

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

36-50-M09010

4. Report Date (MM/DD/YYYY)

12-31-2014

1. Recipient Name

New York State ITS GIS Program Office

6. Reporting Period End Date:

12-31-2014

3. Street Address

Harriman State Office Campus , 1220 Washington Avenue, Bldg. 7A, 4th Fl,

5. City, State, Zip Code

Albany, NY 12226-1800

7a. Project / Grant Period Start Date: (MM/DD/YYYY)

10-01-2009

7b. End Date: (MM/DD/YYYY)

01-31-2015

8. Designated Entity on Behalf of:

New York State

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Broadband Mapping	3,711,189	3,314,688	89%
2	Capacity Building	NYS Broadband Program Office	1,281,612	361,973	28%
3	Address File	Statewide Address Mapping	2,959,592	2,556,641	86%
4	Technical Assistance	Digital Literacy Training	971,139	863,569	89%
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	
			\$8,923,532	\$7,096,871	80%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

The Capacity Building project (NYS Broadband Program Office) continues to be the only project that is not fully staffed. During this reporting period, the BPO was staffed full time by a director, outreach coordinator, an executive assistant, a graphic artist (contractual), and an administrative/support staff (contractual) that is assisting with grant management and other duties. A full time PM was brought on in December. The contractor brought on last quarter that was working on economic indexing and adoption issues resigned. The staffing will likely remain at this level through January 31, 2015. That said, the BPO did receive additional contracted assistance during the entirety of Q4. The NYSTEC contract approved via Amendment #15 allowed NYSTEC to assist the BPO with the review and validation of existing NYS broadband assets, including expanding upon the previous fiber inventory project, identifying relevant NYS utility infrastructure, beginning a statewide wireless assessment, and identifying costs to deploy additional infrastructure. The latter information is necessary to assist the BPO with the accurate broadband cost modeling

necessary to determine overall costs to deploy universal broadband to all New Yorkers. In addition, NYSTEC offered project management and technical assistance for other ongoing BPO projects.

10b. Staffing Table			
Job Title	FTE %	Project(s) Assigned	Change
Project Director	100	Data Collection	No Change
Mapping Technologist 1	100	Data Collection	No Change
Mapping Technologist 1	100	Address File	No Change
Information Technology Specialist 2 - GIS	100	Data Collection	No Change
Information Technology Specialist 5 - Infrastructure	4	Address File	No Change
Mapping Technician 3	100	Data Collection	No Change
Grants Administrator	45	Technical Assistance	No Change
Senior GIS Technical Manager	50	Data Collection	No Change
Senior GIS Technical Manager	50	Address File	No Change
Information Technology Specialist 3	100	Address File	No Change
Executive Director	100	Capacity Building	No Change
Outreach Coordinator	100	Capacity Building	No Change
Administrative Aide	100	Capacity Building	No Change
Information Technology Specialist 2 - Applications Programming	2	Data Collection	No Change
Project Manager	17	Capacity Building	New to Project

11. Subcontracts

11a. Subcontracts Table - Include all subcontractors. The totals from this table equal the "Subcontracts Total" from the Program Budget Worksheet (Q. 12, Column 2, 3, and 4)

Name	Subcontract Purpose	RFP Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned (Example: Data Collection 75)	
Troy Web Consulting, LLC	Data Collection	Yes	Yes	01/14/2010	01/13/2011	41,195	14,245	Data Collection	100
Computer Technology Services of Albany, Inc	Data Collection	Yes	Yes	03/25/2010	09/25/2011	231,200	0	Data Collection	100
Center for Technology in Government - State University of New York at Albany	Data Collection	No	Yes	07/01/2010	06/01/2014	257,782	0	Data Collection	100

Center for Technology in Government - State University of New York at Albany	Data Collection	No	Yes	11/23/2010	05/31/2011	150,000	0	Data Collection	100
New York Library Association	Technical Assistance	No	Yes	08/01/2011	01/31/2015	791,687	298,819	Digital Literacy	100
Center for Technology in Government - State University of New York at Albany	Data Collection	No	Yes	04/15/2011	09/30/2014	206,618	0	Data Collection	100
Intrado	Address File	Yes	Yes	03/15/2013	09/30/2014	1,950,000	0	Address File	100
NAVTEQ	Data Collection	Yes	Yes	10/01/2009	12/31/2013	117,200	426,711	Data Collection	100
Various - Capacity Building	Capacity Building	No	No	10/01/2009	01/31/2015	0	396,000	Capacity Building	100
Various - Data Collection	Other	Yes	Yes	02/17/2010	09/30/2014	59,167	17,027	Data Collection	100
ESRI	Data Collection	No	Yes	10/01/2009	03/17/2014	0	100,000	Data Collection	100
NYSTEC	Address File	No	Yes	02/17/2012	09/30/2012	26,547	0	Address File	100
NYSTEC	Data Collection	No	Yes	10/15/2013	01/31/2015	287,508	0	Data Collection	100
US Tech Solutions	Address File	Yes	Yes	06/17/2013	08/29/2014	64,250	0	Address File	100
CAI/LINIUM	Address File	Yes	Yes	06/17/2013	12/14/2014	111,000	0	Address File	100
GeoTel	Data Collection	No	Yes	07/25/2012	07/14/2015	25,470	0	Data Collection	100
NENA	Address File	No	Yes	10/22/2013	01/31/2015	21,000	0	Address File	100
NYSTEC	Capacity Building	No	Yes	10/14/2014	05/01/2016	317,076	0	Capacity Building	100
CAI/LINIUM	Address File	Yes	Yes	12/15/2014	12/14/2016	10,000	0	Address File	100
IIT	Address File	Yes	Yes	09/09/2014	09/08/2016	30,000	0	Address File	100
Computer Aid, Inc	Address File	Yes	Yes	12/01/2014	11/30/2016	12,000	0	Address File	100

PSI International, Inc	Address File	Yes	Yes	12/01/2014	11/30/2016	13,500	0	Address File	100
------------------------	--------------	-----	-----	------------	------------	--------	---	--------------	-----

Add Row
Remove Row

11b. Describe any challenges encountered with vendors or subrecipients.

There were no challenges encountered with vendors. New York has no subrecipients.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$2,598,265	\$513,448	\$3,111,713	\$2,104,599	\$344,985	\$2,449,584
Personnel Fringe Benefits	\$1,196,799	\$262,451	\$1,459,250	\$1,064,506	\$177,984	\$1,242,490
Travel	\$108,340	\$0	\$108,340	\$52,124	\$0	\$52,124
Equipment	\$260,876	\$199,413	\$460,289	\$103,340	\$163,101	\$266,441
Materials / Supplies	\$36,052	\$2,283	\$38,335	\$10,817	\$2,283	\$13,100
Subcontracts Total	\$4,723,200	\$1,252,802	\$5,976,002	\$3,761,485	\$1,101,757	\$4,863,242
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$8,923,532	\$2,230,397	\$11,153,929	\$7,096,871	\$1,790,110	\$8,886,981
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$8,923,532	\$2,230,397	\$11,153,929	\$7,096,871	\$1,790,110	\$8,886,981
% of Total	80	20	100	80	20	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period.						
There were no hardware/software purchases this reporting period.						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
No new hardware or software purchases of significance are anticipated for the final month of the SBI grant performance period.						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Michael Heath

15c. Telephone
(area code, number, and extension)
(518) 242-5178

15d. Email Address
mheath@dhses.ny.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

01-30-2015