

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

44-50-M09052

**4. Report Date (MM/DD/YYYY)**

10-16-2013

**1. Recipient Name**

Rhode Island Economic Development Corp.

**6. Reporting Period End Date:**

09-30-2013

**3. Street Address**

315 Iron Horse Way, Suite 101,

**5. City, State, Zip Code**

Providence, RI 02908

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

12-20-2009

**7b. End Date: (MM/DD/YYYY)**

12-19-2014

**8. Designated Entity on Behalf of:**

Rhode Island

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	N/A	1,674,097	1,400,540	84%
2	Capacity Building	N/A	2,070,690	1,126,484	54%
3	Technical Assistance	BBRI Digital Literacy Program	350,000	319,654	91%
4	Application Usage and Development	BBRI Public Safety Project	450,000	177,504	39%
5	N/A				
6	N/A				
			\$4,544,787	\$3,024,182	67%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

In the budget amendment filed in August 2013 (which has not yet been approved) we proposed to convert our unused personnel dollars to a part-time consultant to fill the role of Digital Literacy Coordinator. The unused dollars were the result of not getting state approval to hire an additional funded FTE. The part-time consultant will facilitate our personnel needs and will keep our program on schedule.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
Broadband Program Director				10	Data Collection			No Change	
Broadband Program Director				50	Capacity Building			No Change	
Broadband Program Director				30	Technical Assistance			No Change	
Broadband Program Director				10	Application Usage			No Change	
Manager, Broadband Communications and Outreach				50	Technical Assistance			No Change	
Manager, Broadband Communications and Outreach				50	Capacity Building			No Change	
				Add Row		Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
EA Engineering Science and Technology	Data Collection	Yes	Yes	01/05/2010	12/31/2014	1,410,463	0	Data	100
URI Environmental Data Center	Data Collection	No	Yes	03/01/2011	12/31/2013	160,618	0	Data	100
New Commons	Capacity Building	Yes	Yes	12/06/2010	06/30/2011	30,575	0	Capacity	100
W2i Inclusion Forum	Capacity Building	No	Yes	02/22/2011	05/31/2011	19,620	0	Capacity	100
Chafee Center for Int'l Business at Bryant U.	Capacity Building	No	Yes	02/18/2011	06/15/2011	19,800	0	Capacity	100
New Commons	Technical Assistance	Yes	Yes	07/08/2011	05/31/2013	279,681	0	Technical	100
Embolden, Inc.	Capacity Building	Yes	Yes	08/02/2011	08/02/2014	36,100	0	Capacity	100
C Squared Strategy	Capacity Building	No	Yes	08/23/2011	02/29/2012	21,400	0	Capacity	100
RPM Strategy	Application Usage and	Yes	Yes	06/08/2011	09/01/2012	212,700	0	Application	100

Community Economic Futures	Capacity Building	Yes	Yes	09/29/2011	11/30/2011	10,080	0	Capacity	100
Capital Good Fund	Technical Assistance	Yes	Yes	02/06/2012	09/30/2012	19,500	0	Technical	100
ICF International	Capacity Building	Yes	Yes	02/20/2012	05/30/2012	19,000	0	Capacity	100
Don Gregory Consulting	Technical Assistance	Yes	Yes	06/25/2013	12/31/2013	107,800	0	Technical	100
The Providence Plan	Capacity Building	No	Yes	07/09/2013	12/31/2013	22,950	0	Capacity Building	100
Emergency Notification	Application Usage and	No	No	12/31/2012	12/31/2014	300,000	0	Application	100
TBD	Capacity Building	No	No	12/31/2012	12/31/2014	232,663	0	Capacity	100

Add Row

Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

n/a

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$983,005	\$57,545	\$1,040,550	\$587,726	\$20,974	\$608,700
Personnel Fringe Benefits	\$373,547	\$21,454	\$395,001	\$153,343	\$6,793	\$160,136
Travel	\$36,500	\$0	\$36,500	\$21,520	\$0	\$21,520
Equipment	\$30,000	\$0	\$30,000	\$11,307	\$0	\$11,307
Materials / Supplies	\$67,500	\$0	\$67,500	\$11,774	\$0	\$11,774
Subcontracts Total	\$2,902,950	\$0	\$2,902,950	\$2,053,530	\$0	\$2,053,530
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$151,285	\$593,333	\$744,618	\$184,982	\$586,580	\$771,562
Total Direct Costs	\$4,544,787	\$672,332	\$5,217,119	\$3,024,182	\$614,347	\$3,638,529
Total Indirect Costs	\$0	\$463,865	\$463,865	\$0	\$521,850	\$521,850
Total Costs	\$4,544,787	\$1,136,197	\$5,680,984	\$3,024,182	\$1,136,197	\$4,160,379
% of Total	80	20	100	73	27	100

  

13. Hardware / Software
<p>13a. List any hardware/software purchased during this reporting period.</p> <p>n/a</p>
<p>13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.</p> <p>n/a</p>

  

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).
<p>14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.</p> <p>14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.</p>

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Stuart Freiman

15c. Telephone  
(area code, number, and extension)

401-278-9168

15d. Email Address

sfreiman@riedc.com

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

11-06-2013