



## FIRST PERFORMANCE PROGRESS REPORT First Quarter 2010

<p>1. Recipient Organization (<i>Name and complete address including zip code</i>)          City of Boston, Boston City Hall Suite 703, Boston, MA 02201</p>	<p>2. Award Identification Number          25-42-131006</p>
<p>3. Performance Narrative (Q1)  <i>Please describe your project activities and progress for the first quarter of 2010. This should include a description of federal expenditures to date, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any delays or challenges. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>The Boston Public Computing Center (BPPC) Grant consists of three Citywide Agencies collaborating to provide public access to computers and training across the City of Boston. The Boston Public Library and its branches, Boston Center for Youth and Families and Boston Housing Authority will set up at total of 48 computing sites across the city. A total of 627 computers will be added for public access. Training will encompass: Job Readiness, Alternative Education, Pre/After School Enrichment Programs, GED, ABE, ESOL, Basic Computer Skills, Literacy training, Web Resource Evaluation and Search Engine use and Proficiency.</p> <p>Our first quarter deliverables include site inventories for 42 out of 48 sites; setting up accounts for expenditure of grant funds; obtaining current quotes for software, hardware and furniture; assigned Project Manager; and establishment of cross agency curriculum and hardware sub-committees.</p> <p>Site inventories include evaluation of electricity requirements, broadband access, and physical space. Account setup includes not only federal requirements but City and Agency accounts. A grant committee consisting of Agency representatives, City budget staff, legal staff, City technology staff has been established. The Committee convenes twice a month to discuss issues and plan for the next two weeks. \$0.00 federal funds were expended in this quarter.</p>	
<p>4. Performance Projections (Q2)  <i>Please describe your anticipated project activities and progress for the next quarter. This should include a description of federal expenditures, key milestones, the primary activities needed to accomplish those milestones, significant project accomplishments, and any potential delays or challenges you foresee. Please use the milestone categories provided in your baseline report (e.g., equipment purchases, outreach activities, training programs) to help structure your answer. (500 words or less)</i></p> <p>BPPC's second quarter will consist of curriculum, site inventories, finalizing specifications for purchases, Internet connection upgrades, interviewing grant staff and preparation of marketing materials announcing the sites and workshops.</p> <p>Boston Public Library, Boston Center for Youth and Families and Boston Housing Authority are collaborating on curriculum decisions to maximize not only the variety of training topics across the city in a coordinated fashion but also to help standardize training as much as possible. Standardization would allow for staff training across agencies and thereby maximizing our staff training efforts. It would also provide Boston residents a consistency of workshops across the city for their selection.</p> <p>Site Inventories and work on Internet access upgrades will be completed in this quarter.</p> <p>To save on economies of scale we are finalizing the specifications to make bulk purchases. All purchases for the three agencies will be processed and managed through the Management Information Systems Office. The City of Boston's financial crisis may jeopardize the number of sites served; however, all three agencies have stepped up to the plate to assure that the same number of residents (18,700) are served each week once the computer centers are in operation.</p> <p>The final approval phase will be the review of job descriptions for posting to the general public. In preparation for the first centers opening, in the third quarter, materials for the marketing of the workshops will be on the agenda of the grant committee this quarter. \$0.00 federal funds were expended in this quarter.</p>	
<p><b>5. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.</b></p>	
<p>5a. Typed or Printed Name and Title of Authorized Certifying Official           Alice Santiago, CIO Office, Program Management Office Director, BPPC Project Manager</p>	<p>5c. Telephone (<i>area code, number and extension</i>)          617-635-4757</p> <p>5d. Email Address          Alice.santiago@cityofboston.gov</p>
<p>5b. Signature of Authorized Certifying Official</p>	<p>5e. Date Report Submitted (<i>Month, Day, Year</i>)</p>

**OMB CONTROL NO. 0660-0035**

**EXPIRATION DATE: 10/31/2010**

According to the Paperwork Reduction Act, as amended, no person is required to respond to, nor shall any person be subject to penalty for failure to comply with, a collection of information subject to the requirements of the PRA, unless that collection of information displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 1 hour and 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Anthony G. Wilhelm, Director, Broadband Technology Opportunities Program, Office of Telecommunications and Information Applications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 4887, Washington, D.C. 20230.