

RECIPIENT NAME:Libraries, Oklahoma Department of

AWARD NUMBER: 40-41-B10519

DATE: 04/04/2014

OMB CONTROL NUMBER: 0660-0037  
EXPIRATION DATE: 6/30/2015

### QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

#### General Information

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  40-41-B10519	<b>3. DUNS Number</b>  933657793
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**4. Recipient Organization**

Libraries, Oklahoma Department of 200 NE 18th Street, Oklahoma City, OK 73105-3205

<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  09-30-2013	<b>6. Is this the last Report of the Award Period?</b>  <input checked="" type="radio"/> Yes <input type="radio"/> No
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**7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.**

<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Judy Tirey	<b>7c. Telephone (area code, number and extension)</b>  
	<b>7d. Email Address</b>  jtirey@oltn.odl.state.ok.us

<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  04-04-2014
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**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**

The original Okconnect grant goals were achieved as well as considerable advancement for the suitabilities and growth of high speed internet and videoconferencing (VC) services at the Okconnect participating libraries. The Okconnect grant has leveraged the implementation of higher speed broadband and implemented technologies which provide access to online information, distance learning, health, e-government and video communication across Oklahoma, a large rural state with significant challenges across key socio-economic areas. Three hundred and thirty two VC capable laptops and desktops, as well as 37 room- based and 9 desktop VC units were placed in 43 of the 44 Okconnect libraries.

An increase in usage of library computers was driven by added computers and improved connectivity, with 22 libraries offering 100 MB. The use of customer-owned laptops also increased. There were 30,498 average weekly library users with staff assisting 6,927 average weekly customers with computer related questions. Sufficient computers are available for customers to complete extended online job applications, take a test, or research a health condition.

8,952 Oklahomans have increased their computer skills through participation in one or more of the 23,924 hours of computer training offered. Basic computer, internet and tablet usage classes were offered as well as classes in Facebook safety, AARP tax assistance, ESL literacy training, citizenship test training and healthy lifestyles. One City IT administrator visited the library to download a 3GB file in 17 minutes rather than the estimated 7.5 hours utilizing a shared city T1 line. One local business utilizes the computer lab for prospective employees to complete online applications.

The increased broadband speed and improved skills provides access and opportunity for rural Oklahomans to search and apply for jobs, complete a resume and get training or homework help. They can learn about a disease, access government services or interact with people from all over the world.

The Okconnect libraries actively use VC to provide job skills training, enable online interviews, and allow small businesses to communicate globally with users. The videoconferencing equipment was used 220 hours with 1,511 participants equaling 6,844 program training hours. Government agencies were big users, offering conferences on GPLC Immigration 101-Laws and Citizenship Requirements, Creek Nation Orientation, Department of Wildlife Hunter Safety courses and DHS continuing education training. Health issues were addressed by a Healthy Lifestyles VC , a Food Handlers Certification, and Integris Health sponsored continuing education classes. Economic Development opportunities were delivered by Experience Works, OK Development Authority, Job Seekers, and Workforce OK videoconferences addressing resume writing, employment, communication skills, social media skills, Pinterest for small businesses as well as online job interviews. Education opportunities abounded with videoconferences in Smartboard Math Training, Genealogy, Shortgrass Art Photography, Camera Club, Sign language refresher class and a distance learning course to receive a Masters in School Administration.

Library staff received intensive training, including learning to operate and troubleshoot VC, how to schedule virtual rooms for conferences, recording a conference and placing it on the internet or library website. Trained staff assures that customers and local businesses can successfully utilize the VC technology to enrich their lives and grow their businesses which ultimately enhances the community.

Grant awareness resources were designed and appear in an Okconnect website, okconnect.org, developed in partnership with a LSTA grant. "Connect and Share," one of several website themes, were incorporated into the grant awareness resources. Additionally, an Oklahoma City company installed 19 billboards in prominent locations in the four quadrants of the state. Rodeos, which attract large crowds in Oklahoma, sported Okconnect banners on their fences. Posters, brochures, fliers, and bookmarks were printed using the website themes.

As a result of the Okconnect project, local, state, national and international resources are available for online education, e-government, health consultations, job seeking and training opportunities, a win-win for all Oklahomans.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	100	Grant completed.

2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

Receipt of final invoices to facilitate complete payment of all bills before the December 31st deadline proved challenging. Checking and double checking final bills submitted by multiple vendors and confirming that money was available in each budget category for necessary expenditures were all accomplished at increasing speed during the final countdown to grant closure. It continued to be perplexing and frustrating to work with multiple vendors. The last weeks were a frenzy of activity as the deadline approached. Technical problems with grant reporting systems resulted in significant wasted time and effort. IT support was timely, but answers did not adequately address or correct the issues. At closure, the team was proud of the challenges met and goals achieved.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	332	Completed. No variance from baseline.
4.b.	Average users per week (NOT cumulative)	30,498	This number continues to grow as citizens learn of the increased broadband speeds and videoconferencing capabilities available at their local libraries.
4.c.	Number of PCCs with upgraded broadband connectivity	42	Completed. No variance from baseline.
4.d.	Number of PCCs with new broadband wireless connectivity	0	NA
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	NA

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Jackson Co. Food Handlers, Videoconference (VC); Altus	3	51	153
Jackson Co. Food Handlers, VC; Altus	2	57	114
Jackson Co. Food Handlers, VC, Altus	3	52	156
SPLS Children's staff, children's video	1	15	15
Basic Internet; Altus	3	4	12
ESL Training; Altus	3	4	12

Basic Computer Training; Altus	4	4	16
Mango Languages; Altus	3	3	9
Learn to Use the Internet; Altus	2	2	4
ESL Training; Altus	3	4	12
GED Instruction; Altus	2	3	6
ESL Training; Altus	3	4	12
ESL Training; Altus	4	4	16
Citizenship Training; Altus	3	3	9
Computer Software Orientation; Altus	1	1	1
Mango Languages; Altus	3	4	12
Basic Internet Orientation; Altus	2	2	4
Basic Internet; Altus	2	2	4
GED Instruction; Altus	2	2	4
ESL Languages; Altus	1	1	1
Basic Computer Use; Altus	20	12	240
Healthy Lifestyles; Altus	2	8	16
Learn to Use Mango Language; Altus	1	1	1
Learn to Use the Internet; Altus	1	1	1
Supervisory Training Series, City of Altus Management Team	6	12	72
Altus Library Children's Staff Programming Planning, VC; Altus	1	27	27
Washington Elem. School Parent Trip Orientation, VC; Altus	2	20	40
Healthy Lifestyles, VC, Altus	2	8	16
Chatuaqua 2013 Scholar workshop; VC; Altus	2	27	54
Integris Health Medical Ethics VC, Bartlesville	3	3	9
Library Staff Training Day, VC; Bartlesville	16	21	336
Library Staff Training Day, VC; Bartlesville	16	21	336
Pinterest; Atoka	2	10	20

FOLIO Board Meeting, VC; Claremore	1	1	1
FOLIO Board Meeting, VC; Claremore	1	1	1
FOLIO Board Meeting, VC; Claremore	1	1	1
Facebook; Chickasaw Library System, Ardmore	1	2	2
Email; Chickasaw Library System, Ardmore	1	2	2
Microsoft Word; Chickasaw Library System, Ardmore	1	2	2
Facebook; Chickasaw Library System, Ardmore	1	2	2
Internet; Chickasaw Library System, Ardmore	1	2	2
Facebook; Chickasaw Library System, Ardmore	1	2	2
Email; Chickasaw Library System, Ardmore	1	2	2
Microsoft Word; Chickasaw Library System, Ardmore	1	2	2
Facebook; Chickasaw Library System, Ardmore	1	2	2
Excel; Chickasaw Library System, Ardmore	1	23	23
Mouse; Chickasaw Library System, Ardmore	1	2	2
Pinterest; Chickasaw Library System, Ardmore	2	3	6
CRLS staff, ODL staff VC training; Chickasaw Library System, Ardmore	8	23	184
Microsoft Word; Chickasaw Library System, Ardmore	1	2	2
Basic Internet; Chickasaw Library System, Ardmore	1	2	2
Email; Chickasaw Library System, Ardmore	1	2	2
Computer Basics; Chickasaw Library System, Ardmore	1	2	2
Computer Basics; Chickasaw Library System, Ardmore	1	2	2
Computer Basics; Chickasaw Library System, Ardmore	1	2	2
Email; Chickasaw Library System, Ardmore	1	2	2
Facebook; Chickasaw Library System, Ardmore	1	2	2
Internet; Chickasaw Library System, Ardmore	1	2	2
E-Bay; Chickasaw Library System, Ardmore	1	2	2

Internet; Chickasaw Library System, Ardmore	1	2	2
Email; Chickasaw Library System, Ardmore	1	2	2
Facebook; Chickasaw Library System, Ardmore	1	2	2
Statewide Databases; Chickasaw Library System, Ardmore	1	2	2
Windows 8; Chickasaw Library System, Ardmore	1	2	2
Computer Basics; Chickasaw Library System, Ardmore	1	2	2
Microsoft Publisher; Chickasaw Library System, Ardmore	1	3	3
Computer Basics; Chickasaw Library System, Ardmore	1	2	2
Email; Chickasaw Library System, Ardmore	1	2	2
Computer Basics; Chickasaw Library System, Ardmore	1	2	2
E Reader; Chickasaw Library System, Ardmore	1	2	2
Internet; Chickasaw Library System, Ardmore	1	2	2
Email; Chickasaw Library System, Ardmore	1	2	2
Internet; Chickasaw Library System, Ardmore	1	2	2
E Reader with the Telephone; Chickasaw Library System, Ardmore	1	2	2
E Reader with the Kindle; Chickasaw Library System, Ardmore	1	2	2
Computer Basics; Chickasaw Library System, Ardmore	1	2	2
Email; Chickasaw Library System, Ardmore	1	2	2
Ipad; Chickasaw Library System, Ardmore	1	2	2
OCLC Training, VC; Chickasaw Library System, Ardmore	1	1	1
OCLC Training; Chickasaw Library System, Ardmore	1	1	1
OLA Meeting VC; Clinton	1	1	1
OLA Meeting VC; Clinton	1	1	1
Facebook Safety; Clinton	1	1	1
OLA Meeting VC; Clinton	1	1	1
OLA Meeting VC; Clinton	1	1	1

E Reader; Duncan	1	2	2
E Reader; Duncan	1	2	2
E Reader; Duncan	1	2	2
Ipad; Duncan	1	5	5
Laptop; Duncan	1	20	20
Computer Use; Duncan	1	15	15
Basic Internet; Duncan	1	10	10
E Reader; Duncan	1	10	10
Computer Software; Duncan	1	10	10
Tablet Class; Duncan	1	7	7
E Readers; Duncan	1	9	9
Tablet Class; Duncan	1	10	10
Genealogy for Beginners; Durant	2	2	4
Intermediate Computers; Durant	2	4	8
Intermediate Computers; Durant	2	1	2
Basic Computers; Durant	2	8	16
Basic Computers; Durant	2	7	14
Basic Computers - Email; Durant	2	6	12
Digital Photo Editing; Durant	2	6	12
Digital Photo Editing; Durant	2	4	8
Digital Photo Editing; Durant	2	3	6
Genealogy; Durant	2	2	4
SMART Board Basic Training; Durant	2	19	38
Genealogy for Beginners; Durant	2	2	4
Digital Photo Editing; Durant	2	5	10
Digital Photo Editing; Durant	2	8	16
Digital Photo Editing; Durant	2	3	6
Basic Ipad; Durant	2	5	10
Basic Ipad; Durant	2	4	8

SMART Board Math Training; Durant	2	15	30
HAM Radio; Durant	2	12	24
HAM Radio; Durant	2	10	20
HAM Radio; Durant	2	11	22
HAM Radio; Durant	2	10	20
NIMS 300 Training; Durant	8	15	120
NIMS 300 Training; Durant	8	14	112
NIMS 300 Training; Durant	8	12	96
NIMS 300 Training; Durant	8	12	96
Excel Training; El Reno	1	1	1
Beginning Computer Skills; El Reno	1	1	1
Beginning Computer Skills; El Reno	1	1	1
Beginning Computer Skills; El Reno	1	1	1
Beginning Computer Skills; El Reno	1	1	1
Basic Internet; El Reno	1	1	1
OK Virtual Library Use, El Reno	1	1	1
Computer Tutor, El Reno	2	2	4
Computer Tutor, El Reno	2	2	4
Hardware Boot Camp; Enid	1	1	1
Beginning Internet; Enid	1	3	3
Email 101; Enid	1	1	1
Beyond Typewriters; Enid	1	1	1
Hardware Boot Camp; Enid	1	1	1
Beginning Internet; Enid	1	3	3
Email 101; Enid	2	6	6
Beyond Typewriters; Enid	1	5	5
Mary Shaklee Training, VC; Enid	1	3	3
Basic Computers; Eufaula	3	3	9
Basic Computers; Eufaula	3	3	9



Google Maps & Mapquest; Eufaula	2	3	6
Selling Things Online; Eufaula	3	3	9
Windows 8; Eufaula	2	1	2
Facebook; Eufaula	2	2	4
Kindle; Eufaula	1	1	1
Tai Chi Exercise Class, VC; Eufaula	1	4	4
Computer Class Presentation, VC; Eufaula	3	3	9
Computer Class Presentation, VC; Eufaula	3	4	12
Story Time, VC Presentation; Eufaula	1	12	12
Tai Chi Exercise Class, VC; Eufaula	1	8	8
Genealogy Group, 1866 Creek Freedmen, VC Presentation & Recording; Eufaula	2	112	24
Computer Class Presentation, VC; Eufaula	2	3	6
Computer Class Presentation, VC; Eufaula	3	3	9
Tai Chi Exercise Class, VC; Eufaula	1	7	7
Computer Class Presentation, VC; Eufaula	2	1	2
Basic Computer; Eufaula	2	1	2
Basic Internet; Eufaula	2	1	2
Email; Eufaula	2	1	2
Finding Things Online; Eufaula	1	3	3
Facebook; Eufaula	2	1	2
Kindle; Eufaula	2	2	4
Mothers Day Out Story Time for Preschoolers, VC; Altus	1	21	21
Department of Wildlife Hunter Safety, VC; Altus	8	28	224
Shortgrass Arts Institute Photography, VC; Altus	3	8	24
Shortgrass Arts Institute Photography, VC; Altus	3	8	24
Shortgrass Arts Institute Photography, VC; Altus	3	8	24
Library Staff Orientation, VC; Altus	6	5	30

Beginning Computer; Grove	2	8	16
Introduction to the Internet; Grove	2	5	10
Microsoft Word; Grove	2	6	12
Microsoft Excel; Grove	2	7	14
Employment Development, VC; Grove	1	2	2
Beginning Computer; Grove	2	6	12
Beginning Internet; Grove	2	5	10
Microsoft Word; Grove	2	9	18
Beginning Computer; Grove	2	6	12
Beginning Computer; Grove	1	1	1
Beginning Computer; Grove	2	4	8
Basic Internet; Grove	2	5	10
Microsoft Word; Grove	2	5	10
LTAI Presentation, VC; Guthrie	2	16	32
Videoconference Training, VC; Guymon	8	10	80
Medical Databases; Hollis	1	1	1
Microsoft Word; Hollis	6	6	36
Teen Wii Games, VC; Marietta	1	6	6
Teen Wii Games, VC; Marietta	1	8	8
Teen Wii Games, VC; Marietta	2	12	24
Teen/Families, Back to School Movie Night, VC; Marietta	2	32	64
Teen Wii Games, VC; Marietta	2	15	30
Power Point; Miami	2	3	6
Basic Computers; Miami	1	2	2
Basic Computers; Miami	1	2	2
Excel Database Features; Miami	2	3	6
Excel Database Features; Miami	2	4	8
Beginning Computers; Miami	2	2	4

Excel Database Features; Miami	2	2	4
Beginning Computers; Miami	2	2	4
Beginning Computers; Miami	2	2	4
Public Library Directors Council, VC; Miami	2	1	2
Computer Basics; Miami	1	2	2
Computer Basics; Miami	1	2	2
Excel Financial Features; Miami	2	8	16
Excel Financial Features; Miami	2	8	16
Computer Basics; Miami	1	2	2
Computer Basics; Miami	1	2	2
Job Interview, VC; Muskogee	1	1	1
Introduction to Scratch; Muskogee	3	2	6
Introduction to Scratch; Muskogee	3	2	6
Introduction to Scratch; Muskogee	3	2	6
Introduction to Scratch; Muskogee	3	2	6
Introduction to Scratch; Muskogee	3	2	6
Introduction to Scratch; Muskogee	3	2	6
Introduction to Scratch; Muskogee	3	2	6
Introduction to Scratch; Muskogee	3	2	6
Introduction to Scratch; Muskogee	3	2	6
Introduction to Gamemaker; Muskogee	3	2	6
Introduction to Gamemaker; Muskogee	3	2	6
Introduction to Gamemaker, Muskogee	3	2	6
Introduction to Gamemaker; Muskogee	3	2	6
Introduction to Gamemaker; Muskogee	3	2	6
Introduction to Gamemaker; Muskogee	3	2	6
Introduction to Gamemaker; Muskogee	3	2	6
Introduction to Gamemaker; Muskogee	3	2	6
Introduction to Photo Editing; Muskogee	2	8	16

Overdrive Webinar, VC; Miami	1	3	3
Overdrive Webinar, VC; Miami	1	3	3
ITRT Meeting, VC; Miami	1	1	1
Let's Talk About it Oklahoma, VC; Miami	3	8	24
OCLC Training, VC; Miami	2	2	4
OCLC Training, VC; Miami	2	2	4
OCLC Training, VC; Miami	2	2	4
OCLC Training, VC; Miami	2	2	4
Overdrive Webinar, VC; Miami	1	3	3
Videoconference Training; Miami	1	1	1
MARS Petcare, VC; Miami	8	15	120
Overdrive Webinar, VC; Miami	1	2	2
Basic Internet; Prague	2	7	14
Computer Class; Sapulpa	2	3	6
Computer Class; Sapulpa	2	3	6
Computer Class; Sapulpa	2	3	6
Homework Help Now with Brainfuse; Shawnee	2	4	8
Brain Games for Seniors; Shawnee	2	7	14
Portable Pioneer Resources; Shawnee	2	7	14
Opt into Overdrive for Ebooks and More; Shawnee	2	5	10
Introduction to Computers; Shawnee	2	8	16
Introduction to the Internet; Shawnee	2	8	16
Computer File Management; Shawnee	2	2	4
Getting Started with Email; Shawnee	2	8	16
Getting on the Fast Track to Employment; Shawnee	2	2	4
Facebook; Stillwater	2	9	18
Help Now with Brainfuse; Stillwater	2	11	22
OLA Legislative Committee Meeting, VC; Stillwater	2	1	2

Social Media Bootcamp; Stillwater	2	28	56
Blackboard Connect for Staff Training, VC; Stillwater	1	6	6
Getting Started with Email; Shawnee	2	9	18
Introduction to the Internet; Shawnee	2	8	16
Prepare for the ACT with Learn a Test; Shawnee	2	11	22
Introduction to Computers; Shawnee	2	8	16
PLDC, VC; Stillwater	2	2	4
Tahlequah Camera Club, VC; Tahlequah	2	30	60
Summer Reading Program, VC; Tahlequah	2	15	30
Computers Inside & Out; Tahlequah	1	8	8
E Reader; Sulphur	2	5	10
Using the Mouse & Keyboard; Tahlequah	2	4	8
Using the Mouse & Keyboard; Tahlequah	2	8	16
Working with Windows 7; Tahlequah	2	6	12
Working with Windows 7; Tahlequah	2	8	16
Computer Maintenance; Tahlequah	2	3	6
Computer Maintenance; Tahlequah	2	8	16
Microsoft Word 2010 Basics; Tahlequah	2	4	8
Microsoft Word 2010 Basics; Tahlequah	2	8	16
ODL Videoconference Training, Tahlequah	2	1	2
National Library Medicine Affordable Care Act Webinar with Library Staff, VC; Tahlequah	2	3	6
Tahlequah Camera Club, VC; Tahlequah	2	20	40
Affordable Healthcare Act, VC; Tahlequah	1	2	2
Affordable Healthcare Act, VC; Tahlequah	1	4	4
LATIO Group, Ivan Doig & the Sheep Herding Culture of Montana in the 1940's and 50's; Tishomingo	1	15	15

Storytime Planning; Walters	3	3	9
Storytime Planning; Walters	3	3	9
Storytime Planning; Walters	3	3	9
Storytime Planning; Walters	3	3	9
Nanna's Storytime Corner; Walters	3	3	9
Summer Reading Program, VC; Watonga	2	30	60
Summer Reading Program, VC; Watonga	2	15	30
Summer Reading Program, VC; Watonga	2	12	24
Summer Reading Program, VC; Watonga	2	25	50
Homeschool Students Database Training; Watonga	2	5	10
PLDC Meeting, VC; Watonga	2	1	2
Storytelling Workshop, VC Recording; Watonga	2	5	10
Job Seekers Workshop; Workforce Oklahoma, VC; Westville	1	5	5
Job Seekers Workshop; Workshop; Workforce Oklahoma, VC; Westville	2	1	2
OK Development Authority Board Meeting, VC; Woodward	1	3	3
Knit Wits Online Tutorial, VC; Woodward	1	10	10
Book Discussion Group Author Interview, VC; Woodward	1	12	12
Job Workforce Monthly Meeting, VC; Woodward	1	2	2
Library Book Discussion Group Author Interview, VC, Woodward	1	12	12
Healthy Lifestyles, VC; Altus	2	8	16
Healthy Lifestyles, VC; Altus	2	8	16
Healthy Lifestyles, VC; Altus	2	8	16
Healthy Lifestyles, VC; Altus	2	8	16
Healthy Lifestyles, VC; Altus	2	8	16

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**

Grant completed September 30, 2013; Final bills paid before December 31, 2013

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	100	Project activities, goals and milestones have been accomplished.
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

Grant completed 9-30-13

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$275,000	\$66,880	\$208,120	\$260,000	\$63,232	\$196,768	\$0	\$0	\$0
b. Fringe Benefits	\$62,790	\$15,271	\$47,519	\$61,990	\$15,076	\$46,914	\$0	\$0	\$0
c. Travel	\$30,205	\$7,346	\$22,859	\$27,633	\$8,374	\$19,259	\$0	\$0	\$0
d. Equipment	\$1,534,020	\$373,074	\$1,160,946	\$1,530,605	\$372,243	\$1,158,362	\$0	\$0	\$0
e. Supplies	\$815,561	\$198,344	\$617,217	\$864,422	\$210,227	\$654,195	\$0	\$0	\$0
f. Contractual	\$235,897	\$153,333	\$82,564	\$224,390	\$148,793	\$75,597	\$0	\$0	\$0
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$399,589	\$205,564	\$194,025	\$384,022	\$201,867	\$182,155	\$0	\$0	\$0
i. Total Direct Charges (sum of a through h)	\$3,353,062	\$1,019,812	\$2,333,250	\$3,353,062	\$1,019,812	\$2,333,250	\$0	\$0	\$0
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$3,353,062	\$1,019,812	\$2,333,250	\$3,353,062	\$1,019,812	\$2,333,250	\$0	\$0	\$0

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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