

**U.S. DEPARTMENT OF COMMERCE**

**Performance Progress Report**

2. Award Or Grant Number

60-50-M09067

4. Report Date (MM/DD/YYYY)

07-27-2011

1. Recipient Name

Office of the Governor - American Samoa

6. Designated Entity On Behalf Of:

Office of the Governor

3. Street Address

A.P. Lutali Executive Office Building, Utulei 3rd Floor,

8. Final Report?

Yes

No

9. Report Frequency

Quarterly

Semi Annual

Annual

Final

5. City, State, Zip Code

Pago Pago, AS 96799

7. Project / Grant Period

Start Date: (MM/DD/YYYY)

02-15-2010

7a.

End Date: (MM/DD/YYYY)

02-14-2015

7b.

Reporting Period End Date:

06-30-2011

9a. If Other, please describe:

N/A

**10. Broadband Mapping**

10a. Provider Table

Number of Providers Identified	Number of Providers Contacted	Number of Agreements Reached for Data Sharing	Number of Partial Data Sets Received	Number of Complete Data Sets	Number of Data Sets Verified
3	2	0	2	0	2

10b. Are you submitting the required PROVIDER DATA by using the Excel spreadsheet provided by the SBDD grants office?  Yes  No

10c. Have you encountered challenges with any providers that indicate they may refuse to participate in this project?  Yes  No

10d. If so, describe the discussions to date with each of these providers and the current status

N/A - No refusal to provide data.

10e. If you are collecting data through other means (e.g. data extraction, extrapolation, etc), please describe your progress to date and the relevant activities to be undertaken in the future

The vendor is planning a visit to the Territory to collect more CAI data. The vendor's sub-contractor visited the Territory in May and collected some CAI information and also met with local providers and conducted a town hall meeting

10f. Please describe the verification activities you plan to implement

Verification is being completed by verifying data against third party data sets.

10g. Have you initiated verification activities?  Yes  No

10h. If yes, please describe the status of your activities

Often locally provided data isn't in a geospatial data set, therefore must be digitized by the vendor. Verification is sent back to the providers to determine whether or not the data is accurate.

10i. If verification activities have not been initiated please provide a projected time line for beginning and completing such activities

N/A

**Staffing**

10j. How many jobs have been created or retained as a result of this project?

1

10k. Is the project currently fully staffed?  Yes  No

10l. If no, please explain how any lack of staffing may impact the project's time line and when the project will be fully staffed  
 A project coordinator should be hired by September, which should give a more dedicated focus to the day to day management of the project.

10m. When fully staffed, how many full-time equivalent (FTE) jobs do you expect to create or retain as a result of this project?

2 to 3 - depending on future grant adjustments

10n. Staffing Table

Job Title	FTE %	Date of Hire
Local Liaison for the subcontractor to the vendor	100	05/02/2011

Add Row

Remove Row

**Sub Contracts**

10o. Subcontracts Table

Name of Subcontractor	Purpose of Subcontract	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Federal Funds	In-Kind Funds
Broadmap, LLC	Mapping & Planning	N	Y	08/01/2010	03/31/2012	800,640	0
TBA	Mapping	N	N	04/01/2012	02/14/2015	593,975	90,000

Add Row

Remove Row

**Funding**

10p. How much Federal funding has been expended as of the end of the last quarter? \$412,902      10q. How much Remains? \$1,414,191

10r. How much matching funds have been expended as of the end of last quarter? \$0      10s. How much Remains? \$282,913

10t. Budget Worksheet

Mapping Budget Element	Federal Funds Granted	Proposed In-Kind	Total Budget	Federal Funds Expended	Matching Funds Expended	Total Funds Expended
Personal Salaries	\$242,530	\$29,670	\$272,000	\$0	\$0	\$0
Personnel Fringe Benefits	\$21,100	\$2,581	\$23,681	\$0	\$0	\$0
Travel	\$35,230	\$0	\$35,230	\$12,177	\$0	\$12,177
Equipment	\$79,667	\$0	\$79,667	\$0	\$0	\$0
Materials / Supplies	\$53,901	\$152,446	\$20,347	\$0	\$0	\$0
Subcontracts Total	\$1,394,615	\$90,000	\$1,484,615	\$400,724	\$0	\$400,724
Subcontract #1	\$800,640	\$0	\$800,640	\$400,724	\$0	\$400,724
Subcontract #2	\$593,975	\$90,000	\$683,975	\$0	\$0	\$0
Subcontract #3	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #4	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #5	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$1,827,093	\$274,697	\$2,101,790	\$412,901	\$0	\$412,901
Total Indirect Costs	\$73,403	\$8,216	\$81,619	\$0	\$0	\$0
Total Costs	\$1,900,496	\$282,913	\$2,183,409	\$412,901	\$0	\$412,901

Mapping Budget Element	Federal Funds Granted	Proposed In-Kind	Total Budget	Federal Funds Expended	Matching Funds Expended	Total Funds Expended
% Of Total	86	14	100	19	0	100

### Hardware / Software

10u. Has the project team purchased the software / hardware described in the application?  Yes  No

10v. If yes, please list

N/A

10w. Please note any software / hardware that has yet to be purchased and explain why it has not been purchased

Hardware will be purchased in August/September

10x. Has the project team purchased or used any data sets?  Yes  No

10y. If yes, please list

N/A

10z. Are there any additional project milestones or information that has not been included?  Yes  No

10aa. If yes, please list

N/A

10bb. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the project team is employing

The American Samoa Government is having difficulty making it's matching funds. Originally when the grant was put together an assumption was made about the qualifications of the American Samoa Government data, which could be leveraged as matching funds through the materials and supplies (where matching is listed) after further discussions with the NTIA/NIST it was determined that the American Samoa Government GIS data did not qualify as it was either directly or indirectly federally funded. The American Samoa Government is currently working with the NTIA/NIST to determine the best solution for making these matching funds.

10cc. Please provide any other information that you think would be useful to NTIA as it assesses your Broadband Mapping Project

The American Samoa Government is proposing a grant reduction as a way to meet the matching funds. Personnel funds have not been used as a result of not hiring a Project Coordinator, Hardware doesn't need to be purchased because it is being purchased under the contract with the vendor. The American Samoa Government will provide a formal proposal to the NTIA/NIST in the coming weeks to address this matter.

### 11. Broadband Planning

11a. Please describe progress made against all goals, objectives, and milestones detailed in the approved Project Plan. Be sure to include a description of each major activity / milestone that you plan to complete and your current status

The vendor's sub-contractor has started holding townhall meetings in the Territory via a formal visit. In addition the sub-contractor has also hired a local employee to act as a liaison.

11b. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the project team is employing

No new challenges have been encountered.

11c. Does the Project Team anticipate any changes to the project plan for Broadband Planning?  Yes  No

11d. If yes, please describe these anticipated changes. Please note that NTIA will need to approve changes to the Project Plan before they can be implemented

NTIA/NIST will be provided more information at a later date, once the local Broadband Coordinator is hired, due to adjustments that need to be made to the program as a result of the change in coordination of the program from the local Commerce Department to the local Information Technology Department.

**Funding**

11e. How much Federal funding has been expended as of the end of the last quarter? \$0                      11f. How much Remains?                      \$0

11g. How much matching funds have been expended as of the end of last quarter? \$0                      11h. How much Remains?                      \$0

11i. Planning Worksheet

Personal Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Subcontracts Total	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #1	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #2	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #3	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #4	\$0	\$0	\$0	\$0	\$0	\$0
Subcontract #5	\$0	\$0	\$0	\$0	\$0	\$0
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$0	\$0	\$0	\$0	\$0	\$0
% Of Total	0	0	0	0	0	0

**Additional Planning Information**

11j. Are there any additional project milestones or information that has not been included?

N/A

11k. Please describe any challenge or obstacle that you have encountered and detail the mitigation strategies the Project Team is employing

N/A

11l. Please provide any other information that you think would be useful to NTIA as it assesses your Broadband Mapping Project

N/A



12. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

12a. Typed or Printed Name and Title of Authorized Certifying Official

Andrew D Berquist

IT & Communications Specialist

12c. Telephone  
(area code, number, and extension)

684-633-5566

12d. Email Address

Andrew.Berquist@DOC.AS

12b. Signature of Authorized Certifying Official

Submitted Electronically

12e. Date Report Submitted  
(Month, Day, Year)

09-09-2011