

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 78-42-B10568	3. DUNS Number 789438293
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4. Recipient Organization

 Virgin Islands Public Finance Authority 32-33 Kongens Gade, St. Thomas, VI 00802-0430

5. Current Reporting Period End Date (MM/DD/YYYY) 06-30-2011	6. Is this the last Report of the Award Period? <p style="text-align: center;"> <input type="radio"/> Yes <input checked="" type="radio"/> No </p>
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7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Marian Prescod	7c. Telephone (area code, number and extension) _____
	7d. Email Address mprescod@consult3p.com

7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 07-30-2011
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Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

The launch date for the pilot locations has moved the upcoming quarter and the initial PCC have been named as Louis E. Brown, Full Service PCC, the Sprauve Library Intermediate Service PCC and the Boys and Girls Club of Christiansted, another full service PCC. The renderings of the PCC are available for review. The curriculum for the PCC is also available for viewing on the website www.vingn.com and interested parties can register for digital literacy training scheduled to being in July 2011. Although the funds show no expenditures, 35,631.25 has been expended as eligible grant expenditures being submitted for reimbursement under the terms of the grant.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	0	The expenditures on the project have all been through the use of matching funds. Once the pending request for reimbursement is approved. the Overall Project status will be adjusted. The project's current methodology recognizes overall completion by the expenditure of federal funds.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

A real issue is the unavailability of federal funds to pay for project expenses. We anticipate once these funds continue to flow, project accomplishments will continue. We have refrained for hiring the PCC logistics technician as a result. Also, the construction of the facilities has slipped; however , significant completion is expected by Louis E. Brown, VIRC&D and Bovini Housing by the middle and end of August. We will hire the first PCC Logistics Technician on St. Croix by August 1, 2011, and the other by the end of August.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	Over 100 Workstations will be available in the upcoming quarter when PCC come on line - beginning the third week of August.
4.b.	Average users per week (NOT cumulative)	0	No variance
4.c.	Number of PCCs with upgraded broadband connectivity	0	No variance
4.d.	Number of PCCs with new broadband wireless connectivity	0	No variance

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	No Variance

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
n/a	0	0	0

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
 We anticipate that 5 PCC will be on line and our Contractor CyberLearning/National Education Foundation will have trained close to 100 students on Digital Literacy.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	45	No Issues Anticipated at This Time
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

One issue will be construction schedules and the ability of our sites to be ready with occupancy certificates issued. The acquisition of PCs may be compromised based on unavailability of funds. Our federal contracting officer is sending us a report post the site visit which may require approval by the program before funds can be accessed. Until that is issued, we are told we cannot access funds. Our program is financially materially affected. We anticipate that this customary step will be concluded soon.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$323,000	\$0	\$323,000	\$0	\$0	\$0	\$5,000	\$0	\$5,000
b. Fringe Benefits	\$103,360	\$0	\$103,360	\$0	\$0	\$0	\$1,800	\$0	\$1,800
c. Travel	\$25,160	\$0	\$25,160	\$0	\$0	\$0	\$2,400	\$0	\$2,400
d. Equipment	\$1,023,120	\$0	\$1,023,120	\$0	\$0	\$0	\$300,000	\$0	\$300,000
e. Supplies	\$27,957	\$0	\$27,957	\$0	\$0	\$0	\$10,000	\$0	\$10,000
f. Contractual	\$947,750	\$0	\$947,750	\$25,237	\$25,237	\$0	\$80,000	\$0	\$80,000
g. Construction	\$301,770	\$0	\$301,770	\$0	\$0	\$0	\$25,000	\$0	\$25,000
h. Other	\$269,750	\$0	\$269,750	\$0	\$10,394	\$0	\$0	\$0	\$0
i. Total Direct Charges (sum of a through h)	\$3,021,867	\$0	\$3,021,867	\$25,237	\$35,631	\$0	\$424,200	\$0	\$424,200
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$3,021,867	\$0	\$3,021,867	\$25,237	\$35,631	\$0	\$424,200	\$0	\$424,200

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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