

QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 39-42-B10578	3. DUNS Number 048782569
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4. Recipient Organization

 Toledo-Lucas County Public Library 325 N Michigan Street, Toledo, OH 43604-6614

5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2010	6. Is this the last Report of the Award Period? <p style="text-align: center;"><input type="radio"/> Yes <input checked="" type="radio"/> No</p>
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7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official Margaret Danziger Deputy Director	7c. Telephone (area code, number and extension) (419) 259-5256
	7d. Email Address margaret.danziger@toledolibrary.org

7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 01-26-2011
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Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

A. Library Awarded Federal Stimulus Grant for Broadband Technology Opportunities Program (BTOP). In mid-September 2010, Toledo-Lucas County Public Library announced that it had been awarded a \$2.2m Federal stimulus grant to bring broadband access to the community. Twelve local private donors and forty-four other local partners will support a state-of-the-art Public Computer Center at the Kent Branch Library and a cybermobile operated by the Library's Outreach Services that will take broadband access Lucas County.

B. Public Forum. The Library held a public forum on Tuesday, November 9, 2010, at Kent Branch Library to inform the public of the grant awarded, impact on Kent Branch and its neighborhood and to allow for public input.

C. Kent Branch Closes. Kent Branch Library closed on Saturday, November 13, 2010, to pack and move all library materials, equipment and furniture. Existing staff was reassigned to other positions. No layoffs occurred.

D. Legal Notice to Bidders. On November 5, 2010, the Library issued construction drawings and bid specifications, an invitation to bid, a public advertisement with a pre-bid conference on November 15, 2010.

E. December 2, 2010. the Library accepted bids in a public bid opening following ORC 3375.41 bid procedures for contracts over \$25,000.

F. During the month of December 2010, the Library interviewed contractors, checked references, confirmed compliance with Davis-Bacon Act and other background inquiries of construction bidders.

G. Library's Bookmobile Serves Kent Branch Library. Beginning Friday, December 3, 2010, the Library's Bookmobile began weekly delivery of library materials to Kent Branch Library neighborhood.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project		
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Project is progressing on schedule.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	0	NA
4.b.	Average users per week (NOT cumulative)	0	NA

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.c.	Number of PCCs with upgraded broadband connectivity	0	NA
4.d.	Number of PCCs with new broadband wireless connectivity	0	NA
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	0	NA

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
0	0	0	0

Add Training Program

Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

- A. Library Board approval of construction bids and contracts awarded.
- B. Construction timeline established.
- C. Begin renovation of Kent Branch Library in preparation for the Public Computer Center.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project		
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

Not at this point.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$135,133	\$40,540	\$94,593	\$0	\$0	\$0	\$0	\$0	\$0
b. Fringe Benefits	\$39,188	\$11,756	\$27,432	\$0	\$0	\$0	\$0	\$0	\$0
c. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
d. Equipment	\$586,964	\$176,089	\$410,875	\$0	\$0	\$0	\$0	\$0	\$0
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$177,383	\$53,216	\$124,167	\$80,000	\$24,000	\$56,000	\$12,416	\$3,725	\$8,691
g. Construction	\$2,103,015	\$630,905	\$1,472,110	\$0	\$0	\$0	\$336,482	\$100,945	\$235,537
h. Other	\$49,253	\$14,776	\$34,477	\$4,984	\$1,495	\$3,489	\$0	\$0	\$0
i. Total Direct Charges (sum of a through h)	\$3,090,936	\$927,282	\$2,163,654	\$84,984	\$25,495	\$59,489	\$348,898	\$104,670	\$244,228
j. Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
k. TOTALS (sum of i and j)	\$3,090,936	\$927,282	\$2,163,654	\$84,984	\$25,495	\$59,489	\$348,898	\$104,670	\$244,228

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$0
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