

U.S. DEPARTMENT OF COMMERCE

## Performance Progress Report

**2. Award or Grant Number**

42-50-M09065

**4. Report Date (MM/DD/YYYY)**

01-02-2015

**1. Recipient Name**

Executive Office of the Commonwealth of Pennsylvania

**6. Reporting Period End Date:**

12-31-2014

**3. Street Address**

Commonwealth Avenue, 207 Finance Building,

**5. City, State, Zip Code**

Harrisburg, PA 17120

**7a. Project / Grant Period  
Start Date: (MM/DD/YYYY)**

01-01-2010

**7b. End Date: (MM/DD/YYYY)**

01-31-2015

**8. Designated Entity on Behalf of:**

N/A

**9. List the individual projects in your approved project plan**

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Pennsylvania Broadband Mapping	3,805,567	3,712,384	98%
2	Technical Assistance	Statewide Broadband Technical Assistance	1,751,451	2,554,002	146%
3	Capacity Building	State Capacity Building	1,091,283	268,565	25%
4	Original Planning Grant	Original Planning Grant	500,000	33,198	7%
5	Other	Research	208,000	198,564	95%
6	N/A	N/A	0	0	
			\$7,356,301	\$6,766,713	92%

**10. Personnel**

**10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.**

N/A. The project was fully staffed during Q4-2014.

10b. Staffing Table										
Job Title			FTE %	Project(s) Assigned			Change			
State Administrative Officer			30	Data Collection			No Change			
State Administrative Officer			30	Technical Assistance			No Change			
State Administrative Officer			30	Capacity Building			No Change			
State Administrative Officer			0	Original Planning Grant			No Change			
State Administrative Officer			10	Other - Research			No Change			
Add Row				Remove Row						
11. Subcontracts										
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)										
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)		
ROW 1 Michael Baker Jr., Inc.	Data Collection	Yes	Yes	01/27/2010	01/31/2015	3,607,594	0	Data Collection	100	
ROW 2 Pennsylvania State University	Original Planning Grant	No	Yes	06/04/2010	09/21/2010	33,198	0	Original Planning Grant	100	
ROW 3 Pennsylvania State University	Technical Assistance	No	Yes	07/01/2011	12/31/2014	738,502	523,568	Technical Assistance	100	
ROW 4 Industrial Resource Center (IRC) Network, Inc.	Technical Assistance	No	Yes	07/01/2011	01/31/2015	1,683,000	274,000	Technical Assistance	100	
ROW 5 Industrial Resource Center (IRC) Network, Inc.	Other	No	Yes	09/27/2010	01/31/2015	333,000	0	Research-Manufacturing	100	
ROW 6 Economic Development Council of Northeastern PA d/b/a NE PA Alliance	Technical Assistance	No	Yes	07/01/2011	01/31/2015	310,611	300,000	Technical Assistance	100	
ROW 7 Computer Aid, Inc.	Capacity Building	No	Yes	01/06/2014	01/31/2015	200,952	0	Library Assistance	100	
ROW 8 Computer Aid, Inc.	Capacity Building	No	Yes	07/17/2014	01/30/2015	35,147	0	Library Training	100	
ROW 9 Computer Aid, Inc.	Capacity Building	No	Yes	08/11/2014	01/30/2015	22,303	0	Library Assistance	100	

ROW 10 Computer Aid, Inc.	Capacity Building	No	Yes	08/12/2015	01/30/2015	91,580	0	e-Government Bench	100
------------------------------	-------------------	----	-----	------------	------------	--------	---	--------------------	-----

Add Row
Remove Row

**11b. Describe any challenges encountered with vendors or subrecipients.**

Please refer to the 14Q4PPR\_PA\_SupplementalAnswers document for details on challenges encountered, as well as general notes and clarifications related to the information contained in this report.

<b>12. Budget worksheet</b>						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
<b>Project Budget Element</b>	<b>Federal Funds Awarded</b>	<b>Approved Matching Funds</b>	<b>Total Budget</b>	<b>Federal Funds Expended</b>	<b>Approved Matching Funds Expended</b>	<b>Total Funds Expended</b>
<b>Personnel Salaries</b>	\$785,498	\$539,365	\$1,324,863	\$151,015	\$523,906	\$674,921
<b>Personnel Fringe Benefits</b>	\$308,071	\$211,540	\$519,611	\$78,135	\$157,416	\$235,551
<b>Travel</b>	\$0	\$0	\$0	\$3,543	\$502	\$4,045
<b>Equipment</b>	\$16,664	\$0	\$16,664	\$0	\$0	\$0
<b>Materials / Supplies</b>	\$159,823	\$0	\$159,823	\$887	\$2,715	\$3,602
<b>Subcontracts Total</b>	\$6,082,245	\$1,000,000	\$7,082,245	\$6,527,592	\$741,129	\$7,268,721
<b>Construction</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other</b>	\$4,000	\$417,495	\$421,495	\$5,541	\$432,973	\$438,514
<b>Total Direct Costs</b>	\$7,356,301	\$2,168,400	\$9,524,701	\$6,766,713	\$1,858,641	\$8,625,354
<b>Total Indirect Costs</b>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Costs</b>	\$7,356,301	\$2,168,400	\$9,524,701	\$6,766,713	\$1,858,641	\$8,625,354
<b>% of Total</b>	77	23	100	78	22	100
<b>13. Hardware / Software</b>						
13a. List any hardware/software purchased during this reporting period.						
N/A						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
N/A. The Capacity Building portion of Pennsylvania's original project plan had called for the transition of the broadband mapping system currently hosted by a consultant to state government facilities before the end of the program. However, after further research and evaluation of various options, the decision was made for the Commonwealth to continue to engage the services of a vendor for ongoing external hosting of the map following termination of the federal grant. Oversight of the map will transition from the Executive Offices to the PA Department of Community and Economic Development and knowledge transfer to support this transition is in process.						
<b>14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).</b>						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.**

15a. Typed or Printed Name and Title of Authorized Certifying Official

Sue Suleski

Director of Broadband Initiatives

15c. Telephone  
(area code, number, and extension)

717-705-5462

15d. Email Address

ssuleski@pa.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted  
(MM/DD/YYYY)

01-31-2015