OMB CONTROL NO. 0660-0035 EXPIRATION DATE: 10/31/2010

# FIRST PERFORMANCE PROGRESS REPORT First Quarter 2010



1. Recipient Organization (Name and complete address including zip code)	2. Award Identification Number
KINBER, 624 N. Front Street, Wormleysburg, Pa 17043	NT10BIX5570026

# 3. Performance Narrative (Q1)

Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)

## Overall Project

- To date, no Federal dollars have been drawn down.
- Grant awarded 2/13/2010 and accepted by Keystone Initiative for Network Based Education and Research (KINBER)
- Reviewed grant terms and conditions and began policy establishment
- KINBER personnel attended compliance calls and trainings
- Completed research on tribal lands requirements
- KINBER arranged accounting services and enrolled in ASAP (Automated Standard Application for Payments)
- Received IRU (Indefeasible Right of Use) guidance from NTIA
- Completed all special award conditions due 3/31 or before
- Commenced agreement discussions with Fibertech on construction terms
- Working on a revised construction and payment schedule due to changes created by special award conditions of the grant

#### Environmental Assessment

- Initiated environmental assessment activities
- The environmental assessment is to be completed by 8/1/2010. No construction can begin until the assessment is completed. This will impact the project schedule as the original application did not account for a potential six month environmental assessment process.

#### Network Design, Construction, and Other Milestone Categories

Not Started

#### Other

Attended NOAA financial management conference

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# Performance Projections (Q2)

Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., environmental assessment, design, rights of way) to structure your answer. (500 words or less)

For the period of April 1 through June 30, KINBER has the following objectives: Overall Project

- Complete initial Federal draw down for environmental assessment and network design work expenses anticipated Federal draw down in Quarter 2 will be approximately \$2 million.
- Action and accept special award conditions due from 4/1 through 5/31
- Continue to attend compliance calls and trainings
- Finalize agreements with Fibertech
- Finalize construction and payment schedule due to changes created by special award conditions of the grant
- Submit Rebaseline Report

#### Environmental Assessment

• Continue with the environmental assessment that is to be completed by 8/1/2010. No construction can begin until the assessment is completed.

Network Design, Construction and Other Milestone Categories

- Begin project design
- Begin to obtain rights of way

## Other

Develop additional policies and procedures as necessary, to be in compliance with federal award regulations

# 5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

for the purposes set forth in the award documents.	
5a. Typed or Printed Name and Title of Authorized Certifying Official	5c. Telephone (area code, number and extension)
	717-433-1678
,,	5d. Email Address
	astephens@kinber.org
5b. Signature of Authorized Certifying Official	5e. Date Report Submitted (Month, Day, Year)
arthur C. Stephens	4/28/2010

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