

RECIPIENT NAME:North Carolina Central University

AWARD NUMBER: 37-43-B10590

DATE: 02/20/2012

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12/31/2013

QUARTERLY PERFORMANCE PROGRESS REPORT FOR SUSTAINABLE BROADBAND ADOPTION

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted Department of Commerce, National Telecommunications and Information Administration	2. Award Identification Number 37-43-B10590	3. DUNS Number 072026321
4. Recipient Organization North Carolina Central University 1801 Fayetteville Street, Durham, NC 27707-3130		
5. Current Reporting Period End Date (MM/DD/YYYY) 12-31-2011	6. Is this the last Report of the Award Period? <input type="radio"/> Yes <input checked="" type="radio"/> No	
7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.		
7a. Typed or Printed Name and Title of Certifying Official Gregory W Clinton Director	7c. Telephone (area code, number and extension) 919-530-7174	
	7d. Email Address gclinton@ncsu.edu	
7b. Signature of Certifying Official Submitted Electronically	7e. Date Report Submitted (MM/DD/YYYY): 02-20-2012	

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

On October 5, 2011, NCCU School of Law had its second Eagle Empowerment Videoconferencing Seminar called "Your Credit, Your Money and the Law." Professor Timothy Peterkin discussed collections actions, protecting your credit score, financial scams and other issues that impact your money and credit.

On October 28, 2011, Legal Aid of North Carolina (LANC) hosted its first statewide videoconferencing Continuing Legal Education (CLE) program. Attorneys participated in this program at NCCU School of Law, fourteen LANC offices and there were a total of 171 participants.

On November 2, 2011, NCCU School of Law had its third Eagle Empowerment Videoconferencing Seminar called "Your Roadmap to Understanding and Avoiding the Criminal Justice System." Two successful local criminal defense attorneys discussed privacy rights, search and seizures laws and other aspects of the criminal justice system. This seminar had a record-breaking number of 321 participants.

On November 9, 2011, NCCU School of Law's Family Law Clinic had its first Videoconferencing Child Custody File It Yourself Clinic with two LANC offices – Durham and Pittsboro.

On November 11, 2011, Dean Wendy Scott participated in an invitation only roundtable discussion on distance education in law schools. TALIAS was discussed. This conference was hosted by Harvard Law School. A follow up session is scheduled in April 2012 at Dayton Law School in Dayton, Ohio.

Pam Glean participated in a panel discussion at a Poverty Law Conference at UNC Chapel Hill about "The Future of NC Access to Justice." She spoke about TALIAS and how it is helping to increase the institutional adoption of broadband in North Carolina.

On November 16, 2011, NCCU School of Law hosted its first National Virtual Open House. Prospective students participated in a live town hall setting with the Dean, Student Bar Association President, Legal Clinic Attorneys, Professors, and Admission Officers. A total of 27 participants were connected by broadband via desktop videoconferencing and our four partner institutional sites.

On November 17, 2011, BTOP staff conducted a Monitoring Site Visit and had a chance to witness our project first hand. They also visited Winston Salem State University and North Carolina Agricultural and Technical State University.

On December 3, 2011, NCCU School of Law had its first Landlord and Tenant Workshop called "What Tenants Should Know to Protect Their Rights." In this session an attorney from the Durham Legal Aid Office discussed evictions, safe rental housing, repairs, and security deposits.

On December 12, 2011 and December 13, 2011, the TALIAS team visited Valdese, Morganton, and Asheville, North Carolina. The team met with Beverly Carlton at Olive Hill Community Economic Development Corporation, Inc., a BTOP grant recipient in Morganton, North Carolina. Mr. Clinton and Ms. Glean shared with Ms. Carlton their experiences and gave advice.

On December 13, 2011, the team met with Scott Hamilton with Advantage West and Jim Barnett with Pisgah Legal Services (PLS). PLS serves six counties in western NC. Both were excited about TALIAS and wanted to get involved in the project. The team met with Asheville, NC Mayor, Terry Bellamy. Mayor Bellamy had visited NCCU School of Law in the fall of 2011 and was interested in TALIAS and wanted the program to have a presence in Asheville. PLS will receive three HD mobile videoconferencing units so that TALIAS will have a stronger presence in western NC.

As part of TALIAS' expansion and sustainability efforts, the team is applying for additional funding. There have been a series of videoconferencing sessions with Southern University Law Center in Baton Rouge, Louisiana to expand TALIAS to Louisiana.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	83	We are making progress ahead of schedule.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.c.	Awareness Campaigns	-	Progress reported in Question 4 below
2.d.	Outreach Activities	-	Progress reported in Question 4 below
2.e.	Training Programs	-	Progress reported in Question 4 below
2.f.	Other (please specify):	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

During the third quarter, the first of two planned undergraduate courses was offered by NCCU School of Law and our four partner institutions. There were some challenges around finalizing the Inter-Institutional agreement between all five universities. We anticipate this being solved within the next quarter.

4a. In the chart below, please provide the requested information on your BTOP grant-funded SBA activities. Please also provide a short description of the activity (600 words or less). Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please ensure that the numbers of new household subscribers and business or community anchor institution (CAI) subscribers reflected in the "Total" row represent the unduplicated number of new subscribers that can be attributed to your SBA project as a whole.

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Landlord/Tenant Clinic	Telepresence Room - North Carolina Central University (NCCU)/LANC Raleigh, Winston-Salem, and Morganton Offices	Planning meeting for Tenant Rights Workshop.	10	10	0	0
Introduction to the Law and the Legal Process	Telepresence Room - NCCU/ Winston Salem State University (WSSU)/ Elizabeth City State University (ECSU)/North Carolina Agricultural & Technical State University (NCAT)/ Fayetteville State University (FSU)	Undergraduate course offered to students at NCCU, WSSU, ECSU, NCA&T, and FSU.	22	22	0	0
Domestic Violence Clinic	Telepresence Room - NCCU/ ECSU	Information session that was organized to develop domestic violence prevention information programs.	5	5	0	0
Eagle Empowerment Seminar	Telepresence Room - NCCU/ WSSU/ECSU/ NCA&T/FSU	Timothy Peterkin conducted a seminar on Credit. He discussed collections actions, protecting your credit score, financial scams and other issues that impact your money and credit.	100	82	0	0
Family Law Clinic	Telepresence Room - NCCU/ LANC Durham Office	Planning meeting for upcoming File It Yourself Custody Session	5	5	0	0

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
Domestic Violence Clinic	Telepresence Room - NCCU/ LANC Durham, Pittsboro, and Raleigh Offices	Information session that was organized to develop domestic violence prevention information programs.	4	4	0	0
Domestic Violence Clinic	Telepresence Room - NCCU/ LANC Durham Office	Information session that was organized to develop domestic violence prevention information programs.	15	15	0	0
Technical Reliability Call	Telepresence Room - NCCU/ UNC Chapel Hill	Test call to check for video and audio quality and troubleshoot for data packet loss.	2	2	0	0
Technical Reliability Call	Telepresence Room - NCCU/ All LANC Sites	Test call to check for video and audio quality and troubleshoot for data packet loss for Continuing Legal Education Program.	18	18	0	0
Partner Meeting	Telepresence Room and Institutional Partners	Update for all partners about the grant.	9	9	0	0
Landlord/Tenant Clinic	Telepresence Room - NCCU/ LANC Raleigh, Winston-Salem, and Morganton Offices	Planning meeting for Tenant Rights Workshop.	10	10	0	0
Family Law Clinic	Virtual Classroom - NCCU/LANC Durham Office	Nakia Davis and students met with clients. The client received legal advice regarding child custody issues.	4	4	0	0
Foreclosure Prevention Clinic	Virtual Classroom - NCCU	Timothy Peterkin and students met with a client that attended a Foreclosure Prevention Workshop. The client received legal advice regarding their foreclosure issues.	2	2	0	0
Foreclosure Prevention Workshop	Telepresence Room - NCCU/ WSSU/ECSU/ NCA&T/FSU	Timothy Peterkin presented a Foreclosure Prevention workshop where participants at each institution were able to pose questions and concerns to attorneys regarding their foreclosure issues. Participants were also allowed to set up appointments for follow up support.	25	18	0	0
Legal Aid of NC CLE	Telepresence Room - NCCU/ All LANC Sites	LANC conducted a statewide Continuing Legal Education program for attorneys.	100	171	0	0
Foreclosure Prevention Clinic	Virtual Classroom - NCCU	Timothy Peterkin and students met with a client that attended a Foreclosure Prevention Workshop. The client received legal advice regarding their foreclosure issues.	4	4	0	0
Technical Reliability Call	Telepresence Room - NCCU/ SULC	Test call to check for video and audio quality and troubleshoot for data packet loss.	2	2	0	0
Foreclosure Prevention Clinic	Virtual Classroom - NCCU/WSSU	Timothy Peterkin and students met with a client that attended a Foreclosure Prevention Workshop. The client received legal advice regarding their foreclosure issues.	4	4	0	0
Foreclosure Prevention Clinic	Virtual Classroom - NCCU/WSSU	Timothy Peterkin and students met with a client that attended a Foreclosure Prevention Workshop. The client received legal advice regarding their foreclosure issues.	9	9	0	0
Meeting with Southern University Law Center (SULC)	Telepresence Room - NCCU/ SULC	TALIAS expansion and sustainability meeting.	6	6	0	0
Eagle Empowerment Seminar	Telepresence Room - NCCU/ WSSU/ECSU/ NCA&T/FSU	Timothy Peterkin coordinated a seminar on Criminal Law. Local attorneys discussed privacy rights, search and seizures laws and other aspects of the criminal justice system.	100	321	0	0
Family Law Clinic	Virtual Classroom - NCCU/LANC Durham and	Nakia Davis and students met with clients. The client received legal advice regarding child custody issues.	26	26	0	0

Name of the SBA Activity	Location of SBA Activity	Description of Activity (600 words or less)	Size of Target Audience	Actual Number of Participants	New Subscribers: Households	New Subscribers: Businesses and/or CAIs
	Pittsboro Offices					
Eagle Empowerment Seminar	Telepresence Room - NCCU/ WSSU/ECSU/ NCA&T/FSU	Timothy Peterkin conducted a seminar on Credit. He discussed collections actions, protecting your credit score, financial scams and other issues that impact your money and credit.	100	52	0	0
Meeting with Southern University Law Center	Telepresence Room - NCCU/ SULC	TALIAS expansion and sustainability meeting.	7	7	0	0
National Collegiate Athletic Association Meeting	Telepresence Room - NCCU	Meeting amongst Athletic departments at thirteen universities to discuss increasing broadband adoption.	51	51	0	0
NCCU School of Law Admissions	Telepresence Room - NCCU/ WSSU/ECSU/ NCA&T/FSU	Virtual open house for prospective students.	25	27	0	0
BTOP Site Visit	Telepresence Room - NCCU/ WSSU/ECSU/ NCA&T/FSU	Kick off meeting.	17	17	0	0
Client Interviews	LANC Pembroke and Pittsboro Offices	Attorneys interviewed clients as part of its intake process.	9	9	0	0
Meeting with Southern University Law Center	Telepresence Room - NCCU/ SULC	TALIAS expansion and sustainability meeting.	7	7	0	0
Landlord/Tenant Clinic	Telepresence Room - NCCU/ WSSU/ECSU/ NCA&T/FSU	Greg Malhoit coordinated a Tenants Rights Workshop. An attorney from LANC Durham Office discussed evictions, safe rental housing, repairs, and security deposits.	20	31	0	0
Meeting with Southern University Law Center	Telepresence Room - NCCU/ SULC	TALIAS expansion and sustainability meeting.	5	5	0	0
NCCU School of Law Legal Clinic	Telepresence Room - NCCU/ WSSU/ECSU/ NCA&T/FSU	Pam Glean gave a TALIAS presentation to Clinicians who will do programs and workshops next quarter.	14	14	0	0
Meeting with Southern University Law Center	Telepresence Room - NCCU/ SULC	TALIAS expansion and sustainability meeting.	5	5	0	0
The Community Workshop	LANC Pittsboro Office/ Richmond County Community College/Lee County Community College	The Pittsboro Office of LANC hosted a workshop on Mediation for attorneys in Richmond County and Lee County.	10	10	0	0
Meeting with Southern University Law Center	Telepresence Room - NCCU/ SULC	TALIAS expansion and sustainability meeting.	4	4	0	0
Total:			756	988	0	0

4b. Please describe your method for determining the number of households, businesses, and/or (CAIs) subscribing to broadband as a result of your SBA programs (600 words or less).

First we track institutional adoption by having an additional HD Video Conferencing room on the campus. Second, we track the hours

of usage along with the number of scheduled events. Third, we track partner's increase in broadband subscription rate plans.

4c. Please provide a narrative explanation if the total number of new subscribers is different from the targets provided in your baseline plan (600 words or less).

In our baseline plan, 22 LANC Offices were to receive TALIAS equipment. LANC had a reduction of budget this year and closed a number of their offices. Currently, 17 LANC Offices have TALIAS equipment. We will put equipment at 3 Pisgah Legal Services locations in western NC and 2 mediation centers in Durham County, NC and Orange County, NC.

4d. Please provide the number of households and the number of businesses and CAIs receiving discounted broadband service as result of BTOP funds.

Households: 0	Businesses and CAIs : 22
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Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

This quarter, NCCU School of Law hosted a National Collegiate Athletic Association (NCAA) meeting using HD Videoconferencing. Athletic departments at thirteen universities participated. There were 51 participants. The meeting was such a success that we will continue to host these meetings during the next quarter so that we can expand the institutional adoption of broadband through TALIAS.

We plan to add TALIAS equipment in five locations. Pisgah Legal Services will receive three HD mobile videoconferencing units so that TALIAS will have a stronger presence in western NC. The Conflict Resolution Center in Durham, NC and The Dispute Settlement Center in Carrboro, NC will also receive TALIAS equipment. NCCU School of Law will work with the two mediation centers to do mediations by videoconferencing.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe reasons for any variance from baseline plan or any other relevant information)
2.a.	Overall Project	90	We will continue to be ahead of schedule.
2.b.	Equipment Purchases	-	Milestone Data Not Required
2.c.	Awareness Campaigns	-	Milestone Data Not Required
2.d.	Outreach Activities	-	Milestone Data Not Required
2.e.	Training Programs	-	Milestone Data Not Required
2.f.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

We do not anticipate any challenges that will impact the progress of the project's milestones.

Sustainable Broadband Adoption Budget Execution Details

Activity Based Expenditures (Sustainable Broadband Adoption)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$460,000	\$219,000	\$241,000	\$143,013	\$21,288	\$121,725	\$200,000	\$50,000	\$150,000
b. Fringe Benefits	\$67,480	\$0	\$67,480	\$9,312	\$0	\$9,312	\$15,000	\$0	\$15,000
c. Travel	\$12,066	\$0	\$12,066	\$7,403	\$0	\$7,403	\$10,000	\$0	\$10,000
d. Equipment	\$1,026,041	\$0	\$1,026,041	\$1,017,258	\$0	\$1,017,258	\$1,020,000	\$0	\$1,020,000
e. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
f. Contractual	\$626,839	\$4,900	\$621,939	\$653,220	\$4,900	\$648,320	\$653,220	\$4,900	\$648,320
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$640,000	\$630,000	\$10,000	\$533,463	\$533,463	\$0	\$500,000	\$600,000	\$0
i. Total Direct Charges (sum of a through h)	\$2,832,426	\$853,900	\$1,978,526	\$2,363,669	\$559,651	\$1,804,018	\$2,398,220	\$654,900	\$1,843,320
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$2,832,426	\$853,900	\$1,978,526	\$2,363,669	\$559,651	\$1,804,018	\$2,398,220	\$654,900	\$1,843,320

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$12,956
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Empty space for additional details or comments.