

RECIPIENT NAME:MILWAUKEE, CITY OF

AWARD NUMBER: 55-42-B10549

DATE: 01/14/2014

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 6/30/2015

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 55-42-B10549	3. DUNS Number 006434211
4. Recipient Organization MILWAUKEE, CITY OF 200 E WELLS STREET, MILWAUKEE, WI 532023515		
5. Current Reporting Period End Date (MM/DD/YYYY) 09-30-2013	6. Is this the last Report of the Award Period? <input checked="" type="radio"/> Yes <input type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Stephanie Saniter Project Coordinator	7c. Telephone (area code, number and extension) 414-286-8874	
	7d. Email Address Stephanie.saniter@milwaukee.gov	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 01-14-2014	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

As the final quarter of our project came to a close on September 30th, all milestones set forth by the City of Milwaukee- Connecting Milwaukee Communities grant were met.

Final grant activity at the Milwaukee Public Library included the installation of multipurpose printer/scanner/fax machines at all 13 library branches. Available free of charge to all patrons, these stations offer access to flatbed and sheet-fed scanning devices to print, send to email, store on a USB drive, or store in the Cloud; these services have been very popular and well received at all locations. An extremely exciting outcome of the grant and is that the salaries for the six full-time Library Technology Specialist positions that were created through the Broadband Technology Opportunities Program have been included in the Milwaukee Public Library budget and were approved by the Mayor and Common Council to continue as permanent, full-time positions in 2014.

The Housing Authority of the City of Milwaukee expended the total amount of their federal grant award. Final grant activity included the distribution of 217 All-In-One computers to residents of the Hillside and Lapham Park housing programs; the computers were given to individuals who completed four hours of Broadband Technology Opportunities Program funded training classes.

The United Community Center (UCC) expended the total amount of their federal grant award. The UCC will continue to offer basic skills computer classes and open lab time to its patrons with devices to assist handicapped users, and bilingual and special needs software for the participants, who are predominantly elderly and Spanish-speaking.

The Milwaukee Area Workforce Investment Board (MAWIB) has expended the total amount of their federal grant award. All eight broadband kiosks continue to offer community resource and employment information to patrons.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	100	All expenditure goals have been met
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

All project milestones were met this past quarter.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	339	We are on target with this indicator

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.b.	Average users per week (NOT cumulative)	13,201	We are on target with this indicator
4.c.	Number of PCCs with upgraded broadband connectivity	15	We are on target with this indicator
4.d.	Number of PCCs with new broadband wireless connectivity	1	We are on target with this indicator
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	112	We are on target with this indicator

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Basic Computer Skills Training- Milwaukee Public Library (MPL)- all six BTOP funded MPL Branches	2	749	1,498
Computer Basics- Housing Authority of the City of Milwaukee (HACM)- Lapham Park PCC	2	171	342
Internet Basics- Housing Authority of the City of Milwaukee (HACM)- Lapham Park PCC	2	153	306
Computer Basics- Housing Authority of the City of Milwaukee (HACM)- Hillside PCC	2	38	76
Internet Basics- Authority of the City of Milwaukee (HACM)- Hillside PCC	2	39	78

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

All project milestones set forth by the grant have been met.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	100	All expenditure goals have been met.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

All milestones set forth by the grant have been met.

It should be noted that we performed a Budget Modification in August, 2013 after we were informed by our Federal Program Officer that all subrecipient expenditures were to be reported as costs in the "Other" category. Hence, all subrecipient funds that were originally listed throughout various categories in the budget (including Personnel, Fringe, Supplies and Equipment) were all reallocated to the "Other" category on the SF-424A and in our 3rd Quarter, 2013 PPR Budget Execution Details. The only funds expended by the recipient are listed in the Personnel, Fringe and Travel categories. Equipment is listed in the SF-428, however those costs are included on the SF-424A as expenditures in the "Other" Category as the equipment was purchased by a subrecipient.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$184,599	\$52,017	\$132,582	\$167,850	\$33,992	\$133,858	\$167,850	\$33,992	\$133,858
b. Fringe Benefits	\$146,572	\$41,302	\$105,270	\$80,817	\$16,323	\$64,494	\$80,817	\$16,323	\$64,494
c. Travel	\$4,803	\$0	\$4,803	\$4,862	\$0	\$4,862	\$4,862	\$0	\$4,862
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$3,191,240	\$954,153	\$2,237,087	\$3,273,685	\$997,157	\$2,276,528	\$3,273,685	\$997,157	\$2,276,528
i. Total Direct Charges (sum of a through h)	\$3,527,214	\$1,047,472	\$2,479,742	\$3,527,214	\$1,047,472	\$2,479,742	\$3,527,214	\$1,047,472	\$2,479,742
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$3,527,214	\$1,047,472	\$2,479,742	\$3,527,214	\$1,047,472	\$2,479,742	\$3,527,214	\$1,047,472	\$2,479,742

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
---	--------------------------------