

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

37-50-M09002N

4. Report Date (MM/DD/YYYY)

10-09-2012

1. Recipient Name

North Carolina Department of Commerce

6. Reporting Period End Date:

09-30-2012

3. Street Address

301 N. Wilmington St., 4301 Mail Service Center,

5. City, State, Zip Code

Raleigh, NC 27601

7a. Project / Grant Period Start Date: (MM/DD/YYYY)

10-01-2009

7b. End Date: (MM/DD/YYYY)

10-01-2014

8. Designated Entity on Behalf of:

N/A

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Data Collection & Mapping Program	1,468,344	140,480	10
2	Capacity Building	State Capacity Building Program	775,064	168,329	22
3	Technical Assistance	Technical Assistance Program	1,629,261	248,084	15
4	Ownership and Adoption	NC LITE-UP Project	173,291	1,508	1
5	Address File	Address File Improvement Project	0	0	0

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

N/A

10b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Director, NC Broadband	75	State Capacity Building	No Change
Director, NC Broadband	25	Data Collection & Mapping	No Change

Senior Director, Research and Development	75	State Capacity Building	No Change
Senior Director, Research and Development	25	Data Collection & Mapping	No Change
Data Administrator/GIS Specialist	100	Data Collection & Mapping	No Change
Research Associate I	50	Technical Assistance	No Change
Research Associate I	25	State Capacity Building	No Change
Research Associate I	25	Data Collection & Mapping	No Change
Research Associate II	50	Technical Assistance	No Change
Research Associate II	25	State Capacity Building	No Change
Research Associate II	25	Data Collection & Mapping	No Change
Senior Technical Assistance Director	100	Technical Assistance	No Change
Technical Assistance Director (West)	100	Technical Assistance	No Change
Technical Assistance Director (East)	100	Technical Assistance	No Change
Accountant	33	Data Collection & Mapping	No Change
Accountant	33	State Capacity Building	No Change
Accountant	33	Technical Assistance	No Change

11. Subcontracts (Vendors and Subrecipients)

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontractor Total" for the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	Type (Vendor/Subrec)	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
University of North Carolina Greensboro	Data Collection	Subrecipient	No	Yes	01/01/2012	12/31/2012	0	66,541	Data Collection	100
Topsail Technologies (Database)	Data Collection	Subrecipient	Yes	Yes	01/01/2012	12/31/2012	0	67,800	Data Collection	100
Michael Baker Jr., Inc	Data Collection	Subrecipient	Yes	Yes	01/01/2012	12/31/2012	0	64,415	Data Collection	100
Strategic Network Group	Technical Assistance	Subrecipient	Yes	Yes	06/01/2012	04/30/2013	123,000	0	Technical Assis	100

NC Center for Geographic Information and Analysis	Address File	Subrecipient	No	Yes	01/01/2012	09/30/2013	0	356,271	Address File	100
Topsail Technologies (Website)	Technical Assistance	Subrecipient	Yes	Yes	01/01/2012	12/31/2012	0	7,260	Technical Assis	100
Telecommunications Specialist (Richard Kelly)	Technical Assistance	Vendor	No	Yes	02/01/2012	01/31/2013	0	38,803	Technical Assis	100
MCNC	Data Collection	Subrecipient	Yes	Yes	01/01/2012	12/31/2012	0	12,024	Data Collection	100
East Carolina University (Research Support)	Data Collection	Subrecipient	No	Yes	01/01/2012	09/30/2014	10,668	8,890	Data Collection	100
East Carolina University (Citizen Survey)	Capacity Building	Subrecipient	No	Yes	01/01/2012	06/30/2014	32,871	9,794	Capacity Buildi	100
Wilkes Communications	Ownership and Adopt	Subrecipient	No	Yes	09/04/2012	09/30/2013	55,124	0	Ownership	100
TBD - Ground Truthing	Data Collection	Subrecipient	No	No	09/30/2014	09/30/2014	330,000	0	Data Collection	100
TBD - Analysis of Unserved Areas	Data Collection	Subrecipient	No	No	09/30/2014	09/30/2014	60,000	0	Data Collection	100
TBD - Broadband Utilization	Technical Assistance	Subrecipient	No	No	09/30/2014	09/30/2014	100,000	0	Technical Assis	100
TBD - Economic Impact	Technical Assistance	Subrecipient	No	No	09/30/2014	09/30/2014	65,000	0	Technical Assis	100
TBD - Assessment/Best Practices	Technical Assistance	Subrecipient	No	No	09/30/2014	09/30/2014	50,000	0	Technical Assis	100
TBD - NC LITE-UP	Ownership and Adopt	Vendor	No	No	09/30/2014	09/30/2014	12,676	0	Ownership	100
TBD - University of North Carolina Greensboro extension	Data Collection	Subrecipient	No	No	09/30/2014	09/30/2014	140,000	0	Data Collection	100
TBD - Topsail Technologies (Database) extension	Data Collection	Subrecipient	Yes	No	09/30/2014	09/30/2014	88,000	0	Data Collection	100
TBD - Michael Baker Jr. Inc. extension	Data Collection	Subrecipient	Yes	No	09/30/2014	09/30/2014	130,000	0	Data Collection	100
TBD - Strategic Networks Group extension	Technical Assistance	Subrecipient	Yes	No	09/30/2014	09/30/2014	123,000	0	Technical Assis	100
TBD - Topsail Technologies Website extension	Technical Assistance	Subrecipient	Yes	No	09/30/2014	09/30/2014	40,000	0	Technical Assis	100

TBD - Telecommunications Specialist extension	Technical Assistance	Vendor	No	No	09/30/2014	09/30/2014	234,197	0	Technical Assis	100
TBD - MCNC extension	Data Collection	Subrecipient	Yes	No	09/30/2014	09/30/2014	28,000	0	Data Collection	100

Add Row

Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

None

12. Budget worksheet

Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$1,235,678	\$229,060	\$1,464,738	\$362,404	\$71,667	\$434,071
Personnel Fringe Benefits	\$356,320	\$59,763	\$416,083	\$97,048	\$26,350	\$123,398
Travel	\$193,000	\$0	\$193,000	\$22,017	\$0	\$22,017
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Materials / Supplies	\$32,794	\$0	\$32,794	\$3,583	\$0	\$3,583
Subcontracts Total	\$1,622,536	\$631,798	\$2,254,334	\$15,000	\$178,310	\$193,310
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$417,041	\$60,565	\$477,606	\$14,715	\$19,983	\$34,698
Total Direct Costs	\$3,857,369	\$981,186	\$4,838,555	\$514,767	\$296,310	\$811,077
Total Indirect Costs	\$188,590	\$0	\$188,590	\$43,635	\$0	\$43,635
Total Costs	\$4,045,959	\$981,186	\$5,027,145	\$558,402	\$296,310	\$854,712
% of Total	80	20	100	65	35	100

13. Hardware / Software

13a. List any hardware/software purchased during this reporting period.	
None	
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.	
N/A	
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).	
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.	
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.	
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.	
15a. Typed or Printed Name and Title of Authorized Certifying Official	15c. Telephone (area code, number, and extension)
Angie Bailey	919-715-0793
Director	15d. Email Address
	abailey@ncommerce.com
15b. Signature of Authorized Certifying Official	15e. Date Report Submitted (MM/DD/YYYY)
Submitted Electronically	12-11-2012