



**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

The Milwaukee Public Library deployed 240 laptops to six branches in August and all were available for public use beginning August 1st, 2011; the six Library Technology Specialists completed their first full quarter of employment; computer classes and trainings began at the Library this quarter. The Milwaukee Public Library marketing outreach strategy was launched and the project received excellent media coverage. The marketing campaign included a press release highlighting the Broadband Technology Opportunities Program (BTOP) funded Laptop Program which ignited local newspapers to publish the information on their websites. As part of the marketing strategy, advertisements were placed in community newspapers, on billboards and on bus shelters located near the Broadband Technology Opportunities Program funded Public Computer Center sites throughout the city. The Housing Authority of the City of Milwaukee hired their last part-time Neighborhood Network Aide who was trained and began employment in July; The Housing Authority wireless vendor, Trinidad Group, LLC., installed wireless internet capabilities at the Lapham Park building and will install the same capabilities at the Hillside site next quarter. Seven of the eight Milwaukee Area Workforce Investment Board kiosks were installed this quarter at Public Computer Center sites. The seventh kiosk was installed at the Milwaukee Christian Center as noted in the Quarter 2 PPR. The United Community Center- Olga Village Senior Center opened in August and the Bridging the Information Gap Coordinator attended the Grand Opening Event on September 29th 2011. The United Community Center purchased 10 new computers, handicapped accessible equipment and bilingual and special needs software for their elderly and Spanish-speaking residents; A Connecting Milwaukee Communities team meeting was held on June 15th to discuss program activity. The Bridging the Information Gap Coordinator made contact with the Director of Institutional Research and Planning at the College of Menominee Nation to coordinate a meeting in Milwaukee to discuss possible collaboration efforts. Representatives from the college will come to Milwaukee on November 8th, 2011 to discuss collaboration opportunities and tour various PCC sites. The Bridging the Information Gap Coordinator participated in a "Quarterly Reporting on the PPR for Public Computer Centers" webinar on July 26th and a "Computer Recycling and Refurbishing" webinar on August 15th. The Bridging the Information Gap Coordinator, the Chief Information Officer, and a City of Milwaukee Grants Specialist participated in an "Affinity Group on Sustainability" conference call for local governments on September 21st. On September 23rd the Bridging the Information Gap Coordinator, Chief Information Officer and the Marketing and Public Relations Officer for the Milwaukee Public Library participated in a phone interview with a BTOP representative who is compiling data for a "Stakeholder Outreach and Sustainability Tool Kit". The representative was interested in the media coverage strategy used by the Milwaukee Public Library when promoting their portion of the Connecting Milwaukee Communities program.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	26	As previously reported we are approximately one quarter behind in our baseline projections.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

The Milwaukee Public Library wireless upgrade that was initially planned to be finished this quarter was slowed due to a delay in scheduling, the upgrade is projected to be completed early next quarter.

Although we feel that the Spanish translation of the kiosks would provide an added benefit to the project, the kiosk vendor has proven to be unable to provide Spanish translation of the kiosk content in a cost effective manner at this time.

The Housing Authority of the City of Milwaukee has issued an RFP for an Internet Service Provider and will choose the provider next quarter.

The wireless network has been installed at the Lapham Park site. During construction at the site, which is not BTOP funded, residents were relocated. When renovations are completed residents will move into the newly remodeled wing and once the ISP has been chosen the network will be connected and residents will have access to free wireless service in their units.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	247	The 247 workstations include the 240 laptops that were installed at six Milwaukee Public Library PCC's and seven of the eight Milwaukee Area Workforce Investment Board kiosks that were installed. The eighth and final kiosk will be installed next quarter.
4.b.	Average users per week (NOT cumulative)	5,902	The number of average weekly users at the five library branches was 5,345. The weekly average users totaled 197 at the Housing Authority (HACM) sites. The average weekly users at the kiosk sites totaled 360. We did see a significant increase in the number of users this quarter, with the installation of the 240 laptops, the additional hours of operation at the HACM PCC's and the deployment of seven of the eight kiosks.
4.c.	Number of PCCs with upgraded broadband connectivity	0	Technical configuration problems experienced by the wireless vendor have delayed the wireless upgrade at the six Library PCC's. The wireless upgrade is expected to be completed next quarter.
4.d.	Number of PCCs with new broadband wireless connectivity	0	The wireless installation was completed at the Lapham Park Housing Authority building this quarter but has not yet been "turned on". The Housing Authority has issued an RFP for an Internet Service Provider and it is estimated that once residents are able to move back into the newly remodeled wing of the Lapham Park building, the Hillside wireless installation is complete and an ISP has been chosen for the connection, residents of Lapham Park and Hillside apartments will receive free wireless access in their homes by December 31st, 2011.
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	31	The Housing Authority of the City of Milwaukee was able to extend PCC hours at each of their two sites with the addition of the four part-time Neighborhood Network Aides through BTOP funds. The Lapham Park PCC was open an additional 12 hours per week and the Hillside PCC Site was open an additional 19 hours per week.

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Basic Computer Skills (133 Classes)- Milwaukee Public Library	2	591	1,182
Job Labs (137 Labs)- Milwaukee Public Library	2	524	1,048

Child Internet Safety/Teen Job Class (12 Programs)- Milwaukee Public Library	2	55	110
Basic Computer Skills- Housing Authority of the City of Milwaukee- Lapham Park (Individualized Training- length of each program varies)	11	21	240
Introduction to Microsoft Word/ Excel- Housing Authority of the City of Milwaukee- Lapham Park (Individualized Training- length of each program varies)	14	19	272
Basic Computer Skills- Housing Authority of the City of Milwaukee- Hillside Terrace (Individualized Training- length of each program varies)	2	21	40
Introduction to Microsoft Word/ Publisher - Housing Authority of the City of Milwaukee- Hillside Terrace (Individualized Training- length of each program varies)	4	9	40

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**

The Housing Authority of the City of Milwaukee and Trinidad Group, LLC plan to complete the wireless installation at the Hillside site next quarter. An RFP was issued for an Internet Service Provider and once the installation is complete and the ISP has been selected it is projected that residents at both Lapham Park and Hillside will have free wireless access in their homes by December 31st, 2011.

The Library's wireless upgrade should be completed by the end of October and any configuration changes should be made by mid-November, 2011.

The final Milwaukee Area Workforce Investment Board kiosk will be placed next quarter and all 8 kiosks will be up and running. The eighth kiosk is being installed at the Villard Square library PCC. The Villard Square Library branch is a brand new facility that will open its doors with a grand opening event on Saturday, October 15th. This branch is a mixed-use building which houses the Villard Square library on the first floor and 47 apartment homes targeted to care-giving grandparents above in which grandparents are the primary caregivers for their grandchildren.

The United Community Center (UCC)- Olga Village PCC will be officially up and running next quarter and classes will begin. The UCC purchased 10 new computers, handicapped accessible equipment and bilingual and special needs software for their elderly and Spanish-speaking residents in September, but they were not available for public use this quarter. Classes will begin next quarter and that information will be included in the next reporting cycle totals.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	37	As previously reported we are approximately one quarter behind in our baseline projections.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

The wireless installation at the Housing Authority sites, Lapham Park and Hillside is scheduled to be completed by December 31st, 2011. One issue that could potentially cause a delay is the process of finding an Internet Service Provider as well as the construction process at the Lapham Park site. We do not anticipate delays but as is the nature with construction projects and the RFP process, such delays are possible.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$1,050,975	\$144,945	\$906,030	\$206,055	\$81,045	\$125,010	\$314,555	\$119,045	\$195,510
b. Fringe Benefits	\$818,853	\$283,484	\$535,369	\$100,844	\$40,583	\$60,261	\$168,544	\$64,083	\$104,461
c. Travel	\$0	\$0	\$0	\$1,484	\$0	\$1,484	\$2,526	\$0	\$2,526
d. Equipment	\$943,285	\$135,576	\$807,709	\$54,580	\$0	\$54,580	\$54,580	\$0	\$54,580
e. Supplies	\$49,500	\$49,500	\$0	\$489,884	\$30,598	\$459,286	\$617,359	\$90,598	\$526,761
f. Contractual	\$237,209	\$92,205	\$145,004	\$55,575	\$35,300	\$20,275	\$83,480	\$41,205	\$42,275
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$191,604	\$178,200	\$13,404	\$24,359	\$24,359	\$0	\$41,409	\$41,409	\$0
i. Total Direct Charges (sum of a through h)	\$3,291,426	\$883,910	\$2,407,516	\$932,781	\$211,885	\$720,896	\$1,282,453	\$356,340	\$926,113
j. Indirect Charges	\$235,076	\$162,850	\$72,226	\$0	\$0	\$0	\$31,033	\$3,250	\$27,783
k. TOTALS (sum of i and j)	\$3,526,502	\$1,046,760	\$2,479,742	\$932,781	\$211,885	\$720,896	\$1,313,486	\$359,590	\$953,896

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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