

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

78-50-M09055

**4. Report Date (MM/DD/YYYY)**

04-11-2014

**1. Recipient Name**

Virgin Islands Public Finance Authority

**6. Reporting Period End Date:**

03-31-2014

**3. Street Address**

32-33 Kongens Gade,

**5. City, State, Zip Code**

St. Thomas, VI 00802-0000

**7a. Project / Grant Period Start Date: (MM/DD/YYYY)**

01-01-2010

**7b. End Date: (MM/DD/YYYY)**

12-31-2014

**8. Designated Entity on Behalf of:**

N/A

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection, Integration, Verification, Display	2,431,749	2,115,548	87%
2	Address File	Street Address Normalization	164,240	0	
3	Technical Assistance	Local/Regional Technology Planning Teams	413,517	0	
4	N/A	N/A	0	0	
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	
			\$3,009,506	\$2,115,548	70%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

N/A - The project is fully staffed, with the majority of staffing provided under contract through BroadMap, LLC and in-kind by the Virgin Islands Public Finance Authority (VIPFA) and its wholly owned subsidiary and project implementation team, viNGN, INC. d/b/a Virgin Islands Next Generation Network. Other staffing support is provided by VIPFA/viNGN's partners, including the U.S. Virgin Islands Water and Power Authority (WAPA), the U.S. Virgin Islands Office of the Lieutenant Governor (OLG), and the U.S. Virgin Islands Bureau of Information Technology (BIT), which is supported by the Virgin Islands Territorial Emergency Management Agency (VITEMA), the U.S. Virgin Islands Police Department (VIPD), the Emergency Management Service (EMS) and the U.S. Virgin Islands Fire Service. The in-kind staffing provided by VIPFA, viNGN, WAPA, the U.S. Virgin Islands Office of the Lieutenant Governor, BIT, VITEMA and other agencies is in addition to the local match contribution under the grant agreement.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
N/A				0	N/A			No Change	
			Add Row		Remove Row				
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
BroadMap	Data Collection	Yes	Yes	06/08/2012	12/31/2014	968,213	0	Data Collection, Integ	100
BroadMap	Technical Assistance	Yes	Yes	01/01/2010	12/31/2014	200,000	0	Local/Regional Techn	100
BroadMap	Address File	Yes	Yes	01/01/2010	12/31/2014	61,560	0	Street Address Norm	100
Stratum Broadband	Data Collection	No	Yes	11/23/2009	11/23/2011	1,354,927	0	Data Collection, Integ	100
Various - Other Professional Services Contractors and Suppliers	Data Collection	No	No	01/01/2010	12/31/2014	5,000	0	Data Collection, Integ	100
Various - Other Professional Services Contractors and Suppliers	Address File	No	No	01/01/2010	12/31/2014	80,000	0	Street Address Norm	100
Various - Other Professional Services Contractors and Suppliers	Technical Assistance	No	No	01/01/2010	12/31/2014	179,034	0	Local/Regional Techn	100
					Add Row	Remove Row			
11b. Describe any challenges encountered with vendors or subrecipients.									
The VIPFA/viNGN SBI/SBDD team did not encounter any challenges during Quarter 1, Calendar Year (CY) 2014.									

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
Personnel Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$75,355	\$0	\$75,355	\$0	\$0	\$0
Equipment	\$85,417	\$695,000	\$780,417	\$72,934	\$0	\$72,934
Materials / Supplies	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subcontracts Total</b>	\$2,848,734	\$0	\$2,848,734	\$2,042,614	\$0	\$2,042,614
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$123,714	\$123,714	\$0	\$288,179	\$288,179
<b>Total Direct Costs</b>	\$3,009,506	\$818,714	\$3,828,220	\$2,115,548	\$288,179	\$2,403,727
<b>Total Indirect Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Costs</b>	\$3,009,506	\$818,714	\$3,828,220	\$2,115,548	\$288,179	\$2,403,727
<b>% of Total</b>	79	21	100	88	12	100
<b>13. Hardware / Software</b>						
13a. List any hardware/software purchased during this reporting period.						
<p>During Quarter 1, Calendar Year (CY) 2014, VIPFA/viNGN's lead implementing vendor, BroadMap, LLC, implemented new metric reporting software, i.e. the Deep Log Analyzer, on VIPFA-viNGN's public-facing broadband map. The Deep Log Analyzer provides a much more in depth look into unique visitors and the pages per visit. As a result, the VIPFA-viNGN team has recorded a significant increase in the number of "Unique Visitors" to its "State Broadband Site", with an increase of 511 "Unique Visitors" between the end of Quarter 4, CY 2013 and the end of Quarter 1, CY 2014. Please refer to Table #3 of the "DataCollection" tab in VIPFA-viNGN's Quarter 1, CY 2014 PPR's Project Attachment Excel Workbook, entitled "14Q1PPR_ProjectAttachment_VI_4-30-2014".</p>						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
N/A						
<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Vicki Johnson

15c. Telephone  
(area code, number, and extension)

3407141635

15d. Email Address

vjohnson@usvipfa.com

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

04-30-2014