

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

50-50-M09004

**4. Report Date (MM/DD/YYYY)**

01-14-2013

**1. Recipient Name**

Vermont Center for Geographic Information, Inc.

**6. Reporting Period End Date:**

12-31-2012

**3. Street Address**

58 South Main Street, Suite 2,

**5. City, State, Zip Code**

Waterbury, VT 05676

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

10-01-2009

**7b. End Date: (MM/DD/YYYY)**

09-30-2014

**8. Designated Entity on Behalf of:**

N/A

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection, Integration, Verification, & Distrii	2,767,542	1,501,459	54%
2	Capacity Building	State Broadband Capacity Building	525,420	239,456	46%
3	Planning Teams	Regional Technology Planning Teams	250,034	246,289	99%
4	N/A	N/A	0	0	
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

N/A

10b. Staffing Table										
Job Title				FTE %	Project(s) Assigned			Change		
Executive Director - position maintained				40	Data Collection, Integration, Verification, & Dis			No Change		
Senior Project Manager - position maintained				53	Data Collection, Integration, Verification, & Dis			No Change		
Director of Enterprise GIS Services				14	Data Collection, Integration, Verification, & Dis			No Change		
Support Staff				27	Data Collection, Integration, Verification, & Dis			No Change		
			Add Row		Remove Row					
11. Subcontracts										
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)										
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)		
Pericle Communications	Data Collection	Yes	Yes	01/01/2010	09/30/2014	307,240	0	Data Collection	100	
UVM/Center for Rural Studies	Data Collection	Yes	Yes	10/01/2010	09/30/2014	254,445	0	Data Verification	100	
VT Dept. of Public Service	Data Collection	Yes	Yes	09/15/2009	09/30/2014	486,255	0	Data Collection	100	
Applied Geographics, Inc.	Data Collection	Yes	Yes	06/15/2010	12/31/2012	104,840	0	BroadbandVT.org	100	
Marketing Partners, Inc.	Data Collection	Yes	Yes	08/02/2010	09/30/2012	121,750	0	BroadbandVT.org	100	
VT Telecommunications Authority	Capacity Building	Yes	Yes	09/28/2010	09/30/2014	525,420	132,975	Employment of Direc	100	
Northwest Regional Planning Commission	Planning Teams	Yes	Yes	12/01/2010	11/30/2012	250,034	62,509	Regional Technology	100	
Unobligated	Data Collection	No	No	10/01/2009	09/30/2014	332,240	0	Data Collection	100	
					Add Row	Remove Row				
11b. Describe any challenges encountered with vendors or subrecipients.										
N/A										



<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$342,105	\$0	\$342,105	\$191,850	\$0	\$191,850
<b>Personnel Fringe Benefits</b>	\$254,844	\$0	\$254,844	\$144,747	\$0	\$144,747
<b>Travel</b>	\$8,000	\$0	\$8,000	\$10,717	\$0	\$10,717
<b>Equipment</b>	\$21,000	\$0	\$21,000	\$3,396	\$0	\$3,396
<b>Materials / Supplies</b>	\$55,275	\$0	\$55,275	\$28,003	\$0	\$28,003
<b>Subcontracts Total</b>	\$2,382,224	\$195,484	\$2,577,708	\$1,347,649	\$184,339	\$1,531,988
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$6,000	\$690,266	\$696,266	\$1,264	\$690,266	\$691,530
<b>Total Direct Costs</b>	\$3,069,448	\$885,750	\$3,955,198	\$1,727,626	\$874,605	\$2,602,231
<b>Total Indirect Costs</b>	\$473,548	\$0	\$473,548	\$259,578	\$0	\$259,578
<b>Total Costs</b>	\$3,542,996	\$885,750	\$4,428,746	\$1,987,204	\$874,605	\$2,861,809
<b>% of Total</b>	80	20	100	69	31	100

  

<b>13. Hardware / Software</b>
13a. List any hardware/software purchased during this reporting period.  Adobe CS6 Design and Web Premium: \$1,585
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.  Yearly Software Maintenance License Not Due Yet

  

<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

David F Brotzman

Executive Director

15c. Telephone  
(area code, number, and extension)

802-882-3003

15d. Email Address

davidb@vcgi.org

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

01-31-2013