ANNUAL PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information		
1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	**2. Award Identification Number** 40-41-B10519	**3. DUNS Number** 933657793

4. Recipient Organization

Libraries, Oklahoma Department of 200 NE 18th Street, Oklahoma City, OK 73105-3205

5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2012	**6. Is this the last Annual Report of the Award Period?** ◯ Yes ⦿ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Judy Tirey	**7c. Telephone (area code, number and extension)**
	7d. Email Address jtirey@oltn.odl.state.ok.us
7b. Signature of Certifying Official Submitted Electronically	**7e. Date Report Submitted (MM/DD/YYYY):** 02-23-2013

PROJECT INDICATORS

1. Are you establishing new Public Computer Centers (PCCs) or improving existing PCCs?

◯ New   ◉ **Improved**   ◯ Both

2. How many PCCs were established or improved, and what type of institution(s) were they associated with? Please provide actual total numbers to date. Figures should be reported cumulatively from award inception to the end of the most recent calendar year. Recipients should only count the PCCs that were fully established or in which improvements have been fully completed in that year (that is, partial improvements should not be counted).

Institutions	Established	Improved	Total
Schools (K-12)	0	0	0
Libraries	0	51	51
Community Colleges	0	0	0
Universities / Colleges	0	0	0
Medical / Health care Facilities	0	0	0
Public Safety Entities	0	0	0
Job-Training and/or Economic Development Institution	0	0	0
Other Community Support-*Governmental*** (please specify):**	0	0	0
Other Community Support-*Non-Governmental*** (please specify):**	0	0	0

3. Please complete the following chart for each PCC established or improved using BTOP funds. Please provide actual total numbers to date.

3.a. New PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
0	0	0	0	0	0

| Add New PCC | Remove New PCC |

3.b. Improved PCCs

New PCC Address	Number of Workstations Available to the Public	Total Hours of Operation per 120-hour Business Week	Total Hours of Operation per 48-hour Weekend	Speed of Broadband Access to Facility (Mbps)	Average Number of Users per Week
Prior to Improvement					
Submitted via attachment	0	0	0	0	0

| Add New PCC | Remove New PCC |

After Improvement					
Submitted via attachment	0	0	0	0	0

| Add New PCC | Remove New PCC |

4.a. Please check the primary uses of the PCCs funded by this award. (Check all that apply.)

☑ **Open Lab Time**   ☐ **Other**   ☑ **Training**

4.b. If "other," please specify the primary use of the PCCs:

NA

5. Please list all of the PCC broadband equipment and/or supplies you have purchased during the past year using BTOP grant funds or other (matching) funds, including any customer premises equipment or end-user devices. If additional space is needed, please attach a list of

equipment and/or supplies. Please also describe how the equipment and supplies have been deployed (**600 words or less**).

Manufacturer	Items	Unit Cost per Item	Number of Units	Narrative description of how the equipment and supplies were deployed
Cisco	Cisco 2951 series router	6,950	14	Routers were purchased through Heartland, the vendor selected by the Erate bid process. Routers were shipped to the vendor warehouse and stored. When libraries reached the router installation stage, vendor was contacted and installation scheduled. Installation completed
Cisco	Cisco 3945 series router	10,500	1	Router was purchased through Heartland, the vendor selected by the Erate bid process. This router was shipped to the vendor warehouse and stored until library reached installation stage. Vendor was contacted and installation scheduled. Installation completed.
Cisco	Cisco T3/E3 module	7,900	1	T3/E3 module purchased through Heartland, the vendor selected by the Erate bid process. Module was shipped to the vendor warehouse and stored until library reached installation stage. Vendor was contacted and installation scheduled. Installation completed.
Tandberg	Tandberg Codian 8510, 198510	66,000	1	Tandberg Codian 8510 was purchased through SKC, the vendor selected by the Erate bid process. The unit was shipped from SKC directly to Onenet, the state government and universities internet provider. It will remain at Onenet to be used by the Okconnect libraries. When not in use by Okconnect, it will be available to any Onenet user.
Tandberg	Media blade, 8510, 198510V04	6,600	1	A media blade was purchased from SKC, the vendor selected by the Erate bid process. The blade was shipped from SKC to Onenet, the state and universities internet provider. It will remain at Onenet to be used by the Okconnect libraries. When not in use by Okconnect, it will be available to any Onenet user.
Tandberg	Content server 1153601	24,000	1	The content server was purchased from SKC, the vendor selected by the Erate bid process. The server was shipped from SKC to Onenet, the state government and universities internet provider. It will remain at Onenet to be used by the Okconnect libraries. When not in use by Okconnect, it will be available to any Onenet user.
Tandberg	Tandberg C60/65" Videoconferencing unit	56,770	9	The 9 videoconferencing units were purchased from SKC, the vendor selected by the Erate bid process. Each unit was shipped from SKC to the library. Installation was scheduled and a SKC technician installed the videoconferencing unit and trained the library staff in its use.
Tandberg	Tandberg C40/52" Videoconferencing unit	29,690	24	The 24 videoconferencing units were purchased from SKC, the vendor selected by the Erate bid process. Each unit was shipped from SKC to the library. Installation was scheduled and a SKC technician installed the videoconferencing unit and trained the library staff in its use.
Tandberg	Tandberg C40/52" Videoconferencing unit	26,703	1	The videoconferencing unit was purchased from SKC, the vendor selected by the Erate bid process. The unit was shipped from SKC to the library. Installation was scheduled and a SKC technician installed the videoconferencing unit and trained the library staff in its use.
Cisco	Cisco 2951 Route without T3	4,965	9	The routers were purchased from Chickasaw, the vendor selected by the Erate bid process. The units were stored in the company warehouse and delivered to the library by the Chickasaw technician for installation.
Totals:		240,078	62	

[Add Equipment]   [Remove Equipment]

6. For PCC access and training provided with BTOP grant funds, please provide the information below. Figures should be reported <u>cumulatively</u> from award inception to the end of the most recent calendar year.

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
Open Lab Access	1,500,000	909,786	0
Multimedia	0	0	0
Office skills	2,000	1,241	2,689
ESL	250	133	512
GED	250	25	34

Types of Access or Training	Number of People Targeted	Number of People Participating	Total Hours of Training Offered
College Preparatory Training	100	1	2
Basic Internet and Computer Use	5,000	1,093	2,587
Certified Training Programs	0	0	0
Other (please specify):	0	0	0
Total	1,507,600	912,279	5,824

7. Please describe how your Public Computer Center(s) promotes economic recovery in your area, such as through providing job training, access to job searches, online course offerings, certifications and the like (600 words or less).

Communities must provide their citizens educational and career enhancement opportunities, cultural diversity and quality healthcare to promote economic growth. Okconnect libraries are offering information and services that help businesses make better decisions, become more successful and grow the local economy.

The Okconnect project promotes economic growth in 44 counties by additional computers, increased broadband speed and videoconferencing facilities at 45 libraries. Higher broadband allows more utilization of library computers and videoconferencing provides one-on-one access globally.

8. To the extent that you have made any subcontracts or sub grants, please provided the number of subcontracts or sub grants that have been made to socially and economically disadvantaged small business (SDB) concerns as defined by section 8(a) of the Small Business Act, 15 U.S.C. 647, as modified by NTIA's adoption of an alternative small business size standard for use in BTOP. Please also provide the names of these SDB entities (150 words or less).

No grants have been made to socially or economically disadvantaged small businesses.

9. Please describe any best practices / lessons learned that can be shared with other similar BTOP projects (900 words or less).

Upon examination of the Okconnect project the following were noted. The funding for substantial broadband increases came not only from the BTOP grant and the Gates Foundation, but also from the Erate Universal Services Fund. Hiring a professional Erate consulting firm was one of the best decisions made, as filing for services is complicated and time-consuming.

The use of management software and/or an Access database would have made the tracking process smoother and saved both time and repetition while managing the upgrade of broadband to 44 libraries which included purchase and installation of routers, firewalls, switches, cabling, etc. through multiple vendors.

Use of an "E-Room" to communicate to project participants would have allowed staff to post information for all to view, answer inquires, and allow all participants to remain better informed on a timely basis.