

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

54-50-M09012

4. Report Date (MM/DD/YYYY)

01-07-2014

1. Recipient Name

West Virginia Geological and Economic Survey

6. Reporting Period End Date:

12-31-2013

3. Street Address

1 Mont Chateau Road,

5. City, State, Zip Code

Morgantown, WV 26508-8079

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

10-01-2009

7b. End Date: (MM/DD/YYYY)

09-30-2014

8. Designated Entity on Behalf of:

N/A

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Broadband Mapping	2,432,719	1,953,881	80%
2	Planning Teams	Regional Planning Teams	875,550	502,782	57%
3	Technical Assistance	Technical Assistance	1,255,912	712,507	57%
4	Other	Planning	185,000	29,864	16%
5	N/A				
6	N/A				
			\$4,749,181	\$3,199,034	67%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

N/A

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
GIS State Coordinator				23	Data Collection			No Change	
Office Assistant				14	Data Collection			No Change	
Geologist V				20	Data Collection			No Change	
GIS Program Analyst				13	Data Collection			No Change	
GIS Data Analyst				32	Data Collection			No Change	
GIS Program Analyst				100	Technical Assistance			No Change	
GIS Technician				43	Data Collection			No Change	
				Add Row				Remove Row	
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
L. Robert Kimball & Associates	Other	Yes	Yes	04/01/2010	03/31/2014	1,369,000	0	Mapping	89
L. Robert Kimball & Associates	Original Planning Gran	No	Yes	04/01/2010	03/31/2014	185,000	0	Planning	11
Region 1 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 2 Planning & Development Council	Planning Teams	No	Yes	07/01/2012	12/31/2013	50,000	10,000	Planning	100
Region 3 Intergovernmental Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 4 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	12/31/2013	50,000	10,000	Planning	100
Region 5 Mid-Ohio Valley Regional Council	Planning Teams	No	Yes	05/01/2012	12/31/2013	50,000	10,000	Planning	100
Region 6 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	12/31/2013	50,000	10,000	Planning	100
Region 7 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100

Region 8 Planning & Development Council	Planning Teams	No	Yes	05/01/2012	12/31/2013	50,000	10,000	Planning	100
Region 9 Eastern Panhandle Planning & Development Council	Planning Teams	No	Yes	05/01/2012	10/31/2013	50,000	10,000	Planning	100
Region 10 Belomar Regional Council & Interstate Planning Commission	Planning Teams	No	Yes	05/01/2012	12/31/2013	50,000	10,000	Planning	100
Region 11 Brooke Hancock Regional Planning & Development Council	Planning Teams	No	Yes	05/01/2012	12/31/2013	50,000	10,000	Planning	100

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

7 of the 11 sub-contracts with the Regional Councils were extended from an original termination date of 10/31/13 to 12/31/13. As of this writing, all work by the Regional Councils has been completed.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$542,978	\$0	\$542,978	\$416,181	\$38,652	\$454,833
Personnel Fringe Benefits	\$183,217	\$0	\$183,217	\$144,054	\$14,414	\$158,468
Travel	\$34,048	\$0	\$34,048	\$39,581	\$0	\$39,581
Equipment	\$116,000	\$0	\$116,000	\$58,889	\$0	\$58,889
Materials / Supplies	\$83,550	\$0	\$83,550	\$12,667	\$0	\$12,667
Subcontracts Total	\$2,104,000	\$110,000	\$2,214,000	\$1,305,738	\$82,098	\$1,387,836
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$1,610,000	\$1,077,295	\$2,687,295	\$1,146,975	\$878,918	\$2,025,893
Total Direct Costs	\$4,673,793	\$1,187,295	\$5,861,088	\$3,124,085	\$1,014,082	\$4,138,167
Total Indirect Costs	\$75,388	\$0	\$75,388	\$74,949	\$363	\$75,312
Total Costs	\$4,749,181	\$1,187,295	\$5,936,476	\$3,199,034	\$1,014,445	\$4,213,479
% of Total	80	20	100	76	24	100

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>AutoMailMerge plug-in software for Adobe Acrobat - to enable integration of nine Technical Assistance round 2 grant application reviewers' scores and evaluations for 127 proposals into Access database reports.</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>None anticipated.</p>

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

John May

15c. Telephone
(area code, number, and extension)

304-594-2331

15d. Email Address

may@geosrv.wvnet.edu

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

01-14-2014