

U.S. DEPARTMENT OF COMMERCE

Performance Progress Report

2. Award or Grant Number

36-50-M09010

4. Report Date (MM/DD/YYYY)

09-29-2014

1. Recipient Name

New York State ITS GIS Program Office

6. Reporting Period End Date:

09-30-2014

3. Street Address

Harriman State Office Campus , 1220 Washington Avenue, Bldg. 7A, 4th Fl,

5. City, State, Zip Code

Albany, NY 12226-1800

7a. Project / Grant Period Start Date: (MM/DD/YYYY)

10-01-2009

7b. End Date: (MM/DD/YYYY)

01-31-2015

8. Designated Entity on Behalf of:

New York State

9. List the individual projects in your approved project plan

	Project Type (Data Collection, Capacity Building, Technical Assistance, etc.)	Project Name (if different from Project Type)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding amount expended
1	Data Collection	Broadband Mapping	3,711,189	2,821,755	76%
2	Capacity Building	NYS Broadband Program Office	1,281,612	361,973	28%
3	Address File	Statewide Address Mapping	2,959,592	1,734,336	59%
4	Technical Assistance	Digital Literacy Training	971,139	719,266	74%
5	N/A	N/A	0	0	
6	N/A	N/A	0	0	
			\$8,923,532	\$5,637,330	63%

10. Personnel

10a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

The Capacity Building project (NYS Broadband Program Office) continues to be the only project that is not fully staffed. During this reporting period, excellent progress was made to help with the ever increasing workload. In August, a contractual staffer was brought in who is working on economic indexing and broadband adoption studies. In September, a full time temporary administrator/support person was hired to assist with grant management and other duties. The BPO is still working to fill two more positions that they would also fund with previously budgeted SBI grant monies: a Project Manager and GIS Specialist. These positions will directly interface with the Data Collection and Mapping team in order to keep abreast of the rapidly increasing mapping and data analysis workload. The selection process for the PM position was completed and the PM is expected to start work during the next reporting period. The GIS Specialist position has been advertised and it is likely that the position will be filled before the completion of the grant performance period.

New York Library Association	Technical Assistance	No	Yes	08/01/2011	09/30/2014	791,687	298,819	Digital Literacy	100
Center for Technology in Government - State University of New York at Albany	Data Collection	No	Yes	04/15/2011	09/30/2014	206,618	0	Data Collection	100
Intrado	Address File	Yes	Yes	03/15/2013	09/30/2014	1,950,000	0	Address File	100
NAVTEQ	Data Collection	Yes	Yes	10/01/2009	12/31/2013	117,200	426,711	Data Collection	100
Various - Capacity Building	Capacity Building	No	No	09/30/2014	09/30/2014	369,916	396,000	Capacity Building	100
Various - Data Collection	Other	Yes	Yes	02/17/2010	09/30/2014	59,167	17,027	Data Collection	100
ESRI	Data Collection	No	Yes	10/01/2009	03/17/2014	0	100,000	Data Collection	100
NYSTEC	Address File	No	Yes	02/17/2012	09/30/2012	26,547	0	Address File	100
NYSTEC	Data Collection	No	Yes	10/15/2013	09/30/2014	287,508	0	Data Collection	100
US Tech Solutions	Address File	Yes	Yes	06/17/2013	09/30/2014	85,400	0	Address File	100
CAI/LINIUM	Address File	Yes	Yes	06/17/2013	09/30/2014	111,000	0	Address File	100
GeoTel	Data Collection	No	Yes	07/25/2012	09/30/2014	16,980	0	Data Collection	100
NENA	Address File	No	Yes	10/22/2013	01/31/2015	21,000	0	Address File	100

Add Row

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11b. Describe any challenges encountered with vendors or subrecipients.

There were no challenges encountered with vendors. New York has no subrecipients.

12. Budget worksheet						
Columns 2, 3, and 4 will match your current project budget for your entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element	Federal Funds Awarded	Approved Matching Funds	Total Budget	Federal Funds Expended	Approved Matching Funds Expended	Total Funds Expended
Personnel Salaries	\$2,598,265	\$513,448	\$3,111,713	\$1,967,839	\$330,308	\$2,298,147
Personnel Fringe Benefits	\$1,196,799	\$262,451	\$1,459,250	\$725,880	\$170,623	\$896,503
Travel	\$108,340	\$0	\$108,340	\$48,325	\$0	\$48,325
Equipment	\$260,876	\$199,413	\$460,289	\$97,103	\$0	\$97,103
Materials / Supplies	\$36,052	\$2,283	\$38,335	\$10,609	\$0	\$10,609
Subcontracts Total	\$4,723,200	\$1,252,802	\$5,976,002	\$2,787,574	\$954,823	\$3,742,397
Construction	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Costs	\$8,923,532	\$2,230,397	\$11,153,929	\$5,637,330	\$1,455,754	\$7,093,084
Total Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0
Total Costs	\$8,923,532	\$2,230,397	\$11,153,929	\$5,637,330	\$1,455,754	\$7,093,084
% of Total	80	20	100	79	21	100
13. Hardware / Software						
13a. List any hardware/software purchased during this reporting period.						
There were no hardware/software purchases this reporting period.						
13b. Please note any hardware/software that has yet to be purchased and explain why it has not been purchased.						
No new hardware or software purchases of significance are anticipated. Software maintenance and/or license renewal costs are, however, anticipated to occur during the remaining timeframe of the SBI grant.						
14. SBI PPR Project Attachment (Skip question 14b if Data Collection is your only project).						
14a. Complete a SBI PPR Project Data Collection Attachment and attach it to the PPR.						
14b. Complete a SBI PPR Attachment for each additional funded project and attach it to the PPR.						

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose set forth in the award documents.

15a. Typed or Printed Name and Title of Authorized Certifying Official

Michael Heath

15c. Telephone
(area code, number, and extension)
(518) 242-5178

15d. Email Address
mheath@dhses.ny.gov

15b. Signature of Authorized Certifying Official

Submitted Electronically

15e. Date Report Submitted
(MM/DD/YYYY)

10-29-2014