QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	**53-43-B10005**	**133872619**

4. Recipient Organization

TINCAN 1317 West Second Ave., Spokane, WA 99201

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
12-31-2011	◯ Yes ⦿ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Karen Michaelson	509-744-0972
	7d. Email Address
Executive Director	kmichaelson@asisna.com

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	01-26-2012

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Our classes and workshops are becoming increasingly well-attended. We have added an emphasis on job search and filling out application forms online. Our business series has expanded to 5 courses, including basic online skills, web development, and social media. We have established a contract with Comcast to provide training for Internet Essentials, their low cost subsciber program.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	44	Training has been slowed because the city did not install computers until the end of the quarter
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

The city was slow to get all of the libraries and community centers connected, thus limiting the number of trainings that could be conducted.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
attached	attached	see attached list	182,000	182,000	138	0
Total:			**182,000**	**182,000**	**138**	**0**

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

Actual assistance with subscriptions at workshops and reports of partner ISPs

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

With the economic downturn, even though people are interested in subscribing, they can't afford to. Most of the people Tincan and its partners serve are very low income/homeless and need to use public access computer sites. While we promote the Comcast Internet Essentials [program, they have refused to share subscriber data with us. We are now trying to capture that data in other ways.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	Businesses and CAIs : 0

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

We are working on a partnership with CenturyLink's low cost subscriber program. Their eligibility criteria are broader, and may reach low income seniors and others who do not have children in the school free lunch program. We are planning a "get connected" campaign to be included as a flyer in city utility bills that will tell people about classes and low cost alternatives. We are also working on methods to capture subscriber data from Comcast and other large ISPs.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	**Overall Project**	56	Many of our activities are being suported by a matching grant from Microsoft focused on digital literacy. As training expands to other sites, more of our grant funds will be expended.
2.b.	**Equipment Purchases**	-	Milestone Data Not Required
2.c.	**Awareness Campaigns**	-	Milestone Data Not Required
2.d.	**Outreach Activities**	-	Milestone Data Not Required
2.e.	**Training Programs**	-	Milestone Data Not Required
2.f.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Capturing subscriber data

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$577,903	$61,828	$516,076	$371,614	$83,972	$287,642	$432,549	$109,907	$322,642
b. Fringe Benefits	$127,753	$10,777	$116,976	$58,356	$0	$58,356	$73,000	$0	$73,000
c. Travel	$0	$0	$0	$11,695	$11,695	$0	$14,000	$14,000	$0
d. Equipment	$3,975	$0	$3,975	$0	$0	$0	$0	$0	$0
e. Supplies	$36,000	$0	$36,000	$20,938	$19,828	$1,110	$49,000	$22,000	$27,000
f. Contractual	$754,746	$655,746	$99,000	$527,456	$518,456	$9,000	$641,675	$605,675	$36,000
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$52,000	$0	$52,000	$18,232	$10,680	$7,552	$20,000	$12,000	$8,000
i. Total Direct Charges (sum of a through h)	$1,552,377	$728,351	$824,027	$1,008,291	$644,631	$363,660	$1,230,224	$763,582	$466,642
j. Indirect Charges	$156,565	$0	$156,565	$69,096	$0	$69,096	$88,000	$0	$88,000
k. TOTALS (sum of i and j)	$1,708,942	$728,351	$980,592	$1,077,387	$644,631	$432,756	$1,318,224	$763,582	$554,642

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $0