating libraries to update computer requests.
 Set up an online survey to monitor computer usage and wait times.
 Conducted first webinar with partner libraries to explain operational and fiscal procedures.
 Libraries began ordering equipment.
 Attended BTOP Recipient Post-Award Workshop in Chicago.

2. Please provide the percent complete for the following key milestones in your project. Write "N/A" in the second column if your project does not include this activity. If you provided additional milestones in your baseline plan, please insert them at the bottom of the table. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	1	On target
2.b.	Equipment / Supply Purchases	2.5	We are a little ahead by some libraries.
2.c.	Public Computer Centers Established		N/A
2.d.	Public Computer Centers Improved	0	Next quarter is our big push.
2.e.	New Workstations Installed	0	Next quarter is our big push.
2.f.	Existing Workstations Upgraded		N/A
2.g.	Outreach Activities	0	Local libraries will be doing the outreach.
2.h.	Training Programs	0	Local libraries will be doing the training.
2.i.	Other (please specify):		N/A

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (150 words or less).

We are on target with our baseline report numbers or maybe a little ahead with some of the library equipment purchases.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the total is different from the target provided in your baseline plan (100 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	On target with baseline
4.b.	Average users per week	0	On target with baseline
4.c.	Upgraded broadband connectivity at PCC		N/A
4.d.	Establish broadband wireless connectivity at PCC	0	On target with baseline
4.e.	Number of additional hours per week an existing PCC is open to the public as a result of BTOP funds	0	Libraries are our PCCs and their hours have not changed.

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5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
N/A			

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (150 words or less).
 AzPAC plans to continue to visit the PCC/libraries during the next quarter. Much of the PCC equipment is scheduled to be order during the next quarter. A second project webinar is planned in August 2010 for all 84 libraries. The topic of the webinar will be "Checking for Understanding". A second project survey will administrated.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "N/A" in the second column if your project does not include this activity. Unless otherwise indicated in the instructions, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (100 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	50	On track with Baseline
2.b.	Equipment / Supply Purchases	50	We're expecting our % to a little lower than our baseline figure.
2.c.	Public Computer Centers Established		N/A
2.d.	Public Computer Centers Improved	50	We're expecting our % to a little lower than our baseline figure.
2.e.	New Workstations Installed	50	On track with Baseline
2.f.	Existing Workstations Upgraded		N/A
2.g.	Outreach Activities	40	Good
2.h.	Training Programs	40	Good
2.i.	Other (please specify):		N/A

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program maybe useful (150 words or less).

No challenges or issues at present.

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Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
b. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
c. Travel	\$10,000	\$0	\$10,000	\$436	\$87	\$349	\$5,436	\$87	\$5,349
d. Equipment	\$1,532,600	\$319,632	\$1,278,500	\$9,998	\$1,999	\$7,998	\$760,000	\$152,000	\$608,000
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$6,000	\$0	\$6,000	\$6,000	\$1,200	\$4,800	\$6,000	\$1,200	\$4,800
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$41,600	\$0	\$41,600	\$7,772	\$1,554	\$6,218	\$14,772	\$2,554	\$12,218
i. Total Direct Charges (sum of a through h)	\$1,590,200	\$319,632	\$1,336,120	\$24,206	\$4,840	\$19,365	\$786,208	\$155,841	\$630,367
j. Indirect Charges	\$7,951	\$0	\$7,951	\$6,318	\$1,263	\$5,054	\$6,318	\$1,263	\$5,054
TOTALS (sum of i and j)	\$1,598,151	\$319,632	\$1,344,070	\$30,524	\$6,103	\$24,419	\$792,526	\$157,104	\$635,421

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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