QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	51-43-B10552	055305713

4. Recipient Organization

BOAT PEOPLE SOS, INC. 6066 LEESBURG PIKE STE 100, FALLS CHURCH, VA 220412220

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
09-30-2011	○ Yes ◉ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Jason Clevenger	703-647-6486
	7d. Email Address
	jason.clevenger@bpsos.org

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	11-11-2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

BPSOS-BLB – We partnered with the Mobile Public Library system to provide free online English as Second Language (ESL) training. Through our partnership, we have become a satellite office where community members can come in and apply for a library card without having to go to one of MPL's branches. With the card, community members can access any of MPL's online training programs in our PCC in Bayou La Batre.

We also began our partnership with MarketMaker, a marketing program to help local fishermen and seafood processing plants reach new customers in different markets. We have been designated as a site where business owners with limited English proficiency can come for training and assistance with the program.

Alba Middle - Began Star testing during the week of August 23. This was the first time the rolling lab was used. They also tested the 6th grade reading classes each day through the week, over 250 students in total. The week of August 29th, they tested 7th and 8th grade students, which were around 420 students total.

Bayou Clinic – Partnered with Goodwill Easter Seals to provide GED classes in their Community Room on Tuesday and Thursday evenings. Wireless internet is available throughout the facility, which is useful for both instructors and students. They also installed Krames webpages on the BTOP computers to provide health education information related to asthma, COPD, hypertension and diabetes.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	55	Our initial implementation of this project was delayed for internal reasons. We did not start this grant when anticipated. There were delays in equipment procurement and installation in all three venues (BPSOS-Bayou La Batre, Alba Middle School, Bayou Clinic.). The late purchase and use of the computers at the Alba Middle School, set our numbers back quite a bit. We anticipate that now that all three sites are up and fully operational, the numbers will steadily increase.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

BPSOS-BLB – We still face the issue of finding qualified volunteers to conduct our computer classes. Many times, the staff has to go through online tutorials to be comfortable enough to run the classes. However, we have now focused on leveraging our partnerships to provide qualified volunteers or train our volunteers to be qualified in specific training material.

Alba Middle - They had some technical problems and sometimes it took the students twenty to thirty minutes to take a 15 minute test because many of the students were blocked out and each time they had to return to the site, log-in and restart the computer. They had

numerous problems with the internet and had low battery charge several times. Because the computers were not used during the summer, pop-up dates for software appeared throughout the testing period. They have learned to make sure carts are fully charged each afternoon so they will be ready for the following day. They say they need more wiring or access to get in internet easier.

Bayou Clinic - No technical challenges or issues are noted.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported <u>cumulatively</u> from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	**New workstations installed and available to the public**	57	Our initial implementation of this project was delayed for internal reasons. We did not start this grant when anticipated. There were delays in equipment procurement and installation in all three venues (BPSOS-Bayou La Batre, Alba Middle School, Bayou Clinic.). The late purchase and use of the computers at the Alba Middle School, set our numbers back quite a bit. We anticipate that now that all three sites are up and fully operational, the numbers will steadily increase.
4.b.	**Average users per week (NOT cumulative)**	172	N/A
4.c.	**Number of PCCs with upgraded broadband connectivity**	3	N/A
4.d.	**Number of PCCs with new broadband wireless connectivity**	0	N/A
4.e.	**Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds**	123	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Star Testing (Alba)	6	613	6
Mango ESL (BPSOS)	2	5	30
Basic Computer Training (BPSOS)	2	2	30

Add Training Program	Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

BPSOS-BLB – Alabama MarketMaker will be one of our main focuses for the next quarter. We will be working with local fishermen and seafood associations to get the word out about this program, which will help stimulate the seafood industry by helping the fishermen reach new markets across the US. We will assist the fishermen in the registration progress and also training them to use the program. We hope this is also a vehicle for the fishermen to be introduced to one of the benefits of internet use, leading to more people taking advantage of our programs.

We also plan to graduate our first round of students in our ESL program. They now possess the ability to conduct a conversation in English. We are also working with MPL to get a more comprehensive program that will go further into more difficult areas of ESL.

Alba Middle - In the new quarter, they will be taking the rolling carts to each room and the counselors will be using them for training programs for students.

They will still be using them in the media center to do all Star reading tests.

Bayou Clinic – Continues to provide availability of computer workstations with printers for public use, along with wireless high speed internet access throughout the facility.

They have received an inquiry regarding a training class for a web-based resource to connect the food supplier, farmer, or fishermen with the consumer, buyers, and others in the Bayou area. This training class would be held in the BayouClinic Community Room and the wireless internet connection would be utilized in the training. A progress report on scheduling of this event will be forthcoming.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	**Overall Project**	66	Our initial implementation of this project was delayed for internal reasons. We did not start this grant when anticipated. There were delays in equipment procurement and installation in all three venues (BPSOS-Bayou La Batre, Alba Middle School, Bayou Clinic.). The late purchase and use of the computers at the Alba Middle School, set our numbers back quite a bit. We anticipate that now that all three sites are up and fully operational, the numbers will steadily increase.
2.b.	**Equipment / Supply Purchases**	-	Milestone Data Not Required
2.c.	**Public Computer Centers Established**	-	Milestone Data Not Required
2.d.	**Public Computer Centers Improved**	-	Milestone Data Not Required
2.e.	**New Workstations Installed**	-	Milestone Data Not Required
2.f.	**Existing Workstations Upgraded**	-	Milestone Data Not Required
2.g.	**Outreach Activities**	-	Milestone Data Not Required
2.h.	**Training Programs**	-	Milestone Data Not Required
2.i.	**Other (please specify):**	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

N/A

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. **Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.**

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$306,650	$107,800	$198,850	$145,996	$60,443	$85,553	$175,196	$72,532	$102,664
b. Fringe Benefits	$56,756	$6,248	$50,508	$16,992	$3,067	$13,925	$20,391	$3,681	$16,710
c. Travel	$1,515	$0	$1,515	$2,293	$0	$2,293	$2,751	$0	$2,751
d. Equipment	$41,985	$0	$41,985	$31,160	$0	$31,160	$37,392	$0	$37,392
e. Supplies	$2,160	$540	$1,620	$2,590	$917	$1,673	$3,107	$1,099	$2,008
f. Contractual	$116,014	$0	$116,014	$88,893	$0	$88,893	$106,671	$0	$106,671
g. Construction	$0	$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$20,218	$7,151	$13,067	$14,638	$2,106	$12,532	$17,565	$2,526	$15,038
i. Total Direct Charges (sum of a through h)	$545,298	$121,739	$423,559	$302,562	$66,533	$236,029	$363,073	$79,838	$283,234
j. Indirect Charges	$37,980	$0	$37,980	$16,341	$0	$16,341	$19,608	$0	$19,608
k. TOTALS (sum of i and j)	$583,278	$121,739	$461,539	$318,903	$66,533	$252,370	$382,681	$79,838	$302,842

2. **Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.**

a. Application Budget Program Income: $0	b. Program Income to Date: $0