

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

50-50-M09004

4. Report Date (MM/DD/YYYY)

10-07-2014

1. Recipient Name

Vermont Center for Geographic Information, Inc.

6. Reporting Period End Date:

09-30-2014

3. Street Address

58 South Main Street, Suite 2,

5. City, State, Zip Code

Waterbury, VT 05676

**7a. Project / Grant Period
Start Date: (MM/DD/YYYY)**

10-01-2009

7b. End Date: (MM/DD/YYYY)

01-31-2015

8. Designated Entity on Behalf of:

N/A

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection, Integration, Verification & Distr.	2,767,542	2,405,054	87%
2	Capacity Building	State Broadband Capacity Building	525,420	484,359	92%
3	Planning Teams	Regional Technology Planning Teams	250,034	246,289	99%
4	N/A				
5	N/A				
6	N/A				
			\$3,542,996	\$3,135,702	89%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

N/A

10b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
Executive Director - position maintained	48	Data Collection, Integration, Verification, & Dis	No Change
Senior Project Manager - position maintained	77	Data Collection, Integration, Verification, & Dis	No Change
Director of Enterprise GIS Services - position maintained	14	Data Collection, Integration, Verification, & Dis	No Change
Senior Project Manager - position maintained	19	Date Collection, Integration, Verification & Dist	No Change
Add Row		Remove Row	

11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Pericle Communications	Data Collection	Yes	Yes	01/01/2010	09/30/2014	519,820	0	Data Collection	100
UVM/Center for Rural Studies	Data Collection	Yes	Yes	10/01/2009	09/30/2014	204,945	0	Data Verification	100
VT Dept. of Public Service	Data Collection	Yes	Yes	09/15/2009	01/30/2015	486,255	0	Data Collection	100
Applied Geographics, Inc.	Data Collection	Yes	Yes	06/15/2010	12/31/2014	158,590	0	BroadbandVT.org	100
Marketing Partners, Inc.	Data Collection	Yes	Yes	08/02/2010	12/31/2013	129,460	0	BroadbandVT.org	100
VT Telecommunications Authority	Capacity Building	Yes	Yes	09/28/2010	01/30/2015	525,420	132,975	Employment of Direc	83
VT Telecommunications Authority	Data Collection	No	Yes	02/21/2014	01/30/2015	107,700	0	Data Collection and V	17
Northwest Regional Planning Commission	Planning Teams	Yes	Yes	12/01/2010	11/30/2012	250,034	62,509	Regional Technology	100

Add Row Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

There were no meaningful issues with the existing vendors. With the grant being in the final year most of the roles and responsibilities of the participants are well defined and meeting expectations. For two of the vendors, Pericle Communications and UVM/Center for Rural Studies, Q3 was the last quarter of their contracts.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$342,105	\$0	\$342,105	\$343,262	\$0	\$343,262
Personnel Fringe Benefits	\$254,844	\$0	\$254,844	\$240,961	\$0	\$240,961
Travel	\$29,000	\$0	\$29,000	\$19,492	\$0	\$19,492
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$55,275	\$0	\$55,275	\$33,353	\$0	\$33,353
Subcontracts Total	\$2,382,224	\$195,484	\$2,577,708	\$2,070,142	\$195,484	\$2,265,626
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$6,000	\$690,266	\$696,266	\$2,103	\$690,266	\$692,369
Total Direct Costs	\$3,069,448	\$885,750	\$3,955,198	\$2,709,313	\$885,750	\$3,595,063
Total Indirect Costs	\$473,548	\$0	\$473,548	\$426,389	\$0	\$426,389
Total Costs	\$3,542,996	\$885,750	\$4,428,746	\$3,135,702	\$885,750	\$4,021,452
% of Total	80	20	100	78	22	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period.						
N/A						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
N/A						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

David F Brotzman

Executive Director

15c. Telephone
(area code, number, and extension)

802-882-3003

15d. Email Address

davidb@vcgi.org

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

10-29-2014