




## FIRST PERFORMANCE PROGRESS REPORT First Quarter 2010

1. Recipient Organization ( <i>Name and complete address including zip code</i> ) Deaf Action Center of Louisiana, 601 Jordan St., Shreveport, LA 71101-4748	2. Award Identification Number 22-42-B10502
3. Performance Narrative (Q1) <i>Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i>  \$11,109.47 of federal funds were expended in this quarter.  <ol style="list-style-type: none"><li>1. Overall Project: The DAC was notified on March 1, 2010, that we were awarded \$1,380,513 in BTOP funds. Aside from the celebration, we spent the remaining days of Q1 providing a normal range of services to the deaf and in gathering information and bids preparatory to entering our newly-funded project. During Q1 we provided 666 minutes of Virtual Remote Interpretation thorough15 existing PCC sites (4 workstations being out of service).</li><li>2. Equipment Purchases- We made no equipment purchases in Q1, although we assembled 3 competitive bids for the newly-funded broadband equipment and infrastructure.</li><li>3. Public Computer Centers Established- We established no PCC's in Q1</li><li>4. Public Computer Centers Improved – We improved no PCC's in Q1</li><li>5. New Workstations Installed – We installed no new workstations in Q1</li><li>6. Existing Workstations Upgraded – We upgraded no existing workstations in Q1.</li><li>7. Outreach Activities- We offered no outreach activities in Q1.</li><li>8. Training Programs- We began the hiring process for the newly-funded positions of Director of Education and IT Director on our central staff.</li></ol>	
4. Performance Projections (Q2) <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i>  We project that \$1,030,299.08 of federal funds will be in Q2 of 2010.  Our anticipated expenditures are Equipment - \$1,000,351.40 Our anticipated expenditures are Personnel - \$29,947.68  <ol style="list-style-type: none"><li>1. Overall Project: Q2 is largely still preparatory to undertaking our AccessAmerica project, and much of our time has been spent on documentation and learning procedures for BTOP and ARRA reporting.</li><li>2. Equipment Purchases- We drew down our first funds to replace the central staff computers that were part of this project. We let the contract for purchase of broadband equipment for the newly-funded broadband equipment and infrastructure; the call center equipment and infrastructure is expected to be installed on or about June 15. Workstation units for our PCC's are to be drop-shipped to each partner and will be brought online primarily in Q3.</li></ol>	

3. Public Computer Centers Established- We expect to activate as many as 6 of our PCC's in the last week of Q2, pending shipment and installation by vendor. Since the majority of our PCC's consist of one dedicated-use endpoint, in most cases, the number of PCC's equals the number of workstations.
4. Public Computer Centers Improved – On activation of our new infrastructure in mid-June, our first order of business will be to re-register the endpoints at our existing PCC's with our new network. We will spend roughly a week in this improvement process.
5. New Workstations Installed – We expect to install as many as 6 of our workstations in the last week of Q2, pending timely delivery by vendor.
6. Existing Workstations Upgraded – We will upgrade all existing workstations (15 active) on the first day of network activation. Our first order of business will be to upgrade and re-register the existing endpoints with our new network. We will spend roughly a week in testing and configuring this older equipment under our new integrated technological management system.
7. Outreach Activities- Our initial goal was to schedule one major presentation per month over a 2-year period with prospective community partners as we persuade and train them to rely on providing sign language interpretation remotely rather than in person. However, with new equipment not yet delivered and installed, we will advance this schedule and deliver as many as 14 of the 24 presentations that were projected. We will hold a press event presenting our new project and the BTOP award during Q2.
8. Training Programs- We will hire both the Education and IT Directors in Q2, and they will begin the development of our slate of training videos. We do not expect to produce a training video until Q3.

**5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.**

5a. Typed or Printed Name and Title of Authorized Certifying Official  David W. Hylan	5c. Telephone ( <i>area code, number and extension</i> ) (318) 425-7781
5b. Signature of Authorized Certifying Official  	5d. Email Address david@deafactioncenter.org  5e. Date Report Submitted ( <i>Month, Day, Year</i> )  04/30/2010

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