

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

53-50-M09018N

4. Report Date (MM/DD/YYYY)

01-29-2015

1. Recipient Name

Washington State Department of Commerce

6. Reporting Period End Date:

12-31-2014

3. Street Address

1011 Plum Street SE,

5. City, State, Zip Code

Olympia, WA 98504

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

11-01-2009

7b. End Date: (MM/DD/YYYY)

01-31-2015

8. Designated Entity on Behalf of:

State of Washington

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Mapping (150)	1,635,975	1,686,000	103%
2	Capacity Building	Planning (250)	1,869,884	1,631,464	87%
3	Planning Teams	Local Tech Teams (350)	621,867	524,035	84%
4	Application Usage and Development	Apps Contest	1,179,808	1,225,398	104%
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	
			\$5,307,534	\$5,066,897	95%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

NA

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
NA				0	NA			No Change	
			Add Row		Remove Row				
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
SANBORN	Data Collection	Yes	Yes	10/01/2011	12/28/2011	343,651	0	MAPPING (150)	100
SANBORN	Data Collection	Yes	Yes	12/29/2011	12/30/2014	1,292,324	402,676	MAPPING (150)	100
SANBORN	Data Collection	Yes	Yes	12/29/2011	12/30/2014	130,000	0	PLANNING (250)	100
VARIOUS < \$25K	Capacity Building	No	Yes	10/01/2011	10/30/2014	58,245	5,200	PLANNING (250)	100
YAKIMA INTERFAITH COALITION	Planning Teams	Yes	Yes	07/01/2012	06/30/2013	47,419	39,981	LTPT (350)	100
PORT OF CLARKSTON	Planning Teams	Yes	Yes	07/01/2012	06/30/2013	44,952	17,002	LTPT (350)	100
COWLITZ WAHAKIACUM COG	Planning Teams	Yes	Yes	07/01/2012	06/30/2013	72,000	23,938	LTPT (350)	100
MCEDD	Planning Teams	Yes	Yes	07/01/2012	06/30/2013	69,600	38,160	LTPT (350)	100
TRI-COUNTY ED	Planning Teams	Yes	Yes	07/01/2012	06/30/2013	48,224	33,346	LTPT (350)	100
WASHINGTON STATE UNIVERSITY	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	56,000	14,000	LTPT (350)	100
LINCOLN COUNTY	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	26,880	10,000	LTPT (350)	100
AFFILIATED TRIBES OF NW INDIANS	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	94,000	23,500	LTPT (350)	100
WALLA WALLA VALLEY CHAMBER	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	64,000	16,562	LTPT (350)	100

MCEDD	Planning Teams	Yes	Yes	07/01/2013	06/30/2014	60,000	15,000	LTPT (350)	100
YAKIMA INTERFAITH COALITION	Planning Teams	Yes	Yes	10/01/2013	06/30/2014	16,500	4,125	LTPT (350)	100
TECHNOLOGY ALLIANCE	Application Usage and	Yes	Yes	12/13/2012	10/30/2014	1,000,000	333,692	APPS CON (450)	100
VARIOUS < \$25K	Application Usage and	Yes	Yes	10/01/2011	10/30/2014	47,640	50,634	APPS CON (450)	100
CITY OF SEATTLE	Capacity Building	No	Yes	04/01/2014	12/30/2014	150,000	0	PLANNING (250)	100

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

NA

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$740,622	\$41,937	\$782,559	\$666,527	\$32,738	\$699,265
Personnel Fringe Benefits	\$215,170	\$10,840	\$226,010	\$222,250	\$9,762	\$232,012
Travel	\$23,900	\$100	\$24,000	\$23,158	\$15	\$23,173
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$49,060	\$0	\$49,060	\$11,021	\$1,075	\$12,096
Subcontracts Total	\$3,621,435	\$1,027,816	\$4,649,251	\$3,475,772	\$1,235,074	\$4,710,846
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$328,354	\$198,648	\$527,002	\$339,048	\$677	\$339,725
Total Direct Costs	\$4,978,541	\$1,279,341	\$6,257,882	\$4,737,776	\$1,279,341	\$6,017,117
Total Indirect Costs	\$328,993	\$13,765	\$342,758	\$328,993	\$13,765	\$342,758
Total Costs	\$5,307,534	\$1,293,106	\$6,600,640	\$5,066,769	\$1,293,106	\$6,359,875
% of Total	80	20	100	80	20	100

13. Hardware / Software
13a. List any hardware/software purchased during this reporting period. NO CHANGE FROM PREVIOUS PERIOD
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased. NA

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Mariann Schols

15c. Telephone
(area code, number, and extension)

15d. Email Address
mariann.schols@commerce.wa.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

02-10-2015