

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

70-50-M09073

4. Report Date (MM/DD/YYYY)

10-27-2014

1. Recipient Name

CNMI Department of Commerce

6. Reporting Period End Date:

09-30-2014

3. Street Address

Caller Box 10007 CK,

5. City, State, Zip Code

Saipan , MP 969508907

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

09-01-2010

7b. End Date: (MM/DD/YYYY)

08-31-2015

8. Designated Entity on Behalf of:

CNMI Government

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection & Planning	1,216,116	1,145,753	94%
2	N/A				
3	N/A				
4	N/A				
5	N/A				
6	N/A				
			\$1,216,116	\$1,145,753	94%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

The project was fully staffed for this reporting period. Enumerators, Data Entry Clerks, and Mappers were hired as temporary employees to work on the data collection on the islands of Saipan, Tinian, and Rota. All hired temporary employees completed tasks as assigned. Some of these employees bring experience from the 2010 US Census on enumeration and data entry.

10b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
Grants Management Specialist -Ivan A. Blanco	15	Data Collection	No Change
Computer Specialist III - Justin Andrew	50	Planning & Survey	No Change
Data Entry Clerk - Dominic S. Tenorio	100	Planning & Survey	No Change
Enumerator - Bernard C. Taitano	100	Data Collection	No Change
Enumerator - Adrian D. Castro	100	Data Collection	No Change
Enumerator - Utalap Richard H. Billy	100	Data Collection	No Change
Enumerator - Carmelisa T. Tebuteb	100	Data Collection	No Change
Enumerator - Jessica H. Pangelinan	100	Data Collection	No Change
Enumerator - Dominica T. Tebuteb	100	Data Collection	No Change
Enumerator - Priscilla T. Castro	100	Data Collection	No Change
Enumerator - Fidelia M. Mendiola	100	Data Collection	No Change
Kent Atalig - Rota (Enumerator)	100	Data Collection	New to Project
Xerxes Camacho - Rota (Enumerator)	100	Data Collection	New to Project
Loewe Hocog - Rota (Enumerator/Mapper)	100	Data Collection	New to Project
Fidelia Mendiola - Rota (Mapper only)	100	Data Collection	New to Project
Kulio Cabrera - Tinian (Enumerator/Mapper)	100	Data Collection	New to Project
Ana Sanbergen - Tinian (Enumerator/Mapper)	100	Data Collection	New to Project
Ruslyn Saito - Saipan (data entry/office clerk)	100	Data Collection	New to Project
Joseph A. Cabrera (Mapper/Enumerator)	100	Data Collection	New to Project
Galelynn C. Martin (Mapper/Enumerator)	100	Data Collection	New to Project
Fidelita M. Pangelinan (Mapper/Enumerator)	100	Data Collection	New to Project
Jose M. Pangelinan (Mapper/Enumerator)	100	Data Collection	New to Project
Joe Vincent Taitano (Enumerator)	100	Data Collection	New to Project
Gloriana Sepe Teuira (Enumerator)	100	Data Collection	New to Project

Mercedes Usenuku (Enumerator)	100	Data Collection	New to Project
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11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
One Global Economy	Data Collection	Yes	Yes	04/04/2011	9/30/2015	1,040,322	0	Data Collection	100

11b. Describe any challenges encountered with vendors or subrecipients.

None. CNMI had an excellent working relationship with One Global Economy and its sub contractors.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$137,411	\$0	\$137,411	\$80,012	\$0	\$80,012
Personnel Fringe Benefits	\$10,512	\$0	\$10,512	\$6,121	\$0	\$6,121
Travel	\$8,808	\$0	\$8,808	\$8,046	\$0	\$8,046
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$17,871	\$0	\$17,871	\$11,252	\$0	\$11,252
Subcontracts Total	\$1,040,322	\$0	\$1,040,322	\$1,040,322	\$0	\$1,040,322
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$1,192	\$0	\$1,192	\$0	\$0	\$0
Total Direct Costs	\$1,216,116	\$0	\$1,216,116	\$1,145,753	\$0	\$1,145,753
Total Indirect Costs	\$0	\$54,029	\$54,029	\$0	\$72,710	\$72,710
Total Costs	\$1,216,116	\$54,029	\$1,270,145	\$1,145,753	\$72,710	\$1,218,463
% of Total	96	4	100	94	6	100

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>No hardware/software was purchased during this reporting period aside from normal supplies such as toners, 3 Norton anti-virus, and 8 replacement batteries 12v 7 AMPS.</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>None</p>

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Ivan Blanco

15c. Telephone
(area code, number, and extension)

670-664-3044

15d. Email Address

director.csd@commerce.gov.mp

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

12-01-2014