

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

We have assisted partner organizations in developing their computer lab capacity. We have also greatly increased the number and variety of trainings available. We have included many more workforce development trainings as part of our Microsoft Elevate America initiative. The workshop attendance is increasing. Organizations throughout Spokane are now referring clients to Tincan's open computer lab. For example, a homeless man was referred by a shelter to us. He wanted to apply for a gas station job, but the applications, even for these positions, have to be completed online. He had never been online before he was referred to Tincan's open lab. He completed his application, and is now a regular lab user.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	65	Progress is being made at a normal pace, with some exceptions due to delays in delivering parts for connect8ing partners.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

There have been some delays in receiving parts for connecting city-owned partners (libraries and community centers).

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	235	City-owned facilities will be connected next quarter
4.b.	Average users per week (NOT cumulative)	4,968	Not all of the community centers are connected to the city yet.
4.c.	Number of PCCs with upgraded broadband connectivity	1	Not all of the community centers and libraries are connected to the city yet.
4.d.	Number of PCCs with new broadband wireless connectivity	0	not applicable
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	Due to budget cuts, no one is able to expand hours. They are fighting to keep community centers and library branches open

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
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RECIPIENT NAME:TINCAN

AWARD NUMBER: 53-42-B10004
DATE: 10/27/2011

OMB CONTROL NUMBER: 0660-0037
EXPIRATION DATE: 12/31/2013

see attached list	0	0	0
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Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).
 All of the community centers are scheduled to be connected to the city network next quarter (several of them were connected in October). Tincan is helping them troubleshoot their connections and plan for publicity and training. The libraries should also be connected in this next quarter. This will allow us to increase training at new sites, including new training that we have developed on online job searching, resume preparation, and other workforce activities.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	70	Pprogress is contingent upon the city's ability to make connections in a timely manner.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

none

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$182,015	\$0	\$182,015	\$105,023	\$0	\$105,023	\$117,025	\$0	\$117,025
b. Fringe Benefits	\$45,504	\$0	\$45,504	\$23,038	\$0	\$23,038	\$26,000	\$0	\$26,000
c. Travel	\$0	\$0	\$0	\$944	\$944	\$0	\$944	\$944	\$0
d. Equipment	\$10,400	\$10,400	\$0	\$106,237	\$106,237	\$0	\$106,237	\$106,237	\$0
e. Supplies	\$327,058	\$0	\$327,058	\$358,586	\$87,159	\$271,427	\$410,000	\$90,000	\$320,000
f. Contractual	\$1,359,882	\$741,605	\$618,277	\$719,927	\$410,518	\$309,409	\$729,500	\$369,500	\$360,000
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$6,648	\$1,248	\$5,400	\$14,259	\$13,065	\$1,194	\$16,000	\$14,000	\$2,000
i. Total Direct Charges (sum of a through h)	\$1,931,507	\$753,253	\$1,178,254	\$1,328,014	\$617,923	\$710,091	\$1,405,706	\$580,681	\$825,025
j. Indirect Charges	\$100,795	\$0	\$100,796	\$127,645	\$0	\$127,645	\$135,000	\$0	\$135,000
k. TOTALS (sum of i and j)	\$2,032,302	\$753,253	\$1,279,050	\$1,455,659	\$617,923	\$837,736	\$1,540,706	\$580,681	\$960,025

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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