

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

56-50-M09016

4. Report Date (MM/DD/YYYY)

01-15-2015

1. Recipient Name

EdLab Group Foundation

6. Reporting Period End Date:

12-31-2014

3. Street Address

19020 33rd Avenue West, Suite 210,

5. City, State, Zip Code

Lynwood, WA 98036-4754

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

11-01-2009

7b. End Date: (MM/DD/YYYY)

01-31-2015

8. Designated Entity on Behalf of:

Wyoming

9. List the individual projects in your approved project plan

| | Project Type (Data Collection, Capacity Building, Technical Assistance, etc.) | Project Name (if different from Project Type) | Total Federal Funding Amount | Total Federal Funding Amount expended at the end of this reporting period | Percent of Total Federal Funding amount expended |
|---|---|---|------------------------------|---|--|
| 1 | Data Collection | Data Collection | 3,097,445 | 2,400,248 | 77% |
| 2 | Capacity Building | Capacity Building | 901,793 | 737,056 | 82% |
| 3 | Technical Assistance | Technical Assistance | 154,595 | 113,929 | 74% |
| 4 | N/A | | | | |
| 5 | N/A | | | | |
| 6 | N/A | | | | |
| | | | \$4,153,833 | \$3,251,233 | 78% |

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

This project is fully staffed.

| 10b. Staffing Table | | | | | | | | | |
|---|----------------------|------------------|-------------------------|----------------------|-------------------|-------------------------------|--------------------------------|--|-----|
| Job Title | | | FTE % | Project(s) Assigned | | | Change | | |
| State Broadband Initiative (SBI Program Director) | | | 17 | Data Collection | | | No Change | | |
| State Broadband Initiative (SBI Program Director) | | | 17 | Capacity Building | | | No Change | | |
| State Broadband Initiative (SBI Program Director) | | | 14 | Technical Assistance | | | No Change | | |
| Executive Director | | | 1 | Data Collection | | | No Change | | |
| Executive Director | | | 1 | Capacity Building | | | No Change | | |
| Executive Director | | | 0 | Technical Assistance | | | No Change | | |
| Operations Manager | | | 1 | Data Collection | | | No Change | | |
| Operations Manager | | | 1 | Capacity Building | | | No Change | | |
| Operations Manager | | | 0 | Technical Assistance | | | No Change | | |
| | | | Add Row | | Remove Row | | | | |
| 11. Subcontracts | | | | | | | | | |
| 11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4) | | | | | | | | | |
| Name | Subcontract Purpose | RFP Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated | Project and % Assigned (Example: Data Collection 75) | |
| Troy Babbitt, Coordinator Contract | Capacity Building | Yes | Yes | 02/12/2012 | 04/22/2012 | 15,690 | 0 | Capacity Building | 100 |
| WY Dept of Enterprise Technology Services, Contract for SBI Travel | Capacity Building | No | Yes | 04/22/2012 | 10/30/2014 | 10,000 | 0 | Capacity Building | 100 |
| University of Wyoming Survey & Analysis Center (WYSAC) | Capacity Building | Yes | Yes | 05/02/2012 | 01/31/2015 | 152,992 | 37,687 | Capacity Building | 100 |
| Wyoming Business Council | Capacity Building | No | Yes | 04/02/2012 | 10/30/2014 | 169,128 | 33,826 | Capacity Building | 100 |
| VisionTech360 | Capacity Building | No | Yes | 11/01/2011 | 10/31/2013 | 196,850 | 16,720 | Capacity Building | 100 |
| Three President's Strategies | Capacity Building | No | Yes | 05/10/2011 | 07/31/2011 | 13,170 | 0 | Capacity Building | 100 |
| ICF International | Technical Assistance | Yes | Yes | 11/07/2012 | 01/31/2015 | 100,000 | 23,750 | Technical Assistance | 100 |

| | | | | | | | | | |
|------------------|----------------------|----|-----|------------|------------|-------|---|----------------------|----|
| Fedarra | Data Collection | No | No | 04/01/2011 | 06/30/2013 | 3,115 | 0 | Data Collection | 50 |
| Fedarra | Capacity Building | No | No | 04/01/2011 | 06/30/2013 | 3,115 | 0 | Capacity Building | 50 |
| Jackson Thornton | Data Collection | No | Yes | 07/01/2013 | 01/30/2015 | 7,169 | 0 | Data Collection | 39 |
| Jackson Thornton | Capacity Building | No | Yes | 07/01/2013 | 01/30/2015 | 8,013 | 0 | Capacity Building | 43 |
| Jackson Thornton | Technical Assistance | No | Yes | 07/01/2013 | 01/30/2015 | 3,380 | 0 | Technical Assistance | 18 |

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

No challenges were encountered with vendors or subrecipients.

| 12. Budget worksheet | | | | | | |
|--|------------------------------|--------------------------------|---------------------|-------------------------------|---|-----------------------------|
| Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved. | | | | | | |
| Project Budget Element | Federal Funds Awarded | Approved Matching Funds | Total Budget | Federal Funds Expended | Approved Matching Funds Expended | Total Funds Expended |
| Personnel Salaries | \$247,380 | \$0 | \$247,380 | \$239,716 | \$0 | \$239,716 |
| Personnel Fringe Benefits | \$48,923 | \$0 | \$48,923 | \$46,298 | \$0 | \$46,298 |
| Travel | \$18,947 | \$0 | \$18,947 | \$14,408 | \$0 | \$14,408 |
| Equipment | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Materials / Supplies | \$3,465 | \$0 | \$3,465 | \$865 | \$0 | \$865 |
| Subcontracts Total | \$682,622 | \$111,983 | \$794,605 | \$612,280 | \$110,744 | \$723,024 |
| Construction | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Other | \$3,014,790 | \$800,141 | \$3,814,931 | \$2,208,762 | \$739,732 | \$2,948,494 |
| Total Direct Costs | \$4,016,127 | \$912,124 | \$4,928,251 | \$3,122,329 | \$850,476 | \$3,972,805 |
| Total Indirect Costs | \$137,706 | \$126,340 | \$264,046 | \$128,903 | \$105,457 | \$234,360 |
| Total Costs | \$4,153,833 | \$1,038,464 | \$5,192,297 | \$3,251,232 | \$955,933 | \$4,207,165 |
| % of Total | 80 | 20 | 100 | 77 | 23 | 100 |
| 13. Hardware / Software | | | | | | |
| 13a. List any hardware/software purchased during this reporting period. | | | | | | |
| No hardware or software was purchased during Q4-2014. | | | | | | |
| 13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased. | | | | | | |
| N/A | | | | | | |
| 14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project). | | | | | | |
| 14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR. | | | | | | |
| 14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR. | | | | | | |

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Kathy Johnson

15c. Telephone
(area code, number, and extension)

4259774741 X4775

15d. Email Address

kjohnson@edlabgroup.org

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

01-28-2015