

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

42-50-M09065

4. Report Date (MM/DD/YYYY)

12-17-2013

1. Recipient Name

Executive Office of the Commonwealth of Pennsylvania

6. Reporting Period End Date:

12-31-2013

3. Street Address

Commonwealth Avenue, 207 Finance Building,

5. City, State, Zip Code

Harrisburg, PA 17120

7a. Project / Grant Period
Start Date: (MM/DD/YYYY)

01-01-2010

7b. End Date: (MM/DD/YYYY)

12-31-2014

8. Designated Entity on Behalf of:

N/A

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Pennsylvania Broadband Mapping	3,805,567	3,287,861	86%
2	Technical Assistance	Statewide Broadband Technical Assistance	1,751,451	561,441	32%
3	Capacity Building	State Capacity Building	1,091,283	2,297	
4	Original Planning Grant	Original Planning Grant	500,000	33,198	7%
5	Other	Research	208,000	76,251	37%
6	N/A	N/A	0	0	
			\$7,356,301	\$3,961,048	54%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

The project was fully staffed during Q42013. Overall project staffing during Q3-2013 was 4.70 FTEs (paid with federal grant dollars) as indicated in our 1512 report filing. Additional staffing and contracted resources will be brought on as needed in future quarters as remaining project components are launched.

10b. Staffing Table									
Job Title				FTE %	Project(s) Assigned			Change	
State Administrative Officer				0	Data Collection			No Change	
State Administrative Officer				35	Technical Assistance			No Change	
State Administrative Officer				10	Capacity Building			No Change	
State Administrative Officer				0	Original Planning Grant			No Change	
State Administrative Officer				5	Other - Research			No Change	
				Add Row		Remove Row			
11. Subcontracts									
11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)									
Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
ROW 1 Michael Baker Jr., Inc.	Data Collection	Yes	Yes	01/27/2010	12/31/2014	3,607,594	0	Data Collection	100
ROW 2 Pennsylvania State University	Original Planning Gran	No	Yes	06/04/2010	09/21/2010	33,198	0	Original Planning Gra	100
ROW 3 Pennsylvania State University	Technical Assistance	No	Yes	07/01/2011	12/31/2014	738,502	523,568	Technical Assistance	100
ROW 4 Industrial Resource Center (IRC) Network, Inc.	Technical Assistance	No	Yes	07/01/2011	12/31/2014	702,338	274,000	Technical Assistance	100
ROW 5 Industrial Resource Center (IRC) Network, Inc.	Other	No	Yes	09/27/2010	12/31/2014	108,000	0	Research-Manufactu	100
ROW 6 Economic Development Council of Northeastern PA d/b/a NE PA Alliance	Technical Assistance	No	Yes	07/01/2011	12/31/2014	310,611	300,000	Technical Assistance	100
ROW 7 TO BE DETERMINED	Other	No	No	12/31/2014	12/31/2014	100,000	0	Research-Cost Mode	100
ROW 8 TO BE DETERMINED	Original Planning Gran	No	No	12/31/2014	12/31/2014	466,802	0	Original Planning Gra	100
ROW 9 TO BE DETERMINED	Capacity Building	No	No	12/31/2014	12/31/2014	15,200	0	Map Transition	100
					Add Row	Remove Row			

11b. Describe any challenges encountered with vendors or subrecipients.

Please refer to the 13Q4PPR_PA_SupplementalAnswers document for details on challenges encountered, as well as general notes and clarifications related to the information contained in this report.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$785,498	\$539,365	\$1,324,863	\$118,202	\$427,577	\$545,779
Personnel Fringe Benefits	\$308,071	\$211,540	\$519,611	\$53,691	\$110,275	\$163,966
Travel	\$0	\$0	\$0	\$0	\$502	\$502
Equipment	\$16,664	\$0	\$16,664	\$0	\$0	\$0
Materials / Supplies	\$159,823	\$0	\$159,823	\$0	\$0	\$0
Subcontracts Total	\$6,082,245	\$1,000,000	\$7,082,245	\$3,786,858	\$382,313	\$4,169,171
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$4,000	\$417,495	\$421,495	\$2,297	\$434,778	\$437,075
Total Direct Costs	\$7,356,301	\$2,168,400	\$9,524,701	\$3,961,048	\$1,355,445	\$5,316,493
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$7,356,301	\$2,168,400	\$9,524,701	\$3,961,048	\$1,355,445	\$5,316,493
% of Total	77	23	100	75	25	100

13. Hardware / Software 13a. List any hardware/software purchased during this reporting period. N/A
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased. The Capacity Building portion of Pennsylvania's original project plan called for the transition of the broadband mapping system currently hosted by the consultant to state government facilities before the end of the program. If this takes place this would involve the procurement and deployment during calendar year 2014 of the required physical server hardware, memory, software, enterprise and client licensing, and maintenance services, as was described in detail in the supplemental proposal and budget narrative.

14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project). 14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR. 14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Sue Suleski

Director of Broadband Initiatives

15c. Telephone
(area code, number, and extension)

717-705-5462

15d. Email Address

ssuleski@pa.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

01-30-2014