

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

46-50-M09053

**4. Report Date (MM/DD/YYYY)**

03-18-2013

**1. Recipient Name**

South Dakota Bureau of Information & Telecommunications

**6. Reporting Period End Date:**

03-31-2013

**3. Street Address**

700 Governor's Drive,

**5. City, State, Zip Code**

Pierre, SD 57501-2291

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

12-20-2009

**7b. End Date: (MM/DD/YYYY)**

12-19-2014

**8. Designated Entity on Behalf of:**

N/A

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	N/A	2,283,882	1,597,280	70%
2	Address File	N/A	623,737	104,830	17%
3	Capacity Building	N/A	1,054,616	472,957	45%
4	Technical Assistance	N/A	767,180	221,897	29%
5	Ownership and Adoption	N/A	1,000,000	271,759	27%
6	N/A	N/A	0	0	
			\$5,729,415	\$2,668,723	47%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

Fully Staffed

10b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
Broadband Capacity Manager (Mike)	100	Capacity Buldng	No Change
Technology Planning Assistant (Brandy)	100	Technical Assistance	No Change
Technology Planning Manager (Jamie)	100	Technical Assistance	No Change
Network Architect (Andy)	45	Data Collection	No Change
Project Manager (Jim)	21	Data Collection	No Change
Broadband Administration (Jan)	43	Data Collection	No Change
Finance (Deb)	18	Data Collection	No Change

**11. Subcontracts**

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Broadband Map LLC	Data Collection	Yes	Yes	12/1/2012	12/28/2014	1,279,455	243,455	Data Collector	100
Dakota State University	Capacity Building	Yes	No	12/1/2012	12/28/2014	241,388	0	Capacity Building	59
Dakota State University	Technical Assistance	No	No	12/01/2012	12/28/2014	0	0	Technology Assistance	41
SD Public Broadcasting	Capacity Building	No	No	12/01/2012	12/28/2014	70,601	0	Capacity Building	100
Bureau of Information & Telecommunications	Data Collection	No	No	12/01/2012	12/28/2014	493,255	0	Data Collector	39
Bureau of Information & Telecommunications	Address File	No	No	12/01/2012	12/28/2014	0	0	Address Files	58
Bureau of Information & Telecommunications	Capacity Building	No	No	12/01/2012	12/28/2014	0	0	Capacity Building	3
DDN	Technical Assistance	No	No	12/01/2012	12/28/2014	53,000	0	Technology Assistance	100
State Demographer	Capacity Building	No	No	12/01/2012	12/28/2014	10,000	0	Capacity Building	100

Broadband Analysis	Capacity Building	No	No	12/01/2012	12/28/2014	150,000	0	Capacity Building	100
USDA NASS	Capacity Building	No	No	12/01/2012	12/28/2014	72,000	0	Capacity Building	100

Add Row

Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

No challenges in this reporting period.

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$1,243,667	\$480,700	\$1,724,367	\$623,608	\$457,419	\$1,081,027
<b>Personnel Fringe Benefits</b>	\$223,113	\$120,159	\$343,272	\$103,631	\$119,102	\$222,733
<b>Travel</b>	\$262,805	\$0	\$262,805	\$42,616	\$0	\$42,616
<b>Equipment</b>	\$1,203,214	\$0	\$1,203,214	\$391,454	\$0	\$391,454
<b>Materials / Supplies</b>	\$26,270	\$0	\$26,270	\$4,737	\$0	\$4,737
<b>Subcontracts Total</b>	\$2,369,699	\$243,455	\$2,613,154	\$1,317,328	\$243,455	\$1,560,783
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$400,647	\$588,027	\$988,674	\$185,349	\$588,027	\$773,376
<b>Total Direct Costs</b>	\$5,729,415	\$1,432,341	\$7,161,756	\$2,668,723	\$1,408,003	\$4,076,726
<b>Total Indirect Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Costs</b>	\$5,729,415	\$1,432,341	\$7,161,756	\$2,668,723	\$1,408,003	\$4,076,726
<b>% of Total</b>	80	20	100	65	35	100
<b>13. Hardware / Software</b>						
13a. List any hardware/software purchased during this reporting period.  See Q1 FY13 South Dakota PPR Q#13 attachment - In support of our Ownership/Adoption program.						
13b. <b>Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</b> The nature of our Ownership/Adoption program involves the purchase of equipment to support CAI infrastructure. As this is an ongoing effort funded through year 5, there will be hundreds of pieces of equipment, hardware and software, that will be purchased through the rest of the program.  Telogical pricing databases on SD broadband providers - Subscription for 1 year, est. \$15,000. Expected in Q2 of 2013.						
<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Deb Larson

15c. Telephone  
(area code, number, and extension)

605-677-6411

15d. Email Address

Deb.Larson@state.sd.us

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

04-17-2013